

The Board of Education of the Lancaster City School District, Fairfield County, Ohio met in a Regular Board Meeting on February 28, 2012 in the Large Meeting Room located at 111 South Broad Street. The meeting was called to order at 5:33 p.m. by Ms. Amy Eyman, President and the roll being called, the following members were present:

Ms. Kathy Kittredge Mr. Gary Mauller
Ms. A. Lise Ricketts Mr. Thomas Shaffer
Ms. Amy Eyman

PLEDGE OF ALLEGIANCE – Students from West Elementary School

12-16 APPROVAL OF MINUTES

Ms. Kittredge moved to approve the minutes of the Regular Board Meeting held on January 24, 2012 as presented.

Ms. Ricketts seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Kittredge Yea Mr. Mauller Yea
Ms. Ricketts Yea Mr. Shaffer Yea
Ms. Eyman Yea

Thereupon the President declared such motion duly adopted.

12-17 ADOPTION OF AGENDA

Ms. Kittredge moved to approve the Agenda with the following correction/additions:

- Page 13 – Fill in the blank – MA Step 0
- Page 16 – Delete the entire line for Patty Rooker
- Page 16 – Change the effective date for Erin Truex to 2/28/12
- Page 57 – Change the word Bids to read Proposals throughout the resolution
- Page 83 – Remove for separate vote: Ohio School Board Association–Customized Workshop-Board Training
- Page 86 - Remove for separate vote: Ohio School Board Association-Web based Conversion Update - Policies
- Page 96a – Addition Contractual Agreement with The Cooper Institute to provide third-party web-hosting for the FitnessGram application.
- Page 158 – Last line of resolution change the comma (,) to a period (.) no additional name will be added
- Page 160 – Remove for separate vote: Approve Attendance at Professional Meetings

Mr. Shaffer seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Kittredge	Yea	Mr. Mauller	Yea
Ms. Ricketts	Yea	Mr. Shaffer	Yea
Ms. Eyman			

Thereupon the President declared such motion duly adopted.

QUESTIONS FROM THE AUDIENCE – PUBLIC PARTICIPATION

Mr. Bill Bickham, Ms. Mina Ubbing, Mr. Steve Wells and Mr. Bob Wolfinger addressed the Board of Education in regards to building new elementary buildings and the upcoming bond issue.

LEGISLATIVE UPDATE

Ms. Ricketts reported that the Senate Education Committee met to discuss: SB230, SB220 and SB266.

UNFINISHED BUSINESS

COMMUNICATIONS

Dan Montgomery, Fairfield County ESC Superintendent

BOARD STANDING COMMITTEES

1. Communications – February 7, 2012

Recommend the approval of the following resolutions to the Board of Education: Verizon for wireless phone and data services for 1 year (7/1/12-6/30/13) Motion by Mark Urbine, Second by Julie Taylor. Gagle.net for web-based email hosting services for 1 year (7/1/12 – 6/30/13) Motion by Jenny LaRue, Second by Amy Sampson. Earthlink for local and long distance phone services for 3 years (7/1/12 – 6/30/15) Motion by Amy Eyman, Second by Julie Taylor. Cyber-bullying - Kevin informed the committee about two new laws: Protecting Children in the 21st Century and the Jessica Logan Act. These two laws now require that schools provide age appropriate education to children regarding Internet Safety, cyber bullying, social media, and chat rooms. The laws require policy changes and curricular changes. These changes will be in place by July 1, 2012. ISP services - There was a lengthy discussion about the district potentially changing its ISP and ITC provider from MEC to LACA. The committee discussed the pros and cons of the switch and is supportive of whichever vendor is selected.

2. Finance – February 23, 2012

We have received the 3rd quarter income tax collections and are up 2% over last year's same three quarters. Based on our Tax Budget and questions answered during the Budget Hearing at the Courthouse, LCS will continue to levy 64.6 mills. Eleven funds need the budgets amended in February for a total of -\$260,577. Income Tax Collections and Property Valuations are both ahead of projections. Ms. Taylor provided these reports for FY11 and FY10. Each report compares Lancaster to similar districts in the County, similar districts in our ODE comparison groups and the state average in areas such as: Financial Condition, Demographics, Expenditures Per Pupil, and Operational Efficiencies.

3. Personnel – February 27, 2012

Minutes from the February teacher evaluation committee meeting were shared. The evaluation committee discussed the results of their key components survey, and discussed the pros and cons of the Ohio Teacher Evaluation System model and the Marzano-iObservation evaluation systems. The committee will do further research and get feedback from administrators and teachers on both models in hopes of reaching a decision on which model to implement at their March 13th meeting. Updated information from the Ohio Department of Education concerning the teacher evaluation system was also shared. Master Teacher Program Update: It was reported that 14 teachers submitted portfolios for the Master Teacher designation. The teachers earning the Master Teacher designation will be presented at the March Board meeting. New Business: 1st Semester Staff Absences: A comparison of first semester staff absences over the past five years showed that staff absences for this year are in line with previous years. Teacher Recruitment for 2012-13: The committee reviewed a list of potential teaching vacancies for the 2012-13 school year. A tentative new teacher recruiting timeline and the recruiting brochure were also discussed. Classified Employee Kiosk Training: A discussion on the employee kiosk training for classified staff revealed that 2 of 5 categories of staff have been trained to date. HR Office Changes: The proposed reduction from 3 to 2 support positions in the Human Resources office was discussed. The resulting 2 positions are proposed to be twelve month office manager positions and the cost savings to the district is estimated at \$49,000. BWC Claims Report: The yearly Bureau of Workman's Compensation report was shared with the committee. Last year's claim figures were in line with the previous 3 years. Classified Evaluation Revisions: Progress on the classified evaluation updating procedure was discussed. The next step in the process will be a review of draft evaluations by the LSSA.

4. Policy – No Report

5. Program – February 13, 2012

Recommendation for Approval: Junior High Program of Studies – Jenny O'Hare, Director of Instructional Services: Junior High Programs of Studies for the 2012-2013 were distributed. Changes from last year include an additional paragraph on page one regarding Financial Literacy training. It will be addressed in the areas of mathematics, social studies, and guidance in both 7th and 8th grades. Recommendation for Approval: Principles of Science Course of Study – Principles of Science Courses of Study were distributed and reviewed. This course of study applies to students studying Automotive Technology, in grade 12. Foreign Exchange, Rotary: Jenny is putting the resolution through at the February 28 board meeting to accept a foreign exchange student, sponsored by the Rotary. The student and host family will be determined at a later date. Alternate Graduates: A resolution will go to the board February 28 to recognize Carl R. Haislett and Luke H. Roberts for completing the necessary requirements for graduation in compliance with Section 3313.61 of the Ohio Revised Code and as stated in Board Policy IKF. Virtual High School - 2012-2013: There are no changes from the current contract. The resolution for the contract for the 2012-2013 school year will go to the board February 28. Funding will be through Title IID. VHS is for students in grades 9-12. Tanny McGregor: The contract will go to the board February 28 for Ms. McGregor to provide one day of professional development on reading comprehension at the high school. Sue Lockwood and Kathy Duffy – Number/Number Sense for Sanderson: The book, *Number Talks*, will be utilized at the workshop conducted at Sanderson Elementary. The workshop will focus on improving math scores. Funding will be through Sanderson Professional Development. Core Curriculum: A draft handout was distributed explaining the three orders of the implementation timeline for the Ohio Revised Academic Standards and the Common Core Standards: Literary standards are embedded in every subject, with an emphasis on non-fiction reading and writing. Also the handout titled: "Making Sense of Ohio's Academic Standards Terminology" was distributed. District Leadership Team – Several handouts were distributed and discussed. Jenny briefly explained the communication process; the District Improvement Plan's goals for Adult and Student Indicators; the roles and responsibilities of the Building Leadership Teams; and a handout listing the Building and District Leadership Teams. Lise Ricketts, board member, is now part of the District Leadership Team.

6. Support Services – February 1, 2012

North School razing clarification – The demolition of North Elementary is included in the OSFC bond issue. That means that we will get reimbursed 35% of the cost of demolition when the bond passes. According to the OSFC Master Plan the reimbursement would amount to approximately \$80,500. Fulton Field Lighting Options Re-visited – The committee is concerned with the condition of the wood pole at Fulton Field and has recommended it be removed as soon as possible. The committee further discussed not replacing this pole but replacing the lighting on the other poles with more energy efficient and better lighting for the field. Mr. Rainey has been asked to move forward with this project and ensure the safety of the participants and spectators that visit Fulton Field. The committee unanimously approved that the above listed actions be recommended to the full Board of Education for approval. The motion was made by Gary Mauller and seconded by Maureen Beck. Update on the Communications Tower – The committee was informed that Mr. Campbell was in the process of scheduling a public meeting to be held at Sanderson in regard to this project. The outcome of that meeting will be reported back to the Board of Education. Construction reform information –House Bill 153 has changed the way Ohio contracts out public construction. This has become known as construction reform. This reform allows the school district three contracting delivery models. The first being general contractor. This approach shifts the risk away from the board to one contractor. Construction manager at risk is the second option. This differs slightly from general contractor in that it allows construction management firms to provide preconstruction services. This process also provides a guaranteed maximum price for the base construction costs. Option three is Design Build; this option allows owners to contract with a single entity for both design and construction services. By using this model it would require the board to engage the services of a criteria architect or engineer. This method is good for basic cookie cutter type building projects and does not lend itself to more complex building designs like schools. Other – Mr. Mauller informed the committee that he has had the opportunity to observe the great job that our bus drivers have been doing during their bus routes. Mr. Kelley said that he would let his staff know at their in-service on Tuesday, February 7, 2012.

TREASURER’S REPORT

Real Estate Valuation Update

Income Tax Collection Update

SUPERINTENDENT’S REPORT

Building Reports (Cedar Heights Elementary School – Jeromey Sheets, Principal) and
(Tallmadge Elementary School – Brian Lawson, Principal)

Bond Issue Update

STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

CONFIRMATION OF STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

12-18 EMPLOYMENTS

Ms. Kittredge moved to approve the following:

CERTIFIED EMPLOYMENTS

LONG-TERM SUBSTITUTES

Employ the following people as long-term substitutes for the 2011-2012 school year pending receipt of appropriate licensure, official transcripts and background checks.

Name:	Henderson, Ashley	Name:	Lakes, Valerie
Position:	7 th – 8 th Grade Math Teacher	Position:	6 th Grade Science Teacher
School:	General Sherman	School:	General Sherman
Salary:	BA, Step 1	Salary:	MA, Step 0
Status:	Special Assignment	Status:	Special Assignment
Date:	3/05/2012	Date:	3/13/2012
Fund:	Title VI B	Fund:	General

SUPPLEMENTAL CONTRACTS: 2011-2012 SCHOOL YEAR – COMMUNITY

CURRICULUM

<u>Name</u>	<u>Position</u>	<u>Exp</u>	<u>Ratio</u>	<u>Amount</u>
Hesterman, Kyle	Science Olympiad (50%)	0	.05	\$855.98

ATHLETIC

<u>Name</u>	<u>Position</u>	<u>Exp</u>	<u>Ratio</u>	<u>Amount</u>
Benson, Angela	G.S. Girls Track Coach	5	.09	\$3081.51
Campbell, Jake	G.S. Girls Track Coach	5	.09	\$3081.51
Conn, Corey	9 th Grade Boys Baseball Coach	2	.08	\$2739.12
Crist, Jim	9 th Grade Boys Baseball Coach	Volunteer		
Elick, Gary	H.S. Boys Head Tennis Coach	22	.20	\$6847.80
Elick, Holly	H.S. Boys Assistant Tennis Coach	Volunteer		
Graham, Mike	T.E. Boys Track Coach	14	.11	\$3766.29
Griffith, Brian	H.S. Girls JV Softball Coach	4	.13	\$4451.07
Grove, Betsy	H.S. Assistant Girls Track Coach	3	.14	\$4793.46
Guisto, John	G.S. Boys Track Coach	3	.09	\$3081.51
Hart, Shane	JV Boys Baseball Coach	2	.11	\$3766.29
Henderson, Allie	H.S. Girls Varsity Assistant Softball Coach	3	.14	\$4793.46
Henwood, Aaron	H.S. Assistant Girls Track Coach	15	.16	\$5478.24
Knuckles, Andy	Spring – Weight Room Supv	9	.10	\$3423.90
Moorhead, Joseph	H.S. Assistant Boys Track Coach	1	.12	\$4108.68
Reliford, Amanda	T.E. Girls Track Coach	1	.07	\$2396.73
Staten, Lowell	H.S. Boys/Girls Assistant Swim Coach	0	.12	\$4108.68
Tripp, Theresa	T.E. Girls Track Coach	6	.09	\$3081.51
Wagner, Robert	T.E. Boys Track Coach	3	.09	\$3081.51
Zishka, John	H.S. Head Girls Track Coach	10	.20	\$6847.80

COMMUNITY MEMBERS

<u>Name</u>	<u>Position</u>	<u>Exp</u>	<u>Ratio</u>	<u>Amount</u>
Hanrahan, Chris	Assistant Boys Baseball Coach	2	.12	\$4108.68
Hargrove, Scott	H.S. Assistant Boys Track Coach	Volunteer		
Koskal, Jeff	Head Boys Track Coach	3	.18	\$6163.02
Miller, Megan	H.S. Boys JV Tennis Coach	2	.11	\$3766.29
Muck, Joe	H.S. Assistant Boys Track Coach	9	.16	\$5478.24
Oehrtman, Terry	H.S. Assistant Girls Track Coach	29	.16	\$2739.12
	(split contract w/boys track – ½ of \$5478.24)			
Oehrtman, Terry	H.S. Assistant Boys Track Coach	29	.16	\$2739.12
	(split contract w/girls track – ½ of \$5478.24)			
Taley, Tony	Freshman (JV-B) Girls Softball Coach	4	.10	\$3423.90

CERTIFIED SALARY ADJUSTMENTS

<u>Name</u>	<u>Location</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Benson, Angela	General Sherman	BA(5Y), Step 5	MA, Step 5	12/17/2011
Graham, Michael	Thomas Ewing	MA, Step 17	MA+15, Step 17	8/22/2011
Harrison, Rebecca	Medill Elementary	BA+15, Step 1	BA(5Y), Step 1	8/22/2011

CLASSIFIED STAFF EMPLOYMENTS

REGULAR – ENVIROMENTAL TECH

Employ the following person as an environmental tech pending return of employment packets, satisfactory background checks as noted:

Name: Canale, Kimberly
Location: Lancaster High School
Hours: 8
Step: 0
Effective Date: 2/29/2012
Status: Replacement
Funding: General

REGULAR - TRANSPORTATION

Employ the following person as a bus driver pending return of employment packets, satisfactory background checks and appropriate licensure as noted:

Name: Rader, Dave
Location: Transportation
Hours: 2.25
Step: 0
Effective Date: 2/29/2012
Status: Replacement
Funding: General

REGULAR - EDUCATIONAL ASSISTANTS

Employ the following people as educational assistants pending return of employment packets, satisfactory background checks and appropriate licensure as noted:

Name: Rush, Juanda	Name: Armstrong, Pamela
Location: Lancaster High School	Location: West
Hours: 7	Hours: 7
Step: 0	Step: 0
Effective Date: 02/29/2012	Effective Date: 03/01/2012
Status: Replacement	Status: Replacement
Funding: Title VI B	Funding: General

SUBSTITUTE – CUSTODIAN/MAINTENANCE

Employ the following custodians as substitute environmental techs pending return of employment packets, satisfactory background checks as noted:

<u>Name</u>	<u>Effective Date</u>
Rinehart, Norman	2/29/2012
McGrady, William	2/29/2012
Wolfinger, Alisha	2/29/2012

CHANGE IN ASSIGNMENT/HOURS

<u>Name</u>	<u>Position</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Gregg, Betty	Bus Driver	5.25 hrs.	7.0 hrs.	2/29/2012
Monger, Jon	Bus Driver	3.5 hrs.	5.25 hrs.	2/29/2012
Rooker, Patty	Bus Driver	5.0 hrs	5.25 hrs	2/29/2012
Squires, Kendra	Bus Driver	2.25 hrs	3.5 hrs	2/29/2012
Truex, Erin	Education Assistant	3.5 hrs (Tallmadge)	7.0 hrs (West)	2/28/2012

STAFF SEPARATIONS

CERTIFIED

RETIREMENTS

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Hecker, Linda	Guidance Counselor	General Sherman	7/01/2012
Smith, Susan	4 th Grade Teacher	South Elementary	8/20/2012 (Changed from 7/01/2012)

RESIGNATIONS

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Allen, Daniel	2 nd Grade Level Coord.-Math	Tarhe Elementary	6/8/2012
Barr, Brian	Science Olympiad	Thomas Ewing	2/29/2012
Schell, Lindsey	Asst. Varsity Volleyball Coach	Lancaster High	2/29/2012

CLASSIFIED

RETIREMENT

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Henwood, Judith	9 month Secretary	General Sherman	7/01/2012

LEAVE OF ABSENCES

Pamela Thomas is requesting an unpaid leave of absence Tuesday, March 20, 2012. Daily rate and benefits will be deducted from employee's salary during that time for a total of \$87.05.

Brenda Ellis is requesting an unpaid leave of absence May 17, 2012 and May 18, 2012. Daily rate and benefits will be deducted from employee's salary during that time for a total of \$119.02.

Amy Rigsby is requesting an unpaid leave of absence, February 21, 2012 through February 24, 2012. Daily rate and benefits will be deducted from employee's salary during that time for a total of \$322.56.

OTHER MATTERS

EMPLOY OAA TUTORS AT GENERAL SHERMAN (Grant Funds)

Resolution to employ the following as OAA Enrichment tutors at General Sherman at a rate of \$212.50 each. Funding will come from OAA Enrichment Grant through Curriculum not to exceed \$1,000.00:

Name

Jarrett, Shauna
McClaskey, Misty
Simons, Allyson
Swartz, Tana

EMPLOY OAA TUTORS AT GENERAL SHERMAN (CIP Funds)

Resolution to employ the following as OAA Enrichment tutors at General Sherman paid at the Curriculum rate from CIP funds at General Sherman.

Name

Byrne, Kelly	Jones, Sherry
Cassandra, Kelly	Lakes, Valerie
Ensign, Ashley	Parsons, Jason
Evick, Jessica	Ricket, Allison
Hoy, Angela	Yahn, Jacqueline

EMPLOY OAA TUTORS AT THOMAS EWING (CIP Funds)

Resolution to employ the following as OAA tutors for Math and Language Arts at the Curriculum rate each not to exceed \$296.00 to be paid from CIP funds at Thomas Ewing.

Name

Bergeron, Jackie
Garrett, Keith
Holzschuh, Heather
Lenert, Lindsey
Monks, Molly

RESIDENT EDUCATION MENTOR

Resolution to employ Amanda Kolbe as a 50% Resident Education Mentor.

SPECIAL EDUCATION SUPERVISOR – SUBSTITUTE

Resolution to extend John Smith as an as needed substitute Special Education Supervisor for the remainder of the FY11 – FY12 school year to be paid from Title VI B funds.

Ms. Ricketts seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Kittredge	Yea	Mr. Mauller	Yea
Ms. Ricketts	Yea	Mr. Shaffer	Yea
	Ms. Eyman	Yea	

Thereupon the President declared such motion duly adopted.

12-19 BUSINESS AND FINANCE

Ms. Ricketts moved to approve the following:

MONTHLY FINANCIAL REPORT FOR JANUARY 2012

Be it resolved that the Board of Education approve the financial report for January 2012.

VIRTUAL HIGH SCHOOL CONSORTIUM (Online Professional Development Courses)

Be it resolved that the Lancaster City Schools' Board of Education continue to contract with Virtual High School Consortium, 2 Clock Tower Place, Suite 500, Maynard, MA 01754 for the 2012-2013 school year for an annual membership fee of \$6,750.00. Through Membership in the VHS, Lancaster City Schools' students, grades 9 -12, and Talented and Gifted junior high students with access to over three hundred semester and year long, elective, online courses. For the above stated membership fee, teachers affiliated with Lancaster City Schools' teaching one VHS class, and one Site Coordinator, LCS will have 25 seats in VHS each semester for a total of 50 seats for the 2012-2013 school year. It is recommended that Bruce Evans continue as Site Coordinator with his duty period being designated as his VHS period. It is also recommended that Lancaster City Schools contract with a local, trained VHS instructor to teach a VHS course for the 2012-2013 school year.

TANNY MCGREGOR (Workshops on Reading Comprehension – LHS)

Be it resolved that the Lancaster Board of Education enters into a contractual agreement with Tanny McGregor to conduct workshops on reading comprehension at Lancaster High School. The contract shall be March 1, 2012 through June 30, 2012. Total compensation for Ms. McGregor's services is not to exceed \$3,000.00, which includes expenses. The amount will be paid for out of Title EE Purchased Services.

KATHLEEN DUFFY (Professional Development – Sanderson Elementary)

Be it resolved that the Lancaster Board of Education approves the contract with consultant Kathleen Duffy to provide professional development from February 29, 2012 through June 7, 2012, on Numbers, and Number Sense. Mrs. Duffy's services will be provided to Sanderson Elementary at a cost of \$375.00 plus expenses for supplies not to exceed \$50.00. Funding will be through Sanderson Elementary Professional Development funds.

SUE A. LOCKWOOD (Professional Development – Sanderson Elementary)

Be it resolved that the Lancaster Board of Education approves the contract with consultant Sue A. Lockwood to provide professional development from February 20, 2012 through June 7, 2012, on Numbers and Number Sense. Mrs. Lockwood's services will be provided to Sanderson Elementary at a cost of \$375.00 plus expenses for supplies not to exceed \$50.00. Funding will be through Sanderson Elementary Professional Development funds.

FITNESS GRANT HOSTING/COOPER INSTITUTE

Be it resolved that the Lancaster Board of Education enters into a contractual agreement with The Cooper Institute to provide third-party web-hosting for the FitnessGram application. FitnessGram is a software program designed to monitor individual student success in physical education and fitness. The impending contract would cover secondary students at a cost of \$414 per building per year at the junior high level, and \$471 at the high school. The cost is based on student population at each building.

CURRICULUM/INSTRUCTION

APPROVE ALTERNATE GRADUATES

Be it resolved, the Lancaster Board of Education approves the following students for alternate graduation:

Carl R. Haislett
Luke H. Roberts

These students have fulfilled the necessary requirements for graduation in compliance with section 3313.61 of the Ohio Revised Code and as stated in Board Policy IKF.

ADOPT JUNIOR HIGH SCHOOL PROGRAM OF STUDIES BOOKLET FOR THE 2012-2013 SCHOOL YEAR

Be it resolved, the Lancaster Board of Education approves the 2012-2013 Program of Studies booklet for General Sherman and Thomas Ewing Junior High Schools. The Program of Studies booklet provides students and parents a listing of course of studies, which are offered to them in order to make appropriate educational decisions. (Copy available in Instructional Services Office)

ADOPT PRINCIPLES OF SCIENCE COURSE OF STUDY

Be it resolved the Lancaster City Schools Board of Education adopt the Principles of Science Grade 12 Course of Study, to begin implementation February, 2012. (Copy available in Instructional Services Office)

FOREIGN EXCHANGE STUDENT(S) FOR THE 2012-2013 SCHOOL YEAR

Be it resolved that the Lancaster Board of Education consider the approval of high school foreign exchange student(s) to attend Lancaster High School for the 2012-2013 school year. The students(s) will be sponsored by the ROTARY Club of Lancaster through its ROTARY Club Youth Exchange Program. Neither name nor nationality of the student(s) or host family has been determined.

STUDENT TRAVELS

BOYS VARSITY TRACK & FIELD TEAM – SUNDAY COMPETITION

The Lancaster Athletic Department respectfully requests permission to allow the Boys Varsity Track & Field team to travel to Kent State University on Sunday, March 4, 2012 for the High School State Indoor Track Qualifier #3.

GIRLS BASKETBALL - EASTERN OHIO BASKETBALL CAMP, SHERRODSVILLE, OHIO

The Lancaster Athletic Department respectfully requests permission to allow the girls varsity and/or JV basketball teams to travel to the following location during their summer schedule.

<u>Date</u>	<u>Destination/Event</u>	<u>transportation requested</u>	<u># of students</u>	<u>overnight</u>
June 27-29, 2012	Eastern Ohio Basketball Team Camp	School Bus	30 (V & JV)	Yes

Head Basketball Coach, Sarah Chevalier, assistant coaches, Joel Baker and Dusty Miller will be chaperoning the teams. Players have the option to fundraise for camp fees. All expenses not covered by fundraising will be paid by the Lady Gales Parent/Booster organization. A finalized itinerary, from the head coach, will be given to the Athletic Director, Principal and parents at least 5 days before the proposed trip. Names of athletes will be listed at that time.

BOYS CROSS COUNTRY TO OLD MAN'S CAVE

The Lancaster Athletic Department respectfully requests permission to allow the Boys Varsity and JV Cross Country teams to travel to Old Man's Cave for training and team development. The Track & Cross Country parent organization will be paying for all expenses with exception of transportation. To be held from August 6 – 10, 2012. (Itinerary on file in February's agenda)

GENERAL SHERMAN 8TH GRADE BAND ADJUDICATED PERFORMANCE TRIP

General Sherman 8th Grade Band requests permission to perform at the Trills and Thrills adjudicated event on Saturday, May 19, 2012. The performance location is at Wilmington High School. The trip is paid for entirely through fund raising and out of pocket expense of the participating members. Transportation for this trip is being provided by Creative Coach out of Lancaster, Ohio. Transportation is being paid for through fundraising. The band students were given the opportunity to participate in two fundraising programs in order to earn their cost of the trip. Students will perform on May 19, 2012 for a panel of adjudicators that will evaluate the groups' performance. (Itinerary on file in February's agenda)

THOMAS EWING 8TH GRADE CHOIR TRIP

Thomas Ewing 8th Grade Choir will be participating in the Trills and Thrills Music Festival to be held on Saturday, May 19, 2012 in Sandusky, Ohio. This event has no cost to the district. Fundraisers are done throughout the school year for the choir and are kept track of individually. Students who choose to go on the trip raise money to pay for the entrance fees to the contest, transportation, entrance to the park, and the accompanist fee. Other arrangements for students needing financial assistance include individualized payment plans. (Itinerary on file in February's agenda)

OVERNIGHT OHIO EDUCATION THEATRE ASSOCIATION TRIP

Mr. Greathouse recommends the approval of the attached overnight trip by the Lancaster High School Drama Club to Dayton Ohio. Drama Club will be leaving on Friday, March 30th – April 1, 2012. (Itinerary on file in February's agenda)

OVERNIGHT MARKETING TRIP

Mr. Knickerbocker recommends the approval of the overnight trip by the Lancaster High School Marketing Class to Columbus, Ohio on March 16 – 17, 2012. Students are to stay at the Hyatt Regency for the state competition for DECA. (Itinerary on file in February's agenda)

BOYS VARSITY TRACK & FIELD TEAM TO NY, NY

The Lancaster Athletic Department respectfully requests permission to allow the three athletes from the Boys Varsity Track & Field team to travel to the New Balance Track & Field Center at the Amory, NY, NY. The Track & Cross Country parent group will be paying all costs incurred for this trip. (Overnight trip form and itinerary in February's agenda)

GIRLS VOLLEYBALL TEAM TO TRAVEL TO ORLANDO, FLORIDA

The Lancaster Athletic Department respectfully requests permission to allow the Girls Varsity & JV Volleyball team to travel to Orlando, Florida during their summer schedule. All expenses paid by the Volleyball Booster Group. (Overnight trip form and itinerary in February's agenda)

GIRLS VARSITY BASKETBALL TEAM TO TRAVEL TO ORLANDO, FLORIDA

The Lancaster Athletic Department respectfully requests permission to allow the Girls Varsity Basketball team to travel to Orlando, Florida during the Christmas break 2013 (exact dates to be determined) The Basketball athletes, parents and boosters will be paying all costs incurred for this trip. (Overnight form and itinerary in February's agenda)

Mr. Mauller seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Kittredge	Yea	Mr. Mauller	Yea
Ms. Ricketts	Yea	Mr. Shaffer	Yea
Ms. Eyman		Yea	

Thereupon the President declared such motion duly adopted.

12-20 BUSINESS AND FINANCE

Mr. Mauller moved to approve following:

OHIO SCHOOL BOARD ASSOCIATION (Customized Workshop – Board Training)

Be it resolved, the Lancaster City Schools Board of Education approves a contractual agreement with Ohio School Boards Association (OSBA) for the purposes of providing a customized workshop to be held on March 1, 2012. Details of the contract are outlined in the February agenda.

OHIO SCHOOL BOARDS ASSOCIATION (Web Based Conversion Update – Policies)

Be it resolved, the Lancaster City Schools' Board of Education approves the Ohio School Boards Association Web Based Conversion Service Contract as presented. Said expenses will be paid through the Board's Service Fund.

Ms. Kittredge seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Kittredge	Yea	Mr. Mauller	Nay
Ms. Ricketts	Yea	Mr. Shaffer	Yea
Ms. Eyman		Yea	

Thereupon the President declared such motion duly adopted.

12-21 CONSENT AGENDA

Ms. Kittredge moved to approve the following:

OTHER

FUNDRAISERS

LANCASTER CITY SCHOOLS SPECIAL OLYMPICS

Kohl's employees volunteer to help Special Olympians Bowl. They give Lancaster City Schools Special Olympics \$500 for their volunteer time. It is Kohl's way of giving back to the community. To be held on March 8, 2012. The money will be used to help pay for the Special Olympics Program, including T-shirts.

MAX & ERMA'S RESTAURANT

Lancaster City Schools Special Olympics team passes out flyers. If an individual presents the flyer at Max & Erma's on the specified date, Special Olympics will receive 15% of the total sale. To be held on March 21, 2012. Proceeds will benefit help pay for the Special Olympics Program, including T-shirts.

SANDERSON ELEMENTARY – FOLLETT LIBRARY RESOURCES TITLEWISH

Follett will create a custom webpage just for Sanderson Elementary. Anyone who wants to donate money can do so online. 100% of the money donated will be used to purchase library, materials & processing (no shipping cost). If our fundraising is complete by 6/30/12. Follett will add 10 % to the total donated. Donors may use Discover, American Express, Visa and MasterCard; donations must be \$10.00 or more. To be held from March – June (30 day probation period). Proceeds to be used to purchase books, DVD's for Library at Sanderson Elementary.

TALLMADGE ELEMENTARY

Students will sell \$5.00 chocolates for fundraising. Proceeds will be used to supplement students' needs in regards to awards, rewards, school supplies, materials and spirit wear through the Principals 018 account. Products from: World's Finest Chocolates. To be held from March 6 – 19, 2012.

WEST ELEMENTARY

Chocolate Fundraiser – through World's Finest Chocolates. Students will sell \$5.00 chocolates. To be held from March 6 – 20, 2012. Proceeds to be used for staff and student recognition through Principal's 018 account.

Cookie Dough Fundraiser through Teamworks. Students will sell Cookie Dough at \$15.00 per tub. To be held during April 2012. Proceeds to be used for student recognition and assemblies through West PTO.

Market Day – monthly orders throughout the school year. To start in February 2012 and ongoing. Proceeds to be used for student recognition and assemblies through West PTO.

GENERAL SHERMAN JUNIOR HIGH SCHOOL - CHEERLEADERS

Century Resources Goodies Catalog for Spring (items to range from \$5.00 - \$25.00). To held from April – May 2012. Proceeds to help with new cheerleaders for supplies and camps for Summer.

GENERAL SHERMAN JUNIOR HIGH 7TH AND 8TH GRADE CHOIRS

7th and 8th grade choir members will have the opportunity to sell items from 2 catalogs. “Spring into Life” & “Sense of Style 2 – Jewelry Collection”. Cost per item: \$9.00 - \$25.00. Profit: 40% on each item sold. Crowne Fundraising Excellence. To be held from March 23, - May 4, 2012.

THOMAS EWING JUNIOR HIGH ART CLUB

Sell products from the Aspire Fundraising. “Green Living/Earth Day” catalog. The funds raised by the club will go towards guest speakers or a possible field trip activity at the end of the school year. To be held during March 2012.

LANCASTER HIGH SCHOOL

Junior Class of 2013 would like to host a prom fashion show. During the show, senior volunteers will model borrowed dress and tuxedos from a local business. The Cosmetology program will do hair and make-up for senior models. Local formalwear stores will have booths to give away coupons and information about the formalwear modeled in the show. We will ask local hair salons and nail salons to donate gift certificates or hair products to give away at the show. The seniors will bring purchased snacks to share with those who attend the show. Admission will be \$3 per person and will be open to students, parents and community members. To be held on Friday, March 9, 2012 (6-8pm). Proceeds to be used for prom and graduation expenses for the Class of 2012 (220-9226).

Lancaster High School Class of 2014 will hold a Penny Day on Friday, March 30, 2012 (after OGT). At the beginning of each class period students will take loose pennies to their teacher’s desk. The teacher must count and roll all pennies before they can begin teaching/testing, etc. During this time a PG movie will be played through the Channel One TV’s. While teachers are counting the students can sit and quietly watch the movie. This process will continue throughout the day for all class periods. The movie will be stopped at the end of each class period and then resumed for the next class period. To make this a successful fundraiser, teachers will be encouraged to schedule tests/quizzes/projects etc. on Penny Day. That way students know that this class assignment could be delayed or postponed and will be more likely to participate in the Penny Day Fundraiser. Participation will be optional and teachers will not be required to participate. Also, for those students who need to purchase pennies the Sophomore Class will sell penny rolls (.50) for .75. This is another way to help raise funds and to keep the Penny Day successful. Each period a selected sophomore will go around to the classrooms participating and collect the pennies. These pennies will be stored in Room 170 until the end of the day. At the end of the school day, pennies will be delivered to Fairfield National Bank who will then write a check out to the class of 2014 that will then be deposited with Pam Gardner.

LANCASTER HIGH SCHOOL CHEERLEADING

Lancaster High School Cheerleading to hold Summer Car Washes for donations only. To be held from July 14 and August 11, 2012. The money raised will be used to offset the cost for items needed for cheerleading.

Lancaster High School Cheerleaders would like to sell Butter Braid Food catalog items to our friends and families. Prices range from \$5 - \$25.00. Money raised will be used to offset the cost for items needed for cheerleading. To be held from March 16 – April 4, 2012.

LANCASTER CHEERLEADERS PARENT ORGANIZATION

Lancaster High School Cheerleaders are requesting to present: March Movie Madness to be held on Saturday, March 3, 2012 from 6:30 – 10:00 pm. at Good Shepherd Church, 700 Spring Street, Lancaster, OH 43130. Movie: Twilight Saga – Breaking Dawn Part: 1 (PG-13). Free pop and popcorn. Concessions and spirit items available at additional cost. Pre- movie tickets to be held during school lunches, one week prior to event. Cost \$10.00 per ticket. The Good Shepard Church has approved our movie choice. Their maximum occupancy is 500 people for the sanctuary. We have parent student ratio of 1/10-15 chaperone volunteers. We have also requested two law enforcement/security personnel to work the entrance to the facility. In addition, we have parking lot attendants for directing traffic. Proceeds to be used to help pay for cheerleading banquet. Any remaining money would be used for cheer uniforms, equipment, spirit items.

LANCASTER GOLDEN GALES SOCCER BOOSTER CLUB

Bob Evans Community Night – dine at Bob Evans and they will receive 15% of the sales that evening. To be held on March 8, 2012 from 9:00 am – 9:00 pm. Proceeds to be used to support the LHS soccer program: gear, equipment, meals, transportation, etc.

LANCASTER TRACK AND CROSS PARENT BOOSTER GROUP

Memorial Day 5K Race and Doug Henwood Memory Walk to be held on May 28th, 2012. Entry fee: \$15.00 before May 21, 2012, \$20.00 after May 21, 2012. Proceeds to help supply the coaches with needed items for their teams in the High School and Jr. High level.

LANCASTER GIRLS VOLLEYBALL PARENTS

Raffle for Longaberger “Basket of Hope” Basket for Karen Wohrer Tournament. Tickets will be sold for \$1.00 per ticket or 6 for \$5.00. To be held on September 1, 2012. Proceeds to benefit Karen Wohrer Scholarship Fund.

Cookie Dough/Market Day Sales – sale of cookie dough and other Market Day products as desired by student athletic and parent organization members. Cookie Dough prices range from \$8.00 - \$15.00 approximately. To be held 2012 school year. Proceeds to be used to assist athletics and coaches the of LHS Volleyball program.

Donut Sales - Volleyball Parents Organization wishes to sell donuts after every home football game to the exciting crowd. Students will assist in the sale but parents/guardians will collect and handle all funds. Donuts sell for \$5 - \$6 per dozen. To be held during the 2012 Football Season. Funds will be used to assist athletics and coaches of the LHS Volleyball program.

PUBLIC RECORDS OFFICER

According to HB 9, all elected officials or their appropriate designees are required to attend public records training approved by the attorney general (R.C. 149.43) (E). Elected officials include board of education members. The training must be for three hours every term of office for which the official was appointed to the public office (R.C. 149.43) (B). This means every board member must attend the training or designate a district employee on their behalf. The appointment must be every two years.

Be it resolved that the Lancaster City Schools' Board of Education hereby; appoint the District Treasurer to serve as the Lancaster City Schools' Public Records Officer. In the absence of the Treasurer the following individuals will serve in the capacity, respectively: Director of Business, Director of Human Resources, and Superintendent.

For the purposes of training the following individuals will attend the attorney general training during the 2011-2012 school year: District Treasurer.

DESIGNATE EMPLOYEE THAT COMPLETED THE DISTRICT'S MEDICATION TRAINING COURSE

Be it resolved the Lancaster City Schools' Board of Education hereby designates the following employees' who have successfully completed the district's medication training courses for Lancaster City Schools, or who have a medical professional license to administer medication to students at school and school sponsored events.

Juanda (Beth) Rush

APPROVE THIRD AND FINAL READING ON THE FOLLOWING NEW/REVISED POLICIES

DJC	PROCUREMENT REQUIRMENTS
IICA-1-R	FIELD TRIPS
JN	STUDENT FEES, FINES AND CHARGES

Ms. Ricketts seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Kittredge	Yea	Mr. Mauller	Yea
Ms. Ricketts	Yea	Mr. Shaffer	Yea
Ms. Eyman			

Thereupon the President declared such motion duly adopted.

