

Large Meeting Room
111 South Broad Street
Lancaster, Ohio
March 29, 2011

The Board of Education of the Lancaster City School District, Fairfield County, Ohio met in a Regular Board Meeting on March 29, 2011 in the Large Meeting Room located at 111 South Broad Street. The meeting was called to order at 7:04 p.m. by Mr. William Bickham, President and the roll being called, the following members were present:

Ms. Amy Eyman Mr. Gary Mauller
Ms. Kathy Kittredge Ms. Hollie Saunders
Mr. William Bickham

PLEDGE OF ALLEGIANCE – Students from Medill Elementary School

11-23 APPROVAL OF MINUTES

Ms. Kittredge moved to approve the minutes of the Regular Board Meeting held on February 22, 2011 as presented:

Ms. Saunders seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman Yea Mr. Mauller Yea
Ms. Kittredge Yea Ms. Saunders Yea
Mr. Bickham Yea

Thereupon the President declared such motion duly adopted.

11-24 ADOPTION OF AGENDA

Ms. Eyman moved to approve the Agenda with the following correction/additions:

Page 19 -Remove LPN position
Page 21 +Add Linda Holt retirement 4/01/2011
Page 65 Change wording form Bids to Proposals – 2 places
Page 70 Change figure from \$13,038.00 to \$15,000
Page 112 -Remove overnight band trip

Ms. Kittredge seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman Yea Mr. Mauller Yea
Ms. Kittredge Yea Ms. Saunders Yea
Mr. Bickham Yea

Thereupon the President declared such motion duly adopted.

QUESTIONS FROM THE AUDIENCE – PUBLIC PARTICIPATION

None

LEGISLATIVE UPDATE

Ms. Eyman reported on Governor Kasich's budget proposal, SB5, HB135, HB96, HB136, SB81, HB30, HB36, HB155 and SB118.

UNFINISHED BUSINESS

None

COMMUNICATIONS

Lancaster City School experienced a great loss of one of our veteran employees, Linda Holt, who passed away last week after a battle with Cancer. She had worked for the district for over 20 years in our Transportation Department.

Special Recognition to Jeremy Furey, LHS Student – The 2011 All-Ohio Thespian Production of “*Good News*”.

BOARD STANDING COMMITTEES

1. Communications – March 1, 2011

Important Items: Chalkmarks – February 20, 2011, Kathy Kittredge suggested that notice be placed in the Chalkmarks in the future thanking sponsors and advertisers for helping with the costs of distributing the newsletter. Rob Walker would like the thank you added to the website when Chalkmarks is posted. Many ideas and questions were generated and are listed below: Can we change the name of Chalkmarks? Perhaps a different name is better. Can we survey our constituents to determine the perception the community has of the district? How would we distribute the survey? How would we collect the data? The committee members value the discussions and look forward to more discussions.

2. Finance – March 24, 2011

February Financials – the following was noted: *Due to the timing of Advances it appears real estate collections are significantly higher than last year. However, last March we received a \$2.7million advance which puts us in line with the current year. The County Auditor's Office expects to provide us our settlement later this month so we will have the actual collection amount for the fiscal year. *Supplies are below estimate because we have not adopted new textbooks yet this year. The TV Station fund currently has a negative Fund Balance. The District decided to track all expenditures within this fund to see the true cost of the TV Station. Kevin Snyder and Rob Walker have been working on creative ways to spark new revenue streams into the fund. However, should a deficit exist at 6/30 the General Fund will have to transfer money into the account. Resolution to Accept Tax Levy Amounts & Rates: Based on our Tax Budget and questions answered during the Budget Hearing at the Courthouse, LCS will continue to levy 64.6 mills (inside & outside). Resolution to Approve Invoices for Payment: Two invoices are regarding contracted services through the Licking Area Computer Association (\$12,144.88) for Fairfield Christian Academy requires board approval since the contract started on July 1, 2010 and the invoice is over \$3,000. Resolution to Establish Records Meeting: A records meeting is scheduled for 6:30 pm on April 26th in the room directly off the large meeting room at 111 South Broad Street. This meeting is required per Ohio Revised Code Section 149.41 and per Board Policy EHA. Five Year Forecast – March Update: Ms. Taylor summarized changes to the forecast based on the Governor's budget released March 15th and their impact on the forecast. These included the loss of stimulus funds, slight increases in state foundation payments, the increased phase out of TPP direct payments from the State, and reduction of 2% paid by the Board for employee retirement. She cautioned however this is just the first step in the budget process. The budget will change prior to its eventual adoption by June 30.

Minutes of the Regular Board Meeting held on March 29, 2011.

3. Personnel – February 28, 2011

PSW Compliance Training: A handout was provided to the committee which showed the correlation of the PSW training modules with the State and OSHA laws which require the school system to train its employees on safety procedures. Job Description Project: A progress report on the job description updating project was provided. Draft copies of job descriptions for all classified employee positions have been provided to the Human Resource office at this point in the process. Master Teacher Program for 2010-11: The district has received 18 portfolios to be evaluated for the Master Teacher designation. Portfolios are evaluated in March and the new Master Teachers will be recognized at the April BOE meeting. New Tiered Teacher License System: An announcement was made that the new State teacher licensing system is now in effect. Master Teachers in the district with nine years of experience are eligible for the Senior Professional License while National Board Certified Teachers with nine years experience are eligible for the Lead Professional License. 1st Semester Staff Absences: A first semester absence analysis of the past 5 years for staff using SubFinder showed that the district is experiencing its second highest absence rate in 5 years. The largest increase is with personal illnesses and maternity leave while we have seen a decline in personal business days. SubFinder Performance Appraisal: A performance appraisal for the district's use of its substitute system, called SubFinder, showed that the districts' utilization of the system is excellent. The district had a 98% fill rate for the first semester, with 95% being considered excellent. The report shows that the staff is using the system well, that the district is using a high percentage of its substitute pool, and that there are no job classifications for which we struggle to find substitutes. Ohio Model Teacher Evaluation Development: Draft copies of the framework and structure for the Model Ohio Teacher Evaluation System were shared. The Ohio Department of Education plans to release the finalized evaluation system next fall. The district teacher evaluation development committee, which is made up of 6 members of the Lancaster Education Association and 6 administrators, will begin meeting this spring to prepare for the revision of our teacher evaluation system. LPDC Procedures: The Local Professional Development Committee is considering using the MEC Employee Kiosk for staff professional development plans. This will streamline the committee's accounting and approval procedures while allowing staff members access to their plans. The committee will meet on March 31st to decide on proceeding with the change to electronic professional development plans. ARRA Funded Long Term Substitute Positions: A list of 27 full and part time educational assistant and bus aide positions funded through ARRA money was provided to the committee. As agreed to with the Lancaster School Support Association, these positions were all hired as long term substitutes, since the ARRA funds are no longer available next school year. These positions are all scheduled to be eliminated at the end of this school year

4. Policy – March 14, 2011

Policies presented for the first reading at the April Board of Education meeting were distributed. These policies are as follows: File: EDE – Computer/On-line Services – Accepted as presented. Discussion led by Kevin Snyder as a result of attending the state's technology conference in late January. The discussion focused upon student appropriately using mobile technologies during the school day.

5. Program – March 7, 2011

The meeting was called to order at 4:30 p.m. by Chairperson – Ms. Kathy Kittredge. Review and approval of 2/7/2011 meeting minutes. Recommendation for Approval: Resolution to approve Waiver for Late Starts for 2011-2012 – Jenny O'Hare, Director of Instructional Services. Points of Interest: Late Starts for professional development have proven very successful this year. Recommendation for Approval: Resolution to approve resolution for Frosh Fest for August 24, 2011 – Jenny O'Hare, Director of Instructional Services, and Nathan Conrad, Assistant Principal at LHS - The freshmen are the only students in the building except for about 100 – 150 sophomores, juniors and seniors who are assigned to the students to help show them around the building, find their classrooms and lockers and answer any questions they may have. It appears to be a positive experience for the students. The high school is compiling information to determine how helpful Frosh Fest is in making the transition to high school. Recommendation for Approval: Resolution to approve Summer School Program and Summer

School brochure for Lancaster High School – Summer School brochures and copies of the resolution were distributed. Nathan explained the program offerings and fees, and OGT camp. Students who have not passed sections of the OGT will have an opportunity to take the test after OGT camp. Recommendation for Approval: Resolution to approve a contract with Margaret Searle for Tarhe Elementary. Inclusion and co-teaching would be the main focus for inservice training that would be conducted at Tarhe in the Spring of 2011. Funding would be through Title II-A. Recommendation for Approval: Resolution to approve a contract with Margaret Searle for Cedar Heights Elementary Response to Intervention (RTI) would be the main focus for inservice training at Cedar Heights in the Spring of 2011. Funding is through Title I. Recommendation for Approval: Resolution to approve a contract with Teaching Collaborative for Professional Development. The inservice training will be held in the Spring of 2011. Funding is through ARRA Title I and Title I. Recommendation for Approval: Resolution to approve a contract with Align, Assess, Achieve for Medill Elementary - Focus of this inservice would be meeting the needs of struggling students. Inservice would be held during Data Days at Medill in the Spring of 2011. Funding is through Title I. Changes would be removing Statistics and replacing it with Math Applications and removing Diversified Cooperative Training and replacing it with Career Exploration. Discussion Items: Extended Opportunities Plus – Nathan Conrad, LHS Assistant Principal - Nathan explained the benefits of the Extended Opportunities Plus program to help students achieve credit recovery. It encourages students who are frustrated to stay in school. District Improvement Plan – Jenny O’Hare, Director of Instructional Services - A draft copy of the District Improvement Plan (DIP) was distributed and reviewed by Jenny. On March 23, the District Leadership Team will finalize the DIP. K-9 Companions – Kathy Kittredge, Chairperson - At a recent rotary meeting attended by Ms. Kittredge, the subject of K-9 Companions was discussed. The Bexley School District utilizes K-9 Companions with at-risk and special needs students and reports positive behavioral results.

6. Support Services – March 15, 2011

Mowing bid results– the mowing bids were opened on March 10th. There were 5 bidders with the lowest bid being submitted by The Turf Barber at \$998.00 per mowing of all properties. All references were contacted and they provided favorable reports on this company. All equipment, insurance and BWC documentation is in order. The committee voted to recommend to the full Board of Education that the 2011 mowing contract be awarded to The Turf Barber. This motion was made by Carol Spires and seconded by Dave Anders. The motion was approved unanimously. OSFC update – An update on the conversations with the OSFC regarding steps that need to be taken to move forward and develop a master plan was discussed. The master plan will be determined after the District Facilities Committee makes its recommendation to the Board at the May meeting. Security update – the committee was informed that there will be a resolution on the board agenda to advertise for security services for the district. Information was also relayed to the committee that Sgt. Dreyer the current Resource Officer at LHS will be retiring at the end of May. Insurance update – information was shared with the committee that we have a three year rate guarantee with the current insurance provider, Ohio School Plan. The district has not had any large claims to date so the pricing should stay stable. We will receive the actual costs from Ohio School Plan for the 2011-2012 school year in the next couple of weeks. If we determine that the cost is too high then we can prepare a request for proposal for this service. Next Meeting: Our next meeting is scheduled for Wednesday, May 4, 2011 at 4:30 PM in the 2nd Floor Conference Room at Stanbery. We will NOT hold an April meeting.

TREASURER’S REPORT

Financial Oversight Committee/Audit Update, Dean Cochenour
Five Year Forecast Update

SUPERINTENDENT’S REPORT

Fairfield County College Bound – David Uhl
Building Report (East) – Nathan Hale, Principal
Use of Electronic Communications Equipment by Students
District Facilities Commission

STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

CONFIRMATION OF STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

11-25 EMPLOYMENTS

Ms. Kittredge moved to approve the following:

ADMINISTRATIVE/EXEMPT STAFF EMPLOYEMENTS AND SALARY ADJUSTMENTS

RENEWAL OF ADMINISTRATIVE/EXEMPT CONTRACTS

<u>Name</u>	<u>Position</u>	<u>Length of Contract</u>	<u>Contract Expires July 31</u>
Conrad, Nathan	Assistant Principal	3 years	2014
Duncan, Jan	Food Service Supervisor	3 years	2014
Ervin, Margaret	Psychologist	3 years	2014
Garrett, Terri	Elementary Principal	3 years	2014
Greathouse, Jack	Principal	3 years	2014
Haight, Lee Ann	Adm. of District Services	3 years	2014
Hale, Nathan	Elementary Principal	3 years	2014
Lawson, Brian	Elementary Principal	2 years	2013
O’Hare, Jenny	Director	1 year	2012
Oyer, Vicki	Assistant Treasurer	3 years	2014
Smeltzer, Andrew	Dean of Students	3 years	2014
Snyder, Kevin	Director	3 years	2014
Spires, Carol	Elementary Principal	2 years	2013
Steel, Kevin	Database and Network Mngr.	3 years	2014
Thompson, Lisa	Psychologist	2 years	2013
Wigton, Steve	Director	3 years	2014

ADMINISTRATIVE SALARY ADJUSTMENT

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Knight, Dustin	MA + 15, Step 9	MA + 30, Step 9	12/09/2010

CERTIFIED STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

SUBSTITUTE TEACHERS 2010-2011 SCHOOL YEAR

Employ the following people as substitute teachers for the 2010-2011 school year at the board approved rate pending return of employment packets, satisfactory background checks, and appropriate licensure as noted:

<u>Name</u>	<u>Effective Date</u>
Luppold, Dorothy	2/15/2011
Johns, Joanna	3/09/2011
Messerly, Joshua	3/01/2011
Wagonseller, John	3/01/2011
Walters, Stephen	3/01/2011
Manausa, Clifford	3/22/2011

SUPPLEMENTAL CONTRACTS – 2010-2011 SCHOOL YEAR

ATHLETIC

<u>Name</u>	<u>Position</u>	<u>Exp/Ratio</u>	<u>Amount</u>
Henderson, Allie	H.S. Girls Varsity Asst Softball Coach	2 .12	\$4108.68
Griffin, Brian	H.S. Girls JV Softball	3 .13	\$4451.07
Johnson, Thad	JV Boys Baseball Coach	2 .11	\$1255.43
Johnson, Thad	9 th Boys Baseball Coach	2 .08	\$ 913.04
	(split contract – 1/3 of		\$3766.29)
Knuckles, Andy	Spring – Weight Room Supv.	8 .10	\$3423.90
Henwood, Aaron	H.S. Asst. Girls Track Coach	14 .16	\$5478.24
Reliford, Amanda	T.E. Girls Track Coach	0 .07	\$2396.73

SUPPLEMENTAL CONTRACTS: 2010-2011 SCHOOL YEAR – COMMUNITY

ATHLETIC

<u>Name</u>	<u>Position</u>	<u>Exp</u>	<u>Ratio</u>	<u>Amount</u>
Muck, Joseph	H.S. Asst. Boys Track Coach	8	.16	\$5478.24
Stewart, Rod	H.S. Assistant Boys Track Coach	3	.14	\$4793.46
Taley, Tony	Freshman (JV-B)Girls Softball Coach	3	.13	\$3423.90

CERTIFIED SALARY ADJUSTMENTS

<u>Name</u>	<u>Location</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Stiteler, Dorleas R.	District	MA, Step 10	MA + 30, Step 10	02/01/2011
Turner, Jennifer	Medill	BA, Step 2	MA, Step 2	12/18/2010

CHANGES IN CERTIFIED CONTRACT

<u>Name</u>	<u>Position</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Miller, Tracey	Speech Pathologist	1.0 FTE	0.8 FTE	2011-2012

CLASSIFIED STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

LICENSE PRACTIAL NURSE – FOREST ROSE

~~Employ the following person as a LPN pending appropriate licensure, return of employment packets, satisfactory background checks as noted:~~

~~Name: _____
Location: Forest Rose
Hours: 7
Step: 0
Effective Date: 3/23/2011
New/Replacement: Replacement
Funding: General~~

TRANSPORTATION – BUS DRIVER

Employ the following person as a bus driver pending appropriate licensure, return of employment packets, satisfactory background checks as noted:

Name: Rooker, Patricia
Location: Transportation
Hours: 2.25
Step: 0
Effective Date: 3/30/2011
New/Replacement: Replacement
Funding: General

SUBSTITUTE COOK/CASHIERS

Employ the following people as substitute cook/cashiers pending return of employment packets, satisfactory background checks as noted effective 3/30/2011:

<u>Name</u>	
Martz, Jennifer	Spears, Tilly
Crowell, Kendra	Wehrle, Linda
O’Neal, Stacy	Dalton, Patricia
Numbers, Rebecca	Rooker, Patricia
Walker, Janette	Craiglow, Donna
Blankenship, Jessica	Thornton, Marianne
Beatty, Cheryl	Franklin, Mary
Smith, Georgann	

SUBSTITUTE EDUCATIONAL ASSISTANTS/AIDES

Employ the following people as Substitute Educational Assistants/Aides pending return of employment packets, satisfactory background checks and appropriate licensure as noted:

<u>Name</u>	<u>Effective Date</u>
Leach, Tesha	3/09/2011
Peterson, Cheri	2/14/2011

SUBSTITUTE SECRETARY

Employ the following person as a substitute secretary pending return of employment packets, satisfactory background checks as noted:

<u>Name</u>	<u>Effective Date</u>
Karcher, Emily	3/07/2011

SUBSTITUTE TRANSPORTATION – BUS DRIVERS

Employ the following people as substitute bus drivers pending appropriate licensure, return of employment packets, satisfactory background checks as noted:

<u>Name</u>	<u>Effective Date</u>
Rader, David	3/30/2011
Collier, Amy	3/30/2011

CHANGE IN ASSIGNMENT/HOURS

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Allen, Lois	Technology Tech II	Technology Tech III	3/15/2011
Binner, Daniel	5 hrs	5.75 hrs	3/30/2011
Ryser, Dustyn	2.25 hrs	5 hrs	3/30/2011

STAFF SEPARATIONS

CERTIFIED

RETIREMENTS

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Glunt, Lavonne	Librarian	General Sherman	7/01/2011
Grein, Marilyn	Elementary Teacher	East	7/01/2011
Williams, Barbara	Elementary Teacher	Thomas Ewing	7/01/2011

RESIGNATION

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Dorsten, Brian	Junior High Teacher	Thomas Ewing	7/01/2011

LEAVE OF ABSENCE

Kevin O'Hare is requesting an unpaid leave of absence effective the 2011-2012 school year.

CLASSIFIED

RETIREMENTS

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Waits, Brenda	Educational Assistant	Tallmadge	7/01/2011
Starnier, Lora	Educational Assistant	General Sherman	7/01/2011
Rathburn, Harold	Electrician	Maintenance	6/01/2011
Holt, Linda	Office Assistant	Transportation	4/01/2011

RESIGNATIONS

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>EffectiveDate</u>
Christy, James	Bus Driver	Transportation	2/25/2011
Rainier, Ashley	LPN	Forest Rose	3/23/2011

LEAVE OF ABSENCES

Pam Thomas is requesting an unpaid leave of absence effective March 15, 2011 (5 hours) and March 18, 2011 (2 hours). Daily rate and benefits will be deducted from employee's salary during that time for a total of \$85.33.

Michelle Brown is requesting an unpaid leave of absence on an intermittent basis for the remainder of the 2010-2011 school year.

OTHER PERSONNEL MATTERS

AFTER SCHOOL OAA TUTORING – THOMAS EWING JUNIOR HIGH SCHOOL

Resolution to employ the following staff members for after school OAA tutoring during April 2011 paid at the curriculum rate from CIP funds at Thomas Ewing:

Bergeron, Jackie	Clark, Marlene
Dorsten, Brian	Garrett, Keith
Herrel, Brian	Kolbe, Amanda
Kreis, Allison	Lenert, Lindsey
Miller, Jamie	Poling, Lindsay

AFTER SCHOOL OAA TUTORING – SOUTH ELEMENTARY

Resolution to employ Suzanne Keller and Kim Seevers for OAA tutoring at the curriculum rate from the CIP funds at South Elementary.

HOME INSTRUCTION TUTOR

The Lancaster City School Board and Ann Honaker-Moore mutually agree to adjust her school day one hour per week for the purpose of home instruction tutoring to be paid at the approved home instruction rate.

Ms. Saunders seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
Mr. Bickham			

Thereupon the President declared such motion duly adopted.

11-26 BUSINESS AND FINANCE

Ms. Eyman moved to approve the following:

MONTHLY FINANCIAL REPORT FOR FEBRUARY 2011

Be it resolved that the Board of Education approve the financial report for FEBRUARY 2011.

APPROVE FIVE YEAR FORECAST FIVE YEAR FORECAST

Be it resolved that the Lancaster Board of Education approve the Five-Year Forecast for Lancaster City School District.

ESTABLISH RECORDS COMMISSION MEETING

It is hereby recommended that the Board of Education accept this resolution to establish a records commission meeting on April 26, 2011 at 6:30 p.m. in the Training Room located at 111 South Broad Street.

ACCEPT TAX LEVY AMOUNTS AND RATES

It is hereby recommended that the Board of Education accept this resolution to establish a records commission meeting on April 26, 2011 at 6:30 p.m. in the Training Room located at 111 South Broad Street.

APPROVE INVOICES FOR PAYMENT

Be it resolved that the Lancaster Board of Education approves the invoices related to Internet Access and Symantec License for Fairfield Christian Academy.

Licking Area Computer Association	Fund 401-9021	\$11,376.00
Invoice# LACA1644		

Licking Area Computer Association	Fund 401-9021	\$ 768.88
Invoice# LACA1633		

PROPOSALS AND AWARD THE LOWEST BEST PROPOSAL FOR MOWING SERVICES

Resolution to accept the following proposals for the lawn mowing services submitted on March 10, 2011, in meeting the requirements of public bid.

Company Name	Add.#1	Equipment list Protective Items	Insurance Coverage	BWC Certificate	# of Employees	References (3)	Total Cost for Complete Mowing Package	Receipt
The Turf Barber	X	X	X	X	X	X	\$998.00	NO
Circle City Lawn Care	X	X	X	X	X	X	\$1,605.00	NO
Slaters Lawn Care	X	X	X	N/A	X	X	\$1,400.00	NO
Driver's Lawn Care and Landscaping	X	X	X	X	X	X	\$1,575.00	YES
Wilsons Landscaping	X	X	X	X		X	\$1,555.00	NO

Be it resolved that the Lancaster City Schools' Board of Education enter into a contract with **The Turf Barber**, for the lowest best proposal of **\$998.00** per mowing, not to exceed **\$50,000** for the Lancaster City School District for the year 2011.

ADVERTISE FOR PROPOSALS FOR SECURITY SERVICES FOR LANCASTER HIGH SCHOOL AND DISTRICT

Resolution to authorize the Treasurer to advertise for security service bids for Lancaster High School and the District for the 2011-2012 school year.

Advertisement Dates: April 7, 2011, April 14, 2011

Bid Opening: April 21, 2011

CONTRACTUAL AGREEMENTS

SEARLE ENTERPRISES (In-service Professional Development at Tarhe Elementary School)

Be it resolved for the Lancaster City Schools to enter into an agreement with Searle Enterprises, Inc., to provide two days of in-service training at Tarhe Elementary School on April 12 – 13, 2011. Lancaster City Schools will agree to pay \$2,750.00 per day for said services (\$5,500.00 total) plus reasonable travel expenses including hotel, meals and mileage. Total compensation is not to exceed \$6,000.00 funded through Title II-A.

SEARLE ENTERPRISES (In-service Professional Development at Cedar Heights Elementary School)

Be it resolved for the Lancaster City Schools to enter into an agreement with Searle Enterprises, Inc., to provide two days of in-service training at Cedar Height Elementary School on May 26 – 27, 2011. Lancaster City Schools will agree to pay \$2,750.00 per day for said services (\$5,500.00 total) plus reasonable travel expenses including hotel, meals, and mileage. Total Compensation is not to exceed \$6,000.00 funded through Title I.

ALIGN, ASSSES, ACHIEVE, LLC, (In-service Professional Development at Medill Elementary School)

This contractual agreement is entered March 2011, between Align, Assess, Achieve, LLC and Lancaster City Schools. The said organization shall perform all services as outlined in this contract and assures the satisfactory performance of such services. Funding is to be through Title I, not to exceed \$5,200.00 which includes expenses. Workshops will be held at Medill Elementary School. Estimates and Agreements: Two days of training at \$2,500/day (\$5,000). Mileage – approximately \$100.00, meals – approximately \$30.00, estimated total - \$5,130.00.

TEACHING AND LEARNING COLLABORATIVE (Professional Development)

This contractual agreement is entered March 2011, between the Teaching & Learning Collaborative and Lancaster City Schools. The said organization shall perform all services as outline in this contract and assures the satisfactory performance of such services. Funding is to be through ARRA Title I and Title I, not to exceed \$15,000.00. Services to be provided: Plan and conduct math professional development sessions during the school year 2010-2011. The duration of this agreement is March 2011 – June 2011, or until the agreement is terminated pursuant to the terms contained herein of this agreement, whichever event occurs first. As compensation to the organization for the satisfactory performance of services, the Lancaster City Schools agrees to pay \$15,000. Payment will be based on invoices provided by the Teaching & Learning Collaborative.

OHIO SCHOOL BOARDS ASSOCIATION (Web Based Conversion Update – Polices)

Be it resolved, the Lancaster City Schools' Board of Education approves the Ohio School Boards Association Web Based Conversion Service Contract as presented. Said expenses will be paid through by the Board's Service Fund.

SUSAN CALVERT (Speech Pathologist Services for Summer Evaluations/IEP's)

Be it resolved to enter into an Agreement between Lancaster City Schools and Sue Calvert, for school speech pathologist for the summer evaluation/IEP's, compensatory services, extended sick or leave time of district speech pathologists. Said reimbursement will be paid for through the General Fund.

LANCASTER PUBLIC TRANSIT (Transportation Services for Special Needs Students)

Be it resolved to enter into an Agreement between Lancaster City Schools and Lancaster Public Transit to provide transportation for a special needs student(s) for the 2011 – 2012 school year. Said services are to be paid for though the 2011 – 2012 General Funds.

PEOPLES BANK (Athletic Advertising)

Peoples Bank does hereby subscribe to the “Blue Package” of advertising in support of the Lancaster City School Athletic Department. The “Blue Package” entitles your company/business one year of advertising with an option to renew for four (4) additional years. Your contract will automatically be renewed unless the Athletic Department is notified in writing by July 1, 2012. The cost is \$2,500 annually payable on or before March 30, 2011. Future annual payments shall be due July 1st of each year. Checks Payable to: Lancaster High School Athletic Department.

Mr. Mauller seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
Mr. Bickham			

Thereupon the President declared such motion duly adopted.

11-27 CURRICULUM/INSTRUCTION

Mr. Mauller moved to approve the following:

REVISIONS TO THE 2011- 2012 PROGRAM OF STUDIES

Be it resolved, the Lancaster Board of Education approves the two revisions to the 2011-2012 Program of Studies booklet for Lancaster High School (approved December 2010). Revisions can be found on pages 53 and 74 and are shown below:

On page 53:

344-Math Applications (replaces Statistics)

Full year – 1 credit – Grade 12

Math Applications is a math class based on applications in the real world. This class will review Algebra, Geometry, Probability and Statistics using examples from current issues such as criminal investigations, government spending, the stock market, home buying, gambling, travel and encryption. This class will also help students with problem solving and consumer math which will develop their skills to be successful in any post-secondary option.

On page 73:

963g-Career Exploration (*replaces CBT*)

Full year – 5 credits (2 for related and 3 for work)-Selected – Grade 12 – Fee

Career Exploration (CE) is a course designed to provide students with individual study and on-the-job training in skilled or semi-skilled trade and health occupations not offered as a regular career technical education subject at Lancaster High School. Two periods per day are spent in the CE classroom, where students have an opportunity to study materials associated with their special area class of interest and the psychology necessary for success in one’s career. Classroom work involves extensive reading and writing assignments based on trade and health career objectives. In the afternoon, students will be permitted to leave the building for employment in their chosen occupation or some related work or volunteer experience. The student’s employment must be approved by the CE coordinator. Training will assist the student in attaining his or her stated career goal.

LANCASTER HIGH SCHOOL SUMMER SCHOOL PROGRAM

Be it resolved that the Lancaster City Schools' Board of Education approve and adopt the following Summer School Programs for 2010-2011 for Lancaster High School. (Summer School outline on file in March agenda).

REQUEST FOR LAST START WAIVER DAYS

Be it resolved, the Lancaster Board of Education approves a request for waiver days in the form of late starts for Lancaster City Schools, pending Ohio Department of Education approval of the waiver request. There will be six late starts for two hours each day for a total of 12 hours (equivalent to two days). The purpose of the late starts is to provide High Quality Professional Development based on a coaching model.

Late Starts Waiver is for all buildings in Lancaster City Schools. Staff will report at their regular times with students coming to school two hours later. Staff members will be trained in Marzano's High Yield Strategies. LCS will utilize a train-the trainer model to provide professional development for staff. The trained teachers will provide professional development to their buildings through the late starts. There will be six (6) late starts, which is a total of 12 hours of student instruction to be waived. We will concentrate on only three of Marzano's High Yield Strategies so that teachers will be introduced to the concepts at a session, go back to their classrooms to try out the strategies and then come back to the next late start for discussion, reinforcement, and coaching. The design of the professional development will enable the teachers to participate in High Quality Professional Development, which is required by the NO Child Left Behind Act of 2011 (NCLB)

REQUEST FOR FRESHMAN FIRST DAY WAIVER DAY

Be it resolved, the Lancaster Board of Education approves a request for a waiver day on Wednesday, August 24, 2011, for Lancaster High School grades 10 -12, pending Ohio Department of Education approval of the innovative education program. The purpose of the waiver day is to provide an innovative transitional plan to the incoming freshman of Lancaster High School.

Freshman First Day is an interactive introduction to high school life aimed at making the transition easier for incoming freshman. Lancaster High School incoming freshman will meet their peer mentors who have been trained. All faculty will be involved as students will meet academic teachers and learn important school policies and will be exposed to activities and programs that are available at Lancaster High School. The purpose of this program is to reduce the dropout rate and improve academic performance.

OTHER

FUND RAISING ACTIVITIES

SOUTH ELEMENTARY SCHOOL

South Elementary School will be selling Cristy's Pizza Cards. To be held from March 2011– May, 2011. Proceeds to be used to raise money for the R.O.E. program at Alley Park.

TALLMADGE ELEMENTARY SCHOOL

Tallmadge Elementary School will be selling World's Finest Chocolate Bars. To be held from March 30 – April 11, 2011. Proceeds to benefit the purchase student awards, rewards and school supplies, materials. Additionally, the purchase of services from school assembly participants.

THOMAS EWING JUNIOR HIGH SCHOOL – STUDENT COUNCIL

Thomas Ewing Student Council wishes to sell bracelets to benefit Montana De Luz, a home for children infected by HIV/AIDS in Honduras. Cost of bracelets - \$1.00. To be held from April 1 – 30, 2011. This will be a not for profit sale of bracelets. All money collect will benefit the children of Montana De Luz.

LANCASTER HIGH SCHOOL – SINGING GALES

Lancaster High School Singing Gales to perform Mother's Day Singing Telegrams. The cost will be \$20.00 they will receive 3 songs, flower and card. Telegrams to be delivered on May 6 and 7th, 2011. All proceeds to benefit Vocal Music Boosters.

LANCASTER HIGH SCHOOL – LATIN CLUB/SENIOR CLASS

Lancaster High School will hold a Prom Fashion Show to include a bake sale and local vendors booths. The main purpose of the event is to educate students/community how to make special events at the High School affordable. All proceeds will go to the Class of 2012 for their prom.

LANCASTER HIGH SCHOOL MARKETING EDUCATION

Lancaster High School Marketing Education class will be holding a car wash on May 7 and 14, 2011. Proceeds to benefit Marketing Education Programs and to support their curriculum.

Lancaster High School Marketing Education class will be selling Kin-fold Candle products within the community. To be held from April 4 – May 5, 2011. Proceeds to benefit Marketing Education Program and to support their curriculum.

LANCASTER HIGH SCHOOL – MD CLASS

MD class to participate in a bake sale for the Talent Show to be held on April 14, 2011. Proceeds to benefit the Special Wish Foundation.

LANCASTER HIGH SCHOOL – MIRAGE YEARBOOK

Lancaster High School Mirage Yearbook will be selling 2010-2011 yearbooks. Starting March 30, 2011 they will begin selling of the 2010-2011 yearbooks for \$60.00 each. Smart pay and fliers will be available as of March 30, 2011. Proceeds to be used to purchase the 2010-2011 yearbooks, extra yearbooks and covering the cost of the cover for the yearbook.

LANCASTER HIGH SCHOOL – NATIONAL ART HONORS SOCIETY

Lancaster High School National Art Honors Society Club members will paint faces, which may take place for school activities (i.e., Homecoming Festival, sporting events and during lunch periods for spirit week. To be held the remainder of the school year. Proceeds to benefit the National Art Honor Society's art enrichment projects and after school workshops.

LANCASTER HIGH SCHOOL – PERCUSSION ENSEMBLE

Lancaster High School Percussion Ensemble will be selling tickets for their performances. Tickets to be sold from April 9 – May 14, 2011. Advance tickets on sale for \$7.00 each or at the door for \$8.00. Tickets will also be sold at Gary's Sunoco and Sweetman Music. Proceeds to pay for trips, concert promotional items and equipment.

LANCASTER HIGH SCHOOL - QUEST CLASS

Lancaster High School students from the Quest Class will make beaded lanyards and sell them. The profits will be used for a "Celebration of Life" trip. Cost of the lanyards will be from \$5.00 - \$10.00 each. To be held from March 28 – May 14, 2011. Proceeds to be used for a "Celebration of Life" field trip, hopefully to The Wilds.

LANCASTER HIGH SCHOOL – ANNUAL TALENT SHOW

Lancaster High School Student Council Annual Talent Show. To be held on April 14, 2011. Tickets to be sold for \$3.00. 1/3 proceeds to benefit Make-A-Wish Foundation, 2/3 of proceeds to benefit Student Council for 2012.

LANCASTER HIGH SCHOOL – TEEN INSTITUTE

Lancaster High School Teen Institute to sell T-shirts with a drug free design for students and staff. Shirts will also be worn during special days to support our drug/alcohol free campaign during Prom Promise Week. Pre-sale T-shirts S – XL \$6.75, 2XL – 3X \$8.75 each. Proceeds to purchase supplies for Red Ribbon Week and Prom Promise bags for Seniors signing the pledge. Donations have also been made to the Lancaster Homeless Shelter.

LANCASTER HIGH SCHOOL – VOLLEYBALL TEAM

Lancaster High School Volleyball program would like to hold a 4 x 4 Volleyball Tournament for students and community members. Cost \$20.00 per team of 4 players. Advertise on school announcements, lunch time, sign-up sheets, LSN Network, newspaper (Eagle Gazette). Tentative date of April 28, 2011. Proceeds to be used to purchase supplies for the LHS Volleyball program.

Lancaster High School Volleyball program will sell Cookie Dough to the community during late August – early September 2011. Proceeds to be used for supplies for the LHS Volleyball program.

Lancaster High School Volleyball program will sell Donuts to spectators leaving Fulton Field. No donuts will be sold to spectators remaining at the game. Cost: \$5.00 a box. Average number of boxes sold per game is 75 – 100. To start the beginning of the Falls Sports Season. Proceeds to be used to purchase supplies for the LHS Volleyball program.

STUDENT TRAVEL

GENERAL SHERMAN JUNIOR HIGH SCHOOL – 8th GRADE BAND AND CHOIR ADJUDICATED PERFORMANCE TRIP

The General Sherman Junior High School 8th Grade Band and Choir request permission to travel to Cincinnati for an adjudicated performance. Funds for trip raised through fundraisers. Itinerary on file in March agenda.

THOMAS EWING JUNIOR HIGH SCHOOL – 8th GRADE CHOIR ADJUDICATED PERFORMANCE TRIP

The Thomas Ewing Junior High School 8th Grade Choir requests permission to travel to Sandusky for an adjudicated performance. Funds for trip raised through fundraisers. Itinerary on file in March agenda.

~~LANCASTER HIGH SCHOOL BAND OF GOLD – BAND CAMP TRIP~~

~~The Lancaster High School “Band of Gold” request permission to leave Lancaster, Ohio for band camp at Rio Grande University. The tentative plans for the camp are to leave Sunday July 31, 2011 and to return to Lancaster on Friday August 5, 2011. There will be a list of students sent to the central office of students that will be attending the camp at the end of June. Students that will not be on the list will be students who move into the district before camp and chose to attend, or students who add as the summer progresses. These students will be approved as well. Transportation to be provided via school transportation. Cost of the trip down will be paid for by Lancaster High School. Cost for transportation back will be paid for by the Lancaster City School Board of Education. Cost of camp will be paid for by students and Band Boosters. (Itinerary on file in April agenda and in LHS Music Dept)~~

ATTENDANCE AT PROFESSIONAL MEETINGS

Be it resolved the Lancaster Board of Education authorizes the attendance of the following board members at the following professional meetings in accordance with board policy BHBA.

March 16, 2011 - OSBA Central Region Spring Conference
(Bill Bickham, Amy Eyman, Hollie Saunders)

April 29-30, 2011 - Board Leadership Institute (Bill Bickham, Amy Eyman)

APPROVE FIRST READING ON THE FOLLOWING NEW/REVISED POLICIES

AC	NONDISCRIMINATION
ADA	EDUCATIONAL PHILOSOPHY
AE	SCHOOL DISTRICT GOALS AND OBJECTIVES
BCCC	TREASURER'S CONTRACT
CBC	SUPERINTENDENT'S CONTRACT
EBC	EMERGENCY/SAFETY PLANS
EDE	COMPUTER NETOWRK AND INTERNET ACCEPTABLE USE POLICY AND AGREEMENT FOR STAFF MEMBERS OF THE LANCASTER CITY SCHOOL DISTRICT
GBA	EQUAL OPPORTUNITY EMPLOYMENT
GBE	STAFF HEALTH AND SAFETY
GBH	STAFF-STUDENT RELATIONS (also JM)
GBL	PERSONNEL RECORDS
GBR	FAMILY AND MEDICAL LEAVE
GCBB	PROFESSIONAL STAFF SUPPLEMENTAL CONTRACTS
GCBD	PROFESSIONAL STAFF LEAVES AND ABSENCES
GDBB	SUPPORT STAFF PUPIL ACTIVITY CONTRACTS
GDBD	SUPPORT STAFF LEAVES AND ABSENCES
IGDJ	INTERSCHOLASTIC ATHLETICS
IIBH	DISTRICT WEBSITES
IL	TESTING PROGRAMS
IL-R	TESTING PROGRAMS
JECBC	ADMISSION OF STUDENTS FROM NONCHARTERED COMMUNITY OR HOME SCHOOLING
JFCK	USE OF ELECTRONIC COMMUNICATIONS EQUIPMENT BY STUDENTS
JFG	INTERROGATIONS AND SEARCHES
JM	STAFF-STUDENT RELATIONS (also GBH)

Ms. Saunders seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea	
Ms. Kittredge	Yea	Ms. Saunders	Yea	
Mr. Bickham				Yea

Thereupon the President declared such motion duly adopted.

11-28 EXECUTIVE SESSION

Ms. Kittredge moved at 8:46 p.m. to enter into Executive Session for the Purpose of Negotiations.

Ms. Eyman seconded the motion, and the roll call on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea	
Ms. Kittredge	Yea	Ms. Saunders	Yea	
Mr. Bickham				Yea

The President declared at 9:33 p.m. to return to Regular Session.

11-29 ADJOURN – MARCH 29, 2011

Ms. Eyman moved at 9:34 p.m. to adjourn. The next meeting is a Regular Board Meeting in the Large Meeting Room located at 111 South Broad Street, April 26, 2011 at 7:00 p.m.

Ms. Kittredge seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
Mr. Bickham	Yea		

Thereupon the President declared the meeting adjourned.

William Bickham President

ATTEST:

Julie L. Taylor Treasurer