

Large Meeting Room  
111 South Broad Street  
Lancaster, Ohio  
April 24, 2012

The Board of Education of the Lancaster City School District, Fairfield County, Ohio met in a Regular Board Meeting on April 24, 2012 in the Large Meeting Room located at 111 South Broad Street. The meeting was called to order at 5:30 p.m. by Ms. Amy Eyman, President and the roll being called, the following members were present:

Ms. Kathy Kittredge            Mr. Gary Mauller  
Ms. A. Lise Ricketts         Mr. Thomas Shaffer  
Ms. Amy Eyman

PLEDGE OF ALLEGIANCE – Students from Tarhe Elementary School

12-46 APPROVAL OF MINUTES

Ms. Kittredge moved to approve the minutes as presented:

Regular Board Meeting held on March 27, 2012  
Special Board Meeting held on April 2, 2012  
Special Board Meeting held on April 4, 2012  
Special Board Meeting held on April 6, 2012

Ms. Ricketts seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Kittredge    Yea                            Mr. Mauller    Yea  
Ms. Ricketts    Yea                            Mr. Shaffer    Yea  
Ms. Eyman       Yea

Thereupon the President declared such motion duly adopted.

12-47 ADOPTION OF AGENDA

Mr. Mauller moved to approve the Agenda with the following correction/additions:

Unfinished Business + City of Lancaster – Dave Smith/Ed Campbell, Communication Tower  
Page 24            A.2.    - remove contract for Brooke Taylor  
Page 25            A.3     Δ Elizabeth Boyden to MA  
                          Δ Karole Hites to Step 4  
                          Δ Allyson Strong to MA  
Page 26            A.1.c. + Jack Cheek, LHS Boys’ Asst. Track Coach  
Page 94            II.B.9 Δ Second to Third  
                          + Executive Session for the Purpose of Discussion of Personnel and  
                          Acquisition of Land

Ms. Ricketts seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Kittredge	Yea	Mr. Mauller	Yea
Ms. Ricketts	Yea	Mr. Shaffer	Yea
Ms. Eyman			
Yea			

Thereupon the President declared such motion duly adopted.

QUESTIONS FROM THE AUDIENCE – PUBLIC PARTICIPATION

Judy White, 1572 Parkland Drive, Lancaster, Ohio. Ms. White resides in the area of Sanderson Elementary and expressed her opinion on the communications tower the City is planning on building near Sanderson Elementary. She addressed the board that she does not support the building of the tower in that area.

LEGISLATIVE UPDATE

Ms. Ricketts reported on the legislative updates on MBR (Mid Biennium Review), SB316, HB487, PUCO hearing and reported changes in the report card.

UNFINISHED BUSINESS

Ed Campbell/Dave Smith – City of Lancaster reported on the changes with the communications tower. The City will be moving the tower to property owned by FairHope and asked the Board for consideration of the easement to the tower to run utilities, etc.

COMMUNICATIONS

Dan Montgomery from Fairfield County Education Service Center, update on the Superintendent Search. Mr. Montgomery went over the timeline for the Superintendent search:

May 11, 2012	Deadline for Applicants
May 17, 2012	Board Screening (Special Board Meeting)
May 21 – June 1, 2012	Interviews
June 5, 2012	Act to Employ
July 2, 2012	Superintendent on Sight

BOARD STANDING COMMITTEES

**1. Communications – April 3, 2012**

Action Items: Approve contract with SMS for e-Rate Consulting Services for three years, Approve contract with Job and Family Services for video services, produce 10 YouTube videos for \$400. Information Items: LSN Update – Kyle Lewis, Contract agreement with WOUB, Zoning Board of Appeals Meeting tonight at 6pm, Shoretel Maintenance Contract, Kevin Snyder has had difficulty obtaining a quote from AT&T. He is looking into other providers. The price is usually around \$20,000 and maintains the district phone system. Discussion Items: Chalkmarks, Suggestions for articles: Track, Swimming, Choir, Thank You Banner, School Calendar for 2012-13, LHS-scholarships, Elementary Music Program, Master Teachers, JH Athletics, Dustin Knight’s OAT stunt.

## **2. Finance – April 19, 2012**

Ms. Taylor reviewed the financial items on the April board meeting agenda including the March financial reports, FY12 Appropriation Resolution, Resolution authorizing issuance of bonds, and setting the Records Commission Date. -Highlights on the March forecasts were total actual real estate collections for FY12 are \$51,025 over estimate and \$23,263 over last year's receipts and tangible personal property is up by approx. \$600,000 over last year's receipts due to Rocky Pipeline revenue. Two funds required amendments to the Appropriation Measure: Permanent Improvement Fund - increase \$500,000 to acquire property for new elementary buildings and Resident Educator Fund - increase \$4,550 for federal funds to offset expenditures related to teacher mentors. Now that the bond levy has passed, a Resolution authorizing the issuance of Bonds must be passed by the Board so bonds can be sold. This is the formal legislation to allow that transaction to take place. The Records Commission meets annually to discuss records retention and review the list of items to be shredded per the Ohio Revised Code and Board Policy. At this board meeting we set the time and place for that meeting. The commission, consisting of the Treasurer, Board President and Superintendent will meet at 5:00 pm prior to the May 22nd board meeting. Ms. Taylor presented the Committee with the FY11 CUPP Report from ODE's website. This report compares Lancaster to Similar Districts and State Average for various categories including Demographic, Personnel, Property Valuation and Tax, Local Effort, Expenditure Per Pupil, Revenue By Source, and District Financial Status from Five Year Forecast Data. The Committee briefly discussed the potential of Casino revenue for the District. With so much uncertainty related to state funding and a new formula this revenue will not be projected in the forecast until the revenue starts flowing to the District.

## **3. Personnel – April 16, 2012**

Teacher Evaluation Development Committee Report: The committee has decided to use the Ohio Teacher Evaluation System Model as the district evaluation system. Administrators will be credentialed in the system through training and testing provided by the Ohio Department of Education. Professional development on the new system will be provided in the district throughout next school year. Master Teacher Program: Fourteen teachers submitted completed the Master Teacher program this school year. In addition to the 5 teachers earning the Master Teacher designation, 8 teachers have partially qualified and can complete their qualifications in the future. New Business - Recruiting Brochure: The updated brochure used to recruit new teachers to the district was reviewed by the committee. LCS Employee Climate Survey The employee climate survey was presented to the district. Vacancies/Interviewing Timeline for 2011-12 Teaching vacancies for the 2012-13 school year were reviewed; presently the district has 16 vacancies in the elementary schools, 6 in the junior highs and 1 at LHS. 2nd Year Resident Educator Mentor Program: The district will utilize the cohort model for the second year resident educator mentor program. The district will need to provide additional mentor supplemental contracts for up to 3 mentors to administer the second year program. Future Personnel Changes: The committee began discussions concerning how the move from 8 elementary schools to 5 will impact district personnel. Future discussions will be held concerning these changes.

## **4. Policy – No Report**

## **5. Program – April 2, 2012**

Recommendation for Approval: The Internet Safety Curriculum Scope and Sequence Guide for Grades 6-12–Kevin Snyder: This curriculum also needs to be in place by July 1, per the new laws on cyber bullying. Response to Intervention – Cheryl Todd, Secondary Curriculum Coordinator: Discussed the purpose and goals of the RTI and the Decision Framework pyramid that explains Tiers I, II, and III. Contracts for Marzano Trainers: August 13 will be the date for the Marzano Trainers to train LCS teachers for the final two Marzano Strategies. Physics Program: Otterbein College Nine teachers are scheduled to participate in the Physics Program offered by Otterbein College at a cost of \$125 each. Teachers will receive \$1,000 worth of material and five graduate credit hours. This program begins in June and will continue through the 2012-2013 school year. Core Curriculum – Jenny O'Hare and Cheryl Todd: ACT scores show a need for higher standards to prepare students for college and career readiness. Non-fiction reading must be increased. Teaching literacy is the shared responsibility of all teachers.

## **6. Support Services – April 5, 2012**

Alice Lockdown Procedure – The committee was informed of how the buildings currently do lockdown procedures and how we could improve upon these lockdown procedures using a proactive response. Alice stands for Alert, Lockdown, Inform, Counter, and Evacuate. This system uses our current lockdown procedure in certain circumstances but would enhance the system to further the safety of our students. We have contacted the Lancaster Police Department's, Chief David Bailey to work with them on this enhancement to our procedures. We would like to get a trainer to come in and train the system to administrators as well as all staff. This system uses lessons learned from previous incidents that have happened across the U.S. and uses the information to improve the typical lockdown.

Lawn Mowing Contract – The Turf Barber, who submitted the lowest proposal for the lawn mowing contract has declined the contract for this year due to personal circumstances. Malibu Lawn Care had the next lowest proposal, which is an increase of \$28 per mowing of all properties. They have decided they can perform the work according to the contract and at the same proposal amount that they submitted originally. They have already started mowing the district properties.

Bond Issue Update – The committee was given information about the OSFC kick off meeting held April 4<sup>th</sup>. OSFC described the changes in the construction reform law and how it will affect our building project. Three possibilities are single prime, construction manager at risk, and design build. The district will be meeting with the OSFC later in April to move forward with a recommendation on the best option to use for our project.

Other – The committee was informed that the General Sherman bus pull off area has been changed from the original design due to street alignment issues as required by the City of Lancaster. The new design will be what is called a traffic bubble on the 5<sup>th</sup> Avenue side. This design will allow all the buses that pickup and drop off on the 5<sup>th</sup> Avenue side of Sherman to use this bubble to help alleviate traffic issues between parent drop-off and pickups and the students that walk to and from Sherman. The Lancaster Fire Department is also in favor of the bubble in case they ever do need to fight a fire at Sherman. It will allow them better access to the building. The improvement at Thomas Ewing will be to the drive in front of the building. There will be improved handicapped parking area as well as an improved visitor parking area. The improvement will also eliminate the cars that are currently parked in a line in front of the building.

## TREASURER'S REPORT

Bond Update – David Conley, Robert W. Baird & Co., Inc.

## SUPERINTENDENT'S REPORT

Building Reports (Sanderson Elementary School – Carol Spires)

Technology in the Schools – LHS Teachers

District Personnel Survey Summary Results – Steve Wigton

Special Needs Update – Donna McCance

Facilities Update

STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

CONFIRMATION OF STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

12-48 EMPLOYMENTS

Ms. Kittredge moved to approve the following:

CERTIFIED EMPLOYMENTS

ONE YEAR LIMITED CONTRACTS – Effective 2012-2013 School Year

<u>Name</u>	<u>Degree</u>	<u>Step</u>
Henwood, Aaron	BA (5Y)	13 (Probationary)
Hilliard-Dehn, Heather	BA (5Y)	2 (Probationary)
Ishida, Rod	MA+30	0 (.5 FTE)
<del>Taylor, Brooke</del>	<del>BA+15</del>	<del>3</del>

TWO YEAR LIMITED CONTRACTS – Effective 2012-2013 School Year

<u>Name</u>	<u>Degree</u>	<u>Step</u>
Anderson, Gina	BA (5Y)	2
Carrico, Tracy	BA	5
Davis, Ashley	BA+15	1
Day, Tracy	BA+15	4
Dwyer, Elyse	BA (5Y)	1
Gallagher, Rob	MA	3
Herrel, Brian	BA	2
Hickox, Denise	MA	2
Hines, Richard	BA	2
Hodson, Courtney	BA (5Y)	2
Holzschuh, Heather	BA	3
Horsky, Carrie	BA (5Y)	2
Kaparos, Alexander	BA (5Y)	1
Kinniard, Josh	MA	4
Kozy, David	MA	1
Longmuir, Natalie	MA	2
Lusher, Lyndsey	BA	1
Meyer, Megan	MA	2
Monks, Molly	BA	2
Naypauer, Scott	BA	1
Rohr, Andreia	BA+15	2 (.5 FTE)
Smith, Kristin	BA+15	2
Specht, Laura	MA	2 (.5FTE)
Stiteler, Dorleas	MA+45	11
Watson, Anne	BA (5Y)	4
Wells, Anesia	MA	1
Westbrooks, Sarah	MA	3

THREE YEAR LIMITED CONTRACTS – Effective 2012-2013 School Year

<u>Name</u>	<u>Degree</u>	<u>Step</u>	
Agosta, Kimberly	BA (5Y)	3	
Bell, Amy	BA (5Y)	4	
Boyden, Elizabeth	<del>BA (5Y)</del> MA	3	Correction
Byrne, Kelly	BA (5Y)	5	See May minutes for correction
Chevalier, Sarah	MA+15	9	
Clark-Cupp, Tonya	BA (5Y)	12	
Cofman, Cheryl	BA (5Y)	19	
Cofman, John	BA+15	33	
Conn, Corey	BA	3	See May minutes for correction
Dewey, Karen	BA	3	
DiTommaso, Chris	MA	4	
Eversole, W. Jeff	BA	7	
Gerkin, Sheryl	BA (5Y)	21	
Gillispie, Matt	BA	4	See May minutes for correction
Harcha, Katelyn	BA	3	
Hart, Shane	BA (5Y)	4	
Hites, Karole	MA	<del>3</del> 4	Correction
Hites, Joe	BA (5Y)	13	
Jarrett, Shauna	BA (5Y)	3	
Kolbe, Amanda	MA	5	
Lumbard, Barbie	BA	4	
Mauck, Denise	BA (5Y)	14	
Maxson, Makiah	MA	5	
Morgan, Leah	BA	11	
Morris, Eric	BA	11	
Rogers, Katherine	BA+15	3	
Saheli, Molly	BA (5Y)	10	
Shupp, Michael	BA (5Y)	12	
Spires, Faith	BA (5Y)	6	
Strong, Allyson	<del>BA (5Y)</del> MA	13	Correction
Weinfurtner, Jennifer	BA	4	
Wenger, Colleen	BA	6	
Young, Tyler	BA	3	

CONTINUING CONTRACTS – Effective 2012-2013 School Year

<u>Name</u>	<u>Degree</u>	<u>Step</u>	
Evans, Bruce	MA	14	
Finfrock, Candice	MA+15	10	See May minutes for correction
Jewett, Jacqueline	MA	6	
Wampler, Mary	MA	6	

SUBSTITUTE TEACHER

Employ the following person as a substitute teacher pending receipt of appropriate licensure, official transcripts and background checks for the 2011-2012 school year at the board approved rate:

Name  
Smith, Brianna

SUPPLEMENTAL CONTRACTS – Certified Staff: Effective 2011-2012 School Year:

ATHLETIC

<u>Name</u>	<u>Position</u>	<u>Exp</u>	<u>Ratio</u>	<u>Amount</u>
<b>Cheek, Jack</b>	<b>H.S. Asst. Boys Track Coach</b>	<b>17</b>	<b>.16</b>	<b>\$5478.24</b>
Fast, Stefanie	H.S. Asst. Girls Track Coach	0	.12	\$4108.68

COMMUNITY MEMBERS

<u>Name</u>	<u>Position</u>	<u>Exp</u>	<u>Ratio</u>	<u>Amount</u>
Galecki, Tim	JV/V Asst. Boys Soccer Coach	0		Volunteer

CERTIFIED SALARY ADJUSTMENTS

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Cordle, James	MA+15, Step 24	MA+30, Step 24	2/27/2012
Palmer, Deborah	MA, Step 10	MA+15, Step 10	8/22/2011
Pickenpough, Bart	BA (5Y), Step 7	MA, Step 7	8/22/2011

CLASSIFIED STAFF EMPLOYMENTS

REGULAR – EDUCATIONAL ASSISTANT

Employ the following person as an educational assistant pending appropriate licensure, return of employment packets, and satisfactory background checks as noted:

Name: Buskirk, Rusty  
Hours: 7  
Location: South Elementary  
Step: 0  
Effective Date: SY 2012-2013  
Status: Replacement  
Funding: General

## STAFF SEPARATIONS

### CERTIFIED

#### RETIREMENT

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Thompson, Debra	Special Ed Teacher	Lancaster High	6/01/2012

#### RESIGNATIONS

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Boyden, Elizabeth	Kindergarten Reading Coord.	District	8/23/2012
Henderson, Allison	Freshman Girls Volleyball Coach	Lancaster High	4/25/2012
Hites, Joseph	Boys Varsity Basketball Coach	Lancaster High	4/25/2012

#### NONRENEWALS

Resolution to non-renew the following long-term substitute teachers employed during the 2011-2012 school year:

Crist, James	Evick, Jessica
Hammer, Beth	Urbine, Mark
Keitch, Kaleen	Rohr, Andreia (.5 Pre-school)
VanBuskirk, Britni	Hesterman, Kyle
Bradley, Jenna (.5 Intervention Spec.)	Spiegel, Jennifer
Cattran, Stephanie	Binder, Kristina (.5 Pre-school)
Lakes, Valerie	Springer, Ashley

### CLASSIFIED

#### NONRENEWALS

Resolution to non-renew the following long-term substitute educational assistants/bus aides employed during the 2011-2012 school year:

Bargo, Natalie	Boerger, Kristina
Williams, Mary	Truex, Erin
Buskirk, Rusty	Bailey, Stephanie
Rigsby, Amy	VansBuskirk, Corenne
McMahon, Samantha	Binder, Kristina (.5 FTE)
Clark, Kimberly	Muck, Melinda
McBroom, Robin	Bradley, Jenna (.5 FTE)
Murray, Susan	Wilson, Kristen
Shaffer, Jenny	Priddy, Alma



## LEAVE OF ABSENCES

David Rader is requesting an unpaid leave of absence May 1, 2012 through May 4, 2012. Daily rate and benefits will be deducted from employee's salary during that time for a total of \$126.18.

Brenda Ellis is requesting an unpaid leave of absence May 17, 2012 and May 18, 2012. Daily rate and benefits will be deducted from employee's salary during that time for a total of \$119.02.

Marilyn Wilt is requesting an unpaid leave of absence April 5, 2012. Daily rate and benefits will be deducted from employee's salary during that time for a total of \$124.72.

Judy Henwood is requesting an unpaid leave of absence April 4, 2012 and April 5, 2012. Daily rate and benefits will be deducted from employee's salary during that time for a total of \$435.58.

## OTHER MATTERS

Resolution to employ the following people for 2011-2012 Elementary Summer School:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Ellis, LuAnn	Elementary Coordinator	Tallmadge/South
Lewis, Tracy	3 <sup>rd</sup> Grade Teacher	Tallmadge
Ward, Teresa	4 <sup>th</sup> Grade Teacher	Tallmadge
Peters, Samantha	Educational Assistant	Tallmadge
Rohr, Andreia	3 <sup>rd</sup> Grade Teacher	South
Boerger, Kristina	4 <sup>th</sup> Grade Teacher	South
Tipple, Paula	Educational Assistant	South

Resolution to employ Sandra Lingner as a homework aide/assessment assistant for the month of May paid at the Curriculum rate from CIP funds at East Elementary not to exceed \$1,674.38 including benefits.

Resolution to employ Shari Sarensen as a Medical Assistant for Lancaster High School Summer School and an on-call Medical Assistant for General Sherman and Thomas Ewing Summer School. Shari will be paid at a rate of \$14.68 an hour.

Resolution to employ Connie Crook as a Medical Assistant for all elementary summer schools at a base rate of \$11.27 an hour.

Mr. Shaffer seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Kittredge	Yea	Mr. Mauller	Yea
Ms. Ricketts	Yea	Mr. Shaffer	Yea
Ms. Eyman			

Thereupon the President declared such motion duly adopted.

12-49 BUSINESS AND FINANCE

Mr. Mauller moved to approve the following:

MONTHLY FINANCIAL REPORT FOR MARCH 2012

Be it resolved that the Board of Education approve the financial report for March 2012.

CREATE NEW ACCOUNT AND APPROVE AMENDED APPROPRIATIONS

**FUND CREATION & FY2012 AMENDED APPROPRIATION RESOLUTION  
CITY, EXEMPTED VILLAGE, JOINT VOCATIONAL OR LOCAL BOARD OF  
EDUCATION  
Rev. Code Sec. 5705.38**

The Board of Education of the Lancaster City School District, Fairfield County, Ohio, met in regular session on the 24th Day of April at 111 South Broad Street with the following members present:

Ms. Amy Eyman  
Ms. Lise Ricketts  
Ms. Kathy Kittredge  
Mr. Gary Mauller  
Mr. Tom Shaffer

**Mr. Mauller** moved the adoption of the following Resolution:

WHEREAS, the Auditor of State has authorized use of the Race To The Top Fund (506) to account for federal allocations awarded to encourage and stimulate education innovation and reform, and WHEREAS, it is necessary to establish a Race To The Top Fund (506) to account for the collection and disbursement of these funds by the Lancaster City School District. WHEREAS Lancaster City Schools did not apply for the Race To The Top funds, the new Resident Educator Program funding now runs through this fund. NOW, THEREFORE, BE IT RESOLVED that a fund known as the Race To The Top Fund (506) is hereby established and created to be used for the purpose stated above, separate and distinct from all other funds of such district.

ALSO BE IT RESOLVED by the Board of Education of the Lancaster City School District, Fairfield County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2012 the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows, viz:

<b>Fund</b>	<b>Appropriation</b>	
<b>003 - PERMANENT IMPROVEMENT FUND</b>	<b>1,106,610</b>	(+\$500,000)
<b>506 - RACE TO THE TOP (RESIDENT EDUCATOR)</b>	<b>4,550</b>	(+\$4,550)

## ESTABLISH RECORDS COMMISSION MEETING

It is hereby recommended that the Board of Education accept this resolution to establish a records commission meeting on May 22, 2012 at 5:00 p.m. in the Training Room located at 111 South Broad Street.

## APPROVE AUTHORIZING ISSUANCE OF BONDS

It is hereby recommended that the Board of Education authorizes the issuance of bonds in the amount of not to exceed \$61,550,000 for the purpose of constructing school facilities and renovating existing school facilities under the exceptional needs program of the Ohio Schools Facilities Commission and locally funded initiatives; furnishing and equipping the same; and improving the sites thereof; and authorizing and approving related matters

WHEREAS, at the election held March 6, 2012, on the proposition of issuing bonds of the School District in the sum of \$61,550,000 for the purpose stated in the title of this Resolution and levying taxes outside the ten-mill limitation to pay the principal of and interest on such bonds, the requisite majority of those voting on the proposition voted in favor thereof; and WHEREAS, the Treasurer of the Board (the "Treasurer") has certified to this Board that the estimated life of the improvements described in the title of this Resolution that are to be financed with the proceeds of said bonds exceeds five years, and the maximum maturity of such bonds is 37 years; and WHEREAS, it is now deemed necessary to issue and sell not to exceed \$61,550,000 of such bonds for the purpose described in the title of this Resolution under authority of the general laws of the State of Ohio, including Ohio Revised Code Chapter 133;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE LANCASTER CITY SCHOOL DISTRICT, FAIRFIELD COUNTY, OHIO THAT:

Section 1. It is hereby declared necessary to issue bonds of the School District for the purpose described in the title of this Resolution in the principal sum of not to exceed \$61,550,000, or such lesser amount as shall be determined by the Treasurer and certified to this Board, which bonds shall be designated as "Lancaster City School District, Fairfield County, Ohio School Facilities Construction and Improvement Bonds, Series 2012," or as otherwise designated by the Treasurer (the "Bonds"). The Bonds may be issued in one or more series.

Section 2. The Bonds shall be issued as fully registered bonds in such denominations as shall be determined by the Treasurer, but not exceeding the principal amount of Bonds maturing on any one date; shall be numbered consecutively from R-1 upward, as determined by the Treasurer; and shall have such final terms as shall be determined by the Treasurer and set forth in the Certificate of Fiscal Officer provided for in Section 3 herein.

Section 3. The Treasurer is hereby authorized and directed to execute on behalf of the School District a Certificate of Fiscal Officer Relating to Terms of Bonds (the "Certificate of Fiscal Officer") setting forth the aggregate principal amount and the final terms of the Bonds, which aggregate principal amount and terms, subject to the limitations set forth in this Resolution, shall be as determined by the Treasurer. The Certificate of Fiscal Officer shall indicate the dated date for the Bonds, the dates on which interest on the Bonds is to be paid (the "Interest Payment Dates"), the purchase price for the Bonds (which shall be not less than 97% of the aggregate principal amount thereof), the maturity schedule for the Bonds (provided that the maximum maturity date of the Bonds shall not exceed 37 years), the interest rates for the Bonds (provided that the true interest cost for all Bonds in the aggregate shall not exceed 6.00% per annum), the optional and mandatory redemption provisions, if any, and such other terms not inconsistent with this Resolution as the Treasurer shall deem appropriate.

Section 4. It is hereby declared necessary to issue bonds of the School District for the purpose described in the title of this Resolution in the principal sum of not to exceed \$61,550,000, or such lesser amount as shall be determined by the Treasurer and certified to this Board, which bonds shall be designated as "Lancaster City School District, Fairfield County, Ohio School Facilities Construction and Improvement Bonds, Series 2012," or as otherwise designated by the Treasurer (the "Bonds"). The Bonds may be issued in one or more series.

Section 5. The Bonds shall be issued as fully registered bonds in such denominations as shall be determined by the Treasurer, but not exceeding the principal amount of Bonds maturing on any one date; shall be numbered consecutively from R-1 upward, as determined by the Treasurer; and shall have such final terms as shall be determined by the Treasurer and set forth in the Certificate of Fiscal Officer provided for in Section 3 herein.

Section 6. The Treasurer is hereby authorized and directed to execute on behalf of the School District a Certificate of Fiscal Officer Relating to Terms of Bonds (the "Certificate of Fiscal Officer") setting forth the aggregate principal amount and the final terms of the Bonds, which aggregate principal amount and terms, subject to the limitations set forth in this Resolution, shall be as determined by the Treasurer. The Certificate of Fiscal Officer shall indicate the dated date for the Bonds, the dates on which interest on the Bonds is to be paid (the "Interest Payment Dates"), the purchase price for the Bonds (which shall be not less than 97% of the aggregate principal amount thereof), the maturity schedule for the Bonds (provided that the maximum maturity date of the Bonds shall not exceed 37 years), the interest rates for the Bonds (provided that the true interest cost for all Bonds in the aggregate shall not exceed 6.00% per annum), the optional and mandatory redemption provisions, if any, and such other terms not inconsistent with this Resolution as the Treasurer shall deem appropriate.

Section 7. The Bonds shall be issued with interest payable semiannually on each Interest Payment Date until the principal sum is paid or provision has been duly made therefore (the "Current Interest Bonds") or with interest compounded on each Interest Payment Date but payable only at maturity (the "Capital Appreciation Bonds") in such proportions as shall be set forth in the Certificate of Fiscal Officer. Interest shall be calculated on the basis of a 360-day year of twelve 30-day months. Unless otherwise determined by the Treasurer and set forth in the Certificate of Fiscal Officer, the Current Interest Bonds shall be in the denominations of \$5,000 or any integral multiple thereof, and the Capital Appreciation Bonds shall be in the denominations on the date of their issuance and delivery equal to the principal amount which, when interest is accrued and compounded thereon, beginning on the date of delivery to the Original Purchaser (as defined hereinbelow), and each Interest Payment Date thereafter, will equal \$5,000 or any integral multiple thereof at maturity.

Section 8. The Current Interest Bonds shall be subject to optional and mandatory redemption prior to stated maturity as provided in the Certificate of Fiscal Officer. If optional redemption of the Current Interest Bonds at a redemption price exceeding 100% is to take place on any date on which a mandatory redemption of the Current Interest Bonds of the same maturity will take place, the Current Interest Bonds to be redeemed by optional redemption shall be selected by the Bond Registrar (as defined hereinbelow) prior to the selection of the Current Interest Bonds to be redeemed at par on the same date.

When partial redemption is authorized, the Bond Registrar shall select Current Interest Bonds or portions thereof by lot within a maturity in such manner as the Bond Registrar may determine, provided, however, that the portion of any Current Interest Bond so selected shall be in the amount of \$5,000 or any integral multiple thereof.

The notice of the call for redemption of Current Interest Bonds shall identify (i) by designation, letters, numbers or other distinguishing marks, the Current Interest Bonds or portions thereof to be redeemed, (ii) the redemption price to be paid, (iii) the date fixed for redemption, and (iv) the place or places where the amounts due upon redemption are payable. From and after the specified redemption date interest on the Current Interest Bonds (or portions thereof) called for redemption shall cease to accrue. Such notice shall be sent by first class mail at least 30 days prior to the redemption date to each registered holder of the Current Interest Bonds to be redeemed at the address shown in the Bond Register (as defined hereinbelow) on the 15th day preceding the date of mailing. Failure to receive such notice or any defect therein shall not affect the validity of the proceedings for the redemption of any Current Interest Bond.

Section 9. The Bonds shall express upon their faces the purpose for which they are issued and that they are issued pursuant to this Resolution. The Bonds shall be executed by the President of the Board (the "President") and by the Treasurer in their official capacities, provided that either or both of their signatures may be a facsimile. No Bond shall be valid or become obligatory for any purpose or shall be entitled to any security or benefit under this Resolution unless and until a certificate of authentication, as printed on the Bond, is signed by the Bond Registrar as authenticating agent. Authentication by the Bond Registrar shall be conclusive evidence that the Bond so authenticated has been duly issued and delivered under this Resolution and is entitled to the security and benefit of this Resolution. The certificate of authentication may be signed by any officer or officers of the Bond Registrar or by such other person acting as an agent of the Bond Registrar as shall be approved by the Treasurer on behalf of the School District. It shall not be necessary that the same authorized person sign the certificate of authentication on all of the Bonds.

Section 10. The principal of and interest on the Bonds shall be payable in lawful money of the United States of America without deduction for the services of the Bond Registrar as paying agent. The principal of the Bonds shall be payable upon presentation and surrender of the Bonds at the principal office of the Bond Registrar. Each Bond shall bear interest from the later of the date thereof, or the most recent Interest Payment Date to which interest has been paid or duly provided for, unless the date of authentication of any Bond is less than 15 days prior to an Interest Payment Date, in which case interest shall accrue from such Interest Payment Date. Interest on any Bond shall be paid on each Interest Payment Date by check or draft mailed to the person in whose name the Bond is registered, at the close of business on the 15th day next preceding that Interest Payment Date (the "Record Date") (unless such date falls on a non-business day, in which case the Record Date shall be the preceding business day), on the Bond Register at the address appearing therein.

Any interest on any Bond which is payable, but is not punctually paid or provided for, on any Interest Payment Date (herein called "Defaulted Interest") shall forthwith cease to be payable to the registered owner on the relevant Record Date by virtue of having been such owner and such Defaulted Interest shall be paid to the registered owner in whose name the Bond is registered at the close of business on a date (the "Special Record Date") to be fixed by the Bond Registrar, such Special Record Date to be not more than 15 nor less than 10 days prior to the date of proposed payment. The Bond Registrar shall cause notice of the proposed payment of such Defaulted Interest and the Special Record Date therefor to be mailed, first class postage prepaid, to each Bondholder, at such Bondholder's address as it appears in the Bond Register, not less than 10 days prior to such Special Record Date, and may, in its discretion, cause a similar notice to be published once in a newspaper in each place where Bonds are payable, but such publication shall not be a condition precedent to the establishment of such Special Record Date.

Subject to the foregoing provisions of this Section, each Bond delivered by the Bond Registrar upon transfer of or in exchange for or in lieu of any other Bond shall carry the rights to interest accrued and unpaid, and to accrue, which were carried by such other Bond.

Section 11. The Treasurer is hereby authorized and directed to serve as authenticating agent, bond registrar, transfer agent, and paying agent (collectively, the "Bond Registrar") for the Bonds or to execute on behalf of the Board a Bond Registrar Agreement with such bank or other appropriate financial institution as shall be acceptable to the Treasurer and the Original Purchaser, pursuant to which such bank or financial institution shall agree to serve as Bond Registrar for the Bonds. If at any time the Bond Registrar shall be unable or unwilling to serve as such, or the Treasurer in such officer's discretion shall determine that it would be in the best interest of the School District for such functions to be performed by another party, the Treasurer may, and is hereby authorized and directed to, enter into an agreement with a national banking association or other appropriate institution experienced in providing such services, to perform the services required of the Bond Registrar hereunder. Each such successor Bond Registrar shall promptly advise all bondholders of the change in identity and new address of the Bond Registrar. So long as any of the Bonds remain outstanding, the School District shall cause to be maintained and kept by the

Bond Registrar, at the office of the Bond Registrar, all books and records necessary for the registration, exchange and transfer of Bonds as provided in this Section (the "Bond Register"). Subject to the provisions hereof, the person in whose name any Bond shall be registered on the Bond Register shall be regarded as the absolute owner thereof for all purposes. Payment of or on account of the principal of and interest on any Bond shall be made only to or upon the order of that person. Neither the School District nor the Bond Registrar shall be affected by any notice to the contrary, but the registration may be changed as herein provided. All payments shall be valid and effectual to satisfy and discharge the liability upon the Bonds, including the interest thereon, to the extent of the amount or amounts so paid.

Any Bond, upon presentation and surrender at the office of the Bond Registrar, together with a request for exchange signed by the registered owner or by a person authorized by the owner to do so by a power of attorney in a form satisfactory to the Bond Registrar, may be exchanged for Bonds of the same form and of any authorized denomination or denominations equal in the aggregate to the unmatured principal amount of the Bonds surrendered, and bearing interest at the same rate and maturing on the same date.

A Bond may be transferred only on the Bond Register upon presentation and surrender thereof at the office of the Bond Registrar, together with an assignment executed by the registered owner or by a person authorized by the owner to do so by a power of attorney in a form satisfactory to the Bond Registrar. Upon that transfer, the Bond Registrar shall complete, authenticate and deliver a new Bond or Bonds of any authorized denomination or denominations equal in the aggregate to the unmatured principal amount of the Bonds surrendered, and bearing interest at the same rate and maturing on the same date.

The School District and the Bond Registrar shall not be required to transfer or exchange (i) any Bond during a period beginning at the opening of business 15 days before the day of mailing of a notice of redemption of Bonds, and ending at the close of business on the day of such mailing, or (ii) any Bonds selected for redemption, in whole or in part, following the date of such mailing.

In all cases in which Bonds are exchanged or transferred hereunder, the School District shall cause to be executed and the Bond Registrar shall authenticate and deliver Bonds in accordance with the provisions of this Resolution. The exchange or transfer shall be without charge to the owner; except that the School District and the Bond Registrar may make a charge sufficient to reimburse them for any tax or other governmental charge required to be paid with respect to the exchange or transfer. The School District or the Bond Registrar may require that those charges, if any, be paid before it begins the procedure for the exchange or transfer of the Bonds. All Bonds issued upon any transfer or exchange shall be the valid obligations of the School District, evidencing the same debt, and entitled to the same benefits under this Resolution, as the Bonds surrendered upon that transfer or exchange.

Section 12. For purposes of this Resolution, the following terms shall have the following meanings:

"Book entry form" or "book entry system" means a form or system under which (i) the beneficial right to payment of principal of and interest on the Bonds may be transferred only through a book entry and (ii) physical Bonds in fully registered form are issued only to a Depository or its nominee as registered owner, with the Bonds "immobilized" in the custody of the Depository, and the book entry is the record that identifies the owners of beneficial interests in those Bonds.

"Depository" means any securities depository that is a clearing agency under federal law operating and maintaining, together with its participants, a book entry system to record beneficial ownership of Bonds and to effect transfers of Bonds in book entry form, and includes The Depository Trust Company (a limited purpose trust company), New York, New York.

All or any portion of the Bonds may be initially issued to a Depository for use in a book entry system, and the provisions of this Section shall apply, notwithstanding any other provision of this

*Minutes of the Regular Board Meeting held on April 24, 2012.*

Resolution: (i) there shall be a single Bond of each maturity; (ii) those Bonds shall be registered in the name of the Depository or its nominee, as registered owner, and immobilized in the custody of the Depository; (iii) the beneficial owners in book entry form shall have no right to receive Bonds in the form of physical securities or certificates; (iv) ownership of beneficial interests in any Bonds in book entry form shall be shown by book entry on the system maintained and operated by the Depository, and transfers of the ownership of beneficial interests shall be made only by the Depository and by book entry; and (v) the Bonds as such shall not be transferable or exchangeable, except for transfer to another Depository or to another nominee of a Depository, without further action by the School District. Bond service charges on Bonds in book entry form registered in the name of a Depository or its nominee shall be payable in same day funds delivered to the Depository or its authorized representative (i) in the case of interest, on each Interest Payment Date, and (ii) in all other cases, upon presentation and surrender of Bonds as provided in this Resolution.

The Bond Registrar may, with the approval of the School District, enter into an agreement with the beneficial owner or registered owner of any Bond in the custody of a Depository providing for making all payments to that owner of principal and interest on that Bond or any portion thereof (other than any payment of the entire unpaid principal amount thereof) at a place and in a manner (including wire transfer of federal funds) other than as provided above in this Resolution, without prior presentation or surrender of the Bond, upon any conditions which shall be satisfactory to the Bond Registrar and the School District. That payment in any event shall be made to the person who is the registered owner of that Bond on the date that principal is due, or, with respect to the payment of interest, as of the applicable date agreed upon as the case may be. The Bond Registrar shall furnish a copy of each of those agreements, certified to be correct by the Bond Registrar, to other paying agents for Bonds and to the School District. Any payment of principal or interest pursuant to such an agreement shall constitute payment thereof pursuant to, and for all purposes of, this Resolution.

If requested, the Treasurer or any other officer of this Board is authorized and directed to execute, acknowledge and deliver, in the name of and on behalf of the School District, an agreement among the School District, the Bond Registrar and a Depository to be delivered in connection with the issuance of the Bonds to such Depository for use in a book entry system.

If any Depository determines not to continue to act as the Depository for the Bonds for use in a book entry system, the School District and the Bond Registrar may attempt to establish a securities depository/book entry relationship with another qualified Depository under this Resolution. If the School District and the Bond Registrar do not or are unable to do so, the School District and the Bond Registrar, after the Bond Registrar has made provision for notification of the beneficial owners by the then Depository, shall permit withdrawal of the Bonds from the Depository and authenticate and deliver bond certificates in fully registered form to the assigns of the Depository or its nominee, all at the cost and expense (including costs of printing definitive Bonds), if the event is not the result of action or inaction by the School District or the Bond Registrar, of those persons requesting such issuance.

Section 13. There shall be and is hereby levied annually on all the taxable property in the School District, in addition to all other taxes and outside the ten mill limitation, a direct tax (the "Debt Service Levy") for each year during which any of the Bonds are outstanding for the purpose of providing, and in an amount which is sufficient to provide, funds to pay interest upon the Bonds as and when the same falls due and to provide a fund for the repayment of the principal of the Bonds at maturity or upon redemption. The Debt Service Levy shall not be less than the interest and sinking fund tax required by Article XII, Section 11 of the Ohio Constitution.

Section 14. The Debt Service Levy shall be and is hereby ordered computed, certified, levied and extended upon the tax duplicate and collected by the same officers, in the same manner, and at the same time that taxes for general purposes for each of such years are certified, extended and collected. The Debt Service Levy shall be placed before and in preference to all other items and for the full amount thereof. The funds derived from the Debt Service Levy shall be placed in a separate and distinct fund, which shall be irrevocably pledged for the payments of the premium, if any, and interest on and principal of the Bonds when and as the same fall due. Notwithstanding the foregoing, if the School District determines that funds will be available from other sources for the payment of the Bonds in any year, the amount of the Debt Service Levy for such year shall be reduced by the amount of funds which will be so available, and the School District shall appropriate such funds to the payment of the Bonds in accordance with law.

For the first collection year for the Debt Service Levy (commencing in 2012, first due in calendar year 2013), this Board hereby requests the County Auditor of Fairfield County, Ohio to set and collect the Debt Service Levy at 3.6 mills, which is the millage estimate for the Bonds approved by the electors of the School District at the election held on March 6, 2012.

Section 15. The Bonds shall be sold at private sale to Robert W. Baird & Co. Incorporated or to such other purchaser or purchasers (collectively, the "Original Purchaser") as the Treasurer shall designate in the Certificate of Fiscal Officer at the purchase price set forth in the Certificate of Fiscal Officer, plus interest accrued to the date of delivery of the Bonds to the Original Purchaser. The Superintendent of the School District (the "Superintendent"), the President and the Treasurer, or any of them individually, are authorized and directed to execute on behalf of the Board a Bond Purchase Agreement with the Original Purchaser, setting forth the conditions under which the Bonds are to be sold and delivered, which agreement shall be in such form, not inconsistent with the terms of this Resolution, as the Treasurer shall determine.

The proceeds from the sale of the Bonds, except the premium and accrued interest thereon, shall be used for the purpose aforesaid and for no other purpose. Any accrued interest received from such sale shall be transferred to the Bond Retirement Fund to be applied to the payment of the principal of and interest on the Bonds, or other obligations of the School District, as permitted by law. Any premium from the sale of the Bonds shall be deposited into the fund or funds specified in the Certificate of Fiscal Officer and shall be used for the proper purposes of such fund or funds.

Section 16. The Board hereby covenants that it will comply with the requirements of all existing and future laws which must be satisfied in order that interest on the Bonds is and will continue to be excluded from gross income for federal income tax purposes, including without limitation restrictions on the use of the property financed with the proceeds of the Bonds so that the Bonds will not constitute "private activity bonds" within the meaning of Section 141 of the Internal Revenue Code of 1986, as amended (the "Code"). The Board further covenants that it will restrict the use of the proceeds of the Bonds in such manner and to such extent, if any, as may be necessary, after taking into account reasonable expectations at the time the Bonds are issued, so that they will not constitute arbitrage bonds under Section 148 of the Code and the regulations prescribed thereunder (the "Regulations").

The Treasurer, or any other officer of this Board, is hereby authorized and directed (a) to make or effect any election, selection, designation, choice, consent, approval or waiver on behalf of the Board with respect to the Bonds as permitted or required to be made or given under the federal income tax laws, for the purpose of assuring, enhancing or protecting favorable tax treatment or the status of the Bonds or interest thereon or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing any rebate amount or any payment of penalties, or making any payments of special amounts in lieu of making computations to determine, or paying, any excess earnings as rebate, or obviating those amounts or payments, as determined by the Treasurer, which action shall be in writing and signed by the Treasurer, or any other officer of this Board, on behalf of the Board; (b) to take any and all actions, make



or obtain calculations, and make or give reports, covenants and certifications of and on behalf of the Board as may be appropriate to assure the exclusion of interest from gross income and the intended tax status of the Bonds; and (c) to give an appropriate certificate on behalf of the Board, for inclusion in the transcript of proceedings, setting forth the facts, estimates and circumstances, and reasonable expectations of the Board pertaining to Section 148 and the Regulations, and the representations, warranties and covenants of the Board regarding compliance by the Board with Sections 141 through 150 of the Code and the Regulations.

The Treasurer shall keep and maintain adequate records pertaining to the use and investment of all proceeds of the Bonds sufficient to permit, to the maximum extent possible and presently foreseeable, the School District to comply with any federal law or regulation now or hereafter having applicability to the Bonds that relates to the use of such proceeds, which limits the amount of bond proceeds which may be invested on an unrestricted yield or requires the School District to rebate arbitrage profits to the United States Department of the Treasury. The Treasurer is hereby authorized and directed to file such reports with, and rebate arbitrage profits to, the United States Department of the Treasury, to the extent that any federal law or regulation having applicability to the Bonds requires any such reports or rebates.

Section 17. The State Department of Education is hereby requested, pursuant to Ohio Revised Code Section 3317.18, to approve an agreement among the State, the School District, and the Bond Registrar providing for the withholding of deposit of funds otherwise due to the School District under Revised Code Chapter 3317 for the payment of debt charges on the Bonds. The Superintendent, the President, and the Treasurer, or any of them individually, are hereby authorized to prepare and file with the State an application for such approval and to execute and deliver on behalf of the Board any and all documents, certificates, forms and agreements that are in their judgment necessary or appropriate in connection therewith, if such officer deems such agreement to be in the best interest of the School District.

Section 18. The distribution of an Official Statement of the School District, in preliminary and final form, relating to the original issuance of the Bonds is hereby authorized if the Treasurer determines that it is necessary or advisable to prepare and distribute an Official Statement in connection with the original issuance of the Bonds. If the Treasurer so determines, then the Treasurer, Superintendent and President are hereby authorized and directed to negotiate, prepare and execute, on behalf of the School District and in their official capacity, the Official Statement and any supplements thereto as so executed in connection with the original issuance of the Bonds, and they are authorized and directed to advise the Original Purchaser in writing regarding limitations on the use of the Official Statement and any supplements thereto for purposes of marketing or reoffering the Bonds as they deem necessary or appropriate to protect the interests of the School District. The Treasurer, the Superintendent and the President are each authorized to execute and deliver, on behalf of the School District and in their official capacities, such certificates in connection with the accuracy of an Official Statement, in either preliminary or final form, and any supplements thereto as may, in their judgment, be necessary or appropriate.

Section 19. The Treasurer, Superintendent and President, or any of them individually, are each hereby authorized to execute and deliver to the Ohio School Facilities Commission (a) the agreement required under Ohio Revised Code Section 3318.08; (b) any certificates relating to establishing the School District's project construction fund required under Ohio Revised Code Section 3318.12; and (c) such other agreements, certificates, or other documents as may be necessary under Ohio Revised Code Chapter 3318.

Section 20. The officer having charge of the minutes of the Board and any other officers of the Board, or any of them individually, are hereby authorized and directed to prepare and certify a true transcript of proceedings pertaining to the Bonds and to furnish a copy of such transcript to the Original Purchaser. Such transcript shall include certified copies of all proceedings and records of the Board relating to the power and authority of the School District to issue the Bonds and certificates as to matters within their knowledge or as shown by the books and records under their custody and control, including

but not limited to a general certificate of the Treasurer and a no-litigation certificate of the President and the Treasurer, and such certified copies and certificates shall be deemed representations of the School District as to the facts stated therein.

Section 21. It is hereby found and determined that all acts, conditions and things necessary to be done precedent to and in the issuing of the Bonds in order to make them legal, valid and binding obligations of the School District have happened, been done and been performed in regular and due form as required by law; that the full faith, credit and revenue of the School District are hereby irrevocably pledged for the prompt payment of the principal and interest thereof at maturity; and that no limitation of indebtedness or taxation, either statutory or constitutional, has been exceeded in issuing the Bonds.

Section 22. It is hereby found and determined that all formal actions of the Board concerning and relating to the passage of this Resolution were taken in an open meeting of the Board, and that all deliberations of the Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

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Section 23. The Treasurer is hereby directed to forward a certified copy of this Resolution to the County Auditor of Fairfield County, Ohio.

**Ms. Ricketts** seconded the motion and, after discussion, a roll call vote was taken and the results were:

Ayes: 5

Nays: 0

The Resolution passed.

Passed: April 24, 2012

BOARD OF EDUCATION  
LANCASTER CITY SCHOOL DISTRICT  
FAIRFIELD COUNTY, OHIO

Attest: \_\_\_\_\_  
Treasurer

By: \_\_\_\_\_  
President

CERTIFICATE

The undersigned Treasurer of the Board of Education of the Lancaster City School District, Fairfield County, Ohio, hereby certifies that the foregoing is a true copy of a resolution duly passed by the Board of Education of said School District on April 24, 2012 and that a true copy thereof was certified to the County Auditor of Fairfield County, Ohio.

\_\_\_\_\_  
Treasurer, Board of Education  
Lancaster City School District  
Fairfield County, Ohio

CONTRACTUAL AGREEMENTS

VIEWPOINT BEHAVIORAL SERVICES

Be it resolved to enter into an Agreement between Lancaster City Schools and Viewpoint Behavioral Services to provide behavioral consultative services for a special needs student(s) during the 2011-2012 school year.

JAN GOODWIN (DISTRICT WORKSHOP – PROFESSIONAL DEVELOPMENT)

Be it resolved that the Lancaster Board of Education enters into a contractual agreement with Jan Goodwin to conduct a District workshop in August, 2012. Compensation for Ms. Goodwin's services is \$600.00, plus meals and mileage. The amount will be paid for out of Title funds.

SUSAN WEBER (DISTRICT WORKSHOP – PROFESSIONAL DEVELOPMENT)

Be it resolved that the Lancaster Board of Education enters into a contractual agreement with Susan Weber to conduct a District workshop in August, 2012. Compensation for Ms. Weber's services is \$600.00, plus lodging, meals, and mileage not to exceed \$300. The amount will be paid for out of Title funds.

AT&T (IP Phone Support) Renewal

Be it resolved that the Lancaster Board of Education authorizes the Superintendent to renew the annual support agreement with AT&T for IP Phone support from 5/30/2012 through 5/29/2013. Cost not to exceed \$19,450.

STRATEGIC MANAGEMENT SOLUTIONS (E-RATE CONSULTING SERVICES)

Be it resolved that the Lancaster Board of Education authorizes the Superintendent to enter into a three-year agreement for Funding Years 2013, 2014, and 2015 with Strategic Management Solutions of Westerville, Ohio, for E-Rate consulting services.

JOB AND FAMILY SERVICES (PRODUCTION OF VIDEOS)

Be it resolved that the Lancaster Board of Education enters into a contractual agreement with Job and Family Services, Lancaster, Ohio. The Lancaster School Network (LSN) will produce 10 YouTube videos for Job and Family Services. Job and Family Services will pay the Lancaster City Schools no more than \$400 for the 10 YouTube videos.

HOME INSTRUCTION TUTOR

Be it resolved to enter into an Agreement between Lancaster City Schools and the tutor listed below to provide Home Instruction for students on medical leave from school for the 2011-2012 school year. Said Services are contingent upon current grant funding for Students with Disabilities and through the General Fund for regular education students paid through the 2011-2012 school year.

Brenda McWhorten  
3162 Amanda Northern Rd.  
Carroll, Ohio 43112

ACCEPT RECEIPT OF ALL PROPOSALS AND AWARD LOWEST BEST PROPOSAL FOR SECURITY OFFICER

Resolution to accept receipt of the following proposals for security services for Lancaster City Schools. All proposals were submitted on April 16, 2012, and opened in a public meeting which complies with the requirements of public bid.

The following proposals were received:

Fairfield County Sheriff’s Office (FCSO) and Andy Frain Services (AFS)

		<u>FCSO</u>	<u>AFS</u>
Section A.	One (1) Security Officer for the Lancaster City Schools District (181 days)	\$50,684.00	\$21,676.00
Section B.	The use of a marked cruiser for duties performed by the above Security Officer (181 days)	\$ 2,715.00	\$ 4,500.00
Section C.	Traffic Control at Lancaster High School at the close of the day (181 days)	\$ 7,240.00	\$18,100.00
Section D.	Building Security (117 days)	\$18,135.00	\$ 8,757.45
	<b><u>Total for Sections A through D</u></b>	<b><u>\$78,774.00</u></b>	<b><u>\$53,088.45</u></b>
Section E.	Building and Grounds Security - Special Occasions (2 employees, 2 vehicles)	<b><u>\$70-80 per hour charge</u></b>	<b><u>\$ 35 per hour charge</u></b>

Andy Frain Services came in lowest but did not meet all requirements of the proposal. They do not have full arrest powers (RFP, Section III. Requirements, 2.) therefore the proposal did not qualify. It is hereby resolved that the Lancaster City Schools' Board of Education enter into a contract with the **Fairfield County Sheriff's Office**, as the lowest best proposal of **\$78,774.00 (in addition \$70-80 per hour charge for special occasions)** for providing security services to Lancaster City Schools for the school year 2012-2013.

DECLINING OF THE AWARDED CONTRACT FOR MOWING SERVICES

Resolution to approve the declining of the awarded contract by Malibu Lawn Care, LLC for mowing service during the 2012 calendar year.

AWARD THE THIRD-LOWEST BEST PROPOSAL FOR MOWING SERVICES

Be it resolved that the Lancaster City Schools' Board of Education enter into a contract with **Buckeye State Lawn Care**, for the ~~second~~ third-lowest best proposal of **\$1,365.00** per mowing, not to exceed **\$40,000** for the Lancaster City School District for the year 2012.

<b>Company Name</b>	<b>Equipment list Protective Items</b>	<b>Insurance Coverage</b>	<b>BWC Certificate</b>	<b># of Employees</b>	<b>References (3)</b>	<b>Total Cost for Complete Mowing Package</b>
<b>The Turf Barber</b>	√	√	√	√	√	\$1,325.00
Malibu Lawn Care	√	√	√	√	√	\$1,354.00
<b>Buckeye State Lawn Care</b>	√	√	√	√	√	<b>\$1,365.00</b>
Slater's Lawn Care	√	√	N/A	√	√	\$1,419.00
Priceless Landscape	Not in packet	√	Not in packet	Not in packet	Not in packet	\$1,575.00
Wilson's Landscaping	√	√	√	Not in packet	√	\$1,860.00

Ms. Ricketts seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Kittredge Yea                                      Mr. Mauller      Yea  
Ms. Ricketts    Yea                                      Mr. Shaffer      Yea  
   Ms. Eyman Yea

Thereupon the President declared such motion duly adopted.

12-50 CURRICULUM/INSTRUCTION

Ms. Ricketts moved to approve the following:

APPLICATION FOR 2012-2013 STATE AND FEDERAL GRANTS

Resolution to approve the filing of the following applications for State and Federal Project for the 2012-2013 fiscal year and designate the Superintendent or his/her designee as the official representative of the schools district:

**MARTHA HOLDEN JENNINGS FOUNDATION FUND:** Approve the filing of applications for various grants under the Martha Holden Jennings Foundation Fund.

**SPECIAL EDUCATION PART B – IDEA:** Authorize various applications to the Ohio Department of Education, Division of Special Education, to provide for a project for handicapped children.

**EARLY CHILDHOOD SPECIAL EDUCATION PART B – IDEA:** Authorize various applications to the Ohio Department of Education; Division of Education; Division of Educational Services for the education of handicapped children ages three through five.

**AUXILIARY SERVICES – NON-PUBLIC FUND:** Authorize the participation of the non-public schools under the Auxiliary services – Non-Public Fund, with the following schools participating William V. Fisher High School, St. Bernadette Elementary School, St. Mary Elementary School, Fairfield Christian Academy, Faith Academy and Seventh Day Adventists.

**ELEMENTARY AND SECONDARY EDUCATION ACT TITLE I AND TITLE I-D FUNDS:** Approve the filing of an application for federal funds to provide instructional services to meet the special needs of educationally deprived children.

**OHIO DEPARTMENT OF EDUCATION – COMPETITIVE GRANTS:** Authorize application for grants offered by the Department of Education on a competitive basis. (Including but not limited to, Kindergarten Readiness Grant, Agriculture 5<sup>th</sup> Quarter, Transforming Teaching and Learning Pod Casting, E-Tech Ohio Teacher Planning Grant.)

**CAREER-TECHNICAL AND ADULT EDUCATION CARL PERKINS GRANT:** Authorize an application to the Ohio Department of Education, Division of Educational Services to provide an instructional program for vocational students.

**OTHER STATE AND FEDERAL PROJECTS:** Authorize the application for new programs/funds when deemed appropriate and beneficial to the district by the Director of Instructional Services. Including but not limited to the following funds:

STATE

DATA COMMUNICATION (LACA)

FEDERAL

E-RATE-FEDERAL UTILITY DISCOUNT

TITLE II-A, IMPROVING TEACHER QUALITY

TITLE II-D, TECHNOLOGY

SAFE SCHOOLS/HEALTHY KIDS

RACE TO THE TOP (Resident Educator)

Ms. Kittredge seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Kittredge	Yea	Mr. Mauller	Yea
Ms. Ricketts	Yea	Mr. Shaffer	Yea
Ms. Eyman			

Thereupon the President declared such motion duly adopted.

### CONSENT AGENDA

#### 12-51 OTHER

Ms. Kittredge moved to approve the following:

#### DONATION

Be it resolved the Lancaster Board of Education accepts the following donation made to:

#### **Medill Elementary School**

Acceptance of an iPad for use by the students of Medill Elementary.

Donation was made by:           The Anchor Hocking Company  
  c/o Barb Wolf, Senior Manager Marketing Communication  
  519 North Pierce Avenue  
  Lancaster, OH 43130

Estimated Value:                 \$399.00

### FUNDRAISING ACTIVITIES

#### GENERAL SHERMAN 7<sup>TH</sup> AND 8<sup>TH</sup> GRADE BANDS

Catalog Fundraiser through Crowne Excellence Fundraising – Students will have the opportunity to sell items from a catalog to raise funds for the Sherman Band Program. Money raised by the 8<sup>th</sup> Grade Band will go to offset costs related to the spring trip. 7<sup>th</sup> Grade Band to offset/supplement costs of the band related items for the student learning and performances. Money is being collected at the time of order is placed. To be held from 9/13 – 9/27/2012.

#### LANCASTER HIGH SCHOOL – BOOK CLUB

Book Club will be sponsoring an anti-bullying week in May. We would like to sell t-shirts to students and staff. They will wear them on the last day of the week. T-shirts to sell for \$10.00. To be held from April 30 – May 4, 2012. Proceeds to benefit Pacers National Bullying Prevention Center, an organization that helps prevent bullying. ([pacers.org/bullying](http://pacers.org/bullying)).

#### LANCASTER BOYS BASKETBALL

Mattress Sale Fundraiser – One Day Event on May 12<sup>th</sup> – 19<sup>th</sup>, 2012 to be held from 8:00am – 5:00pm. To be held in the gym or GAC. Range of price of mattresses from \$200 - \$1500. Proceeds to benefit program expenses.

## STUDENT TRAVELS

### OVERNIGHT TRAVELS

#### MD CLASS SENIOR TRIP

Mr. Greathouse recommends the approval of the attached overnight trip by the LHS MD Class senior trip to Lake Logan Cabins, Logan, Ohio for May 24 – 25, 2012. (Itinerary on file in April agenda)

#### PAY-TO-PARTICIPATE

Be it resolved, the Board hereby adopts the following schedule of activity Fees for the 2012-2013 school year.

- a) Students in grades 9-12 participating in the activities listed below would be charged a fee of \$100.00 per activity, students in grades 7-8 participating in the activities listed below would be charged a fee of \$65.00 per activity for the 2012-2013 school year.
- b) Students participating in a second activity/sport during the same season would be charged an additional \$25.00.
- c) The maximum charge for any student per year is \$200.00
- d) The family cap is \$200.00.
- e) In case of co-curricular activities, the fee is due on or before the first scheduled activity (practice, performance, meetings) as determined by the director or advisor.
- f) In the case of athletic activities, the fee is due on or before the first scheduled contest.
- g) A grace period of one week following the payment deadline will be allowed. If payment is not received by the end of the grace period, the student is denied participation in the activities.
- h) Payments must be made in the form of cash, check, or money order payable to Lancaster City Schools.
- i) Pupils who are exempt from the payment of academic fees by reason of receipt of aid under Chapter 5107 or 5115 of the Revised Code shall be exempt from the payment of Activity Fees under this policy. Pupils for whom the payment of such fees would result in financial hardship may participate in such scholarship funds that are made available by the booster groups.
- j) Arrangements for the receipt of payments will be made in consultation with building principals, athletic director, and activity directors/coaches.

Be it further resolved, the Board hereby ratifies and confirms the assessment of pupil activity fees for the 2012-2013 school year and for all future school years in which such fees will be charged in a manner consistent with the resolution unless modified by board action.

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Activities included in the pay-to-participation are:

Co-Curricular:	Marching Band Singing/Swinging Gales	Musical/Drama Productions
High School Athletic Programs (Grades 9 – 12)	Boys' Cross Country Girls' Cross Country Varsity Football Boys' Golf Girls' Golf Soccer Volleyball Girls' Tennis Field Hockey Football Cheerleaders Boys' Tennis	Boys' Basketball Girls' Basketball Wrestling Swimming Basketball Cheerleaders Baseball Softball Boys' Track Girls' Track Gymnastics Bowling
9 <sup>th</sup> Grade	Football Volleyball Baseball	Cheerleaders Boys' Basketball Girls' Basketball
Junior High (7 <sup>th</sup> and 8 <sup>th</sup> Grade)	Football Cross Country Girls' Basketball Boys' Track Cheerleaders	Volleyball Boys Basketball Wrestling Girls' Track Golf (developmental program) Tennis (developmental program)

EARLY RELEASE OF SENIORS

Be it resolved that the Lancaster City Schools Board of Education approve the early release of the Senior Class of 2012. We will be implementing final exams for senior students on May 25 and May 29. The three early release days for the Senior Class will be May 30, 31 and Graduation Awards and Practice on June 1, 2012.

APPROVE SECOND READING ON THE FOLLOWING NEW/REVISED POLICIES

EDE	COMPUTER/ONLINE SERVICES
EDE-R	COMPUTER/ONLINE SERVICES
EFF	FOOD SALE STANDARDS
IGDJ	INTERSCHOLASTIC ATHLETICS
IKF	GRADUATION REQUIREMENTS
JFCF	HAZING AND BULLYING

