

Large Meeting Room  
111 South Broad Street  
Lancaster, Ohio  
October 25, 2011

The Board of Education of the Lancaster City School District, Fairfield County, Ohio met in a Regular Board Meeting on October 25, 2011 in the Large Meeting Room located at 111 South Broad Street. The meeting was called to order at 7:03 p.m. by Mr. William Bickham, President and the roll being called, the following members were present:

Ms. Amy Eyman  
Ms. Kathy Kittredge  
Mr. Gary Mauller  
Ms. Hollie Saunders  
Mr. William Bickham

#### PLEDGE OF ALLEGIANCE

#### 11-86 APPROVAL OF MINUTES

Ms. Saunders moved to approve the minutes of the Regular Board Meeting held on September 27, 2011.

Ms. Kittredge seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman Yea  
Ms. Kittredge Yea  
Mr. Mauller Yea  
Ms. Saunders Yea  
Mr. Bickham Yea

Thereupon the President declared such motion duly adopted.

#### 11-87 ADOPTION OF AGENDA

Mr. Mauller moved to approve the Agenda with the following correction/additions:

Page 24 Ex.A.a.a.2: **+Add Kyle Hesterman and Tracey Lewis as Substitute Teachers**  
Ex.A.1.a.1: **Change funding to read – Food Service**  
Ex. A.b.1: **Change – Hart, Shane G.S. Boys' 7<sup>th</sup> Grade Basketball Coach**  
Page 26 Ex.B .A.1: **+ Add Cheryl Leach, Step 0,**  
**Replace funding from General to Food Service**  
Ex.C.1.a: **Strike long term substitute for Cedar Heights Elementary**  
Ex.C.1.b: **+Add Kristina Binder, Step 0, Effective Date: 10/26/2011**  
IV.A. **+Add Student Issue to Executive Session**

Ms. Kittredge seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman Yea  
Ms. Kittredge Yea  
Mr. Mauller Yea  
Ms. Saunders Yea  
Mr. Bickham Yea

Thereupon the President declared such motion duly adopted.

*Minutes of the Regular Board Meeting held on October 25, 2011*

## QUESTIONS FROM THE AUDIENCE – PUBLIC PARTICIPATION

Mr. Jerry Comer, Lancaster Ohio – Thanked the Board of Education for modifying the Foreign Exchange Student Policy.

## LEGISLATIVE UPDATE

Ms. Eyman reported on:

- HB 319 (Congressional Districts)
- HB 318 (New Primary Election Date)
- HB 143 (Concussions & Head Injuries)
- HB 136 (K-12 Vouchers)

## UNFINISHED BUSINESS

## COMMUNICATIONS

## BOARD STANDING COMMITTEES

### **1. Communications – October 4, 2011**

LSN - OSBA Capital Conference - The Lancaster High School Broadcasting students, in conjunction with LSN, have been selected as the student group to produce the OSBA Capital Conference. Scott Burke, Kyle Lewis, and four students will be traveling to Columbus to film and produce the video. The OSBA Capital Conference is November 13-16, 2011 at the Greater Columbus Convention Center. Update on Wireless Project and High School Technology Grant – Kevin Snyder. Kevin Snyder shared information about the usage of the new wireless network installed at the high school and Stanbery campuses this summer. Over 600 different devices have connected and used the network. Kevin Snyder shared that the Transforming Teaching and Learning Grant Team at the high school recently purchased 136 iPads from the grant funds. Three iPad sets have been used by Kelli Marvin, Matt Gillispie, and Ashlin Streetman. Denise Rooker will be getting a cart very soon. OneCallNow - The new district emergency notification system, One Call Now, is setup and running. The student contact information is being updated nightly from the student information system. The staff data has been loaded from the payroll database. The new system will allow for greater use of the notification system and allow more staff members to use it for notifications. Parents will be able to add more contact numbers through the One Call Now website.

### **2. Finance – October 24, 2011**

Career Tech dollars were reclassified as Restricted Grants in Aid versus Unrestricted Grants in Aid in the amount of \$97,109. Salaries/Benefits are in line through September as far as the percentages spent so far this year. We have paid 7 of 26 pays or 26.9% and 3 out of 12 months of benefits or 25%. Invoice to be Board Approved: There are four invoices that require board approval because purchase orders were not put in timely. Payment in Lieu of Transportation: The District has determined that it is impractical to transport a couple pupils who are eligible for transportation to and from school and the parent or guardian has accepted the offer of payment in lieu of providing transportation. Resolution Regarding Fiscal Services Provided to the LFCS: This resolution directs the LCS Treasurer to provide a fiscal service to LFCS however directs the LCS Treasurer to refrain from reviewing or evaluating the finances/financial records of LFCS as part of the LCS's oversight. Appoint Jones, Cochenour & Company as Third Party Administrator for Section 125 Plan: This is an annual expenditure for Jones, Cochenour to administer the Districts Section 125 Plan for Flexible Spending. Five Year Forecasts – Lancaster Fairfield Community School & Lancaster Digital Academy: The Treasurer reviewed the Sponsored Community School's October Five Year Forecasts with the Committee. There was a lot of dialogue about their makeup and academic performance. LCS Five Year Forecast: The Treasurer reviewed the forecast line by line noting changes made since the May 2011 forecast. The District is solvent through FY16 however deficit spending is depleting the cash balance on hand. The Treasurer will present a brief power point presentation to the Board at the October 25<sup>th</sup> meeting.

### **3. Personnel – October 18, 2011**

Guest Presentation–Resident Educator Mentor Program Lead Resident Educator Mentors, Mary Jo Wooten & Beth Wigton, presented the new resident educator mentor program for first year teachers.

Old Business - Teacher Evaluation Committee Report - Committee member Kathy Gallagher provided an update on the progress of the district's teacher evaluation system. The district is piloting the Ohio Department of Education Model Evaluation System this year with 3 teachers at East Elementary and 3 teachers at Lancaster High School. 50% of the ODE Model consists of goal setting, professionalism, and observations while the other 50% consists of student growth measures which must be determined by the committee. The committee will develop a video series to inform staff about the components of the evaluation system. Updated Staff Hiring Analysis - It was reported that the district netted a savings of \$84,216 in the turnover of classified staff from last year to this year. The certified savings in staff turnover was adjusted from a savings of \$456,680 to \$387,205 due to the late addition of two new kindergarten teachers. New Business - LEA Negotiated Agreement Change: Changes to the newly approved LEA Negotiated Agreement were reviewed with the committee. Master Teacher Program for 2011-12 - There are 18 new applicants for the Master Teacher Program, with portfolios being due on February 17<sup>th</sup>. The LEA is providing a mentor program to assist applicants with the development of their portfolios. Recommendation For Approval Classified Job Descriptions - The committee agreed to recommend to the Board of Education the approval of all classified job descriptions at tonight's meeting. These job descriptions have been developed through a process that involved administrators, employees and the LSSA.

### **4. Policy – No Report**

### **5. Program – No Report**

### **6. Support Services – October 5, 2011**

Soccer Field – The committee was updated on the current condition of the soccer field. It was noted that the condition has improved and that the plans are to have the girls' and boys' final game of the season on the field. Tim Dufner reported that the property owner on the adjacent land has agreed to pay for the swale and the French drain that had been installed to divert water from a newly installed pond. The property owner also stated he would pay for the repairs that the school has incurred and will drain and repair the dam as soon as possible. Fulton Field – The committee discussed that due to the safety of the players the district had sod installed from hash to hash in the center of the field. The installer of the sod will —also attend the football game with our groundskeeper in case the sod needs repairs or pinned. Thomas Ewing Modular Unit – The committee was informed that the modular unit has been moved into place and has been attached to the footings. The electric has been installed to the building and the project is on schedule and is to be completed early November. Secondary Buildings 5 year plan discussion – The committee discussed preliminary ideas on utilizing a program called House Bill 265 for limited updates for energy efficiency items. We discussed utilizing the House Bill 265 grant program for a 5 year plan. The House Bill 265 program is an energy efficiency program provided by the state on a limited basis. This program must pay for expenditures through the energy savings of the items replaced. Printing Equipment at 111 S. Broad Street – The committee agreed that the offset printing equipment is of no value to the district and will be auctioned off through the GovDeals website. GovDeals – The current grand total for GovDeals is \$78,761.81. Our next meeting is scheduled for Tuesday, November 1, 2011 at 4:30 PM at Thomas Ewing in the new Modular Unit.

### TREASURER'S REPORT

Five Year Forecast

### SUPERINTENDENT'S REPORT

Lancaster Digital Academy Report – Steve Scott, Principal

Building Report (East Elementary) – Nathan Hale, Principal

OGT Testing – October 24 – November 4, 2011

Parent Teacher Conferences

Trick or Treat Night – Thursday, October 27 (6:00 p.m – 7:30 p.m.)

**Vote on November 8<sup>th</sup>, 2011**

PERSONNEL

11-88 STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

Ms. Eyman moved to approve the following:

CERTIFIED STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

CERTIFIED EMPLOYMENTS

LONG TERM SUBSTITUTE

Employ the following person as a long term substitute for the 2011-2012 school year pending receipt of appropriate licensure, official transcripts and background checks.

Name: Rohr, Andreia  
Position: 0.5 FTE Pre-school  
School: Tallmadge Elementary  
Salary: BA+15, Step 1  
Status: New – Increase in enrollment  
Date: 10/26/2011  
Fund: **Food Service**

SUBSTITUTE TEACHERS

Employ the following people as substitute teachers for the 2011-2012 school year pending receipt of appropriate licensure, official transcripts and background checks at the board approved rate:

Name

Wright, Stephenie	Browning, Diane	<b>Lewis, Tracey</b>
Matheny, Sarah	Walters, Stephen	
Martin, Zachary	Thatcher, Michele	
Ray, Rhenda	Smith, Bobbi	
Conrad, Amanda	<b>Hesterman, Kyle</b>	

SUPPLEMENTAL CONTRACTS – CERTIFIED STAFF: 2011-2012 SCHOOL YEAR

CO-CURRICULAR

<u>Name</u>	<u>Position</u>	<u>Exp</u>	<u>Ratio</u>	<u>Amount</u>
Byas, Amanda	H.S. Head Basketball Cheerleading Coach	6	.16	\$5478.24
McMurray, Lindsay	H.S. JV Basketball Cheerleading Coach	4	.13	\$4451.07
Hites, Joe	H.S. Boys Head Basketball Coach	20	.25	\$8559.75
Miller, Jamie	T.E. Girls Basketball Cheerleading Coach	5	.08	\$2739.12
Conn, Cory	G.S. Boys 8 <sup>th</sup> Grade Basketball Coach	2	.07	\$2396.73
Hart, Shane	G.S. Boys 7 <sup>th</sup> Grade Basketball Coach	2	.07	\$2396.73
Grove, Betsy	G.S. Girls 8 <sup>th</sup> Grade Basketball Coach	3	.09	\$3081.51
Chevalier, Sarah	High School Girls Head Basketball Coach	11	.25	\$8559.75
Lenert, Lindsay	T.E. Girls 8 <sup>th</sup> Grade Basketball Coach	1	.07	\$2396.73
Hodson, Courtney	T.E. Girls 7 <sup>th</sup> Grade Basketball Coach	0	.07	\$2396.73

Barr, Brian	T.E. 7 <sup>th</sup> Grade Football Coach 50%	2	.07	\$1198.36*
<b>*to be paid from athletic 300 Fund</b>				
Albertini, Tony	Winter Weight Room Supervisor	16	.10	\$3423.90
Shafer, Christine	H.S. Girls Basketball	<b>Volunteer</b>		
Hale, Nathan	Girls Developmental Volleyball Coach	<b>Volunteer</b>		
Swartz, Kory	H.S. JV Boys Basketball Coach	4	.13	\$2225.53
(split contract ½ of \$4451.07)				
Eversole, Alex	H.S. JV Boys Basketball Coach	2	.11	\$1883.14
(split contract ½ of \$3766.29)				
Davis, Dave	H.S. Assistant Boys Basketball Coach	23	.16	\$5478.24
Truex, Luke	Freshman Boys Basketball Coach	6	.12	\$4108.68
Bates, Rick	Girls Developmental Volleyball Coach	<b>Volunteer</b>		
Dewey, Karen	Girls Developmental Volleyball Coach	<b>Volunteer</b>		
Ball, Trent	T.E./G.S. Wrestling Coach	11	.11	\$3766.29
Naypauer, Scott	T.E./G.S. Wrestling Coach	<b>Volunteer</b>		

### COMMUNITY MEMBERS

<u>Name</u>	<u>Position</u>	<u>Exp.</u>	<u>Ratio</u>	<u>Amount</u>
Depietro, Jim	H.S. Boys/Girls Swim Team	<b>Volunteer</b>		
Dunn, Ann	H.S. Boys/Girls Swim Team	<b>Volunteer</b>		
Heiber, Ron	H.S. Boys/Girls Swim Team	<b>Volunteer</b>		
Holbrook, Julie	G.S. Girls Basketball Cheerleading Coach	3	.08	\$2739.12
Howard, Tom	T.E. Boys 8 <sup>th</sup> Grade Basketball Coach	26	.11	\$3766.29
Behrens, Bill	T.E. Boys 7 <sup>th</sup> Grade Basketball Coach	16	.11	\$3766.29
Miller, Dusty	High School Girls Asst. Basketball Coach	1	.12	\$4108.68
Baker, Joel	JV Girls Basketball Coach	3	.13	\$4451.07
Stoughton, Kyle	H.S. Boys Asst. Football Coach	<b>Volunteer</b>		
Noel, Crystal	Girls Developmental Volleyball Coach	<b>Volunteer</b>		
Christian, Kevin	Girls Developmental Volleyball Coach	<b>Volunteer</b>		
Gordon, Lorelei	Girls Developmental Volleyball Coach	<b>Volunteer</b>		
McCafferty, Jill	Girls Developmental Volleyball Coach	<b>Volunteer</b>		
Woltz, Lenny	Girls Developmental Volleyball Coach	<b>Volunteer</b>		
Kynion, Nancy	Girls Developmental Volleyball Coach	<b>Volunteer</b>		
Crowell, Kendra	Girls Developmental Volleyball Coach	<b>Volunteer</b>		
Holbrook, Don	Girls Developmental Volleyball Coach	<b>Volunteer</b>		
Arledge, Teresa	Girls Developmental Volleyball Coach	<b>Volunteer</b>		
Dean, Wendy	Girls Developmental Volleyball Coach	<b>Volunteer</b>		

### CERTIFIED SALARY ADJUSTMENTS

<u>Name</u>	<u>Location</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Kozy, David	Lancaster High	BA, Step 0	MA, Step 0	8/28/2011
Gerds, Dawn	West	MA+15, Step 19	MA+30, Step 19	8/22/2011
Ward, Teresa	Tallmadge	MA, Step 12	MA+15, Step 12	8/22/2011
Westbrooks, Sarah	Cedar Heights	BA, Step 2	MA, Step 2	8/27/2011

CHANGES IN CERTIFIED CONTRACT

<u>Name</u>	<u>Position</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Stiteler, Dorleas	District Speech Path.	.8 FTE	1.0 FTE	10/26/2011

CLASSIFIED STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

REGULAR – COOK/CASHIER

Employ the following person as a cook/cashier pending appropriate licensure, return of employment packets, satisfactory background checks as noted:

Name: **Cheryl Leach**  
Location: Medill Elementary  
Hours: 2.5  
Step: **0**  
Effective Date: 10/26/2011  
Status: Replacement  
Funding: ~~General~~ **Food Service**

REGULAR – ENVIRONMENTAL TECH

Employ the following people as an environmental tech pending appropriate licensure, return of employment packets, and satisfactory background checks as noted:

Name: Joseph Seymour	Name: Deborah Frank
Location: General Sherman JrHS	Location: Cedar Heights
Hours: 8 (2 <sup>nd</sup> Shift)	Hours: 8 (2 <sup>nd</sup> Shift)
Step: 0	Step: 0
Effective Date: 1/03/2012	Effective Date: 10/25/2011
Status: Replacement	Status: Replacement
Funding: General	Funding: General

LONG-TERM – EDUCATIONAL ASSISTANT

Employ the following people as long-term substitute educational assistants pending return of employment packets, satisfactory background checks as noted:

Name: _____	Name: <b><u>Kristina Binder</u></b>
Location: <del>Cedar Heights</del>	Location: Tallmadge Pre-School
Hours: <del>3.5</del>	Hours: 3.5
Step: _____	Step: <b><u>0</u></b>
Effective Date: _____	Effective Date: <b><u>10/26/2011</u></b>
Status: <del>Replacement for grant</del>	Status: New – Increase Dependent position in enrollment
Funding: <del>Title I</del>	Funding: General

### LONG-TERM CUSTODIAL/MAINTENANCE

Employ the following person as substitute custodian pending return of employment packets, satisfactory background checks as noted:

<u>Name</u>	<u>Effective Date</u>
Canale, Kimberly	10/26/2011

### SUBSTITUTE – EDUCATIONAL ASSISTANTS

Employ the following people as substitute educational assistants for 2011 – 2012 school year pending return of employment packets, satisfactory background checks as noted:

<u>Name</u>	
Kline, Keli	Schmalfeldt, Deborah
Matheny, Sarah	Hill, Pam
Borer, Holly	Robitzer, Holly
Hietikko, Brenda	

### SUBSTITUTE – SECRETARY

Employ the following person as a substitute secretary pending return of employment packets, satisfactory background checks as noted:

<u>Name</u>	<u>Effective Date</u>
Schmalfeldt, Deborah	10/26/2011

### CHANGE IN ASSIGNMENT/HOURS

#### TRANSPORTATION

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Ross, Kye	5 hrs	5.25 hrs	10/10/2011
Binner, Dan	5.75 hrs	6 hrs	10/10/2011
Stevens, Margie	5.25 hrs	5.5 hrs	10/10/2011
Shook, Vicki	6.75 hrs	7 hrs	10/10/2011
Anderson, Sheree	5.75hrs	6 hrs	10/10/2011
Gregg, Jeanne	5 hrs	5.25 hrs	10/10/2011
Good, Ladd	7.75 hrs	7.25 hrs	10/10/2011
Baechle, Jim	6 hrs	5.25 hrs	10/10/2011
Monger, Jon	4 hrs	3.5 hrs	10/10/2011
McDowell, Jerry	5.5 hrs	5.75 hrs	10/10/2011
McDowell, Jane	5.25 hrs	5.5 hrs	10/10/2011
White, Kristi	5.25 hrs	5 hrs	10/10/2011

#### TECHNOLOGY

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Miller, Ray	Technician 2	Technician 3	10/13/2011

## CERTIFIED

### RETIREMENT

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Hiestand, Carolyn	Title 1 Teacher	Sanderson	6/01/2011

### RESIGNATION

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Wills, Elizabeth	Freshman Cheer Coach	Lancaster High	9/26/2011

## LEAVE OF ABSENCES

Nicole Osborne is requesting an unpaid leave of absence Friday, March 30, 2012, Monday April 2, 2012, and Tuesday, April 3, 2012. Daily rate and benefits will be deducted from employee's salary during that time for a total of \$761.87.

Amanda Graf has been approved for FMLA leave of absence. FMLA unpaid leave will begin on October 20, 2011 with a return date of January 21, 2011.

## CLASSIFIED

### RETIREMENT

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Rinehart, Norman	Environmental Tech	West	10/25/2011

### RESIGNATION

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Rohr, Andreia	Educational Aide	Cedar Heights	10/26/2011

## LEAVE OF ABSENCE

Lois Allen has been approved for FMLA on an as-needed basis through December 30, 2011. FMLA unpaid leave of absences was submitted on October 4, 2011.

## OTHER PERSONNEL MATTERS

### EMPLOY A TUTOR FOR MEDILL ELEMENTARY SCHOOL

Resolution to employ Jeff Fisher as a tutor for Medill Elementary to provide reading and math tutoring prior to the school day (7:15 a.m.-8:15 a.m.), or after the end of his work day. He will be paid at the curriculum rate of \$24.00 per hour using part of the Excellent District Funding not to exceed \$2880.00.



REDUCTION OF CONTRACT FOR SPEECH PATHOLOGIST

The district and Tracey Miller agree to reduce her .8 Full Time Equivalent (FTE) contract as a Speech Pathologist to a .6 FTE contract effective 10/26/2011.

PAY FOR ASSISTED SERVICES FOR CULINARY ARTS CATERED EVENTS

Resolution to pay Judy Kness to assist with Culinary Arts catered events at a rate of \$24.00 per hour for the 2011-12 school year not to exceed \$2500.00 from the Culinary Arts 018 account.

Ms. Saunders seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
		Mr. Bickham	Yea

Thereupon the President declared such motion duly adopted.

11-89 BUSINESS AND FINANCE

Ms. Kittredge moved to approve the following:

MONTHLY FINANCIAL REPORT FOR SEPTEMBER 2011

Be it resolved that the Board of Education approve the financial report for September 2011.

FIVE-YEAR FORECAST – (*Hand Carried*)

Be it resolved that the Lancaster Board of Education approve the Five-Year Forecast for the Lancaster City School District.

FIVE-YEAR FORECAST FOR LANCASTER FAIRFIELD COMMUNITY SCHOOL

Be it resolved the Board of Education for Lancaster City Schools approve the five-year forecast for the Lancaster Fairfield Community School.

FIVE-YEAR FORECAST FOR LANCASTER DIGITAL ACADEMY

Be it resolved the Board of Education for Lancaster City Schools approve the five-year forecast for the Lancaster Digital Academy.

INVOICES FOR PAYMENT

Be it resolved that the Lancaster Board of Education approves the invoices:

Fairfield County ESC Alternative School Teacher – 2 <sup>nd</sup> half FY11	Fund Excess AEG Grant	\$ 5,178.72
Fairfield County ESC Alternative School Teacher – 1 <sup>st</sup> half FY12	Fund Excess AEG Grant	\$ 6,171.14
Multi-County Juvenile Detention Center Title I – Teacher Salary & Benefits Invoice # TitleI-1011	Fund 572-1190-411-9212	\$50,910.88
Fairfield Christian Academy Licking Area Computer Association Internet Access 7/1/11 - 6/30/12 Invoice #LACA1201-FC	Fund Auxiliary Funds	\$ 9,731.44

IN LIEU OF TRANSPORTATION COSTS

WHEREAS the Lancaster Board of Education, after an examination of existing school bus routes, time schedules, student residence locations, and available school conveyance, and WHEREAS upon establishing that the pupils listed below are eligible (for the school year 2011-2021) to receive transportation in accordance with Section 3327.01 of the Ohio Revised Code and State Board Standards Edb-917-02, and district board policies, since it is impractical to transport these pupils by school bus, the Ohio Department of Education will reimburse 100% of this expense to the school district under Type IV contract. NOW THEREFORE BE IT RESOLVED that the Lancaster Board of Education declares that such service by school conveyance to the Columbus School for Girls/Madison Christian School is “impractical” and hereby agrees to pay the parents of said pupils listed below in lieu of providing such service an amount which shall not exceed the state average cost to transport all pupils in the state the preceding year:

<u>Parents</u>	<u>Home Address</u>	<u>Pupil</u>	<u>Grade</u>
Araceli Embrey	1883 Salt Lick Dr.	Eros	4 <sup>th</sup>
Araceli Embrey	1883 Salt Lick Dr.	Ezrah	K
Kathryn Connor	144 E. Mulberry St.	Rose	12 <sup>th</sup>
Christopher Schornack	1910 Winterbrook St.	Joseph	K
Gurpreet Singh	1337 Ridge Rd.	Jasnett	11 <sup>th</sup>

DECLARING IMPRACTICALLY OF TRANSPORTATION – OFFER OF PAYMENT IN LIEU OF TRANSPORTATION

Be it resolved, after considering the safety of transporting, the Lancaster Board of Education determines it is impractical to transport Brett Seimer, Ben Seimer, Andrew Selhorst, and Anthony Selhorst, students of St. Mary Elementary School and Fisher Catholic whom are eligible for transportation to and from a school under section 3327.01. Based on the consideration of the safety factors, 548 Orchard Hill, Lancaster, Ohio at said address, a factor established in division (A) of 3327.02, the board therefore, declares the impracticality of aforementioned transportation. The board further resolves to pay in lieu of transportation the amount of \$1,080.00 upon the conclusion of FY2012.

PROVIDING FISCAL SERVICES TO LANCASTER FAIRFIELD COMMUNITY SCHOOL

**WHEREAS**, the Board of Education of the Lancaster City School District (the "Board") and the Governing Authority of the Lancaster Fairfield Community School (the "School") are parties to a Successor Community School Sponsorship Contract (the "Contract") concerning the Board's sponsorship of the School as community school pursuant to chapter 3314 of the Ohio Revised Code; and **WHEREAS**, the Board has agreed to provide the School with fiscal services; and **WHEREAS**, in connection with its provision of services to the School, the Board desires to direct its employees in a manner consistent with Ohio Attorney General Opinion No. 2010-020; **NOW, THEREFORE**, the Board hereby resolves as follows:

1. In order to fulfill its obligation to provide fiscal services to the School, the Board hereby directs its treasurer, in her official capacity as a Board employee and for the purpose of representing and furthering the Board's interests, to perform the duties of fiscal officer for the School.
2. The Board's treasurer is hereby directed to refrain from participating, either directly or indirectly, in (a) reviewing or evaluating the finances or financial records of the School as part of the Board's oversight of the School or (b) overseeing the provision of technical services to the School.
3. All employees of the Board, including but not limited to the Board's treasurer, are hereby directed that, in their capacities as employees of the Board, they may be required from time to time to perform duties related to the School. In performing such duties, Board employees must at all times solely represent and serve the interests of the Board. While such individuals may, in connection with their duties related to the School, attend meetings of, provide reports to, and otherwise interact with, the Governing Authority of the School, they must do so solely as employees of the Board and not as employees of, or with accountability to, the School or its Governing Authority.

THIRD PARTY ADMINISTRATOR FOR SECTION 125 FLEX PLAN

Resolution to appoint Jones, Cochenour & Company as the third party administrator (TPA) for the Section 125 program for the Lancaster City Schools, at an estimated (depends on number of enrollees) annual cost of \$11,648.00 for the 2012 Calendar Year.

DESIGNATE EMPLOYEES THAT COMPLETED THE DISTRICT'S MEDICATION TRAINING COURSE

Be it resolved the Lancaster City Schools' Board of Education hereby designates the following employee's who have successfully completed the district's medication training course for Lancaster City Schools', or who have a medical professional license to administer medication to students at school and school sponsored events.

Tina Ellis	Brandt Smith	Jessica Boster	Paula Tipple
Pam Thomas	Tyler Young	Sandra Graham	Rose McCoy
Patsy Barstow	Shelia Taylor	Lindsay Lenert	Susie Carpenter
Sue Wooten	Theresa Thomas	Christa Hull	Susan Rooker
Paula Thomas	Amy Pechar	Angela Jordan	Jennifer Walker
Traci Bunci	Angela Camarata	Debra Bates	Christina Herron
Shane Hart	Michelle Hill	Michelle Bumgardner	Bridgett Hinerman
Pat Robison	Laura Specht	Cindy Williams	Laura Dennewitz
Chris DiTommaso	Angela Benson	Karen Dewey	Sarah Wise
Lindsay Lusher	Kimberly Haney	Scott Burke	Rita Underwood
Laura Julien	Amy Sines	Marcy Layne	Devona VanFossen
Theresa Hoyt	Jon Spires	Eric Morris	Dominic Capretta
Dan Strobe	Kim Sinewe		

CONTRACTUAL AGREEMENTS

FAIRFIELD COUNTY BOARD OF EDUCATION (PRESCHOOL SERVICES)

Be it resolved to enter into an Agreement between Lancaster City Schools and Fairfield County Board of Education to provide preschool and all related services for special education student for the 2011-2012 school year. Services will be paid through the 2011-2012 school year with General Funds.

FAST FORWARD (PROFESSIONAL DEVELOPMENT)

Be it resolved to enter into an Agreement between Lancaster City Schools and Fast Forward to provide intervention web based support to at-risk students at Tarhe during the 2011-2012 school year. Said services are to be paid for through the 2011-2012 Tarhe 018 account.

Ms. Eyman seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
		Mr. Bickham	Yea

Thereupon the President declared such motion duly adopted.

11-90 OTHER

Ms. Saunders moved to approve the following:

DONATION

Be it resolved the Lancaster Board of Education accepts the following donation made to:

LANCASTER JUNIOR GALES BASKETBALL DEVELOPMENTAL ACADEMY

Acceptance of a monetary donation of \$1,000.00 to pay for the gymnasium use for the basketball season. Money to be deposited into the general fund account.

Donation was made by: Fairfield National Bank  
Steve Wells, President  
143 West Main Street  
Lancaster, OH 43130

Total Value: \$1,000.00

FUND RAISING ACTIVITIES

EAST ELEMENTARY SCHOOL PTO

Pumpkin Walk-a-Thon Fundraiser to be held Wednesday, October 12, 2011. Students will collect pledges, with the money going for programming & technology. The students will walk the walking track at the school.

SANDERSON PTO

Christmas Plant Sale through Lancaster Greenhouse on December 2 & 3, 2011. Sanderson families will be able to purchase holiday garland, poinsettias', etc. with a coupon which will accumulate a percentage of the sales for the PTO. Items range from \$6.99 TO \$39.99 giving 15% of total purchases to Sanderson P.T.O. Proceeds to be used to support the students families and staff at Sanderson throughout the school year.

TALLMADGE PRINCIPAL FUND

Activity Fun Night – Students and families will engage in activities such as playing video games, dancing, bean bag toss, photography buttons (optional) and food concessions. To be held on 10/26/11, 1/25/12 and 4/27/12. Proceeds to be used to purchase of students awards, rewards and school supplies and materials.

GENERAL SHERMAN JUNIOR HIGH CHEERLEADING

Holiday Dinner Night – tickets to be sold for \$10 each. Location: TBA. Dinner will include Chicken Noodle Dinner or Spaghetti Dinner which includes drink and dessert. To be held from November – December 2011. Proceeds to be used for competition cheer event fees.

Poinsettia Sale for the Holiday's – Prices from \$5 to \$25. Six (6) different Poinsettia's to choose from sizes 4.5" to 10". To be held during the month of December, 2011. Proceeds to benefit cheer account for Jr. High Cheerleader spirit wear & competition fees.

### CAREER EXPLORATION

LHS Charity Basketball Tournament – It is a 5 vs. 5 basketball tournament for LHS students only. It will cost \$20 a team or \$4 a person. We will be charging an entrance fee of \$1 or 1 canned food item. This will be held at the Lancaster High School Gymnasium, at 4:30 after school on October 27, 2011. We have teacher volunteering to staff this event. Money will be run thru the DCT Student Activity Account and disbursed from there to Maywood Mission. Purpose of the event is to raise money for the Maywood Mission Food Pantry.

### LANCASTER HIGH SCHOOL DRAMA CLUB

Coin War to take place starting December 1 and ending December 15, 2011. Six boxes will be set up in room 224 labeled for each of Mathias' class periods; a box for every period. Students will place change or dollar bills into the boxes to either accumulate points or to subtract points from that box. After the two weeks fundraising period the box with the most point value wins and those students receive a prize – TBA.

Dinner and a Movie Card Sale – Cost of cards to Drama Club will be \$3 per card and will be sold for \$10 per card. Club profit 70%. Cards expire 1 year after purchase. Cards will be sold before and during intermission.

### LANCASTER PARENTS GOLF ASSOCIATION

Golf Association will be holding a raffle of golf related items at the last home basketball game of the season. Raffle tickets will be sold by golf families and at several home basketball games at a cost of \$1.00. To be held from November – March 2012. Proceeds to buy additional golf equipment for the boys JV and V golf teams and to provide for extras that they school budget does not allow.

### SKILLS USA, AGRICULTURE, MARKETING EDUCATION

Tri Your Skills Tournament – LHS Staff and students participate in corn hole, ping pong and tug- a-war tournament. Cost is \$20 per team with 4 people per team. Students sign up at lunch and staff signs up with Leah Morgan. Students may watch by paying \$2 entry fee. Events held in Stanbery Gym. Snacks sold during tournament (baked goods, water, soda, and candy). To be held on 1/30/12; 5 – 8:30 pm. Money raised will be used to fund activities for the 3 career tech programs; SkillsUSA, FFA and DECA. All are student organizations within the Career Tech Curriculums.

### OVERNIGHT TRAVEL - BROADCASTING

#### LANCASTER HIGH SCHOOL BROADCASTING CLASS

The senior Broadcasting Class and LSN respectfully request permission to allow four students to attend the 2011 Ohio School Boards Association Conference in Columbus. The Conference takes place from Sunday, November 12 to Wednesday, November 16 and will require overnight stays in Columbus. The OSBA will cover lodging and most meals. Please see the remaining forms for more information (on file in November agenda).

## OVERNIGHT TRAVEL - ATHLETICS

### LANCASTER HIGH SCHOOL WRESTLING – MEDINA OHIO

The Lancaster Athletic Department respectfully requests permission to allow the Boys Varsity and JV Wrestling team to travel to Medina H.S. during their regular schedule. The Wrestling parents will be paying lodging and transportation costs. Itinerary on file in November agenda.

### LANCASTER HIGH SCHOOL WRESTLING – YOUNGSTOWN OHIO

The Lancaster Athletic Department respectfully requests permission to allow the Boys Varsity and JV Wrestling team to travel to Austintown Fitch H.S. during their regular schedule. The Wrestling parents will be paying lodging and transportation costs. Itinerary on file in November agenda.

## APPROVE CLASSIFIED JOB DESCRIPTIONS

Be it resolved, the Lancaster City Schools' Board of Education approves the following classified job descriptions:

Account Clerk I and Account Clerk II  
Account Clerk II - LHS  
Bus Aide – Transportation  
Bus Driver – Transportation  
Cook/Cashier  
Courier – Maintenance I  
Custodial Technician – Custodial  
Educational Aide – Health Assistant  
Educational Aide – Instructional Assistant  
Educational Aide – Monitors  
Educational Aide – Preschool  
Educational Aide – Special Education (classroom or shared aide)  
Educational Aide – Special Education Job Coach  
Journeyman Carpenter – Maintenance  
Journeyman Electrician – Maintenance  
Journeyman Floor Craft Specialist/Locks & Door Closures  
Journeyman Grounds Keeper – Maintenance  
Journeyman Heat, Ventilating/Air Conditioning – Maintenance  
Journeyman Mechanic – Transportation  
Journeyman Plumber – Maintenance  
Library Associate – EITS  
Maintenance I – Maintenance  
Maintenance II – Maintenance  
Maintenance III – Maintenance  
Managing Cook  
Managing Cook Trainee – Food Service  
Managing Custodian – Custodial  
Office Assistant – Maintenance  
On-Board-Instructor of Bus Drivers – Transportation  
School Secretary  
Secretary - Transportation  
Technology Technician I – EITS  
Technology Technician II – EITS  
Technology Technician III – EITS

AUTHORIZE THE SUBMISSION OF THE ANNUAL REPORT FOR THE LANCASTER DIGITAL ACADEMY

Be it resolved that the Lancaster Board of Education authorizes the Superintendent or another designee to have authorization to review, make changes if necessary, and approve the Sponsor's Annual Report for the Lancaster Digital Academy.

AUTHORIZE THE SUBMISSION OF THE ANNUAL REPORT FOR THE LANCASTER FAIRFIELD COMMUNITY SCHOOL

Be it resolved that the Lancaster Board of Education authorizes the Superintendent or another designee to have authorization to review, make changes if necessary, and approve the Sponsor's Annual Report for the Lancaster Fairfield Community School.

AUTHORIZE THE SUBMISSION OF THE SPONSOR'S ANNUAL REPORT FOR THE LANCASTER DIGITAL ACADEMY

Be it resolved that the Lancaster Board of Education authorizes the Superintendent or another designee to have authorization to review, make changes if necessary, and approve the Sponsor's Annual Report for the Lancaster Digital Academy.

AUTHORIZE THE SUBMISSION OF THE SPONSOR'S ANNUAL REPORT FOR THE LANCASTER FAIRFIELD COMMUNITY SCHOOL

Be it resolved that the Lancaster Board of Education authorizes the Superintendent or another designee to have authorization to review, make changes if necessary, and approve the Sponsor's Annual Report for the Lancaster Fairfield Community School.

APPROVE ATTENDANCE AT PROFESSIONAL MEETING

Be it resolved the Lancaster Board of Education authorizes the attendance of the following board members at the following professional meeting in accordance with board policy BHBA.

November 13-16, 2011 OSBA 2011 Capital Conference

Bill Bickham  
Amy Eyman  
Kathy Kittredge  
Hollie Saunders



APPROVE THE GOALS OF THE DISTRICT/SUPERINTENDENT (*Hand-Carried*)

The Lancaster Board of Education approves the goals of the Lancaster City School District/Superintendent, Rob L. Walker, as outlined for the purposes of evaluation for the 2011-2012 school year.

**District/Superintendent Objectives:**

- 1. Monitor, and understand changing external social, economic, and political factors that may impact the mission of the school district.**
  - a. Develop a strategy that will improve among students their understanding and mastery of 21<sup>st</sup> century skills.**
- 2. To provide rigorous academic and co curricular opportunities that prepare students to become effective citizens in a changing world.**
  - a. Develop a strategy that will lead to improved AYP performance as indicated on the state report card.**
  - b. Develop a strategy that demonstrates improved district AYP performance according to targeted goals established by the D.L.T.**
- 3. To promote and demonstrate high levels of organizational efficiencies through sound management practices that reflects faithful stewardship of taxpayer resources.**
  - a. Develop a strategy that leads to the successful passage of a bond levy.**
  - b. Develop a strategy that identifies activities that will lead to the successful design and construction of new facilities.**

WAIVE FIRST READING AND SECOND READING ON POLICY (JHCD, JHCD-6E, IB)

JHCD – Administering Medicines To Students

JHCD-6E – Administering Medicines To Students/Administering Non-Prescription Medication form

APPROVE SECOND READING OF THE FOLLOWING NEW/REVISED POLICIES (CBC, DN, IB)

CBC - Superintendent's Contract

DN - School Properties Disposal

IB - Academic Freedom

Ms. Kittredge seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
Mr. Bickham Yea			

Thereupon the President declared such motion duly adopted.

#### 11-91 EXECUTIVE SESSION

Mr. Mauller moved at 8:59 p.m. to enter into Executive Session for Purpose of Appointment/Employment/Dismissal/Promotion/Demotion/Compensation of Personnel and a Student Issue.

Ms. Kittredge seconded the motion, and the roll call on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
Mr. Bickham Yea			

The President declared at 10:00 p.m. to return to Regular Session.

#### 11-92 ADJOURN – OCTOBER 25, 2011

Ms. Kittredge moved at 10:01 p.m. to adjourn. The next meeting is a Regular Board Meeting to be held in the Large Meeting Room located at 111 South Broad Street on Tuesday, November 22, 2011 at 5:30 p.m.

Ms. Eyman seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
Mr. Bickham Yea			

Thereupon the President declared the meeting adjourned.

\_\_\_\_\_  
William Bickham                      President

ATTEST:

\_\_\_\_\_  
Julie L. Taylor                      Treasurer