

Large Meeting Room  
111 South Broad Street  
Lancaster, Ohio  
November 22, 2011

The Board of Education of the Lancaster City School District, Fairfield County, Ohio met in a Regular Board Meeting on November 22, 2011 in the Large Meeting Room located at 111 South Broad Street. The meeting was called to order at 5:31 p.m. by Mr. William Bickham, President and the roll being called, the following members were present:

Ms. Amy Eyman	Mr. Gary Mauller
Ms. Kathy Kittredge	Ms. Hollie Saunders
Mr. William Bickham	

#### PLEDGE OF ALLEGIANCE

#### 11-93 APPROVAL OF MINUTES

Mr. Mauller moved to approve the minutes of the Regular Board Meeting held on October 25, 2011.

Ms. Kittredge seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
Mr. Bickham Yea			

Thereupon the President declared such motion duly adopted.

#### 11-94 ADOPTION OF AGENDA

Ms. Saunders moved to approve the Agenda with the following correction/additions:

<b>Page 19</b>	<b>A.3.</b>	<b>+Lakes, Valerie (Substitute Teacher)</b>
<b>Page 21</b>	<b>A.1.c.</b>	<b>+add under funding: Title VIB</b>
	<b>A.1.d.</b>	<b>Change hours from 3.5 to 7.0</b>
	<b>A.1.f.</b>	<b>+add under funding: Title VIB</b>
<b>Page 22</b>	<b>B.2.</b>	<b>Replacement Page – Resignation: Jenna Bradley .05 as of 10/31/2011</b>
	<b>B.3.</b>	<b>+add Leave of Absence: Shaffer, Jessica – December 15 &amp; 16, 2011.</b>
<b>Page 68</b>	<b>B.4.</b>	<b>Pull for separate vote</b>
<b>Page 139</b>	<b>C.4.</b>	<b>Strike – revised Benefit Program Handbooks</b>
<b>Page 140</b>	<b>C.5.</b>	<b>Strike - Negotiated Agreement with Lancaster School Support Association</b>

Ms. Eyman seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
	Mr. Bickham	Yea	

Thereupon the President declared such motion duly adopted.

## QUESTIONS FROM THE AUDIENCE – PUBLIC PARTICIPATION

### LEGISLATIVE UPDATE

Ms. Eyman reported on: HB96 – Dyslexia, HB157 – Dyslexia, SB220 – open enrollment, HB205 hybrid community schools, HB375 – sale of real estate property, and HB219 – credit for religious course.

### UNFINISHED BUSINESS

### COMMUNICATIONS

Mr. Mauller acknowledges the passing of Phil McKnight and sends condolences to the family.

## BOARD STANDING COMMITTEES

### **1. Communications – November 8, 2011**

LSN Sponsorship Agreement Proposed Changes-The committee discussed the proposed changes. Amy Sampson suggested a lowering of the costs of the bulletin board sponsorships for civic groups and the removal of the yearly sponsorship as no one purchases it. Kyle Lewis suggested that non-profit groups are a target of the new sponsorship form. The committee suggested that the first five non-profits to sign on in January 2012 can get their first PSA message done for free. The committee also recommended that these promotions occur occasionally. LSN Schedule - Kyle Lewis shared the new programming schedule. He has been working with third party providers to create a more consistent schedule. The programming schedule will be condensed and included in the next edition of Chalkmarks. Recommendation to the Board of Education to approve the revised LSN Sponsorship Agreement. Motion by Bob Competti, Second by Kyle Lewis. Discussion Items – Chalkmarks November 2011 - Kevin Snyder shared that most of the articles discussed in October are ready for publication. Some may need to be shortened or eliminated on final edit due to space limitations. Bill Bickham shared that his neighborhood has not been receiving the Advertiser bag. Amy Sampson shared that hers has not either. Kevin Snyder will communicate this with the Lancaster Eagle Gazette.

### **2. Finance – November 17, 2011**

The District received the 2<sup>nd</sup> quarterly payment this fiscal year Income Tax, up 1% from last year's collections over the same time period. FY12 Appropriation Amendment: Seven funds need the budgets amended in November. Resolution to Approve Necessity for Bonds and Permanent Improvement Levy: Resolution Determining to Proceed with Bond Issue and Permanent Improvement Levy: Both resolutions must be taken to the Board of Elections no later than December 7, 2011 to be on the March ballot. Contract with Rich Gillis Law Group: This is a renewal of our legal contract with Rich Gillis to protect our property valuation by monitoring our tax duplicate. Contract with Kennedy Cottrell Richards: The new Medicaid MSP Program requires an "Agreed Upon Procedures" (AUP) audit that providers must have performed before the State will issue the Final Cost Settlement for that year.

### **3. Personnel – No Report**

#### **4. Policy – No Report**

#### **5. Program – November 14, 2011**

The meeting was called to order at 4:30 p.m. by Jenny O’Hare, Director of Instructional Services - Contract with Amy Payn - Points of Interest: Sandra Svoboda explained the days (six total) that Amy Payn would be working at Medill to help plan and guide agendas with teachers to align research-based strategies in reading and math. Core Curriculum - Points of Interest: Non-fiction writing needs to be done by students daily, not just in core classes, but across the board. Jenny explained that she is working with the Instructional Services Department to decipher total core curriculum and they are creating a paper on “terminology” so that everyone has a clearer understanding of what is expected. The department is also creating an information sheet on “inquiry” and is establishing a timeline. Grading Committee – Points of Interest: A handout, Grading Committee Report, was distributed. Jenny pointed out that this committee is working on a variety of issues. The revised Shared Vision was discussed, as were the recommendations. When a question arises about grading, the committee will go back to the Shared Vision and see if the answer is aligned with the Vision. Jenny will take concerns back to the Grading Committee meetings. Ohio Improvement Process – Points of Interest: The three goals from the District Improvement plan were discussed. Goals 1 and 2 were met, since the district met AYP. Goal 3 Results handouts were distributed and our district goals regarding attendance and graduation were discussed. The district is in 4th Year Delay, so AYP must be met next year or Lancaster City Schools will continue to be in District Improvement. The recently released ODE ranking of districts and schools was discussed. Items by Members - Barbara Hunzicker: Decorative Arts Center of Ohio, “Once Upon a Page,” will be presented by the Rodenbaugh Family Trust at the Fairfield County Foundation. Jenny will pass along the details to the building principals. Marilyn Steiner: On Saturdays beginning in January, the organization, The Connection: Bringing People, Animals, and Nature Together, will again bring dogs to visit children at the library. The visits were well-received by children the last time. Detailed information will be forwarded to Jenny O’Hare from Marilyn.

#### **6. Support Services – November 1, 2011**

Updates – Thomas Ewing Modular Unit – The meeting was held in the Thomas Ewing Modular and the committee was shown the 900 sq ft rooms as well as the amenities. They were also informed of the progress; anticipated date of occupancy is expected by the week of the 14<sup>th</sup>. The committee was further informed that the staff electricians did a great job and saved the district money by installing the network, fire, and PA connections. Bus Pricing and Breakdown – Greg Kelley shared with the committee that the MEC bus pricing resulted in the district being able to upgrade the quality of buses for less money. A few items mentioned that will be upgraded are fuel capacity, thicker gage skirting, enhanced back up lighting, and a child alert system. The committee voted unanimously to move forward with the purchase of these buses. Diana Gugel made the motion and was seconded by Dennis Neff. Purchasing Policy – The committee reviewed a new purchasing policy that brings our policy into compliance with the Ohio Revised Code Section 3313.46. Discussion of several of the sections of this policy took place and the committee was in agreement to submit the policy to the Policy Committee in December for recommendation to the full Board of Education. Tuesday, December 13, 2011 at 4:30 PM

#### TREASURER’S REPORT

No Report

#### SUPERINTENDENT’S REPORT

Building Report (Lancaster High School) – Jack Greathouse, Principal  
Lancaster Fairfield Community School – Jeff Graf, Principal  
Community Engagement Update

11-95 STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

Ms. Kittredge moved to approve the following:

CERTIFIED STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

CERTIFIED EMPLOYMENTS

LONG TERM SUBSTITUTE

Employ the following person as a long term substitute for the 2011-2012 school year pending receipt of appropriate licensure, official transcripts and background checks.

Name: Bradley, Jenna	Name: Hesterman, Kyle
Position: .5 FTE Intervention Specialist	Position: Science Teacher
School: East Elementary	School: Thomas Ewing Jr. High
Salary: BA, Step 2	Salary: BA, Step 0
Status: New	Status: Replacement
Date: 10/31/2011	Date: 12/5/2011
Fund: General	Fund: General

CONTINUING CONTRACT – Effective 2011-2012 School Year (correction from 3 Year Limited Contract)

<u>Name</u>	<u>Degree</u>	<u>Step</u>
Sword, Jennifer	MA	6

SUBSTITUTE TEACHERS

Employ the following people as substitute teachers for the 2011-2012 school year pending receipt of appropriate licensure, official transcripts and background checks at the board approved rate:

Name  
 Baker, Joel  
 Boerger, Kristina  
**Lakes, Valerie**

SUPPLEMENTAL CONTRACTS – CERTIFIED STAFF: 2011-2012 SCHOOL YEAR

CO-CURRICULAR

<u>Name</u>	<u>Position</u>	<u>Exp</u>	<u>Ratio</u>	<u>Amount</u>
Shriver, Kayla	Language Arts Coordinator – 5 <sup>th</sup> Grade	0	.07	\$1797.55 (75% of \$2396.73)

ATHLETIC

<u>Name</u>	<u>Position</u>	<u>Exp.</u>	<u>Ratio</u>	<u>Amount</u>
DiTommaso, Chris	Freshman Boys Wrestling Coach	4	.10	\$1711.95 (split contract – ½ of \$3423.90)
Gallagher, Robert	JV Boys Wrestling Coach	12	.14	\$4793.46
Ryan, Michael	Freshman Boys Wrestling Coach	1	.08	\$1369.56 (split contract – ½ of \$2739.12)

Shafer, Stephanie	Freshman Girls Basketball Coach	0	.08	\$2739.12
Smith, Brandt	G.S. Girls 7 <sup>th</sup> Grade Basketball Coach	0	.07	\$2396.73
Spires, Jon	Head Boys Wrestling Coach	6	.20	\$6847.80

COMMUNITY MEMBERS

<u>Name</u>	<u>Position</u>	<u>Exp.</u>	<u>Ratio</u>	<u>Amount</u>
Strope, Dan	H.S. Assistant Boys Wrestling Coach	3	.14	\$4793.46
Falvo, Rob	Musical Orchestra Director	14	.06	\$2054.34

CERTIFIED SALARY ADJUSTMENTS

<u>Name</u>	<u>Location</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Conn, Corey	General Sherman	BA, Step 2	BA (5Y), Step 2	8/22/2011
Finrock, Candice	West Elementary	MA+15, Step 9	MA +30, Step 9	8/22/2011
Gillispie, Matthew	Lancaster High	BA, Step 3	BA+15, Step 3	8/22/2011
Smith, Laura	Sanderson Elem.	MA+15, Step 13	MA+30, Step 13	10/09/2011
Yahn, Jacqueline	General Sherman	BA (5Y), Step 3	MA, Step 3	8/28/2011

CLASSIFIED STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

LONG-TERM – EDUCATIONAL ASSISTANT

Employ the following people as long-term substitute educational assistants pending return of employment packets, satisfactory background checks as noted:

Name:	Murray, Susan	Name:	Muck, Melinda
Location:	Tarhe	Location:	Tarhe
Hours:	7	Hours:	7
Step:	0	Step:	0
Effective Date:	11/28/2011	Effective Date:	11/28/2011
Status:	New	Status:	New
Funding:	General/Building	Funding:	General

Name:	Rush, Juanda	Name:	Wilson, Kristen
Location:	Lancaster High School	Location:	Medill
Hours:	7	Hours:	<b>7.0</b>
Step:	0	Step:	0
Effective Date:	11/28/2011 to 1/23/2012	Effective Date:	11/28/2011
Status:	New	Status:	Replacement
Funding:	General/ <b>Title VIB</b>	Funding:	Title I

Name:	Bargo, Natalie	Name:	Armstrong, Pamela
Location:	Cedar Heights	Location:	West
Hours:	3.5	Hours:	7
Step:	0	Step:	0
Effective Date:	11/28/2011	Effective Date:	11/28/2011
Status:	Replacement	Status:	New
Funding:	Title I	Funding:	General/ <b>Title VIB</b>

SUBSTITUTE - CUSTODIAN

Employ the following person as substitute custodian for 2011-2012 school year pending return of employment packets, satisfactory background checks as noted:

Name

White, Keith

SUBSTITUTE – EDUCATIONAL ASSISTANT

Employ the following persons as substitute educational assistants for 2011 – 2012 school year pending return of employment packets, satisfactory background checks as noted:

Name

Bargo, Natalie

CHANGE IN ASSIGNMENT/HOURS

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Coleman, Tammy	Secretary	Office Assistant	9/23/2011

CERTIFIED

RETIREMENT

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Smith, Susan	Elementary Teacher	South Elementary	7/1/2012

RESIGNATION

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Bibbey, Lyndsey	Science Teacher	General Sherman	12/5/2012
McGee, Chadwick	Musical Orchestra Director	Lancaster High	11/22/2011
Vail, Peter	Boys Varsity Asst. Soccer Coach	Lancaster High	12/16/2011

CLASSIFIED

RETIREMENTS

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Bontrager, Robert	Managing Custodian	East Elementary	2/1/2012
Graham, Sandra	Educational Assistant	Thomas Ewing JrH	7/1/2012
Rooker, Susan	Educational Assistant	West Elementary	3/1/2012

RESIGNATIONS

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Bradley, Jenna	.5 Educational Assistant	East Elementary	<del>11/2/2011</del> 10/31/11
Henderson, Ashley	Educational Assistant	Medill Elementary	11/17/2011

**LEAVE OF ABSENCE**

**Jessica Shaffer is requesting an unpaid leave of absence for 2 days, December 15, 2011 and December 16, 2011.**

**OTHER PERSONNEL MATTERS**

**SUBSTITUTE SPECIAL EDUCATION SUPERVISOR**

Resolution to employ John Smith for 12 weeks as a Substitute Special Education Supervisor for the District. John will be substituting for Jennifer Woods who is on a 12 week FMLA leave of absence. Funding to be paid from Title VI B Funds.

Ms. Saunders seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
		Mr. Bickham	Yea

Thereupon the President declared such motion duly adopted.

**11-96 BUSINESS AND FINANCE**

Mr. Mauller moved to approve the following:

**MONTHLY FINANCIAL REPORT FOR OCTOBER 2011**

Be it resolved that the Board of Education approve the financial report for October 2011.

**FY2012 AMENDED APPROPRIATION**

**BE IT RESOLVED by the Board of Education of the Lancaster City School District, Fairfield County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2012 the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows, viz:**

<b>Fund</b>	<b>Appropriation</b>	
<b>018 - PUBLIC SCHOOL SUPPORT</b>	<b>148,913</b>	(+\$1,500)
<b>019 - OTHER GRANT</b>	<b>79,422</b>	(+\$3,800)
<b>200 - STUDENT MANAGED STUDENT ACTIVITY</b>	<b>223,741</b>	(+\$3,420)
<b>401 - AUXILIARY SERVICES</b>	<b>937,382</b>	(+\$203)

**504 - EDUCATION JOBS** **957,534** (+\$25,486)

**516 - PART B - IDEA** **2,213,304** (+\$40,283)

**587 - EARLY CHILDHOOD SPECIAL** **41,972** (+\$7,151)

NECESSITY FOR BONDS AND PERMANENT IMPROVEMENT LEVY

Be it resolved that the Board of Education requests County Auditor to certify estimated millage for Bonds based on specific issue size, assumed interest rate, maximum maturity and current tax valuation requests County Auditor to certify revenue for Permanent Improvement Levy.

~~DETERMING TO PROCEED WITH THE ISSUE OF BONDS AND LEVY OF AN ADDITIONAL TAX IN EXCESS OF THE TEN MILL LIMITATIONS AND CERTIFYING SAME TO THE BOARD OF ELECTIONS.~~

CONTRACTUAL AGREEMENTS

RICH & GILLIS LAW GROUP, LLL (PROPERTY EVALUATIONS)

Resolution to approve the contractual agreement between Lancaster City School District and Rich & Gillis Law Group, LCC to provide legal services regarding property evaluations from January 1, 2012 through December 31, 2012.

KENNEDY, COTTRELL AND RICHARDS (MEDICAID SCHOOL PROGRAM)

Be it resolved that the Lancaster Board of Education enter into an agreement with Kennedy, Cottrell and Richards for an agreed upon procedures audit of the Medicaid School Program (“MSP”). Estimated fees for services will range from \$2,400 to \$3,200.

DEIDRE WEBB/DAVID STITH (ATHLETIC DEPARTMENT ADVERTISING)

Agreement:

Deidrewebb.com will have exclusive right to take action sports photos of all Lancaster High School Athletic contests and events sponsored by the Lancaster H.S. Athletic Department.

Deidrewebb.com has the exclusive right to post the action photos on deidrewebb.com for purchase by student – athletes, parents and the public.

10% of the commissions generated by web site sales, after advertising expenses, of all Lancaster H.S. Athletic Department will be provided to the Lancaster H.S. Athletic department. Primary purpose will be to support student – athletes in need of assistance with participation fees.

Advertising:

A banner (4x8) will be placed in a visible location at Fulton Field.

If desired by deidrewebb.com, a banner (4x8) will be placed on the fence facing Arbor Valley Drive.

If desired by deidrewebb.com a banner (4x8) will be placed on the fence at the soccer field and baseball field.

A banner may be displayed in the gymnasium during winter season.

All banners will be provided by deidrewebb.com.

A half page ad in the fall and winter sports program will be allotted for deidrewebb.com

Flyers may be distributed at ticketed events, fliers to be provided by deidrewebb.com.

Promotional announcements will be made over the P.A. system at varsity athletic contests.

Promotional spot will be allotted on the lancastergoldengales.com web page.

Contract Length:

Agreement begins August 1, 2011

Agreement ends June 30<sup>th</sup>, 2012

Contract automatically renews unless 30 days notice is given by either party in writing.



DR. STEVEN VOTO (ATHLETIC DEPARTMENT ADVERTISING)

Gold Package Contract – Dr. Steve Voto does hereby subscribe to the “Gold Package” of advertising in support of the Lancaster City Schools Athletic Department. The “Gold Package” entitles your company/business to one year of advertising with an option to renew for four (4) additional years. Your contract will automatically be renewed unless the Athletic Department is notified in writing by June 1<sup>st</sup>. Cost of package is \$5,000 annually.

AMY PAYN (PROFESSIONAL DEVELOPMENT AT MEDILL ELEMENTARY SCHOOL)

Be it resolved that Lancaster City Schools provides reimbursement for Amy Payn to provide professional development and support during data days at Medill Elementary for the 2011-2012 school year. Lancaster City Schools will agree to pay a total of \$1,200 for six days of services. Compensation is funded through Title 1.

RENEWAL OF LEASE AGREEMENT (CRABBE, BROWN AND JAMES)

It is hereby recommended that the Board of Education renew the lease agreement with Crabbe, Brown & James for approximately 1,164 square feet of space (Suites 209, 210,211) and additional suites 202, 203, 204,206 in the Board owned building at 111 South Broad Street. This lease will be effective January 1, 2012 through December 31, 2012.

APPROVE REVISED LSN SPONSORSHIP FORM

It is recommended the Lancaster City Schools’ Board of Education approve the revised Sponsorship Agreement Form for the Lancaster School Network.

Ms. Eyman seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
		Mr. Bickham	Yea

Thereupon the President declared such motion duly adopted.

Ms. Taylor introduced Mr. Jon Slater, County Auditor, to certify the millage.

11-97 BUSINESS AND FINANCE

**Ms. Saunders moved to approve the following:**

**DETERMING TO PROCEED WITH THE ISSUE OF BONDS AND LEVY OF AN ADDITIONAL TAX IN EXCESS OF THE TEN MILL LIMITATIONS AND CERTIFYING SAME TO THE BOARD OF ELECTIONS. AMOUNTS CERTIFIED BY THE COUNTY AUDITOR**

**Ms. Kittredge seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:**

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
		Mr. Bickham	Yea

**Thereupon the President declared such motion duly adopted.**

## 11-98 OTHER

Ms. Eyman moved to approve the following:

### DONATION

Be it resolved the Lancaster Board of Education accepts the following donation made to:

### SOCCER FIELD

Acceptance of an anonymous monetary donation of \$7,650.00 to off-set expenses related to the water drainage condition of the soccer field.

Total Value: \$7,650.00

### FUND RAISING ACTIVITIES

#### SOUTH ELEMENTARY SCHOOL

Candle Sale – to assist in having money for incentives and possible R.O.E. trip, 5<sup>th</sup> grade teachers would like to sell scented candles with Celebrating Home Fundraising. The organization is based in Granby, CT. Price range of products is \$5 - \$10. To run from October 2011-December 2011. Proceeds to be used for student incentives and possible 5<sup>th</sup> grad ROE, if the field trip is permitted.

#### TALLMADGE PARENT ORGANIZATION

Holiday Shop with Fun Services Co. Prices will range from \$0.25 to \$14.95. To be held from December 7 – 9, 2011. Proceeds to benefit the good of the students at Tallmadge Elementary.

Lucky Ticket – Chinese Auction Event. 100 tickets for \$5.00. Raffle tickets sold for 6 tickets for \$5.00 OR \$1.00 each. To be held on March 3, 2012. Proceeds to benefit the good of the students at Tallmadge Elementary.

#### GENERAL SHERMAN 8<sup>TH</sup> GRADE BAND

Donatos Pizza Coupon Book Fundraiser. Students will have the opportunity to sell Donatos Pizza Coupon Books to earn money to pay for their spring music festival trip. Students sell the books for \$5.00 each. Students earn 100% profit on each book sold. Contract is Angela Hedges from Lancaster Donatos Eastside. To be held from January 3 – January 31, 2012. Money earned by each student will be used to help pay for their spring music festival trip.

#### LANCASTER HIGH SCHOOL –LADY GALES PROGRAM

Do a direct mailing with Affinity Funding Group. Direct mailing will go out to local businesses, Alumni of the girls' basketball program, family and friends. In connection to the district mailing we will be doing community service event as well. To be held from December 1, 2011 – January 31, 2012. Proceeds to offset shoe cost, travel suites, bags, etc, for the Lady Gales Program.

#### JUNIOR CLASS OF 2013

Junior Class T-Shirt Sale – will be held from January 9 – January 23, 2012. Proceeds to benefit Prom and Graduation expenses during senior year.

### LHS NATIONAL ART HONORS SOCIETY

National Art Honors Society members will sell "Lancaster High School Art" t-shirts. Cost per unit is \$7.50 (actual printed t-shirt cost), \$8.50 for XXL-XXXL. Product will be sold to the public for \$9.50 (resale price), \$10.50 for XXL-XXXL. Company: Jake's Sportswear, 112 N. Elm Street, Sugar Grove, OH - Jake Gerger. To be held from January 2012 through February 2012.

National Art Honors Society members will face paint at various community and extracurricular events. Cost per unit, not applicable as the club has supplies from prior years. Face painting will charge \$.50 - \$1.00 per person/design. To be held from December 2011 through June 2012. Proceeds will benefit the National Art Honor Society's art enrichment projects and after school workshops.

National Art Honors Society will create Holiday ornaments to sell to the public. Cost per unit is not applicable because the club members will use reclaimed supplies. Ornaments will sell for \$2.00 - \$5.00 each. To be held from December 2011 – January 2012. Proceeds will benefit the National Art Society's art enrichment projects and after school workshops.

### LANCASTER HIGH SCHOOL – QUILL & SCROLL JOURNALISM

ON-AIR AUCTION, LSN – Students will gather donation that will be auctioned live on the air on the LSN on December 4, 2011 from 1 – 5 pm. Broadcasting will also be participating. To be held from December 1 – 8, 2011. Proceeds will be used to support club and class activities.

### LANCASTER HIGH SCHOOL – SKILLSUSA

Beef Jerky Sale – to be held from December 5 – December 9, 2011 and January 9, 2012 – January 20, 2012. Cost of case of \$85.00 – includes: 24 to a bag, 6 bags to a case. Total 144 sticks in a case. Sold for a \$1.00 per stick; profit would be \$0.48 per stick. Proceeds will raise money for students' to participate in SkillsUSA activities; Competitions, TRI your skills activity, and/or luncheon.

### LANCASTER HIGH SCHOOL – SWIM TEAM

Krispy Kreme Donut Sale – Swim Team members will sell Krispy Kreme Donuts at the conclusion of 2 home basketball games at \$5.00 a dozen. To be sold on Friday, December 9, 2011 and Friday, February 2, 2012. Proceeds to be used to for social events and activities for swimmers and provide t-shirts to each swimmer.

### RENEWAL OF ANNUAL MEMBERSHIP (CHAMBER OF COMMERCE)

Resolution to approve the renewal of membership with the Lancaster Fairfield County Chamber of Commerce effective January 2012 to December 2012 in the amount of \$170.00. Said expenses will be paid through by the Board's Service Fund.

**REVISED BENEFIT PROGRAM HANDBOOKS**

~~The Lancaster Board of Education approves the revised Certified Administrative Personnel Handbook of Benefits Program and the Classified Non-Union Personnel Handbook of Benefits Program along with the revised salary schedules and regulations for the 2011-2012 school year effect August 1, 2011, through July 31, 2012. This resolution also includes amendment to the Treasurer's and Superintendent's existing and agreed upon contracts, respectively. (Note: Documents are on file in Treasurer's office)~~

**APPROVE THE NEGOTIATED AGREEMENT WITH LANCASTER SCHOOL SUPPORT ASSOCIATION (LSSA)**

~~Resolution to approve the negotiated agreement between the Lancaster Board of Education and Lancaster School Support Association, effective immediately through June 30, 2013.~~

**APPROVE THIRD AND FINAL READING OF THE FOLLOWING NEW/REVISED POLICIES (CBC, DN, IB, JHCD, JHCD-6E)**

CBC - Superintendent's Contract

DN - School Properties Disposal

IB - Academic Freedom

JHCD - Administering Medicines to Students

JHCD-6E - Administering Medicines to Students/Administering Non-Prescription Medication form

Mr. Mauller seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
	Mr. Bickham	Yea	

Thereupon the President declared such motion duly adopted.

**11-99 EXECUTIVE SESSION**

Ms. Kittredge moved at 6:57 p.m. to enter into Executive Session for Purpose of Appointment/Employment/Dismissal/Promotion/Demotion/Compensation of Personnel.

Ms. Saunders seconded the motion, and the roll call on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
	Mr. Bickham	Yea	

The President declared at 8:15 p.m. to return to Regular Session.

11-100 ADJOURN – NOVEMBER 22, 2011

Ms. Eyman moved at 8:16 p.m. to adjourn. The next meeting is a Regular Board Meeting to be held in the Large Meeting Room located at 111 South Broad Street on Tuesday, December 20, 2011 at **5:30 p.m.**

Ms. Saunders seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
	Mr. Bickham	Yea	

Thereupon the President declared the meeting adjourned.

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William Bickham                      President

ATTEST:

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Julie L. Taylor                      Treasurer