

The Board of Education of the Lancaster City School District, Fairfield County, Ohio met in a Regular Board Meeting on November 27, 2012 in the Large Meeting Room located at 111 South Broad Street. The meeting was called to order at 5:30 p.m. by Ms. Amy Eyman, President and the roll being called, the following members were present:

Ms. Kathy Kittredge Mr. Gary Mauller
Ms. A. Lise Ricketts Mr. Thomas Shaffer
Ms. Amy Eyman

PLEDGE OF ALLEGIANCE – Led by students of Sanderson Elementary School

12-153 APPROVAL OF MINUTES

Mr. Mauller moved to approve the minutes as presented:

Regular Board Meeting held on October 23, 2012
Special Board Meeting held on November 15, 2012

Ms. Kittredge seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Kittredge Yea Mr. Mauller Yea
Ms. Ricketts Yea Mr. Shaffer Yea
Ms. Eyman Yea

Thereupon the President declared such motion duly adopted.

12-154 ADOPTION OF AGENDA

Ms. Ricketts moved to approve the Agenda with the following correction/additions:

Page 22 2.4 + Substitute Educational Assistant – Cody Sarensen
Page 91 Replacement
Page 94 + Program of Requirements
Page 103 10.a. +734 North Broad Street (Jack L. McLaughlin)
 10.b. +738 North Broad Street (738 North Broad Street, LLC)
 10.c. +738 Rear North Broad Street (James A. Reedy)
 11 +Resolution to Approve Owner Agent Agreement with Lend Lease
 Construction, Inc.

Ms. Kittredge seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Kittredge Yea Mr. Mauller Yea
Ms. Ricketts Yea Mr. Shaffer Yea
Ms. Eyman Yea

Thereupon the President declared such motion duly adopted.

QUESTIONS FROM THE AUDIENCE – PUBLIC PARTICIPATION

LEGISLATIVE UPDATE

Ms. Ricketts reported on HB555 – The House accepted a substitute version of HB555, this version of legislation that will make changes to Ohio’s academic accountability system. HB543 – legislation to incorporate youth suicide awareness and prevention training into school districts in-service training requirements. Substitute version of HB143 – Youth Sports Injuries, this legislation requires training for coaches and referees, as well as procedures to follow with youth showing signs of brain injury.

UNFINISHED BUSINESS

COMMUNICATIONS

Building Planning Process – Tony Schorr, Schorr Architects, Inc.

Building Binders – Julie Taggart, Lend Lease

Program of Requirements Presentation – Charles Nelson, Legat and Kingscott

BOARD STANDING COMMITTEES – One of the co-chairpersons reported on the following:

- 1. Communications – No Report**
- 2. Finance – No Report**
- 3. Personnel – No Report**
- 4. Policy – No Report**
- 5. Program – No Report**
- 6. Support Services – November 8, 2012**

TREASURER’S REPORT

No Report

SUPERINTENDENT’S REPORT

Building Report (Medill Elementary School) – Sandra Svoboda, Ed.D, Principal

LHS Academic Boosters/PTO – Tammy Thomas, President

Technology Innovation Grants – Kevin Snyder, Director

Teacher Recognition – State Testing – Nathan Hale, Director

PERSONNEL

12-155 EMPLOYMENTS

Ms. Kittredge moved to approve the following:

CERTIFIED STAFF EMPLOYMENT AND SALARY ADJUSTMENTS

CERTIFIED EMPLOYMENTS

LONG-TERM SUBSTITUTE TEACHERS

Employ the following people as Long-Term Substitute Teachers for the 2012-2013 school year pending receipt of appropriate licensure, official transcripts and background checks at the board approved rate:

Name: Muck, Melinda
Position: Title 1 Reading/Math Teacher
Location: Medill Elementary
Step: MA +15, Step 0
Status: New
Effective Date: 11/28/12
Funding: Title 1

Name: Rife, Casey
Position: Title 1 Reading/Math Teacher
Location: Tallmadge Elementary
Step: MA, Step 0
Status: New
Effective Date: 11/28/12
Funding: Title 1

Name: Clark, Taylor
Position: Tutor
Location: Thomas Ewing
Step: BA, Step 0
Status: New
Effective Date: 11/28/12
Funding: Title 6B

Name: Bargo, Natalie
Position: Tutor
Location: General Sherman
Step: MA+15, Step 1
Status: New
Effective Date: 11/28/12
Funding: Title 6B

Name: Southworth, Natalie
Position: Intervention Spec.
Location: .5 at Cedar Heights and .5 at West Elementary
Step: MA, Step 0
Status: New
Effective Date: 11/28/12
Funding: Title 6B

SUPPLEMENTAL CONTRACTS

ATHLETIC

<u>Name</u>	<u>Position</u>	<u>Exp</u>	<u>Ratio</u>	<u>Amount</u>
Spires, Jon	Head Boys Wrestling Coach	7	.20	\$6847.80
Ryan, Mike	H.S. Asst. Boys Wrest. Coach	2	.12	\$4108.68
Gallagher, Rob	JV Boys Wrestling Coach	13	.14	\$4793.46
DiTomasso, Chris	Freshman Boys Wrest. Coach	5	.10	\$3423.90
Chevalier, Sarah	H.S. Girls Head BB Coach	12	.25	\$8559.75
Shafer, Stephanie	JV Girls Basketball Coach	1	.11	\$3766.29
Lenert, Lindsay	Freshman Girls BB Coach	2	.08	\$2739.12
Betz, Amanda	H.S. Head BB Cheer. Coach	7	.16	\$5478.24
McMurray, Lindsay	H.S. JV BB Cheer. Coach	5	.13	\$4451.07
Monks, Molly	Freshman BB Cheer. Coach	2	.08	\$2739.12
Staten, Dave	H.S. Boys/Girls Asst. Swim	1	.12	\$4108.68
Davis, Dave	H.S. Asst. Boys BB Coach	24	.16	\$5478.24
Swartz, Kory	Freshman Boys BB Coach	5	.10	\$3423.90
Ball, Trent	T.E./G.S. Wrestling Coach	12	.11	\$3766.29
Miller, Jamie	T.E. Girls BB Cheer. Coach	6	.10	\$3423.90
Grove, Betsy	G.S. Girls 8 th Grade BB Coach	4	.09	\$3081.51
Smith, Brandt	G.S. Girls 7 th Grade BB Coach	1	.07	\$2396.73
Hodson, Courtney	T.E. Girls 7 th Grade BB Coach	1	.07	\$2396.73
Burnworth, Jordan	G.S. Boys 7 th Grade BB Coach	3	.09	\$3081.51
Hart, Shane	G.S. Boys 8 th Grade BB Coach	3	.09	\$3081.51
Naypauer, Scott	T.E./G.S. Wrestling Coach	volunteer		
Hale, Nathan	Girls Developmental VB Coach	volunteer		
Dewey, Karen	Girls Developmental VB Coach	volunteer		

COMMUNITY

<u>Name</u>	<u>Position</u>	<u>Exp</u>	<u>Ratio</u>	<u>Amount</u>
Welsh, Katie	H.S. Girls Asst. VB Coach	1	.12	\$4108.68
Miller, Dusty	H.S. Girls Asst. BB Coach	2	.12	\$4108.68
Russell, Wendy	H.S. Boys/Girls Head Bowling	5	.14	\$4793.46
Hoyt, Teresa	H.S. Boys/Girls Head Swim. Coach	4	.18	\$6163.02
Howard, Tom	T.E. Boys 8 th Grade BB Coach	27	.11	\$3766.29
Behrens, Bill	T.E. Boys 7 th Grade BB Coach	17	.11	\$3766.29
Holbrook, Julie	G.S. Girls BB Cheer. Coach	4	.08	\$2739.12
Pontius, Emily	T.E. Girls 8 th Grade BB Coach	2	.07	\$2396.73
Clark, Robert	T.E. Boys 7 th Grade BB Coach	volunteer		
Dawson, Matt	Girls Developmental VB Coach	volunteer		
McCafferty, Jill	Girls Developmental VB Coach	volunteer		
Woltz, Lenny	Girls Developmental VB Coach	volunteer		
Gunther, Tammy	Girls Developmental VB Coach	volunteer		
Wolfe, Jason	Girls Developmental VB Coach	volunteer		
Deitz, David	Girls Developmental VB Coach	volunteer		

CERTIFIED SALARY ADJUSTMENTS

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Lumbard, Barbie	BA, Step 4	BA+15, Step 4	10/19/2012

CLASSIFIED EMPLOYMENTS

REGULAR – CUSTODIAN

Employ the following person as a Custodian pending return of employment packets, satisfactory background checks as noted:

Name: Bitler, Greg
Location: Lancaster High School
Hours: 8
Step: 0
Effective Date: 11/28/2012
Status: Replacement
Funding: General

LONG – TERM SUBSTITUTE EDUCATIONAL ASSISTANTS/AIDES

Employ the following people as Long–Term Substitute Educational Assistants/Aides pending return of employment packets, satisfactory background checks and appropriate licensure as noted:

Name: Stoughton, Kyle
Position: Shared ED Asst. in MD Class
Location: Lancaster High School
Hours: 7
Step: 0
Effective Date: 11/28/12
Status: New
Funding: Title 6B

Name: Kern, Kari
Position: Intervention K-5
Location: Tallmadge Elementary
Hours: 7
Step: 0
Effective Date: 11/28/12
Status: New
Funding: Title 1

Name: Borer, Holly
Position: Intervention K-5
Location: Tallmadge Elementary
Hours: 7
Step: 1
Effective Date: 11/28/12
Status: New
Funding: Title 1

Name: Wilson, Kristen
Position: Intervention K-5
Location: Medill Elementary
Hours: 7
Step: 1
Effective Date: 11/28/12
Status: New
Funding: Title 1

Name: Stull, Kathy
Position: Intervention K-5
Location: Medill Elementary
Hours: 7
Step: 0
Effective Date: 11/28/12
Status: New
Funding: Title 1

SUBSTITUTE CUSTODIANS

Employ the following people as Substitute Custodians for the 2012-2013 school year pending return of employment packets, satisfactory background checks as noted:

Name

Black, Gus
Dean, Robert

SUBSTITUTE EDUCATIONAL ASSISTANTS/AIDES

Employ the following people as Substitute Educational Assistants/Aides for the 2012-2013 school year pending return of employment packets, satisfactory background checks and appropriate licensure as noted:

Name

Wojcik, Erin
Bloom, Nancy
Craiglow, Diane

Sarensen, Cody

SUBSTITUTE SECRETARY

Employ the following person as a Substitute Secretary for the 2012-2013 school year pending return of employment packet, satisfactory background check as noted:

Name

Wojcik, Erin

CHANGE IN ASSIGNMENTS/HOURS

<u>Name</u>	<u>Position</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Canale, Kim	Env. Tech	11 p.m. – 7 a.m.	4 p.m. – 12 a.m.	11/28/2012

STAFF SEPARATIONS

CERTIFIED

RETIREMENTS

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Brown, Cathy	G.S. Vocal Music Teacher	3/22/2013
Allen, Daniel	Tarhe – 2 nd Grade Teacher	5/31/2013

RESIGNATION

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Longmuir, Natalie	Medill – 3 rd Grade Teacher	10/25/12

CLASSIFIED

RETIREMENTS

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Turner, Patricia	Tallmadge-Library Associate	2/1/2013
Shook, Victoria	Transportation – Bus Driver	2/28/2013
Laughlin, Jack	West – Managing Custodian	12/1/2012

RESIGNATIONS

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Seymour, Joe	Environmental Tech General Sherman	11/16/2012
Craiglow, R. Diane	Transportation – Bus Aide	11/30/2012

OTHER PERSONNEL MATTERS

Resolution to employ Bruce Gerken for sideline book charts for the Lancaster Golden Gales Marching Band from general funds not to exceed \$1,200 (salary and board benefits) for the 2012-13 school year. Funds being provided by donation through Lancaster Band Boosters.

Resolution to employ Bart Pickenpough for sideline book charts for the Lancaster Golden Gales Marching Band from general funds not to exceed \$2,500 (salary and board benefits) for the 2012-13 school year. Funds being provided by donation through Lancaster Band Boosters

Resolution to employ the following teachers as Resident Educator Year 2 Mentors for the 2012-13 school year pending completion of Resident Educator Mentor Training: (.5 Year 1 Resident Educator Mentor Stipend)

<u>Name</u>	
Griffin, Holly	Fish, Shannon
Koksal, Carol	Jarrett, Shauna
Kolbe, Amanda	Rittmeyer, Sara
Johnson, Leigh	Sines, Amy
Henwood, Ashley	Smith, Sunday

Ms. Ricketts seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Kittredge	Yea	Mr. Mauller	Yea
Ms. Ricketts	Yea	Mr. Shaffer	Yea
Ms. Eyman			

Thereupon the President declared such motion duly adopted.

12- 156 BUSINESS AND FINANCE

Ms. Ricketts moved to approve the following:

MONTHLY FINANCIAL REPORT FOR OCTOBER 2012

Be it resolved that the Board of Education approve the financial report for OCTOBER 2012.

AMENDED APPROPRIATIONS

The Board of Education of the Lancaster City School District, Fairfield County, Ohio, met in regular session on the 27th Day of November at the 111 South Broad Street - Large Meeting Room with the following members present:

Ms. Amy Eyman

Ms. Lise Ricketts

Ms. Kathy Kittredge

Mr. Gary Mauller

Mr. Tom Shaffer

Ms. Ricketts moved the adoption of the following Resolution:

BE IT RESOLVED by the Board of Education of the Lancaster City School District, Fairfield County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2013 the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows, viz:

Fund

Appropriation

001 - GENERAL FUND

\$ 57,322,589 (-\$550,000)

IN LIEU OF TRANSPORTATION COSTS

WHEREAS the Lancaster Board of Education, after an examination of existing school bus routes, time schedules, student residence locations, and available school conveyance, and

WHEREAS upon establishing that the pupils listed below are eligible (for the school year 2011-2012) to receive transportation in accordance with Section 3327.01 of the Ohio Revised Code and State Board Standards Edb-917-02, and district board policies, since it is impractical to transport these pupils by school bus, the Ohio Department of Education will reimburse 100% of this expense to the school district under Type IV contract.

NOW THEREFORE BE IT RESOLVED that the Lancaster Board of Education declares that such service by school conveyance to Medill Elementary is “impractical” and hereby agrees to pay the parents of said pupils listed below in lieu of providing such service an amount which shall not exceed the state average cost to transport all pupils in the state the preceding year:

Parents

Home Address

Pupil

Grade

Householder, Shannon

1216 Granville Pike

1

K

RENEWAL OF LEASE AGREEMENT (F.A.C.F.C.)

It is hereby recommended that the Board of Education renew the lease agreement with Fairfield County Family Adult and Children First Council for approximately 120 square feet of space (Suite 115) in the Board owned building at 111 South Broad Street.

The lease will be effective January 1, 2013 through March, 31, 2013.

RENEWAL OF LEASE AGREEMENT (CRABBE, BROWN & JAMES)

It is hereby recommended that the Board of Education renew the lease agreement with Crabbe, Brown & James for approximately 1,164 square feet of space (Suites 209, 210, 211) and additional suites 202, 203, 204, 206, in the Board owned building at 111 South Broad Street.

The lease will be effective January 1, 2013 through December 31, 2013.

PARTICIPATE IN THE COOPERATIVE PURCHASING FOR BUSES

WHEREAS, the Lancaster Board of Education is a member and participated in the Metropolitan Educational Council (MEC) bid for the cooperative purchase of three (3) –80-Passenger Conventional school buses,

THEREFORE, BE IT RESOLVED the Lancaster Board of Education wishes to exercise its participation to purchase three (3) 80 Passenger – conventional school buses at the price of \$87,260 each for a total of \$261,780 from Edwin H. Davis and Sons per their submitted bid.

APPROVE INTERIM SERVICES AGGREEMENT WITH SCHORR ARCHITECTS, INC.

It is hereby recommended that the Board of Education enter into an Interim Services agreement with Schorr Architects, Inc. for design services related to the Ohio School Facilities Commission Exceptional Needs Program project.

APPROVE THE PROGRAM OF REQUIREMENTS (HAND CARRIED)

It is hereby recommended that the Board of Education approve the Program of Requirements for the building planning process.

CONTRACTUAL AGREEMENTS

RICH & GILLIS LAW GROUP, LLC (PROPERTY EVALUATIONS)

Resolution to approve the contractual agreement between Lancaster City School District and Rich & Gillis Law Group, LCC to provide legal services regarding property valuations from January 1, 2013 through December 31, 2013.

EXCEL ACADEMY, INC. (TUITION AND AID SUPPORT)

Be it resolved to enter into an Agreement between Lancaster City Schools and Excel “ED Program” to provide tuition and aide support for a student during the 2012-2013 school year. Said services are to be paid for through the 2012-2013 General Funds.

A BUSLOAD OF MATH, LLC (PROFESSIONAL DEVELOPMENT SERVICES)

Be it resolved that Lancaster City Schools provides reimbursement for Sue A. Lockwood and Kathleen Duffy, DBA – A Busload of Math, LLC, to provide professional services at Medill Elementary School for Number Sense Book Study Instructors during the 2012-2013 school year. Lancaster City Schools will agree to pay for services in the total amount of \$2,000.00 (two thousand dollars), to be funded by Medill Title I funds.

PURCHASE OF PROPERTY

RESOLUTION AUTHORIZING THE BOARD PRESIDENT TO EXECUTE ALL NECESSARY DOCUMENTS TO PURCHASE REAL PROPERTIES AND TO APPROVE THE REAL ESTATE PURCHASE CONTRACT WITH:

734 NORTH BROAD STREET (JACK L. MCLAUGHLIN)

Resolution authorizing Lancaster City Schools Board President, Amy Eyman, to execute on behalf of the Board of Education of the Lancaster city School District all necessary documents in connection with the Purchase of a certain city lot being parcel number 0532061200 situated in the State of Ohio, County of Fairfield, City of Lancaster and commonly known as 734 North Broad Street, from Jack L. McLaughlin.

738 NORTH BROAD STREET (738 NORTH BROAD STREET, LLC.)

Resolution authorizing Lancaster City Schools Board President, Amy Eyman, to execute on behalf of the Board of Education of the Lancaster City School District all necessary documents in connection with the purchase of a certain city lot being parcel number 0532061300 situated in the State of Ohio, County of Fairfield, City of Lancaster and commonly known as 738 North Broad Street, from 738 North Broad Street, LLC.

738 REAR NORTH BROAD STREET (JAMES A. REEDY)

Resolution authorizing Lancaster City School Board President, Amy Eyman, to execute on behalf of the Board of Education of the Lancaster City School District all necessary documents in connection with the purchase of a certain city lot being parcel number 053-2061-400 situated in the State of Ohio, County of Fairfield, City of Lancaster and commonly known as 738 Rear North Broad Street, from James A. Reedy.

AUTHORIZING OWNER AGENT AGREEMENT WITH LEND LEASE FOR THE ENP PROJECT

Be it resolved by the Lancaster City School District Board of Education, based on the Superintendent's recommendation, as follows: The Board President and Treasurer are authorized to sign the OFCC OA Agreement, with all exhibits and agreed compensation for services and responsibilities of the parties, and the LFI Amendment when these documents are in final form acceptable to the OFCC and Lend Lease (US) Construction, Inc., with the understanding that there may be minor changes to the OFCC OA Agreement to finalize specific details of services and project processes, but the total compensation to be paid for the services provided for the co-funded ENP project will not exceed \$773,115.00 without an amendment to the OFCC OA Agreement.

The Treasurer is authorized to issue purchase orders for the OFCC OA Agreement and LFI Amendment when these documents are completed, signed by the parties, and approve by OFCC.

Mr. Mauller seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Kittredge	Yea	Mr. Mauller	Yea
Ms. Ricketts	Yea	Mr. Shaffer	Yea
Ms. Eyman			

Thereupon the President declared such motion duly adopted.

12-157 CURRICULUM/INSTRUCTION

Mr. Shaffer moved to approve the following:

STUDENT TRAVELS (ATHLETICS)

GENERAL SHERMAN JR. HIGH CHEERLEADING COMPETITIONS

The Lancaster Athletic Department respectfully requests permission to allow the TE/GE Jr. High Competition Cheerleading team to participate in the following Sunday competitions this school year.

<u>Date</u>	<u>Destination/Event</u>
1/06/2013 (Sun)	Pickerington N. Inv.
1/13/2013 (Sun)	Worthington Kilbourne, State Championships
1/20/2013 (Sun)	Dublin Jermone HS
1/27/2013 (Sun)	Pickerington Central HS

Head Cheerleading coaches, Jamie Miller and Julie Holbrook will be chaperoning the team.

LANCASTER HIGH SCHOOL WRESTLING

The Lancaster Athletic Department respectfully requests permission to allow the Boys Varsity and JV Wrestling team to travel to Austintown Fitch H.S. Youngstown, OH during their regular schedule departing 1/25/2013 through 1/26/2013. The Wrestling parent will be paying all expenses.

OUT OF STATE TRAVELS

GENERAL SHERMAN 8TH GRADE HONORS ART CHICAGO TRIP

Karla Young, teacher of the 8th grade honors art class respectfully requests permission to go to Chicago, Illinois to provide students with an enriching and educational art experience. The dates are April 5 – 7, 2013. Due to this being the end of school break, students will not miss any days of instruction.

Ms. Kittredge seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Kittredge	Yea	Mr. Mauller	Yea
Ms. Ricketts	Yea	Mr. Shaffer	Yea
Ms. Eyman			
Yea			

Thereupon the President declared such motion duly adopted.

12-158 OTHER

Mr. Mauller moved to approve the following:

DONATIONS

Be it resolved that the Lancaster Board of Education accepts the following donations made to:

Cedar Heights Elementary School

Acceptance of monetary donation for the purchase of iPads

Donation made by: Cedar Heights PTO
1515 Cedar Hill Road
Lancaster, OH 43130

Check Donation: \$6,000.00

East Elementary School

Acceptance of monetary donation for professional development to further teacher education.

Donation made by: Gene A. Westenbarger
Ohio University Credit Union
P.O. Box 476
Athens, Ohio 45701

Check Donation: \$1,000.00

Medill Elementary School

Acceptance of various materials for classroom use awarded through grant funds.

Donation made by: Donors Choose
C/O Tracy Lewis
Medill Elementary School

Donation: \$ 390.03

Lancaster High School

Acceptance of monetary donation for new signage at Lancaster High School.

Donation made by: Gene Signs Co. Ltd.
310 North Broad Street
Bremen, Ohio 43107

Check Donation: \$3,455.00

Lancaster City Schools

Acceptance of monetary donations for services provided by Bruce Gerken and Bart Pickenpaugh which are outside their contracted responsibilities.

Bruce Gerken \$1,200.00 and Bart Pickenpaugh \$2,500.00

Donations made by: Lancaster Band Boosters
1312 Granville Pike
P.O. Box 217
Lancaster, OH 43130

Check Donations: \$3,700.00

FUNDRAISING ACTIVITIES

East Elementary School: Avon Fundraiser

South Elementary School: Candle Sale by Celebrating Home

General Sherman Junior High School: 7th and 8th Grade Choir Fundraiser by Oakbrook Fundraising - Catalog Sale

8th Grade Band Fundraiser by Oakbrook Fundraising – Catalog Sale

Lancaster High School – Academic Boosters: Membership Drive

Lancaster Band Boosters – General Sherman 6th, 7th and 8th Grade Bands:
Cookie Dough Sale – Crowne Excellence Fundraising

Lancaster Bowling Parent Organization: Bake Sale at Tiki Lanes

Parent Soccer Boosters: Thirty-One Company Catalog Sale

Lancaster High School Swim Team: Gift Wrapping at River Valley Mall

DESIGNATE EMPLOYEES THAT COMPLETED THE DISTRICT'S MEDICATION TRAINING COURSE

Be it resolved the Lancaster City Schools' Board of Education hereby designates the following employees who have successfully completed the district's medication training course for Lancaster City Schools, or who have a medical professional license to administer medication to students at school and school sponsored events:

Wendolyn Hartman
Jodie Borchers
Emily Pontious
Hayley Westfall
Stefani Stewart

**Will be covered by their medical license and liability insurance. Cannot be covered by our district insurance because medication administration is within their medical licensing and scope of work.

APPROVE THIRD AND FINAL READING OF THE FOLLOWING REVISED POLICES:

DJF	PURCHASING PROCEDURES
DN	SCHOOL PROPERTIES DISPOSAL
EBCD	EMERGENCY CLOSINGS
EDE	COMPUTER/ONLINE SERVICES
EDEB	BRING YOUR OWN TECHNOLOGY (BYOT) PROGRAM
EDEB-R	BRING YOUR OWN TECHNOLOBY (BYOT) PROGRAM
EFH	FOOD ALLERGIES
EHA	DATA AND RECORDS RETENTION
EHA-R	DATA AND RECORDS RETENTION (ELECTRONIC MAIL)
EHA-R-1	DATA AND RECORDS RETENTION
EHE-R-2	DATA AND RECORDS RETENTION (DISPOSAL POLICY)
IF	CURRICULUM DEVELOPMENT
IKE	PROMOTION AND RETENTION OF STUDENTS
JEB	ENTRANCE AGE (MANDATORY KINDERGARTEN)
JEBA	EARLY ENTRANCE TO KINDERGARTEN
JGD	STUDENT SUSPENSION

Ms. Kittredge seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Kittredge	Yea	Mr. Mauller	Yea
Ms. Ricketts	Yea	Mr. Shaffer	Yea
Ms. Eyman			

Thereupon the President declared such motion duly adopted.

12-159 EXECUTIVE SESSION

Ms. Kittredge moved at 6:30 p.m. to enter into Executive Session for the Purpose to confer with an attorney for the board of education concerning disputes involving the board that are the subject of pending or imminent court action.

Mr. Shaffer seconded the motion, and the roll being called on its adoption, the vote resulted as follows:

Ms. Kittredge	Yea	Mr. Mauller	Yea
Ms. Ricketts	Yea	Mr. Shaffer	Yea
Ms. Eyman			

The President declared at 7:40 p.m. to return to Regular Board Meeting.

12-160 ADJOURN – NOVEMBER 27, 2012

Ms. Ricketts moved at 7:41 p.m. to adjourn to a Regular Board Meeting in the Large Meeting Room located at 111 South Broad Street on Tuesday, December 18, 2012 at 5:30 p.m.

Ms. Kittredge seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Kittredge	Yea	Mr. Mauller	Yea
Ms. Ricketts	Yea	Mr. Shaffer	Yea
Ms. Eyman	Yea		

Thereupon the President declared the meeting adjourned.

Amy Eyman President

ATTEST:

Julie L. Taylor Treasurer