

The Board of Education of the Lancaster City School District, Fairfield County, Ohio met in a Regular Board Meeting on December 20, 2011 in the Large Meeting Room located at 111 South Broad Street. The meeting was called to order at 5:31 p.m. by Mr. William Bickham, President and the roll being called, the following members were present:

Ms. Amy Eyman	Mr. Gary Mauller - Absent
Ms. Kathy Kittredge	Ms. Hollie Saunders
Mr. William Bickham	

PLEDGE OF ALLEGIANCE

11-100 APPROVAL OF MINUTES

Ms. Kittredge moved to approve the minutes of the Regular Board Meeting held on November 22, 2011.

Ms. Saunders seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Absent
Ms. Kittredge	Yea	Ms. Saunders	Yea
Mr. Bickham Yea			

Thereupon the President declared such motion duly adopted.

11-101 ADOPTION OF AGENDA

Ms. Eyman moved to approve the Agenda with the following correction/additions:

Superintendent Items: +Add – eTECH Conference
Page 20 A.1.b. -Strike – Tallmadge Pre-School Position
B.1. +Add – LPN, Wendy Olinski, 7.5, Step 0, Effective Date 1/3/12
B.1.a. +Add – Educational Assistant, Mary Williams, Effective Date 1/3/12
Page 22 A.2. +Add – Resignation of Robert Branch, ESL Teacher, as of 1/3/12
Page 82a +Add – Contract with eTECH Ohio

Ms. Kittredge seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Absent
Ms. Kittredge	Yea	Ms. Saunders	Yea
Mr. Bickham Yea			

Thereupon the President declared such motion duly adopted.

QUESTIONS FROM THE AUDIENCE – PUBLIC PARTICIPATION

LEGISLATIVE UPDATE

Ms. Eyman reported on SB266/HB157/SB165/HB136/2012 Primary Changes

BOARD STANDING COMMITTEES

1. Communications – No Report

2. Finance – December 15, 2011

FY11 Audit/CAFR/PAFR Update: Ms. Taylor reported the audit is complete without any recommendations/citations. The 21th consecutive CAFR is complete as well as the 4th annual PAFR. Both documents are available on the District website. Julie Taylor reviewed the items on the December board agenda: November Financials – the following was noted: MEC crashed mid-November and the District lost all financial/payroll data for 1 ½ days. That data had to be reentered. Due to the crash, \$.02 was written off after exhaustively looking for the difference. We are pretty certain that when the crash occurred this error was created. Invoices for Board Approval: Two invoices to the South Central Ohio Computer Association need board approval out of auxiliary funds (William Fisher Catholic & St Mary Elementary) because a purchase order was not obtained prior to the service date of July 1, 2011 and the invoices exceed \$3,000. Ms. Taylor discussed this reoccurring scenario with the auxiliaries and told them the proper procedures to avoid taking future invoices to the board. 2013 Tax Budget: Ohio Revised Code Section 5705.28 (Adoption of tax budget) requires school districts to adopt a tax budget for the next succeeding fiscal year on or before the fifteenth day of January. The purpose of the tax budget is to demonstrate that our current property tax millage is needed to fund our operations. A budget hearing will be held prior to the December board meeting. The Superintendent and Treasurer will meet with the County Budget Commission in early February to answer any questions they may have. The Committee reviewed the powerpoint that will be shown at the Board of Education meeting in December. Popular Annual Financial Report (PAFR): The Committee reviewed the powerpoint presentation of the FY11 PAFR. As part of the review, Ms. Taylor handed out an Expenditure Per Pupil Handout that compares Lancaster City Schools in FY10 & FY11 to similar/state average districts for FY11. We are \$373 less per pupil with similar districts and \$1,490 less than the state average. Financial Scorecard Handout: Ms. Taylor reviewed the handout provided by Baird Financial Group. It uses information from our five year forecast to make six comparisons of how we are doing financially today and in the future. Calendar Year 2012 Finance Committee Calendar: All dates were approved with the exception of the October meeting which will be rescheduled due to COTA day. Ms. Taylor will report back at the next Finance Committee Meeting.

3. Personnel – December 19, 2011

Teacher Evaluation Committee Report - The Teacher Evaluation Development Committee met in December. The committee: Discussed the progress of the evaluation system informational video series, reviewed the Ohio Teacher Evaluation System observation process, which includes a pre-observation and post-observation conference, Began an inventory of potential student growth measures from assessments presently in use. Previewed the Liberty-Union evaluation system. And discussed the possibility of using the Marzano Teacher Evaluation System in conjunction with the iObservation web based software package. The Marzano Evaluation System will be further discussed at the January 17th meeting. New Business - LSSA Negotiated Agreement Extension, which will be voted on tonight, was reviewed. The LSSA Agreement will go into effect July 1, 2012 through June 30, 2014. Seniority Lists - The new format for the seniority lists were shared with the committee. Over the past two years, changes have been made to make the lists more user friendly, easier to maintain, more accessible, and more accurate. SubFinder Performance Appraisal - Results of the fall appraisal of our substitute system were shared. This appraisal showed that the district is maintaining a fill rate well over the industry standard and has no significant problems in filling positions. HR -Director School Visits; The agendas of the Human Resource Director's quarterly visits were shared with the committee. The HR Director meets with Principals each quarter to provide support to the Principals in the growth and development of their staffs.

4. Policy – December 5, 2011

Policies presented for the first reading at the December Board of Education meeting were distributed. These policies are as follows:

File: IICA-1-R – Field Trips – Accepted as written – Changes in effect with this regulation.

File: DJC – Procurement Requirements – Accepted as written.

File: JN – Student Fees, Fines and Charges – Accepted as written.

5. Program – December 12, 2011

Recommendation for Approval: LHS Program of Studies for 2012-2013 – Sharon Weaver, Guidance Counselor - Points of Interest: A sheet was distributed showing revisions to the 2012-2013 Program of Studies. Sharon Weaver discussed the changes to the names of four courses and the addition of three courses. Even though there are some additions, no new teachers will be hired because of these new courses. The Dual Enrollment statement will be changed to allow additional colleges to participate in the program. Recommendation for Approval: Junior High Literacy Plan, Grades 6-8 – Cheryl Todd, Secondary Curriculum Coordinator - Points of Interest: Copies of the Junior High Literacy Plan were distributed for review. Cheryl discussed the sections in the plan and noted that this plan addresses literacy across the curriculum, and all teachers will be responsible for incorporating it in all subject areas. The DLT gave its approval of this plan. Changes will be made to the plan, as needed. It was noted that more emphasis is now placed on writing and a specific section was devoted to that. Contract: Tanny McGregor – Junior High and High School – Jenny O'Hare, Director of Instructional Services - Points of Interest: Tanny McGregor provided professional development last year for elementary teachers, and this year training will be provided for junior high teachers, and possibly high school teachers later. Staff Visitation and Conferences, changes to motel/hotel rate – Jenny O'Hare Points of Interest: The rate of reimbursement for motels/hotels has been unchanged for several years at \$55/single, \$65/double. Effective immediately, the rates will be \$65 and \$75, respectively. These changes will appear on revised professional development forms. This expense only covers professional development that is beneficial to the entire district, for meetings held at least 75 miles from our district. District Leadership Team – Jenny O'Hare Points of Interest: Handouts distributed and discussed include: Acronyms of District Improvement; Strategic Teams; DLT Representation; and Lancaster City Schools District Improvement Plan for 2011-2012 Summary. These items can be found on the intranet and/or internet. The roles of the Strategic Teams were discussed.

6. Support Services – December 13, 2011

City of Lancaster Radio Tower – Ed Campbell – Mr. Campbell is the Chief Information Officer for the City of Lancaster. He proposed the construction of a radio tower on the east boarder of the Sanderson Elementary property. This tower will help enhance communication coverage for emergency responders on the east side of town. It was noted that the east side of Sanderson walking path was within the fall zone of the tower so the committee asked if the city would assist us in rerouting the path to stay out of this zone. The committee asked Mr. Campbell for further information on how the tower will be accessed, the safety of the tower so kids would not be able to access the site and what safety measures are built into the structure if it were to fail. The committee will review these answers and will discuss this issue further at the next scheduled meeting. NAEIR – National Association for the Exchange of Industrial Resources – The committee reviewed information from this nonprofit organization that receives donated and overstock supplies from companies nationwide. They offer these supplies to its members for a nominal handling fee plus shipping. The price to become a member of this organization is \$395 and we would be guaranteed to receive twice that amount in free supplies. Some additional questions were raised by the committee in regard to how many other Ohio school districts use this service and how long the organization has been doing business. The answers to these questions will be supplied to the committee at the next meeting. GovDeals – GovDeals current total is \$86,906.81. Plans are to advertise a school bus as well as other items for sale on the GovDeals website prior to the end of the school year. Bond Issue – Mr. Walker asked the committee for input on what they have heard about the bond issue that was on the November ballot. Members discussed this at length. The committee was also informed that at the November Board of Education meeting a resolution was approved to put the bond issue back on the ballot for the March primary. Other – Research is being done on the safety and cost efficiency of the stadium lighting at Fulton Field. Further information will be before the committee in the next month or two.-

TREASURER’S REPORT

PAFR

Tax Budget FY2013

SUPERINTENDENT’S REPORT

Building Report (Thomas Ewing Junior High School) – Steve Poston, Principal

2012 Calendar of Regular Meetings (Draft)

2012-2013 School Calendar (Drafts Options A, B, C)

Community Engagement Update

Lancaster City Schools Holiday/Community Contributions

eTech Conference

UNFINISHED BUSINESS

COMMUNICATIONS

Ms. Saunders and Mr. Bickham gave some closing comments on their terms in office. Ms. Eyman thanked Ms. Saunders and Mr. Bickham for their service to the district.

11-102 STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

Ms. Saunders moved to approve the following:

CERTIFIED STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

CERTIFIED EMPLOYMENTS

LONG TERM SUBSTITUTES

Employ the following people as a long term substitutes for the 2011-2012 school year pending receipt of appropriate licensure, official transcripts and background checks.

Name: Cattran, Stephanie
Position: Title I Teacher
School: West Elementary
Salary: BA, Step 2
Status: Replacement
Date: 01/3/2012
Fund: Title I

Name: Thomas, Rachel
Position: 8th Grade Math Teacher
School: General Sherman Jr.H
Salary: BA, Step 0
Status: Leave of Absence
Date: 11/17/2011 through 1/20/2012
Fund: General

Name: Springer, Ashley
Position: 3rd Grade Teacher – Second Semester
School: Medill Elementary
Salary: BA, Step 0
Status: Leave of Absence
Date: 1/23/2012
Fund: General

SUBSTITUTE TEACHERS

Employ the following people as substitute teachers for the 2011-2012 school year pending receipt of appropriate licensure, official transcripts and background checks at the board approved rate:

Name

Christy, Alan
Clark, Amanda
Daugherty, Melisa
Hemsworth, Patrice
Jackson, Karrie
Lawson, Lori
Wilson, Kristen

SUPPLEMENTAL CONTRACTS – CERTIFIED STAFF: 2011-2012 SCHOOL YEAR

CO-CURRICULAR

<u>Name</u>	<u>Position</u>	<u>Exp</u>	<u>Ratio</u>	<u>Amount</u>
Dwyer, Elyse	Pep Band	0	.05	\$1711.95

ATHLETIC

<u>Name</u>	<u>Position</u>	<u>Exp</u>	<u>Ratio</u>	<u>Amount</u>
Monks, Molly	Freshman Basketball Cheerleading Coach	1	.08	\$2739.12

COMMUNITY MEMBERS

<u>Name</u>	<u>Position</u>	<u>Exp</u>	<u>Ratio</u>	<u>Amount</u>
Clark, Robert	T.E. Boys 7 th Grade Basketball Coach	Volunteer		
Russell, Wendy	H.S. Boys/Girls Head Bowling Coach	4	.14	\$4793.46
Lang, Georg	Boys Developmental Basketball Coach	Volunteer		
Wentz, Alan	Boys Developmental Basketball Coach	Volunteer		
Kitchen, Matthew	Boys Developmental Basketball Coach	Volunteer		
Littlejohn, Jason	Boys Developmental Basketball Coach	Volunteer		
Bradford, James	Boys Developmental Basketball Coach	Volunteer		
Mook, Jessey	Boys Developmental Basketball Coach	Volunteer		
Hartig, John	Boys Developmental Basketball Coach	Volunteer		
Magill, Steve	Boys Developmental Basketball Coach	Volunteer		
Johnson, Matt	Boys Developmental Basketball Coach	Volunteer		
Noland, Mitch	Boys Developmental Basketball Coach	Volunteer		
Grimes, Richard	Boys Developmental Basketball Coach	Volunteer		
Johnson, Ryan	Boys Developmental Basketball Coach	Volunteer		
England, Shannon	Boys Developmental Basketball Coach	Volunteer		
Wells, Steve	Boys Developmental Basketball Coach	Volunteer		
Walker, Thad	Boys Developmental Basketball Coach	Volunteer		
Long, Dylan	Boys Developmental Basketball Coach	Volunteer		
Reed, Christopher	Boys Developmental Basketball Coach	Volunteer		
Hartig, John	Girls Developmental Basketball Coach	Volunteer		
Jones, Jared	Girls Developmental Basketball Coach	Volunteer		
Heimberger, Steve	Girls Developmental Basketball Coach	Volunteer		
Cohen, Barry	Girls Developmental Basketball Coach	Volunteer		
Kitchen, Curtis	Girls Developmental Basketball Coach	Volunteer		
Wentz, Robert	Girls Developmental Basketball Coach	Volunteer		

CERTIFIED SALARY ADJUSTMENTS

<u>Name</u>	<u>Location</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Seibert, Holly	Lancaster High School	MA+30, Step 15	MA+45, Step 15	08/22/2011

CLASSIFIED STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

EDUCATIONAL ASSISTANT

Employ the following person as an educational assistant pending return of employment packets, satisfactory background checks as noted:

Name:	Ray, Andrew	Name:	_____
Location:	West Elementary	Location:	Tallmadge Elementary Pre School
Hours:	7	Hours:	7
Step:	6	Step:	_____
Effective Date:	01/3/2012	Effective Date:	1/3/2012
Status:	Replacement	Status:	Replacement
Funding:	General	Funding:	ECE Grant

REGULAR – LPN

Employ the following person as a licensed practical nurse pending return of employment packets, satisfactory background checks as noted:

Name:	Olinski, Wendy
Location:	Medill
Hours:	7.5
Step:	0
Effective Date:	1/3/2012
Status:	Replacement
Funding:	General

LONG – TERM SUBSTITUTE – EDUCATIONAL ASSISTANTS

Employ the following persons as substitute educational assistants pending return of employment packets, satisfactory background checks as noted:

Name:	Williams, Mary	Name:	Lewis, Tracey
Location:	Cedar Heights Elementary	Location:	Medill Elementary
Hours:	3.5	Hours:	3.5
Step:	0	Step:	0
Effective Date:	1/3/2012	Effective Date:	12/20/2011
Status:	New	Status:	Replacement
Funding:	Title VI B	Funding:	Title I

SUBSTITUTE – CUSTODIANS

Employ the following people as substitute custodians for the 2011-2012 school year pending return of employment packets, satisfactory background checks as noted:

Name

Rooker, Patty
Sullivan, Kim

SUBSTITUTE – EDUCATIONAL ASSISTANTS

Employ the following people as substitute educational assistants for 2011-2012 school year pending return of employment packets, satisfactory background checks as noted:

Name

Armstrong, Pam	McCullough, Janine
Bates, Heather	Nameth, Donna
Baughman, Karen	Rinehart, Catherine
Bloom, Nancy	Rush, Juanda
Blosser, Joyce	Sarensen, Cody
Canter, Sherrie	Seesholtz, Rebecca
Dumm, Rachel	Seifert, Tanya
Ebert, Julie	Sisco, Jodelle
Foster, Sandra	Stuart, Connie
Garbrandt, Wendy	Wharton, Lori
Haislett, Desiree	Wilson, Kristen
Hammond, David	Wright, Dee
Hatem, Kristine	Yonker, Penny
Karcher, Emily	
Kessler, Linda	
Lawrence, Gladys	
Luppold, Dorothy	

SUBSTITUTE – TRANSPORTATION

Employ the following person as a substitute bus driver for 2011-2012 school year pending return of employments packets, satisfactory background checks as noted:

Name:

Poling, Kyle

CHANGE IN ASSIGNMENT/HOURS

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Wolfinger, Kerra	Custodian – East	Managing Custodian–East	01/19/2012

CERTIFIED

RETIREMENTS

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Bradford, Bonnie	Kindergarten Teacher	West	07/01/2012
Groetz, Cindy	Title I Teacher	Cedar Heights	06/01/2012
Kuehn, Paula	Teacher	East	07/01/2012
Lewis, Kathryn	P.E. Teacher	Medill/Sanderson	07/01/2012
Trimmer, Cathy	5 th Grade Teacher	Sanderson	07/01/2012

RESIGNATIONS

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Ray, Andrew	1 st Grade Teacher	West	01/03/2012
Price, Jennilee	Flag Corps Advisor	Lancaster High	12/20/2011
Pickenpaugh, Bart	Pep Band	Lancaster High	2011-2012 School Year
Branch, Robert	ESL Teacher	District	01/03/2012

CLASSIFIED

RESIGNATION

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Morris, Wynter	Educational Assistant	West	12/5/2011

TERMINATION

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Van Curen, Yvonne	LPN	Medill	12/7/2011

LEAVE OF ABSENCE

Anna Seesholtz is requesting an unpaid leave of absence for Tuesday, January 3, 2012.

OTHER PERSONNEL MATTERS

STUDY – ISLAND MONITOR

Resolution to employ Jayna Dawson as a study-island monitor for \$10.00/hour starting January 9, 2012 ending May 31, 2012 from CIP funds at Lancaster High School.

Ms. Kittredge seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Absent
Ms. Kittredge	Yea	Ms. Saunders	Yea
		Mr. Bickham	Yea

Thereupon the President declared such motion duly adopted.

11- 102 BUSINESS AND FINANCE

Ms. Eyman moved to approve the following:

MONTHLY FINANCIAL REPORT FOR NOVEMBER 2011

Be it resolved that the Board of Education approve the financial report for November 2011.

APPOINT PRESIDENT PRO-TEMP RARE AND VICE PRESIDENT PRO-TEMPO RARE

Resolution to appoint **Amy Eyman** as President Pro-Tempo rare and **Gary Mauller** as Vice President Pro-Tempo rare for the January Reorganizational Meeting until the new officers of the Board are selected for the calendar year 2012.

APPROVE FY2013 TAX BUDGET

Resolution to approve the adoption of the proposed budget for the 2013 fiscal year (July 1, 2011 through June 30, 2013), and authorizes any supplemental budget information requested by the Fairfield County Auditor to be submitted in addition to the proposed budget.

INVOICES FOR PAYMENT

Be it resolved that the Lancaster Board of Education approves the following invoice for payment of Internet Access for William Fisher Catholic High School and St. Mary Elementary School from July 1, 2011 – June 30, 2012.

South Central Ohio Computer Association	\$4,000.00
South Central Ohio Computer Association	\$4,000.00

CONTRACTUAL AGREEMENTS

PROMOTIONS BY DESIGN/SCHOOL COLORS – WHITE PACKAGE CONTRACT

Promotions by Design/School Colors does hereby subscribe to the “White Package” of advertising in support of the Lancaster City Schools Athletic Department. The “White Package” entitles your company/business to one year of advertising with an option to renew for four (4) additional years. Your contract will automatically be renewed unless the Athletic Department is notified in writing by July 1, 2012. The advertising package shall include the following:

<u>Venue</u>	<u>Signage</u>
Fulton Field	4’ X 8’ or 6’ X 9’ banner located adjacent to the scoreboard
England Field	4’ X 8’ or 6’ X 9’ banner on the outfield fence
	All banners shall be provided <u>by the advertiser</u> to the Athletic Department.
Fall Sports Program	Quarter page Ad
Winter Sports Program	Quarter page Ad

The cost is \$1,500.00 annually payable on or before November 15, 2011. Future annual payments shall be due July 1 of each year. Checks are payable to:
Lancaster High School Athletic Department
1312 Granville Pike
Lancaster, OH 43130

TANNY MCGREGOR (PROFESSIONAL DEVELOPMENT)

Be it resolved that the Lancaster Board of Education enters into a contractual agreement with Tanny McGregor to conduct workshops throughout the District. The duration of the contract shall be for the 2011-2012 school year. Total compensation for Ms. McGregor’s services is not to exceed \$10,800.00. The amount will be paid for out of the Title II Purchased Services. Description of Services: Conduct workshops throughout the District. Cost: Consultation fee per day: \$2,500.00 – not to exceed \$10,000.00 per contract duration. Additional Expenses: Hotel and mileage not to exceed \$800.00 per contract duration.

CONTRACT WITH eTECH OHIO

Be it resolved that the Lancaster Board of Education approves the contract with eTech Ohio. The Lancaster City Schools will provide a student conference journalist team to the State of Ohio technology conference on February 12 -15, 2012 in Columbus, Ohio. eTech Ohio will pay Lancaster City Schools \$2,800.00 to cover all anticipated expenses. The team will create daily digital news articles and summaries for conference attendees.

Ms. Kittredge seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Absent
Ms. Kittredge	Yea	Ms. Saunders	Yea
		Mr. Bickham	Yea

Thereupon the President declared such motion duly adopted.

11-103 CURRICULUM/INSTRUCTION

Ms. Kittredge moved to approve the following:

ADOPT JUNIOR HIGH LITERACY PLAN

Be it resolved that the Lancaster Board of Education adopt the Lancaster City Schools Junior High Literacy Plan (grades 6 – 8), to be implemented beginning with the current school year.

LANCASTER HIGH SCHOOL PROGRAM OF STUDIES

Be it resolved that the Lancaster Board of Education approve the 2012-2013 Program of Studies booklet for Lancaster High School. The program of studies booklet provides students and parents a listing of course of studies, which are offered to them in order to make appropriate educational decisions.

OUT OF STATE - STUDENT TRAVELS

The Journalism and Broadcasting Senior Class respectfully requests permission to allow a total of 38 to 44 students to travel to New York City to see various media outlets. The trip takes place from Thursday, May 17 through Saturday, May 19, 2012. (Itinerary on file in December agenda)

OVERNIGHT STUDENT TRAVELS

ATHLETICS – TRAVEL TO CANTON OHIO

The Lancaster Athletic Department respectfully requests permission to allow the Varsity and JV swim team to travel to Canton Ohio, during their regular schedule. (Itinerary on file with December agenda).

OHIO PROSTART INVITATIONAL

Be it resolved that the Lancaster Board of Education approve the overnight trip by the Lancaster High School Culinary Arts Class in Columbus, Ohio on January 29 through January 30, 2012. (Itinerary on file in December agenda)

JOURNALISM/BROADCASTING – OHIO ETECH CONFERENCE

The Journalism and Broadcasting Class respectfully requests permission to allow a total of 10 students to attend the Ohio eTech Conference in Columbus. The conference takes place from Sunday, February 12, through Wednesday, February 15, 2012 and will require an overnight stays. (Itinerary on file in December agenda)

FUND RAISING ACTIVITIES

GENERAL SHERMAN

7TH & 8TH GRADE CHOIRS

Students will have the opportunity to sell Donatos Pizza Coupon Books to earn money to pay for a spring festival trip and to offset /supplemental costs of choir related items for student learning and performances. Students earn 100% profit on each book sold. Books to be sold for \$5.00 each from Lancaster East Donatos. To be held from January 3 – 31, 2012.

BAND FUNDRAISER FOR 6TH, 7TH AND 8TH GRADE

Band Fundraiser – Hansen’s Gourmet Cookie Dough – Crowne Excellence Fundraising. Band students in grades 6 – 8 will have the opportunity to sell cookie dough related items from the catalog. This is a pre-pay fundraiser. Project starts April 23rd – May 21st, 2012. Students earn 40% profit. Item prices range from \$9.00 - \$17.00. Profit earned by 8th graders will be put into individual accounts by the band boosters to be applied towards high school band fees. Sixth and seventh grade profits will be put into the Sherman Band account to pay for band related items.

LANCASTER HIGH SCHOOL CHEERLEADERS

Would like to sell Black-Out T-Shirts to our student body to promote school spirit and student body/fan unity. We would like permission to have a cheer parent volunteer come to the high school school and sell our shirts to the students during their lunch periods. We would also like to be able to have a cheer parent volunteer sell our shirts at Home Basketball games. To be held from December 21, 2011 – February 28, 2012. Proceeds to help pay our cheerleading banquet which is held each spring. Any remaining funds from this project may also be used to order new uniforms, megaphones, poms and face tattoos for our cheerleaders next season.

LANCASTER HIGH SCHOOL DRAMA BOOSTERS

Raffle of I-POD touch – will run from March 5 to March 24th, 2012 – drawing will take place at Musical Performance on March 24th, 2012. Two weeks before the musical. Sold at lunch and performances \$1.00 for 2 tickets and \$2.00 for 5 tickets. To generate interest in musical tickets – by students. Will be a raffle at nights of performance as well. Drama students will have tickets for raffle as we sell tickets for the musical. Money to support LHS drama – by Boosters. Possible Microphone purchase with the money raised. I-Pod touch donated by Mr. Mathias – for boosters/drama.

LANCASTER HIGH SCHOOL – LATIN CLUB

We plan to order a set number of shirts (to be determined after we put feelers out via OJCL attendants). According to the results from the feeler polls, we will order a price accordingly. Our initial venture is to order 100 t-shirts in a variety of sizes and charge \$10 each FOR THEM. Students attending OJCL as well as students within the Latin Club will assist in fundraising by signing up to sell t-shirts during the lunch period outside of the cafeteria. Any student wishing to buy a shirt will be required to pay before a t-shirt is ordered for them. Name and size will be recorded at the time of payment. Money is being raised to help fund our trip to the Ohio Junior Classical League State Convention for 2012. Money will be put towards the account of students expressing or experiencing financial difficulty paying the \$130 fee for the trip. To be held from January 3 – January 17, 2012.

We will request any willing teacher participants to let us borrow a baby picture of them (can be photo or emailed). We are going to make a board to set in the cafeteria during each lunch period with the acquired baby pictures arranged unsystematically with numbers corresponding to each of the pictures. Students will pay \$1 to fill out a guessing sheet with the goal of determining the identity of the baby in each picture. For \$1 extra, the student can view a small cheat sheet listing the possible teacher choices. Students will fill out their names and 1st period teachers on the back of the guessing form. If a student guesses all the baby pictures correctly, their form will be placed in the winning bowl, from which we will draw a winner on the last day. For Grand Prize, we will be giving away a gift card to a local business (Best Buy, Target, et cetera). For the 1st Runner-Up, we are hoping to obtain an Athletic Pass for all Home sporting events in the spring. For the 2nd Runner-Up, we will be giving away one of the previously sold Spirit Shirts.

RENEWAL OF ANNUAL MEMBERSHIP (Ohio School Board Association)

Resolution to approve the renewal of membership with the Ohio School Board Association for the period of January 1, 2012 to December 31, 2012 for:

Annual Membership dues at a cost of \$6,357.00

Legal Assistance Fund at a cost of \$250.00

Said expenses will be paid through by the Board's Service Fund.

APPROVE REVISED JOB DESCRIPTION

Be it resolved the Lancaster City Schools Board of Education hereby approves the revised Job Description for a Licensed Practical Nurse/Assistant. (Copy of job description in Human Resources Office)

DESIGNATE EMPLOYEES THAT COMPLETED THE DISTRICT MEDICATION TRAINING COURSE

Be it resolved the Lancaster City Schools' Board of Education hereby designates the following employee's who have successfully completed the district's medication training course for Lancaster City Schools, or who have a medical professional license to administer medication to students at school and school sponsored events.

Lowell David Staten	Kathryn Butcher	Chris Hanrahan
Ryan Weaver	Jason Vest	Jessica Reiber
Cory Miller	Leigh Gordon	John Rosser

APPROVE WAIVER FOR MD UNIT AT WEST ELEMENTARY SCHOOL

Resolution to approve the Ohio Department of Education waivers for the MD unit at West Elementary. Currently the MD population in this unit has increased and according to Rule 3301-51-09 of the Operating Standards for Ohio Education Agencies Serving Student with Disabilities, waivers must be obtained when exceeding classroom ratios.

CREATE A TEMPORARY PRESCHOOL UNIT

Be it resolved the Lancaster City Schools' Board of Education hereby approves the creation of a temporary Preschool Unit for the remainder of the 2011-2012 school year only. This creation is due to the requirement to provide services.

APPROVE THE OPPOSITION TO H.B. 136

WHEREAS, the Ohio House of Representative is currently considering legislation that would significantly expand the availability of vouchers for students to attend private or parochial schools; and WHEREAS, this legislation would grant vouchers to any public school student in Ohio to request and be granted a voucher, subject only to a family income standard of \$95,000 or less; and WHEREAS, such vouchers would be granted without regard to the academic performance of the public school that the student is assigned to attend; and WHEREAS, the bill provides the students already enrolled in private or parochial schools would be eligible for such vouchers; and WHEREAS, students receiving vouchers would be able to retain any excess funds in those instances where the cost of tuition is less than the value of voucher for use in any private school or college in Ohio; and WHEREAS, the operation of the proposed program would take dollars directly for the already financially beleaguered local public school districts resulting in fewer resources for the education of the remaining students; NOW THEREFORE BE IT RESOLVED, that the Lancaster City Schools Board of Education does hereby express its opposition to this legislation, HB 136 School Choice; and BE IT FURTHER RESOLVED that the Lancaster City Schools Board of Education expresses its opposition to any legislation that seeks to transfer public dollars to support private education; and BE IT FURTHER RESOLVED THAT THE Treasurer be directed to spread this resolution upon the minutes of the Board of Education and that copies of the resolution be forwarded to members of the Ohio House of Representatives.

APPROVE THE REVISED BENEFITS PROGRAM HANDBOOKS

The LANCASTER Board of Education approves the revised Certified Administrative Personnel Handbook of Benefits Program and the Classified Non-Union Personnel Handbook of Benefits Program for the 2011-2012 school year effective August 1, 2011, through July 31, 2012. This resolution also includes amendment to the Treasurer and Superintendent's existing and agreed upon contracts, respectively.

APPROVE THE NEGOTIATED AGREEMENT WITH LANCASTER SCHOOL SUPPORT ASSOCIATION (LSSA)

Resolution to approve negotiated agreement between the Lancaster Board of Education and the Lancaster School Support Association, effective immediately through June 20, **2014**.

INCREASE COMPENSATION FOR BOARD MEMBERS

Resolution to increase the compensation of each Board member at \$75.00 for each meeting attended, in accordance with Section 3313.12 of the Ohio Revised Code. Said compensation is effective January 1, 2012 and shall continue until changed by Board Resolution. Board members may also receive compensation for attending board approved training per Board Policy BHBA.

APPROVE FIRST READING OF THE FOLLOWING NEW/REVISED POLICIES (DJC, IICA-1-R, JN)

DJC	PROCUREMENT REQUIREMENTS
IICA-1-R	FIELD TRIPS
JN	STUDENT FEES, FINES AND CHARGES

Ms. Saunders seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Absent	
Ms. Kittredge	Yea	Ms. Saunders	Yea	
Mr. Bickham				Yea

Thereupon the President declared such motion duly adopted.

11-104 EXECUTIVE SESSION

Ms. Eyman moved at 7:00 p.m. to enter into Executive Session for Purpose of Personnel Matter.

Ms. Kittredge seconded the motion, and the roll call on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Absent	
Ms. Kittredge	Yea	Ms. Saunders	Yea	
Mr. Bickham				Yea

The President declared at 7:35 p.m. to return to Regular Session.

11-105 ADJOURN – DECEMBER 20, 2011

Ms. Saunders moved at 7:36 p.m. to adjourn. The next meeting is a Regular Board Meeting to be held in the Large Meeting Room located at 111 South Broad Street on Tuesday, January 3, 2012 at **5:30 p.m.** (Note the meeting date)

Ms. Eyman seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Absent
Ms. Kittredge	Yea	Ms. Saunders	Yea
	Mr. Bickham	Yea	

Thereupon the President declared the meeting adjourned.

William Bickham President

ATTEST:

Julie L. Taylor Treasurer