

Administrative Offices
Stanbery Freshman Campus
Lancaster, Ohio
December 21, 2009

The Board of Education of the Lancaster City School District, Fairfield County, Ohio met in a Regular Board Meeting on December 21, 2009 in the Cafeteria in the Stanbery Campus. The meeting was called to order at 5:35 p.m. by Mr. William Bickham, President and the roll being called, the following members were present:

Ms. Amy Eyman	Mr. Thomas Pearce
Ms. Patti Moore	Ms. Hollie Saunders
Mr. William Bickham	

PLEDGE OF ALLEGIANCE – Sanderson Elementary School

09-110 APPROVAL OF MINUTES

Ms. Saunders moved to approve the minutes of the Regular Board Meeting held on November 23, 2009 as presented:

Mr. Pearce seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Abstain	Ms. Saunders	Yea
Mr. Bickham Yea			

Thereupon the President declared such motion duly adopted.

09-111 ADOPTION OF AGENDA

Ms. Moore moved to approve the Agenda with the following correction/additions:

Page 19 – 1.b.b. Change hire date to read 2010 and funding from ARRA-VIB to Title 1 Fund.

1.c.b.c.d. Change hire dates to read January 4, 2010

Page 20 – Add classified resignation of Kevin McGee as bus driver as of December 18, 2009.

Page 21 – Change Special Deputies amount to “\$30.00 per hour for general security and \$35.00 per hour for traffic control” as approved on September 21, 2009 board meeting resolution 09-92.

Page 71 – Replacement for appointment of Lancaster Digital Academy President and appoint new board member.

Unfinished Business: Resolution to move Reorganizational Meeting to January 4, 2010.

Minutes of the Regular Board Meeting held on December 21, 2009.

Ms. Eyman seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
Mr. Bickham Yea			

Thereupon the President declared such motion duly adopted.

QUESTIONS FROM THE AUDIENCE – PUBLIC PARTICIPATION

Rosemary Hajost, 151 N. High Street, addressed the board members regarding Thanking Patti Moore and Thom Pearce for serving the board and community.

LEGISLATIVE UPDATE

Mr. Pearce gave an updates on HB 318, HB 60 and HB 113.

09-112 UNFINISHED BUSINESS

Ms. Saunders moved to approve the following:

REORGANIZATIONAL MEETING – DATE CHANGE

Resolution to move the Reorganization Meeting from January 11, 2010 to January 4, 2010.

Ms. Eyman seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
Mr. Bickham Yea			

COMMUNICATIONS

BOARD STANDING COMMITTEES

1. Communications – December 1, 2009

Chalkmarks update: Discussion of November Edition. Ideas and suggestions about future content were submitted and discussed. Add more articles from and about students and school buildings. Next edition is February 21, 2010, new articles due by February 8, 2010. Discussion of changes to Chalkmarks: Dave Bickham presented options for changing the publication. Several suggestions were made to expand distribution to community. Kevin Snyder was asked to get information on the number of subscribers to the building listserv: Cedar Heights 47, East 108, Gales 50, GSJH 42, LCS 142, LHS 137, LHS Choir 69, LHS Singing Gales 9, Medill 56, Sanderson 52, South 28, Tallmadge 18, Tarhe 129, TEJH 90 and West 120. LSN update: Programming –Scott Burke shared information on LSN, 48 Hour Film is this coming weekend. More professional

Minutes of the Regular Board Meeting held on December 21, 2009.

actors are on board. Kids are excited, etc. New episode of Chalkmarks TV will be aired this Thursday. LSN will be producing a variety of athletic events during the winter season. We are taping holiday greetings for LSN starting this Thursday. Suggestions were made for the board meeting tapings: The goals of LSN and the Lancaster City Schools. A draft of the LSN goals was presented and discussed Lancaster City Schools Website Review of current website contract followed by a discussion. Kevin Snyder informed the group about other website hosting options for schools. He is currently working on making the navigation more user-friendly. Other: Rob Walker – H1N1 – Lancaster City Schools has not been given a date for immunizations, probably will be in January 2010.

2. Finance – December 17, 2009

FY09 Audit/CAFR/PAFR Update: The audit is complete (with the exception of testing Title IIA that was missed during the auditor's planning process). The additional charge for Title IIA testing is estimated to be \$950. Ms. Taylor was happy to report that there were no citations or recommendations noted during the audit. The GAAP conversion came in 60.7 hours under last year's audit and was \$2,840 under the original budget mostly due to the Treasurer's Office supplying the converter with information that was not usually provided. The 19th consecutive CAFR is complete as well as the 2nd annual PAFR. Both documents are available on the District website. November Financials: Nothing out of the ordinary to report other than to point out the dropping interest rates; however since we have locked in rates with CDs and CDARs we are still earning anywhere from .65% - 1.75% whereas the overnight accounts are only paying .12% and .20%. FY10 Appropriation Amendment: Four funds were modified: The General Fund appropriation was decreased by \$1,125,000 due to the social studies adoption coming in well under budget. The EMIS Fund was reduced \$6,420 to match the reduced grant amount. The Title V and Misc Federal Grants (Title IID) were increased to cover the advance out to the General Fund that was required to return the 6/30 advance. Resolution to Approve Additional Interim Funds Depositories: Productive Portfolios recommends that the District expand the banks that are available to the District so that the District has the option of taking advantage of deposit opportunities (CD's/CDARs) as they arise. This will present the opportunity for the District to garner additional yield on their funds. Many of these banks either have branches in the City of Lancaster or are committed to providing service to Ohio public entities. FY11 Tax Budget: Ohio Revised Code Section 5705.28 (Adoption of tax budget) requires school districts to adopt a tax budget for the next succeeding fiscal year on or before the fifteenth day of January. The purpose of the tax budget is to demonstrate that our current property tax millage is needed to fund our operations. A budget hearing will be held prior to the December board meeting. Invoices to be Board Approved: There are still more invoices (\$7,400) from the Multi County Juvenile Detention Center (MCJVC) that need board approval. Section 125 Follow up Data: We currently have 152 employees participating in the Section 125 plan. 139 participate in the medical option and 13 participate in the dependent option. The pattern of use is spread consistently throughout the year. A list of the number of

participants by building/department and the number of checks written each month so far this year were provided to the committee. Calendar Set for CY10: Starting with the January 21st meeting the finance committee will meet at 4:00 pm on the third Thursday of each month (no meeting in June and July). Maintaining a General Fund Cash Balance: Ms Taylor is to address this with the Financial Oversight Committee that will meet in January or February and report back to the committee on their recommendation. HB1 – Changes in Funding Presentation: Ms. Taylor reviewed some of the financial differences/philosophies between HB66, the last state budget bill and HB1, the current state budget bill, as it pertain to schools.

3. Personnel – December 15, 2009

Old Business: ARRA Funded Educational Assistants: The process for the selection of the twelve educational aides hired with ARRA funds at the November board meeting was presented. Thirty-seven candidates took the qualifying test consisting math, reading, and instruction questions. From these candidates twenty-three qualified to be interviewed by the elementary principals. All twelve hires are licensed teachers or in the process of being licensed. Five of the twelve educational aides came from our substitute teacher pool. In order to compensate for the loss of substitute teachers, the Human Resource office has recruited twenty substitute teachers for hire in the past two months. Mentor Training Program: An update was provided on the new first year teacher-mentor program to be implemented in January. All mentors have been trained in one or two day training sessions provided by the Ohio Department of Education. District lead mentors have updated the first year teacher notebooks, which were presented to the mentors and first year teachers at a meeting on December 9th. The new program consists of bi-monthly collaborations, and quarterly reflections resulting in goals developed for the new teachers. Discussions concerning accountability for the program and how to implement the program in future years emerged from the presentation. New Business: Human Resource School Visits - The purpose of school visits by the Director of Human Resources during the first semester was explained to the committee. Each visit consists of a meeting with the Principal and a walkthrough of classrooms. The first round of visits in October centered on the staff make up in each school with emphasis on the progress of new teachers. The second round of visits, completed in December, centered on the result of recent in service days to review student data and the development of building leadership teams. In Service Substitutes: A new shared calendar system has been developed between the curriculum, student services and Human Resources departments. This system helps to insure that the professional development days required by the district improvement plan and student services training can be supported by our pool of substitute teachers. To simplify the procedure, a separate form for district in services has been developed and will be implemented in the second semester. Master Teacher Program - The number of staff who has obtained Ohio's Master Teacher designation is no longer reported for the state report card; however, the Master Teacher designation will be a requirement for an advanced teaching license which takes effect in 2011. The district Master Teacher Committee will review

the portfolios of teachers seeking the Master Teacher designation in April. Teachers who received partial credit for last year's portfolios will be allowed to re-submit their corrected portfolios for this year. Job Descriptions - The district administrators will work with the certified and classified associations to update job descriptions during the second semester. A committee process will be developed utilizing existing job description and template job descriptions from OSBA. Aesop Substitute System - The district office is considering switching its substitute system from Subfinder to Aesop. The purpose for the switch is to use a program that has interoperability with the MEC system used by the district. This change would reduce the need for duplicate entry of data, reduce paper costs, and open options to expand our substitute pool. In addition, the subscription cost for Aesop is lower than the present cost for subscribing to Subfinder. The changeover will not take place until the beginning of next school year.

4. Policy – December 14, 2009

Discussion – Policies presented for the first reading at the December Board of Education meeting were distributed. These policies are as follows:

File: EBAA – Reporting of Hazards – Accepted changes as written.

File: EBC – Emergency/Safety Plans – Accepted changes as written.

File: EBCD – Emergency Closings – Accepted changes as written.

File: IGBM – Credit Flexibility and File: IGBM-R – Credit Flexibility (Regulations) – Accepted as written.

File: IGD – Co curricular and Extracurricular Activities – Accepted changes as written.

File: IKF – Graduation Requirements – Accepted as written.

File: IND/INDA – School Ceremonies and Observances/Patriotic Exercises – Accepted as written.

File: JED – Student Absences and Excuses – Accepted as written.

File: JGA – Corporal Punishment – Accepted as written.

File: JHG – Reporting Child Abuse – Accepted changes as written.

The majority of the above policies were revised due to changes in H.B. 1.

5. Program – December 7, 2009

Recommendation for Approval: K-12 Social Studies Adoption- Bradd A. Molk
Points of Interest: Mr. Molk presented the results of an intensive study by the elementary, junior high, and high school committees of our current social studies program and materials. Using the Program of Excellence Guidelines by the National Council of Social Studies (NCSS), the committees were able to observe and record areas of weakness in our current social studies program. Among the weaknesses is the fact that most social studies books have a copyright that is eleven (11) years old and many of our maps at the elementary level date back to the 1960's. The committees moved forward after much consideration and numerous hours including interviewing company representatives, reviewing new instructional materials and even trying new materials in their classrooms, to recommend the adoption of the following companies' materials: K-5 Elementary-McGraw Hill, K-12 Nystrom Maps, 6-8 Junior High- McDougal and

Holt, 6-12 Special Education- Steck Vaughn, 10-12 Psychology- Holt McDougal, 10-12 Sociology- Holt McDougal, 9-12 Practical Law- Glencoe, 10th Honors US, History- Wadsworth, 11th Government AP- Pearson, 11th Economics AP- Pearson, 10th US History- Special Ed.- Steck Vaughn, 9th World History- Special Ed.- Steck Vaughn, 11th Government- Holt McDougal, 11th Economics- Pearson, 12th History Seminar- Pearson, 9th World History- McDougal, 10th US History-McDougal. Points of Interest: Ms. Etherington presented an overview of the work that she has done to update the Family and Consumer Science course of study which must be done prior to the 2010-11 school year. Integral to this new course of study is a Freshman Transition course entitled, *Teen Life*, which all freshmen must take. In addition, a new pacing guide for Family and Consumer Science has been added to the curriculum in this department. Ms. Etherington concluded her presentation with a request for instructional materials that will support the newly aligned course of study that she has just completed. Cost of materials is estimated at \$11, 918. 05. Discussion: Mr. Walker discussed the need to review current grading policy and practice in regard to students who have an unexcused absence getting a zero on a test and the inability to make that grade up. A committee composed of Anthony Knickerbocker, Rob Walker, Jenni Etherington, Robin Cathers and Jenny O'Hare will begin the review of this grading policy concern. Ms. Saunders discussed the wishes to honor Dr. Martin Luther King with an essay contest to be held in the 2010-2011 school year. This could be incorporated into American History. There was discussion that a monetary prize could be awarded for top finishers and that these funds could be donated from the community/businesses.

6. Support Services – December 16, 2009

Discussion Items: LHS Science Labs Update: The committee was given a preliminary cost estimate provided by Schorr Architects, Inc. The scope of the project was discussed and Anthony Barath provided further details on the redesign of the science labs. It was also mentioned that the current state of the science labs is not allowing the students to fully engage in the hands on portion of the labs due to safety concerns. The cost estimate will be reviewed further and any changes will be communicated at the next support services meeting. North School Update: The current status of North School was discussed and Tim Dufner informed the committee that the first floor windows and doors are completely boarded. They will continue with the second and third floor as the weather permits. He also provided pictures of the work currently in progress. Some members shared that they had some interesting discussions with friends and families about the article in the Lancaster Eagle Gazette. We also talked about the \$500 donation made by the Lancaster City Police Dare Program to help offset some of the cost of this project and the great cooperation that we have had with the LCPD. Items for Online Auction: The committee was informed of the results that we have had in using the GovDeals website to dispose of property that is no longer needed by the district. A truck that was in poor condition was sold for \$1, 905 to a company from Michigan, a van for \$280.00 that only had second gear, and a school bus for \$5,000 have been auctioned currently. The committee reviewed a list of miscellaneous items that have been compiled for disposal that

have been in storage for many years. A motion was made by Tim Dufner and seconded by Dave Anders to recommend to the BOE to approve the items for auction. It was approved unanimously by the committee. Cooperative Purchase Program: The committee was informed of the opportunity to participate in the Ohio Department of Administrative Services Cooperative Purchasing program. By joining this program and paying a \$100 fee the school district will be able to take advantage of contracts distributed by the state of Ohio, Department of Administrative Services, Office of Cooperative Purchasing for the purchase of supplies, services and equipment. Review of Energy Conservation: The committee reviewed conservation items that have taken place in the buildings. They include items such as replacement of incandescent bulbs with compact fluorescent fixtures, replacement of t-12 fluorescent fixtures with t-8 fluorescent fixtures whenever possible, replacement of old inefficient compressors, and replacement of several leaky faucets with new fixtures. The principals have also been challenged to reduce the amount of energy that their buildings are consuming through education of their current usage and ways to reduce this usage. It was also recommended that we look into the amount of fees that are being charged for outside entities to rent our facilities to ensure that we are recouping the cost of the energy being used to operate our buildings for these events. Other: It was mentioned that the committee should investigate ways to protect the fire lane during after school events.

TREASURER'S REPORT

Ms. Taylor presented information on Tax Budget Fiscal Year 2011

SUPERINTENDENT'S REPORT

Building Reports – Sanderson and Tarhe (Carol Spires and Dusting Knight)

2010 Calendar of Regular Meeting (Draft)

2010-2011 School Calendar (Draft)

State Financial Budget Update

Ohio Improvement Process (OIP)

Lancaster City Schools' Holiday Community Contributions

Recognize Bradd Molk for his retirement and thanking him for his service to Lancaster City Schools

STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

CONFIRMATION OF STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

09-113 EMPLOYMENTS

Ms. Eyman moved to approve the following:

EXEMPT/CLASSIFIED
EMPLOYMENT

Employ Kevin Steel as Database and Network Manager at Step 4, effective December 22, 2009.
Paid from General Fund. (new position)

CERTIFIED
EMPLOYMENTS

SUBSTITUTE TEACHERS

Employ the following people as substitute teachers for the 2009-2010 school year at the board approved rate:

Kelly Alford	Mary J. Bailey	Clarence Chapman	
Tiffany Chapman	Todd Dean	Kristine Hudson	Ryan Gilligan
Mark Johnston	Toni Swindells	Christopher Turner	

LONG-TERM SUBSTITUTE TITLE 1 TEACHER (.5) – TALLMADGE ELEMENTARY

Employ Kelly Perez as a .5 long-term substitute **Title I** teacher at Tallmadge Elementary School for the remainder of the 2009-2010 school year at BA, Step 0, effective January 4, 2010. Paid from **Title I Fund**. (replacement)

SALARY ADJUSTMENTS

Salary Adjustments: Effective 2009-2010 School Year

Thomas Scott Burke

From: BA, Step 11

To: BA(5Y), Step 11

SUPPLEMENTAL CONTRACTS

<u>Name</u>	<u>Position</u>	<u>Exp./Ratio</u>	<u>Amount</u>
Zishka, John	Head Girls' Track Coach	8 .20	\$6780.00

Supplemental Contracts: 2009-2010 School Year – Community

<u>Name</u>	<u>Position</u>	<u>Exp./Ratio</u>	<u>Base</u>
Shasta, Roby	H.S. Boys'/Girls' Asst. Bowling	Volunteer	

CLASSIFIED

EMPLOYMENTS

SUBSTITUTE SECRETARY

Employ Kimberly Brill as a substitute secretary pending satisfactory background checks:
Paid from general fund.

SUBSTITUTE EDUCATIONAL ASSISTANTS

Employ the following persons as substitute educational assistants pending satisfactory background checks: Paid from general funds.

Julie Fast Vickie Tipple Karen Baughman Kimberly Brill

LONG-TERM SUBSTITUTE EDUCATIONAL AIDE (.5) – SANDERSON
ELEMENTARY

Employ Carmen Lopez as a .5 long-term substitute educational aide for the remainder of the 2009-2010 school year only, effective January 4, 2010 at Sanderson Elementary School to serve as a shared aide for special needs students. She will be paid through the ARRA-VIB Fund. (new position)

LONG- TERM SUBSTITUTE EDUCATIONAL AIDE – WEST ELEMENTARY

Employ Carolyn J. Conrad as a long-term substitute educational aide for the 2009-2010 school year only, effective January 4, 2010 at West Elementary School to serve as a classroom aide for MD/CD unit. She will be paid through the ARRA-VIB Fund. (new position)

SUBSTITUTE BUS DRIVER

Employ Debbie West as a substitute bus driver effective January 4, 2010.

CHANGE OF ASSIGNMENT

The Lancaster Board of Education and Kenneth Muck mutually agree to change his job title from Maintenance III to Journeyman effective December 22, 2009.

STAFF SEPARATIONS

CERTIFIED

LEAVE OF ABSENCE

Shauna Jarrett is requesting an unpaid leave of absence from approximately March 1, 2010 to March 19, 2010. Ms. Jarrett's unpaid leave of absence will commence when her sick leave has been exhausted through the duration of her leave.

Denise Melzer is requesting an unpaid leave of absence for five consecutive days. The anticipated dates are January 28, 2010 through February 3, 2010. Both daily rate and healthcare premium will be deducted from employee's salary during that time for a total of \$2092.45.

CLASSIFIED

LEAVE OF ABSENCES

Sherry Underwood is requesting an unpaid leave of absence when all available sick leave is exhausted in December 2009. For the remainder of the 2009-2010 school year.

Beth Hammer is requesting an unpaid leave of absence for one day, January 7, 2010. Both daily rate and healthcare premium will be deducted from employee's salary during that time for a total of \$163.69.

RETIREMENT

Jeff Faulkner is retiring as a bus driver effective at the end of the 2009-2010 school year.

RESIGNATION

Kevin McGee is resigning his position as bus driver as of December 18, 2009.

OTHER PERSONNEL MATTERS:

SPECIAL DUTIES OFFICER

Resolution to employ the following Special Deputies on an "as needed" basis for security of buildings and grounds at the rate of **\$30.00** per hour for general security and **\$35.00** per hour for traffic control: Paid from general funds. ***Rates previously approved at September 28, 2009, resolution 09-92***

Name	Rank		Name	Rank		Name	Rank
Abram, Don	Dep		Hodder, Jason	Sgt		Rose, Ronda	Dep
Allen, Jamey	Dep		Hummel, Gary	Dep		Russell, Stephanie	Dep
Altman, Jody	Civil		James, John	Det		Sandbrink, Nicole	Dep
Ash, Michael	Dep		Johnson, Phil	Jail		Sanders, Rick	Sgt
Axe, Shad	Dep		Jones, Richauna (Blue)	Civil		Savage, Dave	Sgt
Baumgardt, John	Dep		Jones, Scott	Det		Seipel, Gerald	Dep
Beavers, Dustin M.	Dep		Kennedy, Gary	Lt		Shell, M. Jamie	Dep
Bennington, Mark	Dep		Kern, Kirk	Sgt		Skeen, Shane	Dep
Bordner, Scott	Dep		Kohler, Bryan	Det		Snoke, Sharon	Civil
Boring, Joseph	Dep		Kohler, Trena	Dep		Sprague, Del	Sgt
Bradbury, Austin	Dep		Lambert, Brent	Dep		Stats, Kelli	Det
Brown, Diana	Det		Lape, Alex	Sgt		Stephens, Adam	Dep
Burke, Sean	Sgt		Lape, Carl	Dep		Strawn, T.J.	Dep
Busby, Mike	Dep		Lewis, Jason	Dep		Strosnider, Michael	Dep
Campbell, Amanda	Dep		Liff, Vicky	Dep		Swinehart, Wendy	Dep
Campbell, Lyle	Dep		Maple, R. David	Dep		Tigner, Shane	Dep
Carsey, George	Dep		Marvin, Jeff	Dep		Voris, Tim	Lt
Cassel, Forrest	Sgt		Mathias, Cathy	Med		Walker, Chris	Dep
Christ, Susie	Prop Rm		McDerment, Carlis	Dep		Webb, J. Jordan	Dep
Churchill, Marc	Sgt		McNabb, Tiffany	Dep		West, Gary	Dep

Collins, Jared	Sgt		Mead, Robert	Dep		Whalen, Carrie	Med
Crist, Tracie	Med		Meadows, Jason	Dep		Willey, Betsey	Dep
Curry, Angela	Dep		Medley, Debra	Dep		Willey, Steve	Dep
Curry, Ed	Dep		Meloy, Shaun	Dep		Williams, J. Luke	Dep
Curtiss, Jon	Dep		Myers, Mike	Dep		Williamson, John	Dep
D'Amore, Jerrel	Dep		Neal, Shawn	Dep			
Devault, Marian	Sgt		Nelson, Jeneanne	Civil			
Dixon, Jeff	Dep		Nicolia, Jim	Dep			
Dowdy, Elisa	Civil		Nixon-Robberts, Kelly	Civil			
Dreyer, Andy	Sgt		Norris, Marty	Dep			
Edwards, Joe	Maint		Norris, Mindi	Dep			
Ervin, W. Scott	Det		Norris, Steve	Sgt			
Fairley, Sparkles	Dep		Norris, Tim	Det			
Feyko, Jerome	Dep		Paul, Ted	Dep			
Fuller, Joe	Sgt		Perrigo, Jerry	Chief			
Gibson, Alyson	Civil		Phalen, Dave	Sheriff			
Graham, Nicholas A.	Dep		Ratcliff, Mark	Dep			
Groff, Maryann	Det Bur		Reed, Jeffrey	Dep			
Hackmann, Sandra	Civil		Renko, Pam	Admin			
Haley, Roger	Dep		Rider, Timothy	Dep			
Hamler, Rod	Sgt		Ritter, Stephen	Dep			
Hargrove, Scott	Det		Robbarts, Andy	Det			
Hawks, Lee	Dep		Robbarts, Kelly	Civil			
Hayes, Tracy	Dep		Robbarts, Paul	Dep			
Hemsworth, Mark	Dep		Romine, Kevin	Dep			
Hendershot, Jesse	Dep		Rose, Jacob	Dep			

CREATE CLASSIFIED LONG-TERM SUBSTITUTE EDUCATIONAL ASSISTANT AID POSITION – CEDAR HEIGHTS ELEMENTARY

Resolution to create a classified long-term substitute educational aide position at Cedar Heights to serve as a shared aide to serve students with disabilities for the 2009-2010 school year only. Funds will be paid for with the ARRA-VIB Fund.

CREATE AN EXEMPT LONG-TERM SUBSTITUTE INSTRUCTIONAL DATA ANALYSIS POSITION

Resolution to create an exempt long-term substitute Instructional Data Analysis position for the 2009-2010 school year only. See pages 92 -93 in the Board Agenda for the job description. Funds will be paid for with the ARRA-Title I Fund.

Ms. Moore seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea	
Ms. Moore	Yea	Ms. Saunders	Yea	
Mr. Bickham				Yea

Thereupon the President declared such motion duly adopted.

09-114 BUSINESS AND FINANCE

Ms. Saunders moved to approve the following:

MONTHLY FINANCIAL REPORT FOR NOVEMBER 2009

Be it resolved that the Board of Education approve the financial report for NOVEMBER 2009.

AMENDED APPROPRIATIONS

BE IT RESOLVED by the Board of Education of the Lancaster City School District, Fairfield County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2010 the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows, viz:

Fund	Appropriation	
001 - GENERAL FUND	\$53,446,846	(-\$1,125,000)
432 - EMIS	\$11,580	(-\$6,420)
573 - TITLE V	\$9,862	(+\$9,225)
599 - MISCELLANEOUS FEDERAL GRANTS	\$12,281	(+\$10,301)

FY2011 TAX BUDGET

Resolution to approve the adoption of the proposed budget for the 2011 fiscal year (July 1, 2010 through June 30, 2011), and authorizes any supplemental budget information requested by the Fairfield County Auditor to be submitted in addition to the proposed budget.

DESIGNATING DEPOSITORIES OF INTERIM DEPOSITS

WHEREAS, The schools currently has depository agreements with Fairfield National Bank and National City Bank as depositories for the active and interim deposits of public monies and the school; and

WHEREAS, in addition to the above named financial institutions, the Lancaster City School District wishes to designate as Depositories for school funds:

Fifth Third Bank, Huntington National Bank, KeyBank, Peoples Bank, RBS Citizens (Charter One Bank), Standing Stone National Bank, TriState Capital Bank and Vinton County Bank (previously First Bremen Bank).

AUTHORIZATION OF PAYMENT

Be it resolved that the Board of Lancaster City Schools approves the following invoices for payment. (Copies of invoices on file with 12-21-09 agenda)

Multi-County Juvenile Detention Center FY09 **\$7,400.00**

RESIGNATION OF LANCASTER DIGITAL ACADEMY PRESIDENT

It is recommended the Lancaster City Schools' Board of Education accept the resignation of Bradd Molk as President of the Lancaster Digital Academy as of December 21, 2009.

APPOINTMENT TO THE LANCASTER DIGITAL ACADEMY BOARD

It is recommended the Lancaster City Schools' Board of Education appoint the following the following members to the Lancaster Digital Academy:

Jenny O'Hare as President to the Lancaster Digital Academy starting January 4, 2010 and continuing for the remainder of the 2009- 2010 school year.

Dottie Ochs as a member of the board of directors to the Lancaster Digital Academy.

DISCARD OF SCHOOL OWNED ITEMS

It is hereby resolved that the Lancaster Board of Education authorizes the discard of school owned items such as furniture, appliances, miscellaneous items (see full list in 12/21/09 board agenda) no longer needed for any school purpose and the fair market value of the items does not exceed \$10,000.00.

PARTICIPATION IN THE STATE OF OHIO COOPERATIVE PURCHASING PROGRAM

It is hereby resolved that the Lancaster City Schools Board of Education authorizes the Superintendent to participate in the State of Ohio Cooperative Purchasing Program for the fiscal year 2010 ending on June 30, 2010 for a yearly fee of \$100.

WHEREAS, Ohio's Cooperative Purchasing Act. (AM. Sub. H.B. No. 100), as signed into law on December 4, 1985; and

WHEREAS, effective March 6, 1986, Ohio's Cooperative Purchasing Act provides the opportunity for counties, townships, municipal corporations, regional transit authorities, regional airport authorities or port authorities and school districts, conservancy districts, township park districts and park districts and other authorities, to participate in contracts distributed by the state of Ohio, Department of Administrative Services, Office of Cooperative Purchasing for the purchase of supplies, services, equipment and certain materials; now therefore, BE IT ORDAINED BY THE LANCASTER CITY SCHOOLS BOARD OF EDUCATION

Section 1. That the Superintendent hereby requests authority in the name of Lancaster City Schools to participate in state contracts which the Department of Administrative Services, Office of State Purchasing has entered into and the Office of Cooperative Purchasing has distributed for the purchase of supplies, series, equipment and certain other materials pursuant to Revised Code Section 125.04.

Section 2. That the Superintendent is hereby authorized to agree in the name of Lancaster City Schools to be bound by all contract terms and conditions as the Department of Administrative Services, Office of Cooperative Purchasing prescribes. Such terms and conditions may include a reasonable annual membership fee to cover the administrative costs which the Department of Administrative Services incurs as a result of Lancaster City Schools' participation in the contract. Further, that the Superintendent does hereby agree to be bound by all such terms and conditions and to not cause or assist in any way the misuse of such contracts or make contract disclosures to non-members of the Coop for the purpose of avoiding the requirements established by ORC 125.04.

Section 3. That the Superintendent is hereby authorized to agree in the name of Lancaster City Schools to directly pay the vendor, under each such state contract in which it participates for items it receives pursuant to the contract, and the Superintendent does hereby agree to directly pay the vendor.

Mr. Pearce seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
	Mr. Bickham	Yea	

Thereupon the President declared such motion duly adopted.

09-115 APPOINTMENT OF PRESIDENT PRO-TEMPO RARE AND VICE PRESIDENT PRO-TEMPO RARE

Mr. Pearce moved to approve the following:

PRESIDENT PRO-TEMPO RARE AND VICE PRESIDENT PRO-TEMPO RARE

Resolution to appoint Amy Eymann as President Pro-Tempo rare and William Bickham as Vice President Pro-Tempo rare for the January Reorganizational Meeting until the new officers of the Board are elected for the calendar year 2010.

Ms. Moore seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eymann	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
		Mr. Bickham	Yea

Thereupon the President declared such motion duly adopted.

09-116 CURRICULUM/INSTRUCTION

Ms. Moore moved to approve the following:

ADOPTION OF SOCIAL STUDIES SERIES

Be it resolved that the Lancaster Board of Education adopt the following Social Studies adoption, beginning with the remainder of the 2009-2010 school year not to exceed \$500,000.00. (List on file in 12-21-09 agenda)

CONTRACTED SERVICES AGREEMENT WITH TEACHING AND LEARNING COLLABORATIVE

This contractual agreement is entered December, 2009 between the Teaching & Learning Collaborative and Lancaster City Schools. The said organization shall perform all services as outlined in this contract and assures the satisfactory performance of such services. Funding will be through Title 1 purchased services, not to exceed \$23,900.

OTHER

DONATION

Be it resolved that the Lancaster Board of Education accepts the following donations made to:

Lancaster City Schools – Education Information & Technology Services

Acceptance of:	Estimated Price:
6 Flip Video Ultra Digital Cameras	\$ 900.00
1 JVC DVD Player + VHS	\$ 75.00
1 Powershot Digital Camera	\$ 125.00
5 sets of 6 Playground Balls and 1 Resistant Ball	\$ 100.00
1 Cross-Section Flower Model	\$ 50.00

18 Children's Books and 60 License Plates	\$ 100.00
1 Math Shark GR 1 & Up	\$ 20.00
Estimated Value:	<u>\$ 1370.00</u>

Donation was made by: Giant Eagle- Apples For The Students Program
1394 Ety Shops Way
Lancaster, OH 43130

Lancaster City Schools – Maintenance Department

Acceptance of:

Monetary donation for the securing of North Elementary School.

Total Value: \$ 500.00

Donation was made by: Lancaster Police Department (Drug Enforcement Fund)
130 South Broad Street
Lancaster, OH 43130

Lancaster City Schools – Music Department

Acceptance of:

Technics Model SX-PC8 full sized digital piano (Serial number – 797A5885)

Estimated Value: \$ 900.00

Donation was made by: Mrs. Pamela Webb
1570 East Main Street, Lot 33
Lancaster, OH 43130

FUND RAISING ACTIVITIES

Lancaster High School Bowling Boosters:

Max & Erma's will off 15% of profits sold on a specific night to customers who bring in the Bowling Boosters flier.

Thunder Alley at Tiki Bowling Lanes – Lancaster High School Bowling Boosters will support a Thunder Alley Night and will receive \$3 per person attending on their specific night.

Decal Sales – Boosters to sell car window decals.

Bake Sales – Boosters to conduct bake sales.

To be held 2009 – 2010 Winter Season. Proceeds to help build support fund to defray miscellaneous expenses not covered by budget.

Lancaster High School Boys' Basketball – Spirit Wear Sales at all Boys' Basketball Games. To be held from 12-5-09 thru 2-20-10. Proceeds to benefit Boys' Basketball program.

Lancaster High School Boys' Soccer – T-Shirt sales proceeds will be donated to the family of Adrian Solis. To be held during January 2010. Proceeds to benefit family to offset medical bills.

SETTLEMENT AGREEMENT

Be it resolved the Lancaster Board of Education approves the settlement agreement to Lois Allen and Scott Thomas. Said amount is not to exceed a total of \$4,330.00 in salary and benefits.

CONTRACTUAL AGREEMENT WITH OHIO SCHOOL BOARDS ASSOCIATION (OSBA)

Be it resolved the Lancaster Board of Education approves a contractual agreement with Ohio School Boards Association (OSBA) for the purposes of providing a customized workshop to be held on February 6, 2010. Details of the contract are outlined in the following document. (On file in 12-21-09 agenda)

RENEWAL OF ANNUAL MEMBERSHIPS

FAIRFIELD COUNTY CHAMBER OF COMMERCE

Resolution to approve the renewal of membership with the Lancaster Fairfield County Chamber of Commerce effective January 2010 to December 2010 in the amount of \$170.00. Said expenses will be paid through by the Board's Service Fund.

OHIO SCHOOL BOARD ASSOCIATION (OSBA)

Resolution to approve the renewal of membership with the Ohio School Boards Association for the period of January 1, 2010 to December 31, 2010 for:

Annual Membership dues at a cost of \$ 6,444.00

Legal Assistance Fund at a cost of \$250.00

Said expenses will be paid through by the Board's Service Fund.

ATTENDANCE AT PROFESSIONAL MEETING

Be it resolved the Lancaster Board of Education authorizes the attendance of the following board members at the following professional meeting in accordance with board policy BHBA.

January 21, 2010	Pepple & Waggoner, Ltd.'s School Negotiations Workshop
	Bill Bickham
	Amy Eyman

JOB DESCRIPTION FOR INSTRUCTIONAL DATA ANALYSIS ASSISTANT

Be it resolved that the Lancaster Board of Education approve the job description for an Instructional Data Analysis Assistant. (On file in 12-21-09 agenda)

FIRST READING ON THE FOLLOWING NEW/REVISED POLICIES

EBAA – REPORTING OF HAZARDS

EBC – EMERGENCY/SAFETY PLANS

EBCD – EMERGENCY CLOSING

IGBM – CREDIT FLEXIBILITY

IGBM-R – CREDIT FLEXIBILITY

IGD – COCURRICULAR AND EXTRACURRICULAR ACTIVITIES

IKF – GRADUATION REQUIREMENTS

IND/INDA – SCHOOL CEREMONIES AND OBSERVANCES/PATRIOTIC EXERCISES

JED – STUDENT ABSENCES AND EXCUSES

JGD – CORPORAL PUNISHMENT

JHG – REPORTING CHILD ABUSE

Ms. Eyman seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
	Mr. Bickham	Yea	

Thereupon the President declared such motion duly adopted.

COMMUNICATIONS

Recognition of Board Members

09-117 ADJOURN – DECEMBER 21, 2009

Mr. Pearce moved at 7:30 p.m. to adjourn. The next meeting is a Reorganization Meeting in the Cafeteria of Stanbery Campus on Monday, January 4, 2010 at 6:00 p.m. (Note: Change in date and time)

Ms. Moore seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
		Mr. Bickham	Yea

Thereupon the President declared the meeting adjourned.

William Bickham President

ATTEST:

Julie L. Taylor Treasurer