

Administrative Offices
Stanbery Freshman Campus
Lancaster, Ohio
March 22, 2010

The Board of Education of the Lancaster City School District, Fairfield County, Ohio met in a Regular Board Meeting on March 22, 2010 in the Cafeteria in the Stanbery Campus. The meeting was called to order at 7:03 p.m. by Mr. William Bickham, President and the roll being called, the following members were present:

Ms. Amy Eyman Mr. Gary Mauller
Ms. Kathy Kittredge Ms. Hollie Saunders
Mr. William Bickham

PLEDGE OF ALLEGIANCE – East Elementary School

10-24 APPROVAL OF MINUTES

Ms. Kittredge moved to approve the minutes as presented with the following clarifications:

Regular Board Meeting held on February 22, 2010 as presented.

Board Work Session held on March 6, 2010 approved with following corrections:

Page 18: + “Yea’s” to adjournment under Resolution 10-23

Ms. Saunders seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman Yea Mr. Mauller Yea
Ms. Kittredge Yea Ms. Saunders Yea
Mr. Bickham Yea

Thereupon the President declared such motion duly adopted.

10-25 ADOPTION OF AGENDA

Ms. Eyman moved to approve the Agenda with the following correction/additions:

Ex. “A” Page 20: + under 2.b Supplemental Contracts for 2010-2011
School Year. Brian Griffin, Head Girls’ Soccer
Coach 3 .18 \$6102.00

Page 20: + under c.1.b. Classified Employment:
Paula Tipple at Step 0

Page 21: c.1.h Correction effective date April 12, 2010

Ex. "D" Page 60: Remove Resolution to Approve Cash Reserve Balance to a separate vote.

Page 62: Bid opening date should read April 12, 2010

Ms. Kittredge seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
Mr. Bickham			

Thereupon the President declared such motion duly adopted.

QUESTIONS FROM THE AUDIENCE – PUBLIC PARTICIPATION

LEGISLATIVE UPDATE

Ms. Eyman reported on a "consolidation report, update on Race to the Top Grant, Healthy Choices (HB 33/SB 210) legislation, Alternative Energy Education Bills and ESEA blueprint.

UNFINISHED BUSINESS

COMMUNICATIONS

BOARD STANDING COMMITTEES

1. Communications – March 2, 2010

Discussion Items: Chalkmarks, Review of February 21, 2010 Edition, Tarhe and Cedar Heights articles were not published. Suggestions for Advertisers for Future Editions ; Waffle House, Banks, Lancaster Festival – Lou Ross, Family Y, AHA, Fairfield Heritage Association – Home & Garden Tour, Decorative Arts Center, LHS Graduates – congratulatory messages. Update on Chalkmarks Survey: 67 surveys have been completed thus far, ends on March 12. Next Edition – May 23, 2010, Articles by May 7, 2010, Aundrea Cordle – Feature article on the contributions the various PTO's contribute to the LCS. LSN Update – Scott Burke: Next LSN Subcommittee meeting is March 16, 2010 from 4:00 – 5:00 pm. New setup of the board meeting tables, 48 hour Filmfest in Las Vegas in April, Latest film did not win. New Chalkmarks TV this Thursday and Friday. Mr. Walker update on Community Engagement Coffees. Trying to bring back LSN evening news. Updates: Facebook - Over 1400 fans. Website -Updates including flash photos in the header, navigation menus, Gaggle.net, Article in the Columbus Dispatch about Lancaster City Schools and the use of new online learning tools. Attached usage chart 36,676 emails sent, 86,612 emails received, 300 blocked emails, 12 contained content that involved student discipline. Of the 123,288 emails sent and received by students, 12 involved objectionable content. Other: Server upgrade and consolidation. Need to replace/upgrade several servers in the district. Kevin has spoken with many vendors, IBM and HP are too expensive, several hundred thousand dollars. Kevin recommends a solution from Tangent Computer in California and is still tweaking the costs; prices are estimates at this point. Intel Modular Server with 6 modules = \$60,000.00.

Fujitsu Storage = \$55,000.00. VMWare = \$31,000.00. Support Services = \$5,675.00. Rosemary Hajost made a motion. Dustin Knight 2nd: Recommend placing the purchase on the March 22, 2010 board agenda, receiving the equipment in April. Setup will take place in May and June with summer 2010 completion. Questions and Comments: Jenny LaRue – Lancaster High School Percussion Ensemble did a fantastic show at OUL.

2. Finance – March 11, 2010

February Financials: Ms Taylor highlighted three items on the February financials: *General Property (Real Estate) is lagging for the month and fiscal year-to-date due to not receiving a \$2.7 million real estate advance check until March 5th which will put us back in line with our estimates. *A couple of the auxiliary funds have negative cash balances at month end. This is only temporary as they received their final allocation early in March (usually received in February) and all the auxiliary expenditures are within their budgeted allocation. *Fund 494 (Poverty Based Assistance) has a negative cash balance at the end of February. A correcting entry was made in March moving the overage to the General Fund. What this means is that all the carryover PBA funds from last year have been spent. FY10 Appropriation Amendment: Nine funds required appropriation amendments totaling +\$130,569. The majority of amendments were required to put the District in line with updated grant/funding allocations. Resolution to Accept Tax Levy Amounts & Rates: This resolution states we will continue to receive the same level of millage for collections based on our operating needs. Resolution to Approve Huntington Bank for 3rd Party Safekeeping Services: Recommended at last month's finance committee meeting, this resolution would allow us to utilize Huntington's 3rd party safekeeping services for marketable security purchases at \$25 per investment transaction. Fairfield Federal – Interim Funds: Ms Taylor reported that Fairfield Federal is not prepared to accommodate LCS at this time. Maintaining a General Fund Cash Balance: Ms Taylor provided the committee with a survey of local districts and districts like Lancaster to see if they have a reserve policy/resolution – reporting that none of the districts have a written policy/resolution but some had informal requirements of a cash reserve requirement equal to between 8- 20%. Joe Smith made the motion, (Brian Lawson seconded the motion) for the committee to recommend to the Board a resolution to maintain a 12% operating expenditure cash reserve throughout three years of the rolling five year financial forecast period. The Superintendent and Treasurer will propose options the Board may consider in the case the 12% is not indicated. (Note Rob Walker voted against the motion, stating he was more in favor of a two year lookout period). Update on School District Income Tax: Ms. Taylor provided the committee with an email from the Ohio Department of Taxation regarding the January & February collections. Withholdings (which account for approx 75% of our collections) were sharply below estimates and February was weaker than what was anticipated. Our April payment is likely to be similar to our January payment while historically the April payment is higher; however, even if this is the case we should hit our target of \$9.275M. FY10 Federal Funds: Ms. Taylor provided the committee a listing of our federal grants for FY10. In total, including ARRA funds, we have \$7 million available to spend – which relieves the General Fund. A power-point of this information will be presented at the Board meeting. E-Rate FY11: The District applies for Erate, a reimbursement program administered by the FCC. A chart of technology services was presented for next year. The District will receive an approx. 68% discount on technology services such as Internet Access, Telecommunications, etc. which accounts to a savings of \$150,491. Start Time Change: The finance committee meetings for the remainder of CY10 have been moved to 5:00 pm.

3. Personnel – No Report

4. Policy – March 8, 2010

Discussion – Policies presented for the first reading at the March Board of Education meeting were distributed. These policies are as follows: File: JHCD-1-E – Administering Medicines to Students – Accepted as presented. File: JHCD-2-E – Administering Medicines to Students – Accepted change as discussed. File: JHCD-3-E – Administering Medicines to Students – Authorization for Student Possession and Use of Asthma Inhaler – Accepted as presented. File: JHCD-4-E – Administering Medicines to Students – Authorization for Student Possession and Use of Epinephrine Auto Injector – Accepted as presented. File: JHCD-5-E – Administering Cough Drops and Throat Lozenges – Accepted as written. File: JHCD-6-E – Form for Cough Drops and Throat Lozenges – Accepted as written. File: BF – Board Policy Development – Accepted as written. File: BFCA – Board Review of Regulations – Accepted as written. File: BFG – Policy Review and Evaluation – Accepted as written. File: CHB – Board Review of Regulations – Accepted as written. File: GBR-R – Family and Medical Leave – Accepted as written. File: GCPD – Suspension and Termination of Professional Staff Members – Accepted as written. File: IGAE – Health Education – Accepted as written. File: IGCI – Community Service – Accepted as written. File: JFC – Student Conduct – Accepted as written. File: JHG – Reporting Child Abuse – Accepted as written.

5. Program – March 1, 2010

Agenda Item # IV – Business: Recommendation for Approval: Jr. High Summer School – Scott Burre, General Sherman Principal. Points of Interest: A resolution was distributed which detailed the summer school program for Thomas Ewing and General Sherman for 2010. Scott Burre presented information about the summer school which will be held at each building from Monday, June 14 through Friday, July 2, 2010. There will be two sessions both days in Language Arts and Mathematics. The resolution was approved pending fee structure adjustment. No transportation will be provided. Instructor pay, by contract, will be \$16 per hour. Recommendation for Approval: LHS Summer School-Jack Greathouse Lancaster High School Principal - Points of Interest: Jack Greathouse presented the brochure detailing LHS summer school for 2010. Summer school will be from Monday, June 14 through Friday, July 9, 2010. There will be two sessions with remedial courses. In addition there will be an OGT Camp from June 16 through June 18 with subject tests given from June 21-June 25, 2010. Fees will be \$75 for a one-fourth (1/4) and one-half (1/2) credit course and \$100 for a one (1) credit course. Instructor pay, by contract, will be \$16 per hour. Transportation will not be provided. Recommendation for Approval: LHS Freshman First Day Waiver-Jack Greathouse, Lancaster High School Principal. Points of Interest: Jack Greathouse described the Freshman First Day successes from August 2009. The freshman transition activity prepared students for their first experience at the Big House. Upper classmen were the mentors. Band, choir and Career Tech students were also involved. A discussion was held debating the use of a waiver day compared to adding a day to the freshman schedule. In order to involve all freshmen it was decided to request the waiver. Updates: Rob Walker and Jenny O'Hare presented the issues about grading which were discussed at the first Grading Committee meeting on February 18, 2010. The committee is gathering policies from other districts for this school year will study the issue next school year and then present changes in the current policy. Jenny O'Hare distributed an introductory

letter from the Wellness Committee. The letter contained the recently adopted vision and mission, a list of committee members and an introduction about the first annual review. Committee members will be contacting various departments requesting time for questions. A discussion was held on the fact that this committee is different than the wellness group for insurance.

6. Support Services – March 15, 2010

Mowing 2010 Proposals: The committee was informed that eleven companies had picked-up mowing proposal packets and five proposals were submitted that ranged from \$1,175.00 to \$4,453.00 per mowing. Slaters Lawn Care submitted the low bid of \$1,175.00 per mowing. Charlie Smith made a motion to recommend Slaters Lawn Care for the 2010 Mowing Contract to the full Board of Education for approval and this was seconded by Craig Shaw. The committee unanimously agreed.

Science Lab Bids: The committee was given a total cost estimate of \$216,499.00 by Schorr Architects, Inc. The actual bids that were submitted were \$188,138.00 which is \$28,360.00 under the estimated total. The low bidders are as follows: General Trades bid is \$94,939.00 submitted by Stockmeister Enterprise, Plumbing/HVAC bid is \$86,800.00 submitted by Radico, Electric is \$6,400.00 submitted by Claypool Electric. The committee voted to take the recommendation to award the bids to these three companies and to recommend approval to the full board of education. A motion was made by Anthony Barath and seconded by Dennis Neff.

GovDeals Update: The committee learned that the current amount of \$28,257.80 has been received from the electronic auction website called GovDeals.com. The items that have been sold are items that the district has no use for in the schools, have missing parts, and in most cases have been in storage for years. We are continuing to put items on the website for sale. The Lancaster City Schools Website has a link to the GovDeals site or you can go to www.govdeals.com.

Other: We discussed the Fetter's Run Stream Bank project that is now complete. This project was partially funded by a grant from the George and Dollie L. Zimpfer Memorial Fund that is administered through the Fairfield County Foundation. Students from the Vocational Agriculture class were also acknowledged in the participation of completing the stream bank project. A video was put together by Mike McNeese, LSN Station Manager / Video Production Instructor, which will be shown on the LSN channel in the near future.

Gym Floor Issue: The committee reviewed the need for some repairs with the gym floor and bleachers at the high school. Much discussion took place about the options with many differing opinions. The main discussion entailed the life of the current gymnasium and how it would fit into the district master plan in regards to facilities. The committee then viewed the gym floor and bleachers and it was decided that this issue will need to be discussed further.

TREASURER'S REPORT

Ms. Taylor presented a Fiscal Year 2010 Federal Funds Update

SUPERINTENDENT'S REPORT

Lancaster High School Building Report – Jack Greathouse

Safety Town Dates – June 14-25, 2010 at Medill Elementary School 7:30 am – 4:30pm

Community Engagement Update

STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

CONFIRMATION OF STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

10-26 EMPLOYMENTS

Mr. Mauller moved to approve the following:

ADMINISTRATIVE

Resolution to approve the following administrative contracts:

	<u>Position</u>	<u>Contract</u>	<u>Expires</u> <u>July 31</u>
Dave Agosta	Dean of Students	3 years	2013
Maureen Beck	Dean of Students	3 years	2013
Pam Bosser	Dean of Students	3 years	2013
Scott Burre	Dean of Students	3 years	2013
John Tim Dufner	(.50) Custodial Supvr.	3 years	2013
	(.50) Maintenance Supvr.	3 years	2013
Greg Kelley	Transportation Supvr.	3 years	2013
Dustin Knight	Elementary Principal	3 years	2013
Donna McCance	Director	3 years	2013
Mark McGee	Adm. Asst. Techn. Serv.	3 years	2013
Steve Poston	Principal	3 years	2013
Jeromey Sheets	Elementary Principal	3 years	2013
Sandra Svoboda	Elementary Principal	3 years	2013

SALARY ADJUSTMENTS

David Agosta – Effective December 9, 2009

From: MA + 30, Step 1

To: MA + 45, Step 1

Scott Burre – Effective January 28, 2010

From: MA, Step 1

To: MA + 15, Step 1

CERTIFIED

EMPLOYMENTS

LONG-TERM SUBSTITUTE INTERVENTION SPECIALIST – TARHE/EAST ELEMENTARY

Employ Lacey Steffy as a .5 long-term substitute intervention specialist. This position is .4 FTE at Tarhe Elementary School and .1 FTE at East Elementary School, effective February 26, 2010 for the remaining of the 2009-2010 school year. Funds to be Paid for out of ARRA 6B. (new position) This .5 position is in addition to Ms. Steffy's other .5 position at East.

LONG-TERM SUBSTITUTE INTERVENTION SPECIALIST – GENERAL SHERMAN JUNIOR HIGH SCHOOL

Employ Kyle Mauro as a .5 long-term substitute intervention specialist at General Sherman Junior High School, effective February 23, 2010 for the remaining 2009-2010 school year. Funds to be paid for out of ARRA 6B. (new position) This .5 position is in addition to Mr. Mauro’s other .5 position at Thomas Ewing Junior High School.

LONG-TERM SUBSTITUTE AGRICULTURAL SCIENCE TEACHER

Employ Amy Myers as a long-term substitute Agricultural Science teacher at Lancaster High School effective March 15, 2010 at BA, Step 0 for the remaining 2009-2010 school year. (replacement) Paid from General Fund.

SUBSTITUTE TEACHERS

Employ the following person as a substitute teacher at the board approved rate for school year 2009-2010:

Jane Smith Sara Myers Catherine Stuck

SUPPLEMENTAL CONTRACTS

Supplemental Contracts - Effective 2009-2010 School Year

<u>Name</u>	<u>Position</u>	<u>Exp./Ratio</u>	<u>Base</u>
Campbell, Jake	G.S. Boys’ Track Coach	3 .09	\$3051.00
Ishida, Rod	H.S. Boys’ Asst. Tennis Coach	Volunteer	
Elick, Holly	H.S. Boys’ Asst. Tennis Coach	Volunteer	
Giusto, John	G.S. Boys’ Track Coach	1 .07	\$2373.00

Corrections: Rescind part of resolution #10-17, board minutes dated February 22, 2010.

Rescind the following contracts:

Campbell, Jake	T. E. Boys’ Track Coach	3 .09	\$3051.00
Cordle, Jim	G.S. Girls’ Track Coach	20 .11	\$3729.00
Friesner, Matt	H.S. Asst. Boys’ Track Coach	3 .14	\$4746.00
Martin, T. J.	G.S. Boys’ Track Coach	0 .07	\$2373.00

Supplemental Contracts - Effective 2010-2011 School Year

<u>Name</u>	<u>Position</u>	<u>Exp./Ratio</u>	<u>Base</u>
Griffin, Brian	Head Girls’ Soccer Coach	3 .18	\$6102.00

CLASSIFIED EMPLOYMENTS

COOK/CASHIER AT TARHE ELEMENTARY

Employ Ashley Muck as a 2 hour/daily cook/cashier at Tarhe Elementary school effective March 23, 2010. (replacement) Paid from food service fund.

EDUCATIONAL ASSISTANT AT THOMAS EWING JUNIOR HIGH SCHOOL

Employ Paula Tipple at Step 0 as an educational assistant for study hall/bus duty monitor at Thomas Ewing Junior High School effective March 23, 2010. (replacement) Paid from general fund.

SUBSTITUTE EDUCATIONAL ASSISTANT

Employ the following people as substitute educational assistants:

Jacqueline Dayton Elaine Treitmaier Deborah Voight
Elizabeth Wells

CUSTODIAL TECHNICIAN

Employ Rhonda Boyd at Step 0 as a second shift custodial technician at General Sherman Junior High School effective March 23, 2010. (replacement) Paid from general fund.)

SUBSTITUTE CUSTODIAL TECHNICIAN

Employ Carl Milbaugh as substitute custodial technician pending satisfactory fingerprint reports and return of employment packet.

LIBRARY ASSOCIATE

Employ Mary Gang at Step 0 as a Library Associate rotating between Medill/Tarhe/Cedar Heights/West/East. This is effective March 23, 2010. (replacement) Paid from general fund.

MAINTENANCE III

Employ John Mugg at Step 0 for a Maintenance III position effective March 23, 2010. (replacement) Paid from general fund.

BUS DRIVER

Employ Carolyn Clark at Step 0 as a bus driver for 2.5 hours per day effective March 23, 2010. (replacement) Paid from general fund.

Employ Brenda Kincaid @Step 0 as a bus driver for 2.25 hours per day effective March 23, 2010. (replacement) Paid from general fund.

SUBSTITUTE CUSTODIAN TECHNICIAN

Employ Donald Swartz as a substitute custodial technician pending satisfactory fingerprint reports and return of employment packet.

Employ Wayne Van Meter as a substitute custodial technician pending satisfactory fingerprint reports and return of employment packet.

STAFF SEPARATIONS

ADMINISTRATIVE/EXEMPT

RETIREMENT

Mary Price is retiring as a school psychologist effective at the end of the day June 30, 2010.

CERTIFIED

RETIREMENTS

John Wagonseller is retiring from Lancaster High School effective at the end of the day May 31, 2010.

Sue Christian is retiring as a language arts teacher at Thomas Ewing at the end of the day July 31, 2010.

LEAVE OF ABSENCE

Correction: Rescind part of resolution #10-08, board minutes dated January 25, 2010 as follows: ~~Annamarie Jarrett is requesting February 19, 2010 as day without pay for a total of \$361.90.~~

Correction: Rescind part of resolution #09-113, board minutes dated December 21, 2009 as follows: ~~Denise Melzer is requesting an unpaid leave of absence for five consecutive days. The anticipated dates are January 28, 2010 through February 3, 2010. Both daily rate and healthcare premium will be deducted from employee's salary during that time for a total of \$2092.45.~~

CLASSIFIED

RESIGNATION

Jeff Fultz is resigning as a custodial technician at the end of the day February 19, 2010.

OTHER PERSONNEL MATTERS

SEVERANCE PAY

Resolution to approve payment of severance to the following employees who have indicated an intent to retire and for which the Board of Education has received application for processing from The State Teachers' Retirement System and School Employees' Retirement System for retirement benefits:

Chuck Miller

Kathy Rexford

Ann Malone

EARLY ENTRANCE SCREENING

Resolution to employ Kristin Smith and Amy Walker for Early Entrance Kindergarten screening March through September 2010 for kindergarten students for the 2010-2011 school year. This will be paid at the curriculum rate and from the testing fund. (replacement)

Ms. Saunders seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea	
Ms. Kittredge	Yea	Ms. Saunders	Yea	
Mr. Bickham				Yea

Thereupon the President declared such motion duly adopted.

10-27 BUSINESS AND FINANCE

Ms. Kittredge moved to approve the following:

MONTHLY FINANCIAL REPORT FOR FEBRUARY 2010

Be it resolved that the Board of Education approve the financial report for February 2010.

AMENDED FY10 AMENDED APPROPRIATIONS

BE IT RESOLVED by the Board of Education of the Lancaster City School District, Fairfield County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2010 the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows, viz:

Fund	Appropriation
001 - GENERAL FUND	\$53,511,467 (+\$64,621)
018 - PUBLIC SCHOOL SUPPORT	135,800 (+\$5,645)
200 - STUDENT MANAGED STUDENT ACTIVITY	250,850 (-\$2,172)
300 - DISTRICT MANAGED STUDENT ACTIVITY	378,708 (+\$29,921)
401 - AUXILIARY SERVICES	875,209 (-\$48,639)
516 - PART B - IDEA	2,695,480 (+\$6,000)
524 - PERKINS GRANT	176,151 (+\$4,758)
532 - FISCAL STABILIZATION	1,159,754 (+\$91,688)
572 - TITLE I	2,913,178 (-\$21,253)

TAX LEVY AMOUNTS AND RATES

Resolution accepting the amounts and rates as determined by the Fairfield County Budget Commission and authorizing the necessary tax levy view and certifying them to the County Auditor.

HUNTINGTON BACK FOR THIRD (3RD) PARTY SAFEKEEPING AGENT

Be it resolved, that the Lancaster Board of Education enter into a contract with Huntington Bank for Third (3rd) Party Safekeeping Services for marketable securities.

INVOICES FOR PAYMENT

Be it resolved that the Lancaster Board of Education approves the invoices related to Ohio University Senior to Sophomore Program for payment. (Copies of invoices for tuition and books for LCS students on file in Treasurer’s Office)

Ohio University - Senior to Sophomore Program \$8,217.00

FHEG Ohio University Lancaster Campus Bookstore \$3,342.80

ADVERTISE FOR BIDS FOR SECURITY OFFICER SERVICES FOR LANCASTER HIGH SCHOOL AND THE DISTRICT

Resolution to authorize the Treasurer to advertise for security officer service bids for Lancaster High School and the District for the 2010-2011 school year.

Advertisement Dates: March 25, 2010 and April 1, 2010

Bid Opening: April 12, 2010

ACCEPT ALL PROPOSALS FOR MOWING SERVICES

Resolution to accept the following proposals for the lawn mowing services submitted on March 12, 2010, in meeting the requirements of public bid.

School Name	TruGreen	Wilson's Landscaping	Slaters Lawn Care	Brickman	The Yard Sharks
Cedar Heights	143.75	80	69	45.3	91
East	230	70	60	50	91
Medill	460	110	99	142.5	121.5
Sanderson	489	110	99	115.96	121.5
South	63.25	40	25	48.65	64
Tallmadge	247.25	110	70	119.38	121
Tarhe	247.25	110	65	81.73	105
West	63.25	40	30	20.38	35
General Sherman	546.25	110	80	124.8	121
Thomas Ewing	603.75	110	99	183.46	121
Lancaster High School	874	425	369	580	551
Stanbery Campus	63.25	40	30	21.15	55
North	258.75	70	60	96.53	91
Eagle Ave	63.25	30	20	21.15	40
Total per mowing	4353	1455	1175	1650.99	1729

Companies that picked-up a bid but did not bid are listed below:

U-Name-It

Shonebarger

Brian's Mowing Service

Shining Company

J.S. Goode Landscaping

Keller Farms Landscaping

Low Bid = Slater Lawn Care 1175

LOWEST BEST PROPOSAL FOR MOWING SERVICES

Be it resolved that the Lancaster City Schools' Board of Education enter into a contract with **Slaters Lawn Care**, for the lowest best proposal of **\$1175.00** per mowing, not to exceed **\$50,000** for the Lancaster City School District for the year 2010.

BIDS AND AWARD THE LOWEST BEST BID FOR RENOVATION OF CHEMISTRY LABS AT LANCASTER HIGH SCHOOL

Resolution to accept the following bids for the renovation of the chemistry labs at Lancaster High School submitted on March 12, 2010, in meeting the requirements of public bid. (Bids on file in Business Office and in March 22, 2010 agenda on file in Treasurer's Office)

PURCHASE OF PARTS, MATERIAL, SOFTWARE AND LABOR FOR DISTRICT NETWORK

It is recommended the Lancaster City Schools' Board of Education approve the purchase of parts, material, software and labor for the Lancaster City Schools District network not to exceed \$152,000. (Contract information on file in EITS office and in March 22, 2010 agenda on file in Treasurer's Office)

Ms. Eyman seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
		Mr. Bickham	Yea

Thereupon the President declared such motion duly adopted.

10-28 BUSINESS AND FINANCE

Ms. Eyman moved to approve the following:

AMEND CASH RESERVE BALANCE

Be it resolved that the Lancaster Board of Education amend the Resolution for Cash Reserve Balance from three (3) years to two (2) years of the rolling five year financial forecast,

Ms. Ms. Kittredge seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
		Mr. Bickham	Yea

Thereupon the President declared such motion duly adopted.

10-29 BUSINESS AND FINANCE

Ms. Saunders moved to approve the following:

CASH RESERVE BALANCE

Be it resolved that the Lancaster Board of Education believes that maintaining a cash reserve balance of 12% of operating expenses is necessary in the interest of sound fiscal management.

The Board affirms that tax levies shall be pursued, and/or the District's finances otherwise managed, to ensure an operating fund cash balance equivalent to 12% of operating expenditures.

Upon receiving any indication that such a cash balance may not be achieved within the first **two years** of the rolling five year financial forecast period, the Treasurer shall report such a finding to the Board. Upon such notification by the Treasurer, the Superintendent and Treasurer will propose options that the Board may consider.

All deliberations and formal actions of the Board or any of its committees related to the adoption of this resolution were held in meetings open to the public in compliance with the law.

Ms. Kittredge seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
		Mr. Bickham	Yea

Thereupon the President declared such motion duly adopted.

10-30 CURRICULUM/INSTRUCTION

Ms. Eyman moved to approve the following:

STUDENT TRAVEL – GENERAL SHERMAN 8TH GRADE BAND AND CHOIR

Be it resolved that the Lancaster Board of Education approve the travel of the 8th Grade Band and Choir to travel to Kings Island located in Cincinnati, Ohio. Date of travel will be Saturday, May 22, 2010. (Itinerary on file in the March 22, 2010 agenda located in the Treasurer's Office.)

REQUEST FOR FRESHMAN FIRST DAY WAIVER

Be it resolved, the Lancaster Board of Education approves a request for a waiver day on Wednesday, August 25, 2010, for Lancaster High School students grades 10-12, pending Ohio Department of Education approval of the innovative education program. The purpose of the waiver day is to provide an innovative transitional plan to the incoming freshmen of Lancaster High School.

Freshman First Day is an interactive introduction to high school life aimed at making the transition easier for incoming freshman. Lancaster High School incoming freshman will meet their peer mentors who have been trained. All faculty will be involved as students will meet academic teachers and learn important school policies and will be exposed to activities and programs that are available at Lancaster High School. The purpose of this program is to reduce the dropout rate and improve academic performance.

RENZULLI LEARNING PROGRAM

Be it resolved the Lancaster Board of Education approve the purchase of 100 student licenses of the Renzulli Learning Program for the 2010-2011 school year for a total of \$4,000.

ADOPT JUNIOR HIGH SUMMER SCHOOL PROGRAM

Be it resolved the Lancaster City Schools' Board of Education approve and adopt the following Summer School Programs for 2010 for Thomas Ewing and General Sherman.

SCHEDULE AND CURRICULUM FOR 2010 SUMMER SCHOOL

Dates: Monday, June 14 through Friday, July 2, 2010
Times: Session One: 8:00 – 9:30 Session Two: 10:00- 11:30
Location: Thomas Ewing Junior High School/General Sherman Junior High School

Subject Offerings: One credit

Language Arts 6th, 7th, and 8th Grade

This course reviews grammar, usage, and writing skills. This course will also cover some of the 6th, 7th, and 8th grade Reading OAT standards.

Mathematics 6th, 7th, and 8th Grade

This course will focus on studying number and word problems. This course will also focus on 6th, 7th and 8th grade Mathematics OAT standards.

Attendance

Because of the limited time involved, students must attend every day. Only personal illness or serious situations approved in advance will be considered as excused absences.

Vacation trips are not considered as excused absences. Only two absences are permitted. Beyond this limit, a student is dropped from summer school. When a student is absent, he/she must present a note to the instructor upon returning to class. Make-up work and tests can be given only for excused absences. Three tardies equals one absence. Tardiness in excess of 15 minutes is considered a half day absence.

Special Note

Secondary courses are remedial. Acceptance of students from other districts is allowed based on approval from their district on accepting Lancaster City Schools.

Fee Schedule

Fees will be \$20 per student, per session.

SUMMER SCHOOL EMPLOYMENT OPPORTUNITES

Junior High Summer School coordinator (1 per building)

The coordinator will be responsible for attendance, recruiting, calling parents, and all other Summer school needs. Pay rate is \$16.00 per hour.

Dates needed are: June 8 – June 11 for 2 hours per day
June 14 – July 2 from 7:30 a.m. – 12:00 p.m.

Junior High Summer School Teacher

Math Grades 6, 7, and 8: June 14 – July 2 (maximum 3 teachers per building)

Language Arts Grades 6, 7, and 8: June 14 – July 2 (maximum 3 teachers per building)

Pay Rate is \$16.00 per hour. Dates needed are June 14 – July 2.

Student Times

8:00 a.m. – 9:30 a.m.
9:45 a.m. – 11:15 a.m.

Teacher Times

7:45 a.m. – 9:45 a.m.
9:30 a.m. – 11:30 a.m.

ADOPT HIGH SCHOOL SUMMER SCHOOL PROGRAM

Be it resolved that the Lancaster City Schools’ Board of Education approve and adopt the following high school summer school program for 2010.

SCHEDULE AND CURRICULUM FOR 2010 SUMMER SCHOOL

High School (9-12) Summer School

Dates: Monday, June 14, through Friday, July 9, 2010
Times: Session One: 8 a.m. - 11:30 a.m.
Session Two: 12 p.m. - 3:30 p.m.
Location: Lancaster High School Vocational Building, 1312 Granville Pike
Subject offerings: (All are remedial courses) ¼, ½ or 1 credit

ENGLISH 9-12

This course reviews grammar, usage, and writing skills. This course will also cover some of the OGT Indicators. (1 credit)

GOVERNMENT

This course will study the Declaration of Independence, the U.S. Constitution and the Ohio Constitution along with the rights and responsibilities of citizens. This course will also contain OGT Indicators that pertain to government. (1/2 credit)

ECONOMICS

This course will place emphasis on the institutions which contribute to the production, sales and distribution of goods and services. OGT Indicators will be covered as well. (1/2 credit)

U.S. HISTORY

This course examines the people, places, and events shaping the development of present day American culture. This course will also cover the U.S. History OGT Indicators. (1 credit)

WORLD STUDIES

This course will focus on foreign studies of various countries and customs and their relationships with the United States and democracy. This course will also focus on 9th grade social studies standards. (1 credit)

MATH Int. 1/Int. 2

This course will focus on studying number and word problems. Topics include statistics, geometry, equations, and ratios. This course will also cover some 9th and 10th grade OGT Indicators. (1 credit)

SCIENCE Int. 1/Int. 2

This course will include the basic concepts of physical science and scientific method to understand and solve problems. This class will review many important concepts of 9th and 10th grade OGT Standards. (1 credit)

HEALTH

This course involves the teaching of the Health Continuum. Some areas of study include mental health, stress management, nutrition, personal appearance, drug abuse, first aid and safety. (1/2 credit)

PHYSICAL EDUCATION

This course offers a combination of beginning lifetime sports as well as knowledge about oneself and lifetime activities. Written work and tests are part of the physical education curriculum. Meets 20 days. (1/4 credit)

ADDITIONAL INFORMATION

OGT CAMP

OGT Camp will provide a minimum of ten hours of intervention before students will take the OGT Test. The camp will run from June 16 – June 18, from 8 a.m. – 11:30 a.m. The tests will be given from June 21 – June 25, 2010. Students may take two classes during the summer session. All classes will focus on Ohio Graduation Test Standards with the exception of health and physical education. Summer school classes are remedial in nature, and students must have previously attempted the course. (Exception may be physical education and health.) Students who take a high school summer school course will be able to take the Ohio Graduation Test during summer testing. Students may also enroll for the OGT Camp, which is a minimum of ten hours, June 16 – June 18. This service is only available to Lancaster City Schools' students and is free.

FEES

\$75 for one-fourth (1/4) and one-half (1/2) credit course

\$100 for one (1) credit course

Note: These charges are established to ensure that summer school is supported by the above subject fees. Minimum class size of fifteen (15) pupils per class will be maintained. Course offerings are also dependent upon instructor availability.

SALARIES

Instructor’s pay: By contract, the salary is \$16 per hour.
Teachers will be paid based on the number of hours per week spent in class.
For every hour of instruction, .5 hours of planning will be awarded.

Duty hours per week	Hours per week for pay
16	24
20	30
25	37.5
30	45
35	52.5

OUT-OF-SCHOOL DISTRICT

Out-of-school district and parochial students may be accepted on space available basis only.

REVISED SOCIAL STUDIES SERIES ADOPTION

(Revision to December, 2009 Board Meeting)

Be it resolved that the Lancaster Board of Education adopt the following Social Studies adoption, beginning with the remainder of the 2009-2010 school year not to exceed \$500,000.

Grade/Course	Company	Text	Projected Amt.
Gr. K-5	McGraw Hill	Time Links (2 ND Grade student texts added)	94626.36
Maps: K-5	Nystrom	K-5 Maps & Globes (Physical)	61,433.77
Maps: 6-8	Nystrom	6-8 Electronic Version	8535.00
Maps: 9-12	Nystrom	9-12 Electronic Version	6835.00
Gr. 6-8	McDougal/Holt	McDougal [Main Adoption]/Holt Classroom Sets	105,906.00
Gr. 6-8 Special Ed.	Steck Vaughn	America’s Story	1942.00
	Winsor Learning	Pacemaker World History	2429.10
Gr. 6-8 Special Ed.	Steck Vaughn	World Geography & You	3015.00
	Winsor Learning	Pacemaker World Geography & Cultures	2128.10
Gr. 6-8 Special Ed.	Winsor Learning	AGS History of Our Nation: Beginnings to 1920	2051.22
Gr. 9 World History Sp. Ed.	Steck Vaughn	History of Our World: People, Places, Ideas	7262.35
	Winsor Learning	AGS World History	1414.67

Gr. 10 History Sp. Ed.	Steck-Vaughn	America's History: Land of Liberty	1596.00
	Winsor Learning	AGS History of our Nation: 1865 to Present	1241.67
Gr. 11 Economics Sp. Ed.	Winsor Learning	Pacemaker Economics	1268.90
Gr. 12 Government Sp. Ed.	Winsor Learning	Pacemaker American Government	1268.90
Gr. 10 U.S. History (H)	Wadsworth [Cengage]	American Passages: A History of the United States (4 th ed.)	7978.10
Gr. 11 Government (AP)	Pearson	American Govt: Roots & Reform (10 th ed.)	3586.45
Gr. 11 Economics (AP)	Pearson	Foundations of Economics (3 rd ed.)	4408.95
Gr. 11 Economics	Pearson	Economics	20,742.50
Gr. 12 History Seminar (H)	Pearson	Arts & Culture: An Intro to the Humanities	3,043.95
Gr. 11 Government	Holt McDougal	United States Govt: Principals & Practices	20,375.00
Gr. 9-12 Practical Law	Glencoe	Street Law: A Course in Practical Law	2378.25
Gr. 10-12 Psychology	Holt McDougal	Psychology: Principals in Practice	7869.75
Gr. 10-12 Sociology	Holt McDougal	Sociology: Study of Human Relationships	7869.75
Gr. 9 World History	McDougal	Modern World History: Patterns of Int.	39,875.00
Gr. 10 U.S. History	McDougal	The Americas: Reconstruction to 21 st Cent.	37,881.25
		TOTAL FROM ORIGINAL LIST, BEFORE REVISIONS TO SPECIAL EDUCATION	\$437,722.43
		REVISED TOTAL	\$443,147.64
		*Winsor is giving Lancaster City Schools a 15 percent discount	-1770.38
		REVISED GRAND TOTAL OF SOCIAL STUDIES ADOPTION	\$441,377.26

Minutes of the Regular Board Meeting held on March 22, 2010.

OTHER

FUND RAISING ACTIVITIES

South Elementary School PTO – Raffle of a donated Bike. The organization we worked with in the fall, Tri-C Distributors, provided us a new bike to use however we wish. To be held: March 21 – March 31, 2010. Proceeds to benefit South Elementary School PTO.

Thomas Ewing Junior High School – School Dance to be held on April 16, 2010. Proceeds to benefit Thomas Ewing Principal’s Account.

Lancaster High School Academic Boosters – Special Needs Fundraiser. Lucky Ticket Auction and Basket Raffle. To be held from March 2010 – June 2010. Proceeds to benefit the special needs classes to further their education outside of the classroom environment.

Lancaster High School Varsity Volleyball – 4 on 4 Volleyball Tournament. To be held on April 15, 2010. Proceeds to benefit the volleyball program.

CONTRACTUAL AGREEMENT WITH LIFETOUCH PHOTOGRAPHY

Be it resolved the Lancaster Board of Education accepts the photography contract with Lifetouch National School Studios for the elementary schools, junior high schools, and the high school, effective for the 2010-2011 and 2011-2012 school years.

CONTRACTUAL AGREEMENT WITH OSBA (Web Conversion Update Service)

Be it resolved, the Lancaster City Schools’ Board of Education approves the Ohio School Boards Association Web Based Conversion Service Contract as presented. Said expenses will be paid through by the Board’s Service Fund.

AMENDED CONTRACTED SERVICES WITH LANCASTER DIGITAL ACADEMY

Lancaster Board of Education agrees to provide Fiscal Services to the Lancaster Digital Academy for the 2009-2010 school year as follows:

Lancaster City Schools will provide fiscal services for the Lancaster Digital Academy through February 28, 2010 at which time the Lancaster Digital Academy will employ a Treasurer directly through TRECA for those services. The \$25,000 for fiscal services in the previous contract approved July 27, 2009 will be prorated from July 1, 2009 through February 29, 2010. Lancaster Digital Academy will not reimburse Lancaster City Schools for fiscal services after February 28, 2010.

AMENDED LANCASTER DIGITAL ACADEMY SUCCESSOR CONTRACT

Resolution to amend Exhibit 1 of the successor community school sponsorship contract with Lancaster City Schools to increase the cap on enrollment from 100 to 125 students.

APPROVE ATTENDANCE AT PROFESSIONAL MEETING

Be it resolved the Lancaster Board of Education authorizes the attendance of the following board members at the following professional meetings in accordance with board policy BHBA.

March 17, 2010 OSBA Central Region Spring Conference
April 23-24, 2010 OSBA Board Leadership Institute

REVISED LANCASTER CITY SCHOOLS' SCHOOL BOARD OPERATION PROTOCOL

Be it resolved that the Lancaster City Schools' Board of Education hereby approves the revised School Board Operating Protocol. The operating protocol will be part of the board policy manual.

FIRST READING ON THE FOLLOWING NEW/REVISED POLICIES

BF – BOARD POLICY DEVELOPMENT AND ADOPTION
BFCA (ALSO CHB) – BOARD REVIEW OF REGULATIONS
BFG – POLICY REVIEW AND EVALUATION
CHB (ALSO BFCA) – BOARD REVIEW OF REGULATIONS
GBR-R – FAMILY AND MEDICAL LEAVE
GCPD – SUSPENSION AND TERMINATION OF PROFESSIONAL STAFF MEMBERS
IGAE – HEALTH EDUCATION
IGCI – COMMUNITY SERVICE
JFC – STUDENT CONDUCT (ZERO TOLERANCE)
JHCD-1-E – ADMINISTERING MEDICINES TO STUDENTS
JHCD-2-E – ADMINISTERING MEDICINES TO STUDENTS
JHCD-3-E- ADMINISTERING MEDICINES TO STUDENTS, AUTHORIZATION FOR STUDENT POSSESSION AND USE OF ASTHMA INHALER
JHCK-4-E- ADMINISTERING MEDICINES TO STUDENTS, AUTHORIZATION FOR THE STUDENT POSSESSION AND USE OF EPINEPHRINE AUTOINJECTOR
JHCD-5-E- ADMINISTERING COUGH DROPS AND THROAT LOZENGES
JHCD-6-E- FORM FOR COUGH AND THROAT LOZENGES
JHG- REPORTING CHILD ABUSE

Ms. Saunders seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
	Mr. Bickham	Yea	

Thereupon the President declared such motion duly adopted.

10-31 EXECUTIVE SESSION

Ms. Saunders moved at 8:32 p.m. to enter into Executive Session for the purpose of negotiations.

Ms. Kittredge seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
	Mr. Bickham	Yea	

The President declared at 11:07 p.m. to return to Regular Session.

10-32 ADJOURN – MARCH 22, 2010

Ms. Eyman moved at 11:09 p.m. to adjourn. The next meeting is a Regular Board Meeting in the Cafeteria of the Stanbery Campus on Monday, April 26, 2010 at 7:00 p.m.

Ms. Kittredge seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
	Mr. Bickham	Yea	

Thereupon the President declared the meeting adjourned.

William Bickham President

ATTEST:

Julie L. Taylor Treasurer