

Administrative Offices
Stanbery Freshman Campus
Lancaster, Ohio
April 26, 2010

The Board of Education of the Lancaster City School District, Fairfield County, Ohio met in a Regular Board Meeting on April 26, 2010 in the Cafeteria in the Stanbery Campus. The meeting was called to order at 7:03 p.m. by Mr. William Bickham, President and the roll being called, the following members were present:

Ms. Amy Eyman Mr. Gary Mauller
Ms. Kathy Kittredge Ms. Hollie Saunders arrived 7:17 p.m.
Mr. William Bickham

PLEDGE OF ALLEGIANCE – Tallmadge Elementary School

Moment of Silence for Charles “Charlie” Smith, former Lancaster City Schools, Board of Education Member.

10-32 APPROVAL OF MINUTES

Mr. Mauller moved to approve the minutes of the Regular Board Meeting held on March 22, 2010 as presented.

Ms. Eyman seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman Yea Mr. Mauller Yea
Ms. Kittredge Yea Ms. Saunders Absent
Mr. Bickham Yea

Thereupon the President declared such motion duly adopted.

10-33 ADOPTION OF AGENDA

Mr. Mauller moved to approve the Agenda with the following correction/additions:

- Page 24 c.1.f +Employ Robert Yarmesch as an educational assistant at Step 0, effective April 27, 2010.
- Page 25 a.1.d +Terri Green is retiring effective June 30, 2010.
 - j. +Kathleen Duffy is retiring effective June 30, 2010.
- Page 25 a.2.d +Denise Anast is requesting an unpaid leave of absence for school year 2010-2011.
- Page 25 a.3.c. +Tracie Weaver is resigning as a 5th grade teacher at South Elementary effective at the end of the 2009-2010 school year.
 - d. +Denise Cordle is resigning as Secondary Special Education Department Coordinator effective June 7, 2010.
 - e. +Lori Moorman is resigning as kindergarten teacher at Tahre Elementary School effective June 30, 2010.

- Page 26 a.4.e. -Resolution to non renew Tracie Weaver at the end of the 2009-2010 school year.
- Page 26 b.1.e +Ashley Muck is requesting an unpaid leave of absence for .5 hour on April 21, 2010 and an unpaid leave of absence for April 22, 2010 through June 4, 2010 for a total salary deduction of \$647.38.
- Page 26 b.3.d. +Lisa McCall is resigning her position as bus aid effective end of the day on April 23, 2010.
- Page 27 b +Resolution to approve Amy Myers for the 5th Quarter Agriculture Grant (FY10) not to exceed \$1,559.15 plus benefits totaling \$1,800.00.

Ms. Kittredge seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Absent
		Mr. Bickham	Yea

Thereupon the President declared such motion duly adopted.

QUESTIONS FROM THE AUDIENCE – PUBLIC PARTICIPATION

None

LEGISLATIVE UPDATE

Ms. Eyman reported that hearings are continuing on HB364 and gave a Race to the Top Grant Funding Update.

UNFINISHED BUSINESS

None

COMMUNICATIONS

None

BOARD STANDING COMMITTEES

1. Communications – April 20, 2010

Chalkmarks: Chalkmarks Survey Results were reviewed. Jenny LaRue – Can we add a FAQ to our website and then respond to the questions in Chalkmarks? Jenny LaRue – Have extra copies available in the Elementary buildings for parent pickup. Amy Eyman – Have Chalkmarks ready for first day or first week of school in August

Articles for May Classified Employee Spotlight to be written by high school journalism student Lancaster High School Alumni Association “Gale Pride Event” Cedar Heights article from February. Tarhe Article from February. Minwax Award for High School teacher Andy Phillips. Small article about Chalkmarks Survey results. How we compare against other districts. LSN Update: LSN Subcommittee Minutes from 3/16/2010. Working on a Promotional Video of the district. The issue of deciding how to deposit money from the sales of DVD’s was tabled to allow Mike McNeese and Scott Burke some time to review the time and resources needed to produce them. Recommend issuing extended time at curriculum rate to do LSN work during the summer and to provide more coverage of events and board meetings during the 2010-2011 school year. LSN Update – Mike

Minutes of the Regular Board Meeting held on April 26, 2010.

McNeese – absent – Kevin Snyder presenting: Mike McNeese and Scott Burke traveled to Las Vegas for the National Association of Broadcasters' trade show. They did not win but were recognized with a trophy for winning in Columbus. Mike McNeese and Scott Burke are working on a monthly show in which students will create short segments (i.e.: news broadcast, talk show, game show, etc...) and broadcast on LSN. New edition of Chalkmarks will be out next week. Updates: Facebook- Over 1500 fans. Put a message on facebook about getting involved in our board standing committees. Other: Meeting dates for 2010-2011. The next meeting has been scheduled for Tuesday, May 4, 2010 at 4:00 pm in the conference room at Stanbery.

2. Finance – April 15, 2010

March Financials: Ms Taylor highlighted one item on the March financials: *Unrestricted Grants in Aid increased significantly in the month of March due to our enrollment exceeding the 2.2% increase in enrollment; thus we were able to use the current enrollment and not that of last October. This is due to the new PASS formula of school funding. We are held to a .75% increase cap. Senior-to-Sophomore Agreement with OU-L: This agreement lays out the funding guidelines for post secondary enrollment (handled through ODE via deductions on our foundation payments) and senior-to-sophomore enrollment (the District is billed direct by OU-L and the bookstore). This was at ODE's request. Agreement with Lancaster Digital to reimburse Lancaster City Schools for staff: LDA utilizes our subs during testing. This agreement stipulates that we will bill them for those salary/benefit costs. Scholarships: Ms. Taylor presented a spreadsheet of all the scholarship/trust accounts on the books which listed balances as of July 1, 2009, total estimated interest to be received this fiscal year, the FY10 scholarships amounts, and any criteria specific to each scholarship/trust account. Career Tech Update: The District had under spent Career Tech weighted funding by nearly \$400,000 in FY08. ODE approved the District to spend the carryover versus sending the money back. The Treasurer and Career Tech Assistance Principal have met regularly to make sure the carryover is spent in a timely manner. All of the carryover is expected to be spent or encumbered by June 30th of this year. Maintaining a General Fund Cash Balance - Update: The Board, after much discussion, decided to accept the finance committee's recommendation for a 12% cash carryover however the Board modified the number of rolling years on the forecast from three years to two years. Rescheduling May & September Meetings: Due to the Retirement Social being held on May 20th, the finance committee is moving the May meeting to May 13th. Due to a Conference the Treasurer must attend on September 16th, the finance committee is moving the September meeting to September 23rd. Both meetings will begin at 5:00 p.m.

3. Personnel – April 19, 2010

Old Business:The Subfinder online absence system has developed the export system necessary to interface with the MEC system. Subfinder has targeted a timeline of May 14th to deliver a program to MEC, leaving two weeks to run test files before the Memorial Day deadline. These changes will mean that the online absence system will interface directly with the payroll report and increase operating efficiency. The job description updating process is under way. To date meetings have been held with the Directors of Business and Information/Technology. These two departments represent job descriptions for 34 classified and 2 certified employee job classifications. A draft matrix of online training for employees was presented to the committee. Training programs and policies required by law and the district will be provided to staff through Public School Works, the district's online program. These

training programs include the newly required child abuse training, which will be completed on a five year rotation, by completing one of five modules yearly. Updated information on the new teacher licensure system was provided to the committee. The Transition Resident Educator mentoring program will be the one year program presently in place. The new four year residency program is slated to be presented by January 2011. The lead professional educator license has been further defined to include lead teacher endorsement training from selected universities.

Old Business: There have been 13 teachers in the district submit materials to be considered for the master teacher designation. These materials will be evaluated on April 27th by the master teacher committee. New Business: The classified hiring procedure was shared with the committee. The district uses a battery of tests to screen candidates for vacancies with 3-5 candidates making it to the interview round. This procedure has allowed the district to hire the best person from among the large pool of highly qualified candidates applying for jobs. The newly developed job description for the Technology Integration Coach was presented to the committee. This job description is in the new format that will be utilized by the district. This will be a grant funded position under the direction of the Director of Information and Technology. A report from the Director of Human Resources on recently attended teacher job fairs was presented. The district actively recruits for the hard to fill teaching vacancies at these job fairs. This year, job fairs at Bowling Green State University, University of Findlay and Ohio State University were attended. It was announced that at the April meeting of the Local Professional Development Committee teachers who have certificates or licenses that expire in 2011 will be given assistance in developing their Individual Professional Development Plans. Approval of these plans are required by the Ohio Department of Education in order to renew the teacher licenses. The next meeting of the Personnel Committee will be Monday, June 21st at 4:30 p.m. in the Stanbery conference room.

4. Policy – No Report

5. Program – April 12, 2010

Recommendation for Approval: LHS Mentoring Class – Sharon Weave, LHS Guidance Sharon Weaver presented IS101 Mentoring as additional class for credit. Selected upperclassmen will have an opportunity to be paired with elementary students through Big Brothers/Big Sisters. Students will meet with their little brother/sister twice per week during the school year. Students will have lunch/study hall in consecutive periods, allowing them a 2-period time block in which to travel to the elementary. Training and supervision will be provided by the Big Brothers/Big Sisters organization. Credit for ½ will be given. The matches will be paid through ARRA-Title 1 funds. Transportation will be provided for the mentors. South, Tallmadge and West are included in the pilot year with additional elementary buildings to be included in 2010-2011. Recommendation for Approval: Athletic Handbook, Elementary Student Handbook, Jr. High Student Handbook, High School Student Handbook, Early Childhood Programs, and Staff Handbook. Merwyn Bowdish, Athletic Director, reviewed changes in the Athletic Handbook. Dustin Knight, Tarhe Elementary Principal, reviewed changes in the Elementary Student Handbook. Maureen Beck, Thomas Ewing Dean of Students, reviewed the changes in the Jr. High Student Handbook. Andrew Smeltzer, Lancaster High School Dean of Students, reviewed the changes in the High School Student Handbook. Donna McCance, Director of Student Services, reviewed the changes in the Early Childhood Programs. Jenny O'Hare, Director of Instructional Services, reviewed the changes in the Staff Handbook. Recommendation for Approval: Testing Schedule for

2010-2011, Jenny O'Hare, Director of Instructional Services. Jenny O'Hare presented the testing schedule for 2010-2011. RIT/MIT dates were not included on the copies presented but were included on the original. Jenny discussed the fact that the OAA will begin on the second week (May 2-6, 2011) due to spring break. ODE's guidelines provided for an April 25 or May 2 start date for testing. There was a discussion about make-up time and the number of students making up tests. Recommendation for Approval: State/Local Programs, Jenny O'Hare, Director of Instructional Services: Jenny reviewed some of the state, local and federal projects for 2010-2011 fiscal year and designate the Superintendent or his designee as the official representative of the school district. A listing of each project will be included in the resolution. Rob Walker reported that \$6 million per year is received by the district in these funds with another million received from stimulus funds. Updates: Jenny O'Hare presented the calendar for meetings for 2010-2011. They will be at 4:30 PM at the Stanbery Conference Room generally on the first Monday of each month. Monday, August 2, 2010, Monday, September 20, 2010, Monday, October 4, 2010, Monday, November 1, 2010, Monday, December 6, 2010, Monday, January 3, 2011, Monday, February 7, 2011, Monday, March 7, 2011, Monday, April 4, 2011, Monday, May 2, 2011, Monday, June 6, 2011, Monday, August 1, 2011. Jenny O'Hare reported that she would not be present at the May 3, 2010 meeting but Sheila Thompson will record the minutes. Amy Payn and Mark Yoho will present resolutions and review professional development for this year. Marna Roselle, Gifted Coordinator, will present two brochures

6. Support Services – April 12, 2010

Discussion Items: Security Bids: The committee was informed that security bids were officially opened at 9:00 am on Monday, April 12, 2010. One bid packet was submitted for \$75,095.36 from the Fairfield County Sheriff's Office. This is an increase of \$4,961.91 over last year's contract amount. This contract covers the Resource Officer at LHS, the use of a cruiser, traffic control deputies in the afternoons, and security checks at all buildings. Dennis Neff made a motion to recommend the Fairfield County Sheriff's Office for the 2010 Security Contract to the full Board of Education for approval and this was seconded by Julie Taylor. The committee unanimously agreed or Update: The committee discussed several issues with the gym floor and bleachers at LHS. It was agreed upon that the district at this time would move forward in repairing the floor and bleachers as best we can in order to maintain a safe and usable gymnasium. As repairs are made the committee will be informed as to what the issues are that the district is being faced with such as availability of parts. Press Box at Fulton Field: The committee reviewed a letter from the City of Lancaster regarding the inspection of the press box at Fulton Field. The inspection revealed that "There were no visible hazards and as a reminder, an adequate number of fire extinguishers must be present at all times and all electrical devices must run from approved outlets." More fire extinguishers have already been added and the electrical issue has been noted and will be passed on to the athletic department. Chemistry Lab Update: The committee was informed that the contracts for the chemistry lab renovation had been sent to Stockmeister Enterprise for General Trades, Radico for Plumbing/HVAC, and Claypool Electric for Electric. A pre-construction meeting will be scheduled soon and shop drawings are currently being worked on by the contractors. Work is scheduled to start June 8th, 2010. Food Service State Inspection: Jan Duncan presented information about the State of Ohio Food Service inspection to the committee. The inspector found after reviewing over 900 Free and Reduced applications that only three had errors. The errors added up to only a little over \$7.00 and the payback was waived by the state and corrections were made by the district. The inspector was very complimentary of the food service

personnel Summer Projects Update: The committee discussed items that we are hoping to accomplish over the summer months. Some of the larger items were 1) Fixing concrete areas that could result in trips and falls 2) Replace older inefficient lighting in hallways at a couple of schools utilizing the AEP grant money, this money from AEP is currently available to pay for approx. 50% of the cost of the fixtures. 3) Preventative maintenance will be taking place on as many unit vents as the Maintenance department can get to this summer. 4) There will be a small painting crew of employees put together to paint interior and exterior window frames and doors as needed throughout the district. Many other smaller projects will also be taking place over the 10 weeks available for this work to be done while students and teachers are not in the buildings/ Other: The committee was informed that advertising for liability, vehicle, and casualty insurance will be on the Board of Education April agenda for approval at the April 26 board meeting. Our next meeting is scheduled for Wednesday, May 5th, 2010 at 4:30 PM in the Stanbery Conference Room.

TREASURER'S REPORT

Property Valuation – Mark Gillis

SUPERINTENDENT'S REPORT

Building Report – General Sherman – Dr. Dennis Leone and Mr. Scott Burre
Food Service State Review (Mrs. Jan Duncan)

STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

CONFIRMATION OF STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

10-34 EMPLOYMENTS

Ms. Kittredge moved to approve the following:

ADMINISTRATIVE

Resolution to approve the following administrative contracts:

GENERAL SHERMAN JUNIOR HIGH SCHOOL - PRINCIPAL

Employ Scott Burre as Principal at General Sherman Junior High School at MA+15, Step 0 effective August 1, 2010.

LANCASTER HIGH SCHOOL – ATHLETIC DIRECTOR

Employ Pam Bosser as Athletic Director at Lancaster High School at MA+45, Step 0 effective August 1, 2010.

SALARY ADJUSTMENTS

Nathan Conrad – Effective March 15, 2010

From: MA+15, Step 0

To: MA+30, Step 0

CERTIFIED
EMPLOYMENTS

SUBSTITUTE TEACHERS

Employ the following person as a substitute teacher at the board approved rate for school year 2009-2010:

Daniel Adamson	Matthew Crowell	Kristine Florence
Michele Thatcher	Jennifer Medved	

LANGUAGE ARTS TEACHER – THOMAS EWING JUNIOR HIGH SCHOOL

Employ Kelly McCurdy as a language arts teacher at Thomas Ewing Junior High School at BA, Step 1, effective for the 2010-2011 school year.

SUPPLEMENTAL CONTRACTS

Supplemental Contracts - Effective 2009-2010 School Year

<u>Name</u>	<u>Position</u>	<u>Exp./Ratio</u>	<u>Base</u>
Campbell, Jeff	7 th /8 th Gr. Club Baseball	volunteer	
Diehl, Rachael	T.E. Boys' Track Coach	2 .07	\$2373.00

ONE YEAR PROBATIONARY CONTRACTS – EFFECTIVE 2010-2011

<u>Name</u>	<u>Degree</u>	<u>Step</u>
Bennett, Courtney	MA	2
Betz, Damian	BA(5Y)	1
Bull, Cassandra	BA(5Y)	1
Davis, Lois	BA(5Y)	4
Dorsten, Brian	BA(5Y)	5
Durdel, Chelsea	BA	1
Eversole, Alex	BA	1
Gallagher, Robert	BA(5Y)	1
Root, Jessica	BA	1
Ryan, Michael	MA+45	4

TWO YEAR LIMITED CONTRACTS – EFFECTIVE 2010-2011

<u>Name</u>	<u>Degree</u>	<u>Step</u>
Agosta, Kimberly	BA(5Y)	1
Barr, Brian	BA	1
Bell, Amy .5	BA(5Y)	2
Bibbey, Lindsey	BA(5Y)	5
Boyden, Elizabeth	BA(5Y)	1
Chevalier, Sarah	MA	7
Conn, Corey	BA	1
Dewey, Karen	BA	1
DiTommaso, Chris	MA	2
Eversole, W. Jeff	BA	5
Gillispie, Matthew	BA	2
Harcha, Katelyn	BA	1
Hart, Shane	BA(5Y)	2

Hites, Joseph	BA(5Y)	11
Hites, Karole	MA	2
Jarrett, Shauna	BA(5Y)	1
Kirby, Jamie	MA	2
Lumbard, Barbie	BA	2
Maxson, Makiah	MA	3
McDowell, Penny	MA+30	2
Rogers, Katherine	BA	1
Weinfurtner Jennifer	BA	2
Young, Tyler	BA	1

THREE YEAR LIMITED CONTRACTS – EFFECTIVE 2010-2011

<u>Name</u>	<u>Degree</u>	<u>Step</u>
Barber, Robin	BA(5Y)	13
Baxter, Austin	MA	3
Benson, Angela	BA(5Y)	4
Brenning, Jamie	BA(5Y)	19
Bumgardner, Michelle	BA	4
Byas, Amanda	BA	3
Carpenter, Shelly	BA(5Y)	14
Dorion, Brian	BA(5Y)	3
Ensign, Ashley	MA	3
Fisher, Jeffrey	BA(5Y)	6
Griffin, Brian	MA	8
Helman, Cassidy	BA	3
Henwood, Ashley	BA(5Y)	3
Hildenbrand, Jason	BA(5Y)	12
Hughes, Jodi	BA	3
Hutchison, Kelli	BA(5Y)	11
Johnson, Thad	BA	3
Kittle, Katie	BA	7
Kobella, Sara	MA	3
Kotas, Penny	MA	3
Lewis, Michelle	BA(5Y)	12
McGraw, Sarah	BA(5Y)	3
McMurray, Lindsay	BA	3
Miller, Cory	BA(5Y)	13
O'Hare, Kevin	BA	4
Pezo, Mark	BA	7
Pickenpaugh, Bart	BA(5Y)	6
Poling, Lindsay	BA	3
Post, Lisa	BA(5Y)	13
Price, Jennilee	MA	3
Rogers, Suzanne	BA(5Y)	3
Schimpke, Carrie	BA(5Y)	4
Shriver, Kayla	BA(5Y)	4
Spires, Jonathon	BA(5Y)	4
Stedman, Thomas	BA(5Y)	16

Stockum, Lee A.	BA(5Y)	20
Stump, Megan	BA	3
Swartz, Kory	BA	3
Thomas, Teresa	BA(5Y)	8
Tipple, Holly	BA(5Y)	3
Vickroy, Michael	BA(5Y)	13
Williams, Ruth	BA	13
Wilson, Debbie	BA(5Y)	13

CONTINUING CONTRACTS – EFFECTIVE 2010-2011

<u>Name</u>	<u>Degree</u>	<u>Step</u>
Campbell, Jacob	MA	6
Conklin, Kent	MA	6
Dorion, Jessica	MA	5
Haddix, Christi	MA	9
Householder, Susan	MA	10
Krile, Gregory	MA	12
Pool, Heather	MA	6
Reed, Jamie	MA	13
Young, Karla .5	MA	10

CLASSIFIED
EMPLOYMENTS

SUBSTITUTE EDUCATIONAL ASSISTANT

Employ the following people as substitute educational assistants:

Michele Thatcher Candice Stai

CUSTODIAL TECHNICIAN – MAINTENANCE, HOOD FACILITY AND FULTON FIELD

Employ Jeff Northup as a custodial technician at maintenance/Hood Facility and Fulton Field at Step 0, effective April 27, 2010. (replacement) Paid from general funds.

SUBSTITUTE BUS DRIVERS

Employ Jon Monger as a substitute bus driver effective April 27, 2010, pending licensure, background check, physical examination and training.

Employ Patricia Rooker as a substitute bus driver effective April 27, 2010, pending licensure, background check, physical examination and training.

BUS DRIVER

Employ Kevin Mapes as a bus driver at Step 9 for 2.5 hours/daily, effective April 27, 2010. Paid with general funds. (replacement)

EDUCATIONAL ASSISTANT

Employ Robert Yarmesch as an educational assistant at Step 0, effective April, 27, 2010.

STAFF SEPARATIONS

CERTIFIED

RETIREMENTS

Sue Calvert is retiring effective June 7, 2010.
Marva Cowles is retiring effective June 30, 2010.
Lise Ricketts is retiring effective June 30, 2010.
Terri Green is retiring effective June 30, 2010.
Shirlee Estell is retiring effective May 31, 2010.
Patsy McCabe is retiring effective May 31, 2010.
Rebecca Martin is retiring effective August 16, 2010.
Marilyn Hough is retiring effective June 30, 2010.
Marcia Todd is retiring effective May 31, 2010.
Kathleen Duffy is retiring effective June 30, 2010.

LEAVE OF ABSENCES

Amanda Post is extending her unpaid leave of absence through May 28, 2010.
She will return to work on June 1, 2010.

Carrie Schimpke is requesting an unpaid leave of absence for school year 2010-2011.

Kevin O'Hare is requesting an unpaid leave of absence for school year 2010-2011.

Denise Anast is requesting an unpaid leave of absence for school year 2010-2011.

RESIGNATION

Katie Smolewski is resigning as swim coach effective at the end of the 2009-2010 school year.

Anthony Barath is resigning as Ecology Club Advisor effective at the end of the 2009-2010 school year.

Tracie Weaver is resigning as a 5th grade teacher at South Elementary School at the end of the 2009-2010 school year.

Denise Cordle is resigning as Secondary Special Education Department Coordinator effective June 7, 2010.

Lori Moorman is resigning as a kindergarten teacher at Tarhe effective June 30, 2010.

NON-RENEWALS

Resolution of intent to not re-employ the Home Instruction tutors hired for the 2009-2010 school year.

Resolution of intent to not renew the following long-term substitute teachers hired for the 2009-2010 school year:

Kari Bolin	Michelle Wright	Fred Paddock
Lacey Steffy	Kyle Mauro	Rod Ishida
Jenny Wellner	James Crist	Kelly Perez
Amy Myers	Brooke Taylor	Lisa Johnson
Cynthia Hayman	John Giusto	Carrie Kanipe .5

Resolution of intent not to renew all substitute teachers that were hired by the Lancaster Board of Education during the 2009-2010 school year and to authorize the Treasurer's office to identify all such persons and issue a nonrenewal notice in accordance with law.

Resolution to non-renew the following teachers who were employed under supplemental teaching licenses during the 2009-2010 school year:

Josh Kinniard	Jodi Wagner
Mark Urbine	Nicole Osborne

CLASSIFIED

LEAVE OF ABSENCES

Judy Henwood is requesting an unpaid leave of absence for a .5 day on April 1, 2010. Both daily rate and healthcare premium will be deducted from employee's salary during this time for a total of \$118.45.

Sonya Baeza is requesting an unpaid leave of absence for May 28, 2010 and June 1, 2010. Both daily rate and healthcare premium will be deducted from employee's salary during this time for a total of \$242.92.

Casey Rainier is requesting an unpaid leave of absence for 3.5 days in June, 2010. Both daily rate and healthcare premium will be deducted from employee's salary during this time for a total of \$733.64.

Rhonda Boyd is requesting an unpaid leave of absence for July 5-9, 2010 and August 5, 6, 9, 2010. Her daily rate will be deducted from her salary during this time for a total of \$647.36.

Ashley Muck is requesting an unpaid leave of absence for .5 hour on April 21, 2010 and an unpaid leave of absence for April 22, 2010 through June 4, 2010 for a total salary deduct of 674.38.

NON-RENEWALS

Resolution of intent not to renew the long-term substitute educational assistants employed with ARRA funds during the 2009-2010 school year:

Deborah Allen	Elizabeth Flowers	Tami Hedges
Lonnie Wood, Jr.	Stephanie Bailey	Beth Hammer
Andreia Rohr	Catherine Kumler	Amanda Dunn
Rebecca Harrison	Kristin Smith	Kim Clark
Carmen Lopez	Carolyn J. Conrad	Julie Fast

RESIGNATIONS

Delores Willard is resigning as an educational assistant at Forest Rose effective April 27, 2010; however she will be a substitute educational assistant.

Carolyn Clark is resigning as a bus driver effective March 22, 2010.

Lisa McCall is resigning as a bus aide effective end of day April 23, 2010.

RETIREMENT

Judy Mast is retiring as a bus driver effective June 30, 2010.

OTHER PERSONNEL MATTERS

SEVERANCE PAY

Resolution to approve payment of severance to Arlene Ramsey who has indicated an intent to retire and for which the Board of Education has received application for processing from The School Employees' Retirement System for retirement benefits.

5TH QUARTER AGRICULTURE GRANT

Resolution to approve Amy Myers for the 5th Quarter Agriculture Grant (FY10) not to exceed \$1,559.15 plus benefits totaling \$1,800.00.

Mr. Mauller seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
Mr. Bickham			
Yea			

Thereupon the President declared such motion duly adopted.

Mr. Walker introduced Ms. Pam Bosser, newly appointed Athletic Director and Mr. Scott Burre, Principal of General Sherman Junior High School for the 2010-2011 school year. Both gave brief statements.

10-35 BUSINESS AND FINANCE

Ms. Eyman moved to approve the following:

MONTHLY FINANCIAL REPORT FOR MARCH 2010

Be it resolved that the Board of Education approve the financial report for MARCH 2010

APPLICATION FOR STATE AND FEDERAL PROJECTS

Resolution to approve the filing of the following applications for State and Federal Projects for the 2010-2011 fiscal year and designate the Superintendent or his/her designee as the official representative of the school district:

MARTHA HOLDEN JENNINGS FOUNDATION FUND: Approve the filing of applications for various grants under the Martha Holden Jennings Foundation Fund.

SPECIAL EDUCATION PART B – IDEA: Authorize various applications to the Ohio Department of Education, Division of Special Education, to provide for a project for handicapped children.

EARLY CHILDHOOD SPECIAL EDUCATION PART B – IDEA: Authorize various applications to the Ohio Department of Education; Division of Education; Division of Educational Services for the education of handicapped children ages three through five.

AUXILIARY SERVICES – NON- PUBLIC FUND: Authorize the participation of the non-public schools under the Auxiliary Services – Non-Public Fund, with the following schools participating William V. Fisher High School, St. Bernadette Elementary, St. Mary Elementary, Fairfield Christian Academy, Faith Academy and Seventh Day Adventists.

ELEMENTARY AND SECONDARY EDUCATION ACT TITLE I AND TITLE I-D FUNDS: Approve the filing of an application for federal funds to provide instructional services to meet the special needs of educationally deprived children.

AMERICAN RECOVERY AND REINVESTMENT ACT ARRA TITLE I, ARRA TITLE I-D: Approve the filing of an application for federal funds to provide instructional services to meet the special needs of educationally deprived children.

AMERICAN RECOVERY AND REINVESTMENT ACT – SPECIAL EDUCATION, PART B – IDEA: Authorize various applications to the Department of Education, Division of Special Education, to provide educational services for handicapped students.

OHIO DEPARTMENT OF EDUCATION – COMPETITIVE GRANTS: Authorize application for grants offered by the Department of Education on a competitive basis. (Including but not limited to, Kindergarten Readiness Grant, Agriculture Education, 5th Quarter.)

SAFE AND DRUG-FREE SCHOOL PROGRAM TITLE IV-A: Authorize the application for funds as established under Public Law 99-570 to provide programs within the school to establish a more drug-free atmosphere for students.

CAREER-TECHNICAL AND ADULT EDUCATION CARL PERKINS GRANT: Authorize an application to the Ohio Department of Education, Division of Educational Service to provide an instructional program for vocational students.

OTHER STATE AND FEDERAL PROJECTS: Authorize the application for new programs/funds when deemed appropriate and beneficial to the district by the Director of Instructional Services. Including but not limited to the following funds:

STATE

DATA COMMUNICATION (MEC)
MANAGEMENT INFORMATION SYSTEMS (EMIS)

FEDERAL

E-RATE – FEDERAL UTILITY DISCOUNT
TITLE II-A, IMPROVING TEACHER QUALITY
TITLE II-D, TECHNOLOGY
COUNSELING GRANT

ACCEPT RECEIPT OF ALL PROPOSAL AND AWARD LOWEST BEST PROPOSAL FOR SECURITY OFFICER SERVICES

Resolution to accept receipt of the following proposals for the security officer for Lancaster City Schools. All proposals were submitted on April 15, 2010, and opened in a public meeting which complies with the requirements of public bid.

The following bid was received:

FAIRFIELD COUNTY SHERIFF'S OFFICE:

Section A.	One (1) Security Officer for the Lancaster City School District (180 days)	<u>\$47,060.36</u>
Section B.	The use of a marked cruiser for duties Performed by the above Security Officer (180 days)	<u>\$2,700.00</u>
Section C.	Traffic Control at Lancaster High School at the close of the school day (180 days)	<u>\$7,200.00</u>
Section D.	Building Security (117 days)	<u>\$18,135.00</u>
	<u>Total for Sections A through D</u>	<u>\$75,095.36</u>
Section E.	Building and Grounds Security-Special Occasions (2 employees, 2 vehicles) <u>\$70-\$80 per hour charge</u>	

It is hereby resolved that the Lancaster City Schools' Board of Education enter into a contract with the **Fairfield County Sheriff's Office**, as the lowest best proposal of **\$75,095.36** (in addition **\$70-\$80 per hour charge for special occasions**) for providing the security officer and for Lancaster City Schools for the school year 2010-2011.

ADVERTISE FOR DISTRICT INSURANCE BIDS (LIABILITY, CASUALTY, PROPERTY)

Resolution to authorize the Treasurer to advertise for bids for the district insurance (liability, casualty, property) for Lancaster City Schools.

Advertise dates: April 29, 2010 and May 6, 2010

Bid Opening: May 20, 2010

Ms. Saunders seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
	Mr. Bickham	Yea	

Thereupon the President declared such motion duly adopted.

10-36 CURRICULUM/INSTRUCTION

Ms. Saunders moved to approve the following:

ADOPT ELEMENTARY SUMMER SCHOOL DATES – 2009-2010 SCHOOL YEAR

Be it resolved the Lancaster Board of Education Adopt the dates of August 2, through August 13, 2010, 9 a.m. to 12 p.m. (teachers 8:30 – 12:30), for grade 3 Summer School to be held at two elementary building. Number of classes will be based on number of students participating in summer school programs
Students in grade 3 (school year 2009-2010) will be invited according to Ohio Academic Achievement Test results. Transportation will be provided by the district.

NEW MENTORING CLASS AT LANCASTER HIGH SCHOOL

Be it resolved the Lancaster Board of Education approve a mentoring class at the high school. ISI01-MENTORING – full year – ½ credit – 2 Periods-Selected-Minimum 3.0 GPA. Selected upperclassmen will have an opportunity to be paired with elementary students through Big Brothers/Big Sisters. Students will meet with their little brother/sister twice per week during the school year. Students will have lunch/study hall in consecutive periods, allowing them a 2-period time block in which to travel to the elementary. Training and supervision will be provided by Big Brothers/Big Sisters organization.

LANCASTER CITY SCHOOLS 2010-2011 HANDBOOKS

Be it resolved the Lancaster Board of Education approve the individual Lancaster City School handbooks for the 2010-2011 school year as listed below:

Lancaster City Schools

General Sherman & Thomas Ewing Junior High School Student

Elementary School Handbook

Staff Handbook

Athletics Handbook

Early Childhood Programs Family Handbook

ADOPT LANCASTER CITY SCHOOLS' ELEMENTARY AND SECONDARY TESTING SCHEDULES FOR THE 2010-2011 SCHOOL YEAR

Be it resolved the Lancaster Board of Education adopt the Elementary and Secondary testing schedules for the 2010-2011 school year. (Schedule on file in April agenda).

OTHER

FUND RAISING ACTIVITIES

West Elementary School – Great American Magazine Fundraiser. To be held: April 27, 2010 – May 14, 2010. Proceeds to benefit Principal's 018 account.

General Sherman Junior High School – Max & Erma's Restaurant Proceed Day. General Sherman Parent Organization will receive 15% of the proceeds on April 22, 2010. Proceeds to benefit GSPO account.

General Sherman Junior High School – Walk-a-thon for students. To be held on May 21, 2010. Proceeds to benefit GSPO.

Lancaster High School Cheer Parents – Car Wash at Buffalo Wild Wings. To be held from June 19, July 17 and August 14, 2010. Proceeds to help with pay to participate fees for cheerleaders.

Lancaster High School Cheer Parents – Pizza Hut Fundraiser. To be held on July 12, 2010. Proceeds to help with tumbling fee's for cheerleaders.

Lancaster High School Cheer Parents – Thunder Alley at Tiki Bowling Lanes. To be held on July 23, 2010 from 10:00 p.m. – 12:00 a.m. Proceeds to help with pay to participate fees for cheerleaders.

Lancaster High School Cheer Parents – Pancake Breakfast at Max & Erma's Restaurant. To be held on December 4, 2010.

Lancaster High School Key Club – Community Service – Sponsored by Lancaster Kiwanis Club. Annually Volunteer for: Pancake Breakfast and Candlelight Tour. Also, works with Lancaster High School and other clubs to: Do campus cleanup. Promote collect and drop off coats for coat drive. Future projects: Nursing home visits, Special Olympics, etc. Fund-Raising project: The month of April, sell springtime "Love-Is-In-The-Air" friendship messages to be delivered to homerooms

from April 12 – 30, 2010. Will offer several messages for students to choose from, including “Thank you for being a good friend”, “Happy Spring”, and “I love you.” Proceeds to be used for future community service projects.

Lancaster High School Track and Cross Country Organization – 5K Road Race and Henwood Memorial Walk. To be held from now until May 31, 2010. Proceeds to benefit Track and Cross Country Parent Organization for supplies, equipment and uniforms for high school and both junior high schools.

Lancaster High School Touchdown Club:

Spirit Wear Sales. To be sold from June 1st – November 30, 2010. Proceeds to be help with cost of football supplies.

Business Posters. Posters of players to be sold to local businesses for \$20.00 each. To be held from July – August 2010. Proceeds to help with cost of football supplies.

Gold Cards – promo/discount card sales - \$10.00 ea. Local businesses and restaurants sign contracts to offer discounts or promotional items to card holders. To be sold from June – July 2010. Proceeds to help with cost of postgame meals and football supplies.

Lancaster High School Volleyball – Cookie Dough Fundraiser. To be held August 10 – September 10, 2010. Proceeds to help volleyball program.

Lancaster City Schools Special Olympics: Max & Erma’s Restaurant Proceed Day. To be held on May 12, 2010. Special Olympics will receive 15% of the proceeds of profit of customers who presented their flyer. Proceeds to be used for mileage, registration, uniforms and equipment.

STUDENT TRAVELS

GIRLS BASKETBALL TO EASTERN OHIO BASKETBALL CAMP

The Lancaster Athletic Department respectfully requests permission to allow the girls varsity and/or JV basketball teams to travel to the following location during the their summer schedule:

<u>Date</u>	<u>Destination/Event</u>	<u>Transportation</u>	<u># of Students</u>	<u>Overnight</u>
6/26-28, 2010	Eastern Ohio Basketball Team Camp	School Bus	30 (V & JV)	Yes

Head Basketball Coach, Sarah Chevalier, assistant coaches Joel Baker and Megan Miller will be chaperoning the teams. All expenses will be paid by the Lady Gales Parent/Booster Organization. (Itinerary on file in April agenda and at Athletic Dept.)

LANCASTER BAND OF GOLD CAMP

The Lancaster High School “Band of Gold” request permission to leave Lancaster, Ohio for band camp at Rio Grande University. The tentative plans for the camp are to leave Sunday August 1, 2010 and to return to Lancaster on Friday August 6, 2010. There will be a list of students sent to the central office of students that will be attending the camp at the end of June. Students that will not be on the list will be students who move into the district before camp and chose to attend, or students who add as the summer progresses. These students will be approved as well.

Transportation to be provided via charter or school transportation. Cost of camp will be paid for by students and Band Boosters. (Itinerary on file in April agenda and in LHS Music Dept)

THOMAS EWING FIELD TRIP FOR 8TH GRADE CHOIR ADJUDICATED PERFORMANCE

Be it resolved the Lancaster Board of Education approve a field trip to Sandusky Community Church of the Nazarene on May 22nd, for Thomas Ewing 8th Grade Choir adjudicated performance, with a side trip to Cedar Point. Trip is to be paid for by fundraising or out-of-pocket expenses for participating members. (Itinerary on file in April agenda and at Thomas Ewing)

OUT OF STATE TRAVEL

GIRLS VARSITY BASKETBALL TEAM TO ORLANDO FLORIDA – DECEMBER 2011

The Lancaster Athletic Department respectfully requests permission to allow the Girls Varsity Basketball team to travel to Orlando, Florida during Christmas break 2011 (Dec. 26 -31, 2011). The Basketball athletes and parents will be paying all costs incurred for this trip. (Itinerary on file in April '10 agenda and in Athletic Dept.)

PAY TO PARTICIPATE PLAN FOR 2010-2011 SCHOOL YEAR

Be it resolved, the Board hereby adopts the following schedule of Activity Fees for the 2010-2011 school year.

- a) Students in grades 9-12 participating in the activities listed below would be charged a fee of \$100.00 per activity, students in grades 7-8 participating in the activities listed below would be charged a fee of \$65.00 per activity for the 2010-2011 school year.
- b) Students participating in a second activity/sport during the same season would be charged an additional \$25.00.
- c) The maximum charge for any student per year is \$200.00
- d) The family cap is \$200.00
- e) In the case of co-curricular activities, the fee is due on or before the first scheduled activity (practice, performance, meetings) as determined by the director or advisor.
- f) In the case of athletic activities, the fee is due on or before the first scheduled contest, as determined by the head coach.
- g) A grace period of one week following the payment deadline will be allowed. If payment is not received by the end of the grace period, the student is denied participation in the activities.

- h) Payments must be made in the form of cash, check or money order payable to the Lancaster City Schools.
- i) Pupils who are exempt from the payment of academic fees by reason of the receipt of aid under Chapter 5107 or 5115 of the Revised Code shall be exempt from payment of Activity Fees under this policy. Pupils for whom the payment of such fees would result in financial hardship may participate in such scholarship funds are made available by the booster groups.
- j) Arrangements for the receipt of payments will be made in consultation with building principals, athletic director, and activity directors/coaches.

Be it further resolved, the Board hereby ratifies and confirms the assessment of pupil activity fees for the 2010-2011 school year and for all future school years in which such fees will be charged in a manner consistent with this resolution unless modified by board action.

Activities included in the pay-to-participate plan are:

Co-Curricular	Winter Guard Marching Band Jazz Band Concert Band	Percussion Ensemble Musical/Drama Productions Singing/Swinging Gales
High School Athletic Programs (Grades 9-12)	Boy's Cross Country Girl's Cross Country Varsity Football Boy's Golf Girl's Golf Soccer Volleyball Girl's Tennis Field Hockey Football Cheerleaders Boy's Tennis	Boy's Basketball Girl's Basketball Wrestling Swimming Basketball Cheerleaders Baseball Softball Boy's Track Girl's Track Gymnastics Bowling
9 th Grade	Football Volleyball Baseball	Cheerleaders Boy's Basketball Girl's Basketball
Junior High (7 th and 8 th Grade)	Football Cross Country Girl's Basketball Boy's Track Cheerleaders	Volleyball Boy's Basketball Wrestling Girl's Track Golf (developmental programs) Tennis (developmental programs)

PRESCHOOL CALENDAR FOR 2010-2011 SCHOOL YEAR

Be it resolved the Lancaster City School Board of Education hereby approves the Preschool calendar for the 2010-2011 school year. (Copy of calendar on file in April agenda)

CONTRACTUAL AGREEMENTS:

AT&T (IP PHONE SUPPORT) RENEWAL

Be it resolved that the Lancaster Board of Education authorizes the Superintendent to renew the annual support agreement with AT&T for IP Phone support. Cost not to exceed \$21,000.00. (Copy of contract on file in Treasurer's Office and EITS Office)

OHIO UNIVIERSTY – LANCASTER POST SECONDARY OPTION AND SENIORS-TO-SOPHMORES PROGRAM

Be it resolved the Lancaster City Schools Board of Education enter into an agreement with Ohio University – Lancaster for Post Secondary Option and Seniors to Sophomore program.

LANCASTER DIGITAL ACADEMY – USE OF SUBSTITUTE TEACHERS

Be it resolved the Lancaster Board of Education accept reimbursement from Lancaster Digital Academy for utilization of Lancaster City Schools substitutes. Reimbursement will be hourly rate plus any benefits that may apply.

RICH & GILLIS LAW GROUP, LLC – PROPERTY VALUATION

Resolution to approve the contractual agreement with Rich & Gillis Law Group to provide legal services regarding property valuation.

JOB DESCRIPTION FOR TECHNOLOGY INTEGRATION COACH

Be it resolved that the Lancaster Board of Education approve the job description for a Technology Integration Coach. (On file in 4/28/10 agenda).

SECOND READING ON THE FOLLOWING NEW/REVISED POLICIES

BF – BOARD POLICY DEVELOPMENT AND ADOPTION
BFCA (ALSO CHB) – BOARD REVIEW OF REGULATIONS
BFG – POLICY REVIEW AND EVALUATION
CHB (ALSO BFCA) – BOARD REVIEW OF REGULATIONS
GBR-R – FAMILY AND MEDICAL LEAVE
GCPD – SUSPENSION AND TERMINATION OF PROFESSIONAL STAFF MEMBERS
IGAE – HEALTH EDUCATION
IGCI – COMMUNITY SERVICE
JFC – STUDENT CONDUCT (ZERO TOLERANCE)
JHCD-I-E – ADMINSTERING MEDICINES TO STUDENTS
JHCD-2-E – ADMINSTERING MEDICINES TO STUDENTS
JHCD-3-E- ADMINSTERING MEDICINES TO STUDENTS, AUTHORIZATION FOR STUDENT POSSESSION AND USE OF ASTHMA INHALER

JHCD-4-E- ADMINISTERING MEDICINES TO STUDENTS, AUTHORIZATION FOR THE STUDENT POSSESSION AND USE OF EPINEPHRINE AUTOINJECTOR

JHCD-5-E- ADMINISTERING COUGH DROPS AND THROAT LOZENGES

JHCD-6-E- FORM FOR COUGH AND THROAT LOZENGES

JHG- REPORTING CHILD ABUSE

Ms. Kittredge seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
	Mr. Bickham	Yea	

Thereupon the President declared such motion duly adopted.

10-37 EXECUTIVE SESSION

Ms. Kittredge moved at 8:25 p.m. to enter into Executive Session for the purpose of Student Hearing and for the Purpose of Negotiations.

Ms. Eyman seconded the motion, and the roll call on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
	Mr. Bickham	Yea	

The President declared at 11:15 p.m. to return to Regular Session.

10-38 STUDENT HEARING

Mr. Mauller moved to approve the following resolution:

Resolution for the Lancaster Board of Education to affirm the disciplinary action of the administration and the Superintendent regarding James Knecht, which action consisted of assignment to individualized study option (ISO) at Crossroads Alternative School / Lancaster-Fairfield Community School in lieu of suspension and expulsion with no academic penalties; and to direct the Treasurer to consult with legal counsel to prepare and issue to the student and parents findings of fact and conclusions regarding the matter, including that the Board finds no suspension or expulsion was imposed or served by the student.

Ms. Eyman seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
	Mr. Bickham	Yea	

Thereupon the President declared such motion duly adopted.

10-39 ADJOURN – APRIL 26, 2010

Ms. Kittredge moved at 11:18 p.m. to adjourn. The next meeting is a Regular Board Meeting in the Cafeteria of the Stanbery Campus on Monday, May 24, 2010 at 7:00 p.m.

Ms. Saunders seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
		Mr. Bickham	Yea

Thereupon the President declared the meeting adjourned.

William Bickham President

ATTEST:

Julie L. Taylor Treasurer