

The Board of Education of the Lancaster City School District, Fairfield County, Ohio met in a Regular Board Meeting on June 21, 2010 in the Cafeteria in the Stanbery Campus. The meeting was called to order at 7:01 p.m. by Ms. Amy Eyman, Vice-President and the roll being called, the following members were present:

Ms. Amy Eyman                      Mr. Gary Mauller  
Ms. Kathy Kittredge              Ms. Hollie Saunders  
Mr. William Bickham - Absent

PLEDGE OF ALLEGIANCE

10-47 APPROVAL OF MINUTES

Ms. Kittredge moved to approve the minutes of the Regular Board Meeting held on May 24, 2010 as presented.

Ms. Saunders seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman    Yea                      Mr. Mauller    Yea  
Ms. Kittredge    Yea                      Ms. Saunders    Yea  
Mr. Bickham - Absent

Thereupon the Vice President declared such motion duly adopted.

10-48 ADOPTION OF AGENDA

Ms. Saunders moved to approve the Agenda with the following correction/additions:

Exhibit A

Page 26

- a.1.a.              Change to Dean of Students General Sherman Junior High School to Steven Spangler.
- a.1.b.              Change to Dean of Students of Lancaster High School to Stephen Scott Matchett.

Page 27

- b.1.p.              + Dan Finan, BA (5yr), Step 0 (Intervention Specialist – LHS)
- b.1.q.              + Carrie Horsky, BA (5yr), Step 0 (LTS Elementary Music Teacher)
- b.1.r.              + Gina Anderson, BA, Step 0, (Agriculture Science Teacher - LHS)

Exhibit D  
Page 67  
B.2.b + FY2010 Amended Appropriation Resolution  
Page 97  
D.10 + Resolution to accept all competitive quote for asphalt ADA  
improvements at Lancaster City Schools.  
Page 98  
D.11 +Resolution to accept all competitive quotes and award the  
lowest best competitive quote for concrete repair at Lancaster  
City Schools.  
Exhibit F  
Page 144  
D.4.c - Fairfield County Job and Family Services (TANF Subsidized  
Summer Employment Program).

Ms. Kittredge seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
Mr. Bickham - Absent			

Thereupon the Vice President declared such motion duly adopted.

#### QUESTIONS FROM THE AUDIENCE – PUBLIC PARTICIPATION

None

#### LEGISLATIVE UPDATE

Ms. Eyman gave an update on the Healthy Kids Pilots Program, SB232 Energy Bill and the new Seat Belt Bill.

#### UNFINISHED BUSINESS

None

#### COMMUNICATIONS

None

#### BOARD STANDING COMMITTEES

##### **1. Communications – June 1, 2010**

LSN Update: Ways to improve the “on-air” look (minimizing errors). Bob Competti suggested that the committee talk about ways to limit programming errors so there is less off-air time with malfunctions. Some of these off-air times are due to power outages and DVD players not working properly. Mike McNeese will research the cost of controller modules for DVD Players to improve their function. Some DVDs do not always work in the DVD players; this may be due to the type of DVD media the videos are on. More investigation is needed from Mike McNeese. Mike McNeese suggested that anytime a problem is noticed on the LSN that he be contacted immediately. He will also run a slide on LSN asking for community people to notify him of errors as well. 2. Establish/integrate a Scheduling Sheet or Program Log. Bob Competti suggested that a monthly scheduling board be located in the LSN station so that regardless of who comes to fix a problem they will know what programming should

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be playing including the video source and time schedule. Mike McNeese has setup a Google calendar which will be shared with content providers to help with this task. 3. Money from DVD sales – How should the money be deposited from DVD sales for joint ventures between broadcasting and LSN activities? Mike McNeese and Scott Burke suggested that money be divided according to the following criteria: If the content of the video is about a high school activity, other than sports, the proceeds of the DVD sales will be deposited in the Career and Tech Broadcasting fund. If the content of the video is about sports or other district buildings or functions, then the proceeds of the DVD sales will be deposited in the LSN fund. Board Meetings - Bob Competti asked why some of the audio from school board meetings doesn't come across on the broadcast. Mike McNeese explained that board members occasionally turn off their microphones by accident. Also, the podium microphone died during the last broadcast and has been replaced. Rob Walker suggested that he make place cards to place in front of board members reminding them to turn on their microphones before they speak. Update from Mike McNeese: Mike has been shooting lots of footage from the buildings for the district promotional video. It is about 70% done with filming. Mike was at East Elementary this morning for the Zane's Trace Memorial. Mike has linked the Google Calendar for LSN scheduling from the LSN Media Website. LSN students competed at Hilliard Darby High School, LSN interns received 2nd place for a journalism piece on golfer Samantha Swinehart. 24 hour film festival will be August 14, 2010. Chalkmarks - Review May 23, 2010 edition. Amy Sampson – Can we check to see how many hits were on the website to view the digital copy of the Chalkmarks. Amy Sampson – Color issues with the Eagle Gazette, some of the pictures did not turn out well, why? Identify articles for August back to school edition. Need articles by August 6, 2010, August 22, 2010 publication date. Lunch Schedules: Amy Sampson - Will Eagle Gazette publish bus schedules? Amy Eyman suggested an article referring people to the Transportation website to check routes. Back to school nights, PTO contributions, could wait on this one, Calendar of Events, Fall Sports Schedules, LHS Open House announcement, New Hires, New Positions, Penn Alert sign-ups, Financial Update. Other: Dustin Knight will be eating worms at Tarhe for his annual stunt on Friday, June 4, 2010 in recognition of the students' effort on the Ohio Achievement Assessments. The meeting was adjourned unanimously at 4:26 PM with a motion by JT Burcham and a second by Pam Bosser. The next meeting has been scheduled for Tuesday, August 3, 2010 at 4:00 pm in the conference room at Stanbery. We will not meet in July. Minutes submitted by: Kevin Snyder.

## **2. Finance – No June Meeting**

## **3. Personnel – June 15, 2010**

Old Business: The Subfinder interface project to allow employee absence information to flow into the payroll system is complete. Therefore, the district will continue to contract with Subfinder for absence reporting and substitute assignment services. Results of the Master Teacher portfolio assessments were shared with the committee. Ten (10) of thirteen (13) applicants had portfolios that earned the Master Teacher designation. After grading the portfolios, the Master Teacher Committee felt that teachers who aspire to become Master Teachers would benefit from training sessions on how to prepare an exemplary portfolio. The Personnel Committee made a recommendation that the Master Teacher Committee provide training to teachers next year. Motion by Judy Ogilvie. Second by Kathie Gallagher. **New Business:** Staff attendance reports for the 2009-2010 school year were shared with the committee. The report showed that the total number of absences for teachers, educational assistants and secretaries were down from last year by over 600 absences. The comparison showed lower absence figures for personal illness, professional meetings (which was a district goal) and maternity leave. The largest increase occurred in personal business day absences. A Subfinder performance appraisal was also shared. This appraisal showed that the district is effectively providing substitutes for the system. The appraisal also showed a weak area in obtaining substitutes for educational assistants. The current substitute pay rate was reviewed with the committee. Presently, the district pays classified substitutes at the step 0 hourly rate for classified employees. A comparison between the district's substitute pay rate and the pay rate of members in the Central Ohio Human Resource Directors (COHRD) group showed that our pay rate is above the groups' average, ranging from \$1.08 per hour to \$2.80 per hour above

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the average rate. A comparison of the average COHRD pay rate for substitute teachers and our pay rate showed that our pay rate for substitute teachers is lower than the COHRD average. This topic will be discussed at the August Personnel Committee meeting after getting more information from district supervisors and county schools. The certified staff vacancy tracking spreadsheet was reviewed by the committee. This spreadsheet shows the status of certified openings in the district and the reason for the opening. All openings are tracked back to a resignation, retirement, leave of absence or newly created position. The spreadsheet also shows the teachers who have been transferred due to shifts in student population and teachers' changes of contract. It was noted that the district is nearing completion of hiring for present certified vacancies and that elementary vacancies will only be posted as needed to meet an increase in student enrollment. An agreement to participate in the TANF Subsidized Summer Employment Program was discussed. The program reimburses the district for needy youth employed in the summer. The district is considering the program to hire Lancaster High School students to assist custodians with the summer cleaning. Concerns about the program were expressed about the district's liability to cover the cost of a Bureau of Workman's Compensation claims for injuries and adequate screening for pre-existing injuries for employment. It was noted that the district would need to place students in low risk jobs with adult supervision. The committee recommended the approval of the agreement if appropriate job and supervision can be provided. Motion by Nathan Conrad and second by Linda Holt. The next meeting date was set for August 9, 2010 at 4:30 p.m. in the Stanbery Conference Room. Adjournment: Motion by Steve Poston and second by Kathie Gallagher

#### **4. Policy – June 21, 2010**

The minutes of the March 8, 2010 meeting were approved and stand as written.

Discussion – Policies presented for the first reading at the March Board of Education meeting were distributed. These policies are as follows: Jeff Faulkner – Presented a proposal to the committee for implementing a Student Uniform Dress Code. The information will be given to each Board of Education Member for future review and possible action.

File: EF/EFB – Food Services Management/Free and Reduced-Price Food Services – Accepted as presented.

File: EFF – Food Sale Standards – Accepted as presented.

File: IKA – Grading Systems – Accepted change as discussed.

File: JECBC – Admission of Students from Non-Chartered, Community or Home Schooling – Accepted as written.

File: JFCF and JFCF-R – Hazing and Bullying – Accepted changes as discussed.

File: JHCB – Immunizations – Accepted as presented.

File: JHF – Student Safety – Accepted as presented.

Adjournment - Meeting was adjourned at 5:55 p.m.

Next Meeting – Monday, September 13, 2010 at 4:30 p.m. at Stanbery Administrative Offices - second floor conference room.

#### **5. Program – June 7, 2010**

Recommendation for Approval: Program “No Kidding Ohio: Straight Talk from Teen Parents” for Grade 8 – Missy Sitzmann, Fairfield County Youth Career Advisor and Nida Reid-Williams, Workforce Development, Job and Family Services. Points of Interest: “No Kidding Ohio: Straight Talk from Teen Parents” is sponsored through the Workforce Development Department of Fairfield County Job and Family Services and is funded by the Workforce Investment Act. The program will consist of three sessions conducted during health classes and will cover cross-curricular subject areas and Ohio Academic Content Standards in health, family and consumer science, social studies, English/language arts and math. The purpose is to deter students and to help teens who may be in this situation. Jenny passed around a letter of support from the principals at Thomas Ewing and General Sherman. Recommendation for Approval: New Transition Plan – Donna McCance, Director of Student Services. Points of Interest: Donna distributed the “Transition Plan” and described it as a fluid document which will have yearly revisions. It was a collaborative district-wide effort. She discussed the various aspects of the plan and stated that the district did not previously have a transition plan. Recommendation for Approval: New Co-Teaching Handbook – Donna

McCance, Director of Student Services. Points of Interest: Donna passed out the “Co-Teaching Handbook.” The handbook was developed from a subgroup of the District Leadership Team to support Co-Teaching. Professional Development will be provided to implement Co-Teaching at all levels. It was a collaborative process and the subgroup realizes that adjustments will need to be made as the teachers work through the process. Motion: Robin Cathers moved that the “Co-Teaching Handbook” be approved. Seconded by: Patty Turner, Recommendation for Approval: “LCS 504 Plan: Procedures in Meeting the Requirements of Section 504” - Donna McCance, Director of Student Services. Points of Interest: Donna passed out the plan which has only minor changes and new forms. The flowchart on page 4 will help all stakeholders to understand the process. It is divided into Medical and Educational 504 Plans. Points of Interest: Dr. Svoboda and Susan Roth discussed the program describing it as a comprehensive which also includes on-line training for participants. It includes 21st Century skills and is powerful because it is aligned to the Academic Content Standards as well as the Technology Standards. Assessments, games and activities are all components of the web-based program. Professional Development will be given to teachers through a train-the-trainer model. Recommendation for Approval: Resolution to Approve Request for Late Start Waiver Days – Jenny O’Hare, Director of Instructional Services. Points of Interest: There will be a waiver request for six late starts for two hours each day for a total of 12 hours (equivalent to 2 days) to provide High Quality Professional Development based on Marzano’s High Yield Strategies. Jenny described how the late starts would work and that a train-the-trainer model would be utilized within the district. Professional development will be provided in August to the trainers. Only three of the Marzano High Yield Strategies would be taught to all district teachers for 2010-2011. Motion: Donna McCance moved that the resolution to apply for a waiver be adopted. Points of Interest: Jenny described the program whereby high school students mentor elementary school students from South, Tallmadge and West. Robin Cathers and Terri Garret told about the success of the program in their buildings. Next year the program will be expanded to four more of the elementary buildings through the use of ARRA-Title 1 funds. Recommendation for Approval: Revision to Fees for 2010-2011 – Jenny O’Hare, Director of Instructional Services. Points of Interest: Jenny related that the fee for Current Events at the high school for \$10 was not included on the previous resolution. Motion: Rob Walker moved that the resolution to revise the fees be adopted. Recommendation for Approval: Revision of Lancaster High School’s Program of Studies, Schedule Changes Procedures – Sharon Weaver, Guidance Counselor LHS. Points of Interest: Sharon Weaver detailed the new Schedule Changes Procedures. Basically the procedures would be more specific and would avoid massive changes. Many times students drop classes for no legitimate reason and it becomes time-consuming for all involved. It is also a move to hold students accountable for their decisions. Motion: Donna McCance moved that the resolution to revise the Program of Studies be approved. Recommendation for Approval: Accept Ohio Christian University for Post Secondary Options – Sharon Weaver, Guidance Counselor LHS. Points of Interest: Mrs. Weaver described Post Secondary Options and the fact that Ohio Christian University was interested in providing PSEO to Lancaster students. OCU is an accredited university. Even though they are located in Circleville, Ohio they have on-line courses. The interest was prompted by a student who will enroll in OCU. Motion: Marilyn Steiner moved that the resolution to accept OCU as a PSEO provider be accepted. Updates: “Special Education Teacher Protocol” was designed to help teachers have common practice. Donna McCance passed out the protocol and described how it would be utilized. The K-5 Field Trip matrix was distributed and discussed by Terri Garrett. She described the changes, costs and the addition of standards. It will be discussed at the Principals’ Meeting on June 10. Dual Enrollment was presented by Rob Walker and Jenny O’Hare. Currently the district works with Ohio University-Lancaster to provide dual enrollment. There will be a \$90 fee for each credit hour beginning with the 2010-2011 school year. Previously, the fee was paid through a grant. The cost is an issue with the district and Program Committee Members. There was a discussion about OU-L using LCS for Student Teachers and field experience without cost to OU. It was decided to research other options. The district has already been in contact with Hocking College. Replacement for Program Committee Members for 2010-2011: Amy Payn, Elementary Curriculum, her replacement will be on the committee. -Dr. John Furlow, OU-L, his replacement will be asked to be on the committee. Sue Christian, Thomas Ewing, her replacement will be from Lancaster High School or General Sherman. Agenda Item # V –

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Adjournment: Ms. Saunders with no further business asked for a motion to adjourn until the next meeting on Monday, August 2, 2010 at 4:30 p.m. at the Stanbery Administrative Conference Room. Motion: Donna McCance moved to adjourn at 6:15 p.m.

## **6. Support Services – June 10, 2010**

Discussion Items: Insurance RFP results: Two vendors submitted insurance proposals; one was from our current vendor Ohio School Plan which bid \$95,544.00, the other was from Wells Fargo representing Ohio Casualty that bid \$107,080.00. Interviews were then set-up with the companies to review their proposals with them and ask questions regarding coverage. The Wells Fargo representative called and decided not to interview since they were \$11,536 more. The district has felt that Ohio School Plan has done a good job over the last couple of years. Ohio School Plan will provide us with a rate guaranteed until June 30, 2012. This rate guarantee allows the district to opt out at any given time with no penalty. Maureen Beck made a motion to recommend Ohio School Plan to the Board of Education for \$95,544.00 for the next school year. The motion was seconded by Greg Kelley and the committee voted unanimously. Asphalt/Concrete bids: The committee was informed that the bid date has been delayed and will take place Thursday, June 17, 2010. A list of bidders, bids and a letter of recommendation from the architect will be compiled and forwarded to all committee members on the 17<sup>th</sup>. The results of the bid for both contacts will be hand carried to the next board meeting on Monday, June 21, 2010. North School: Discussion took place on the cost of razing North School. Rob Walker and Bill Bickham informed the committee of the feedback that they are hearing from the community coffees about North School. The feedback seems to be in favor of moving forward on this issue. The committee will continue to investigate all possibilities in dealing with the North School building. We also reviewed the Ohio Schools Facilities percentage of reimbursement to our district under the Classroom Facilities Assistance Program (CFAP), which is currently 33%. We then compared that with surrounding districts like Amanda which received 86% and Fairfield Union that received 72% of the cost of their building from the OSFC. We are currently awaiting our turn to participate in the OSFC Classroom Facilities Assistance Program. Stream Bank at the Baseball Field: The committee viewed photos of the stream bank behind the LHS baseball field that shows a 12 to 15 feet drop off to the creek below. The school district has been working with the City of Lancaster to come up with a solution to the severe erosion that is happening in this area. The proposed solution was shared with the committee. The district will partner with the City of Lancaster and possibly OU-L. The city engineer has reviewed and approved the repair as well as the flood plain issues. This work is scheduled to begin this month. Other: No items were discussed under this section. Next Meeting: Our next meeting is scheduled for Wednesday, August 4, 2010 at 4:30 PM in the Stanbery Conference Room. Please note that we will have no meeting in July. Adjournment: A motion was made by Tim Dufner and seconded by Greg Kelley to adjourn the meeting at 5:35 PM.

### TREASURER'S REPORT

No Report this month

### SUPERINTENDENT'S REPORT

Dual Enrollment Discussion

## STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

### CONFIRMATION OF STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

#### 10-49 EMPLOYMENTS

Ms. Saunders moved to approve the following:

#### ADMINISTRATIVE

Resolution to approve the following administrative contracts:

#### EMPLOYMENTS

##### DEAN OF STUDENTS – GENERAL SHERMAN JUNIOR HIGH SCHOOL

Employ Steve Spangler on a two year contract as Dean of Students at General Sherman Junior High School for the 2010-2011 school year at MA+15, Step 2.

##### DEAN OF STUDENTS – LANCASTER HIGH SCHOOL

Employ Scott Matchett on a two year contract as Dean of Students at Lancaster High School for the 2010-2011 school year at MA, Step 0.

##### ADDITIONAL CONTRACT DAYS

Employ Scott Burre for an additional ten (10) days at his current daily rate of pay for the 2009-2010 school year.

#### CERTIFIED

#### EMPLOYMENTS

##### SCIENCE/SOCIAL STUDIES TEACHER – GENERAL SHERMAN JUNIOR HIGH SCHOOL

Employ Amy Bell on a two year contract as a science/social studies teacher at General Sherman Junior High School for the 2010-2011 school year at BA(5Y), Step 2. (replacement-general fund)

##### INTERVENTION SPECIALIST – MEDILL ELEMENTARY SCHOOL

Employ Jessica Boster on a one year contract as an intervention specialist at Medill Elementary School for the 2010-2011 school year, pending receipt of appropriate licensure, background checks and official transcripts at BA, Step 0. (replacement-general fund)

##### INTERVENTION SPECIALIST – GENERAL SHERMAN JUNIOR HIGH SCHOOL

Employ Kelly Cassandra on a one year contract as an intervention specialist at General Sherman Junior High School for the 2010-2011 school year, pending receipt of appropriate licensure, background checks and official transcripts at MA+45, Step 5. (new position - Title VIB ARRA funds)

##### FIRST GRADE TEACHER – CEDAR HEIGHTS ELEMENTARY SCHOOL

Employ Brittney Carroll on a one year contract as a first grade teacher at Cedar Heights Elementary School for the 2010-2011 school year at BA, Step 0. (replacement-general fund)

FIRST GRADE TEACHER AT MEDILL ELEMENTARY SCHOOL

Employ Rebecca Harrison on a one year contract as a first grade teacher at Medill Elementary School for the 2010-2011 school year, pending receipt of appropriate licensure, background checks and official transcripts at BA+15, Step 0. (replacement-general fund)

INTEGRATED SOCIAL STUDIES – LANCASTER HIGH SCHOOL

Employ Richard Hines on a one year contract as an integrated social studies teacher at Lancaster High School for the 2010-2011 school year, pending receipt of appropriate licensure, background checks and official transcripts @BA, Step 0. (replacement-general funds)

SECOND GRADE TEACHER – CEDAR HEIGHTS ELEMENTARY SCHOOL

Employ Courtney Hodson on a one year contract as a second grade teacher at Cedar Heights Elementary School for the 2010-2011 school year, pending receipt of appropriate licensure, background checks and official transcripts at BA, Step 0. (replacement-general fund)

INTERVENTION SPECIALIST – WEST ELEMENTARY SCHOOL

Employ Carrie Kanipe on a one year contract as an intervention specialist at West Elementary School for the 2010-2011 school year, pending receipt of appropriate licensure, background checks and official transcripts at BA(5Y), Step 7. (new-general fund)

INTERVENTION SPECIALIST – LANCASTER HIGH SCHOOL

Employ Josh Kinniard on a one year contract as an intervention Specialist at Lancaster High School for the 2010-2011 school year, at BA(5Y), Step 2. (replacement-general fund)

INTERVENTION SPECIALIST – TALLMADGE ELEMENTARY SCHOOL

Employ Nicole Osborne on a one year contract as an intervention specialist at Tallmadge Elementary School for the 2010-2011 school year pending receipt of appropriate licensure at BA+15, Step 3. (replacement-general fund)

INTERVENTION SPECIALIST – THOMAS EWING JUNIOR HIGH SCHOOL

Employ Amanda Reliford on a one year contract as an intervention specialist at Thomas Ewing Junior High School for the 2010-2011 school year pending receipt of appropriate licensure, background checks and official transcripts at BA, Step 0. (.5 replacement/.5 new-general fund)

FOURTH GRADE TEACHER – CEDAR HEIGHTS ELEMENTARY SCHOOL

Employ Courtney Ross on a one year contract as a fourth grade teacher at Cedar Heights Elementary School for the 2010-2011 school year pending receipt of appropriate licensure, background checks and official transcripts at BA, Step 0. (replacement-general fund)

ART TEACHER – GENERAL SHERMAN JUNIOR HIGH SCHOOL

Employ Karla Young on a continuing contract as an art teacher at General Sherman Junior High School for the 2010-2011 school year at MA, Step 10. (replacement-general fund)

INTERVENTION SPECIALIST – MEDILL ELEMENTARY SCHOOL

Employ Stacie Honaker on a one year contract as an intervention specialist at Medill Elementary School for the 2010-2011 school year pending receipt of appropriate licensure, background checks and official transcripts at BA, Step 0. (replacement-general fund)



LONG-TERM SUBSTITUTE INTERVENTION SPECIALIST – CEDAR HEIGHTS  
ELEMENTARY SCHOOL

Employ Anne Watson on a one year contract as a long-term substitute intervention specialist at Cedar Heights Elementary School for the 2010-2011 school year pending receipt of appropriate licensure, background checks and official transcripts at BA, Step 2. (LOA-general fund)

INTERVENTION SPECIALIST – LANCASTER HIGH SCHOOL

Employ Dan Finan on a one year contract as an intervention specialist at Lancaster High School for the 2010-2011 school year pending receipt of appropriate licensure, background checks and official transcripts at BA (5Y), Step 0. (replacement-general fund)

LONG- TERM SUBSTITUTE ELEMENTARY MUSIC TEACHER

Employ Carrie Horsky on a one year contract as a long-term substitute elementary music teacher for the 2010-2011 school year pending receipt of appropriate licensure, background checks and official transcripts at BA (5Y), Step 0. (LOA-general fund)

AGRICULTURE SCIENCE TEACHER – LANCASTER HIGH SCHOOL

Employ Gina Anderson on a one year contract as an agriculture science teacher at Lancaster High School for the 2010-2011 school year pending receipt of appropriate licensure, background checks and official transcripts at BA, Step 0. (replacement-general fund)

SUPPLEMENTAL CONTRACTS

Supplemental Contracts - Effective 2010-2011 School Year

<u>Name</u>	<u>Position</u>	<u>Exp./Ratio</u>		<u>Base</u>
Aiello, Faith	Junior Class Advisor	3	.05	\$1695.00
Albanese, Beth	Sophomore Advisor	4	.05	\$1695.00
Bates, Jeff	Set/Tech Director (fall & musical)	10	.18	\$6102.00
Baxter, Austin	Ecology Club	0	.03	\$1017.00
Bayat, Carolyn	French Club	1	.03	\$1017.00
Bayat, Carolyn	Dept. Coord. – Foreign Lang.	1	.07	\$2373.00
Bode, David	Marching Band Specialist	8	.10	\$3390.00
Bull, Cassandra	Marching Band Specialist (1/3 018) (1/3 band) (1/3 general)	2	.06	\$2034.00
DiDomenico, Joe	National Honor Society (50%)	13	.07	\$1186.50
DiDomenico, Joe	Science Olympiad	0	.05	\$1695.00
Durdel, Chelsea	Latin Club	1	.03	\$1017.00
Escarpeta, Sephora	Spanish Club	1	.03	\$1017.00
Etherington, Jenny	Family Consumer Science	1	.03	\$1017.00
Etherington, Jenny	Student Council Adv. (50%)	3	.05	\$ 847.50
Etherington, Jenny	Senior Class Advisor	1	.03	\$1017.00
Evans, Bruce	Production Director Fall/Spring	2	.10	\$3390.00
Gerken, Bruce	Assist. Band Director	29	.14	\$4746.00
Gerken, Bruce	Percussion Ensemble	29	.10	\$3390.00
Gerken, Bruce	Dept. Coord. – Music	14	.09	\$3051.00
Gerst, Cheryl	Science Dept. Coord.	9	.09	\$3051.00
Gillispie, Matthew	Book Club (50%)	1	.03	\$ 508.50
Lawrence, Jackie	Student Council Adv.(50%)	3	.05	\$ 847.50
Mathias, Steve	Drama Club	7	.07	\$2373.00

Supplemental Contracts - Effective 2010-2011 School Year – Continued

<u>Name</u>	<u>Position</u>	<u>Exp./Ratio</u>		<u>Base</u>
Mathias, Steve	Musical Dir. of Music (spring)	14	.09	\$3051.00
Mathias, Steve	Dir. of Theatre (fall & spring)	14	.21	\$7119.00
McCoy, Sandy	Dir. of Choral Music	4	.12	\$4068.00
Morgan, Leah	Skills USA Advisor	5	.05	\$1695.00
Morgan, Leah	CT Business/Bus. Dept. Coord.	1	.07	\$2373.00
Niceswanger, Brad	Social Studies Dept. Coord.	1	.07	\$2373.00
Park, Michael	English Dept. Coord.	1	.07	\$2373.00
Parker, Allison	Math Dept. Coord.	1	.07	\$2373.00
Pickenpaugh, Bart	Director of Bands	4	.17	\$5763.00
Pickenpaugh, Bart	Pep Band	4	.06	\$2034.00
Price, Jennilee	Auxiliary Corp	6	.07	\$2373.00
Sinnott, Chad	In the Know Coach	3	.07	\$2373.00
Sinnott, Chad	High School Journalism (Quill & Scroll)	2	.05	\$1695.00
Smith, John	Spec. Ed. Dept. Coord. - secondary	0	.07	\$2373.00
Streetman, Ashlin	Book Club (50%)	1	.03	\$ 508.50
Thompson, Debbie	Freshman Advisor	1	.03	\$1017.00
Weaver, Sharon	Guidance Dept. Coord.	2	.07	\$2373.00
Wenger, Colleen	Yearbook Advisor	3	.15	\$5085.00
Wooten, Mary Jo	National Honor Soc. (50%)	10	.07	\$1186.50

Supplemental Contracts - Effective 2010-2011 School Year – **Community**

<u>Name</u>	<u>Position</u>	<u>Exp./Ratio</u>		<u>Base</u>
Kramer, Tanya	Choreographer – Musical	4	.05	\$1695.00
Chad McGee	Orchestra Music Director	7	.06	\$2034.00

Extended Service Days – Effective 2010-2011 School Year

<u>Name</u>	<u>Position</u>	<u>Ext. Days</u>
Albertini, Tony	CBI	2.50
Bates, Jeffrey	Bldg. & Property Trades	1.25
Blackstone, Larry	CBI	2.50
Bode, David	Band Camp	5.00
Burke, Scott	Broadcasting	1.25
Cheek, Jack	CBI	2.50
Carpenter, Rob	Strategic Planning	3.00
Carpenter, Shelly	Med Tech Prep	1.25
Collins, Sarah	Guidance (LHS)	20.00
Underwood, Rita	Cosmetology	1.25
Davis, Dave	DCT Coord.	2.50
Diehl, Doug	CBI	2.50
Etherington, Jennifer	Fam. & Consumer Science	2.00
Gerken, Bruce	Music/Band Camp	15.00
Haynes, Cheryl	Fam. & consumer Science	2.00
Hedges, Troy	Auto Tech	1.25
Hites, Joe	Project Link	2.00

Extended Service Days – Effective 2010-2011 School Year – Continued

<u>Name</u>	<u>Position</u>	<u>Ext. Days</u>
McCoy, Sandy	Vocal Music	1.25
McNeese, Mike	Broadcasting	1.25
Morgan, Leah	Cosmetology	1.25
Pickenpaugh, Bart	Music/Band Camp	15.00
Reiber, Jessica	Guidance (LHS)	20.00
Theiss, Renee	Guidance (LHS)	20.00
Weaver, Sharon	Guidance (LHS)	20.00
Wooten, Mary Jo	Guidance (LHS)	20.00

SALARY ADJUSTMENT

Salary Adjustment - **Administrative**

Nathan Hale – effective March 20, 2010

From: MA+15, Step 10

To: MA+30, Step 10

Andrew Smeltzer – effective May 12, 2010

From: MA+30, Step 0

To: MA+45, Step 0

Salary Adjustments: - **Certified**

Lindsay McMurray – effective August 31, 2009

From: BA, Step 2

To: BA(5Y), Step 2

Rebecca Smith – effective May 8, 2010

From: BA(5Y), Step 7

To: MA, Step 7

Megan Stump – effective January 4, 2010

From: BA, Step 2

To: BA(5Y), Step 2

Edith Swartz – effective August 27, 2009

From: MA, Step 18

To: MA+15, Step 18

STAFF SEPARATIONS

CERTIFIED

RESIGNATION

Amy Bell is resigning her present .5 science position to accept a full time position in our district. This is effective at the end of the 2009-2010 school year.

Karla Young is resigning her present .5 position to accept a full time position in our district. This is effective at the end of the 2009-2010 school year.

CLASSIFIED

LEAVE OF ABSENCE

Martha Hall is requesting an unpaid leave of absence effective for 3.5 hours on October 21, 2010 through the end of the 2010-2011 school year.

Melinda Nelson is rescinding her request for a leave of absence on Friday, June 4, 2010. Reference part of resolution #10-43 board minutes dated May 24, 2010.

Dan Zultz is requesting an unpaid leave of absence effective June 18, 2010 and continuing through July 30, 2010 unless the doctor gives an earlier release. (FMLA)

Sonya Baeza is rescinding part of her request for a leave of absence. She did not need June 1, 2010. Reference resolution #10-34 board minutes dated April 26, 2010.

TERMINATION

Carmen Lopez, educational assistant, has been terminated effective June 2, 2010.

RESIGNATION

Joe Seymour is resigning as a bus driver effective June 11, 2010.

OTHER PERSONNEL MATTERS

SEVERANCE PAY

Resolution to approve payment of severance to the following employees who have indicated an intent to retire and for which the Board of Education has received application for processing from The State Teachers' Retirement System and School Employees' Retirement system for retirement benefits:

Merwyn Bowdish	Mary Price	Sue Calvert
Sue Christian	Marva Cowles	Kathleen Duffy
Shirlee Estell	Terri Green	Marilyn Hough
Leslie Lehn	Rebecca Martin	Patsy McCabe
Lise Ricketts	Jane Smith	John Wagonseller
Jeff Faulkner	Judy Mast	Connie Stuart

ATHLETIC TRAINER

Employ Aaron Prentice as athletic trainer effective August 1, 2010 through the conclusion of the last official OHSAA date for spring sports.

ELEMENTARY SUMMER SCHOOL TEACHERS

Employ the following teachers to teach elementary summer school (grade three) from August 2, 2010 through August 13, 2010. Work hours are 8:30 a.m. – 12:30 p.m. Teachers will be paid at the curriculum rate. (general fund)

Luann Ellis                      Kristin Smith

Mr. Mauller seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
Mr. Bickham - Absent			

Thereupon the Vice President declared such motion duly adopted.

#### 10-50 BUSINESS AND FINANCE

Ms. Kittredge moved to approve the following:

#### MONTHLY FINANCIAL REPORT FOR MAY 2010

Be it resolved that the Board of Education approve the financial report for MAY 2010.

#### FY2011 TEMPORARY APPROPRIATION

The Board of Education of the Lancaster City School District, Fairfield County, Ohio, met in regular session on the 21st Day of June, 2010 at the Stanbery Campus Cafeteria with the following members present:

Mr. Bill Bickham - Absent  
Ms. Amy Eyman  
Ms. Hollie Saunders  
Ms. Kathy Kittredge  
Mr. Gary Mauller

Ms. Kittredge moved the adoption of the following Resolution:

BE IT RESOLVED by the Board of Education of the Lancaster City School District, Fairfield County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2011 the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows, viz:

<b>Fund</b>	<b>Appropriation</b>
<b>001 - GENERAL FUND</b>	<b>\$ 56,000,000</b>
<b>003 - PERMANENT IMPROVEMENT</b>	<b>500,000</b>
<b>006 - FOOD SERVICE</b>	<b>2,650,000</b>
<b>007 - SPECIAL TRUST</b>	<b>3,000</b>
<b>008 - ENDOWMENT</b>	<b>2,000</b>
<b>018 - PUBLIC SCHOOL SUPPORT</b>	<b>145,000</b>
<b>019 - OTHER GRANT</b>	<b>66,500</b>
<b>020 - PRESCHOOL TUITION</b>	<b>71,090</b>

<b>024 - EMPLOYEE BENEFITS SELF-INSURANCE FUND</b>	<b>7,400,000</b>
<b>200 - STUDENT MANAGED STUDENT ACTIVITY</b>	<b>193,000</b>
<b>300 - DISTRICT MANAGED STUDENT ACTIVITY</b>	<b>475,500</b>
<b>401 - AUXILIARY SERVICES</b>	<b>695,000</b>
<b>432 - MANAGEMENT INFO. SYSTEMS</b>	<b>11,500</b>
<b>439 - PUBLIC PRESCHOOL</b>	<b>140,000</b>
<b>451 - ONEnet CONNECTIVITY</b>	<b>25,000</b>
<b>461 - VOCATIONAL EDUC ENHANCEMENTS</b>	<b>1,800</b>
<b>516 - PART B - IDEA</b>	<b>1,800,000</b>
<b>524 - PERKINS GRANT</b>	<b>109,855</b>
<b>532 - ARRA FUNDS</b>	<b>2,000,000</b>
<b>533 - TITLE II-D</b>	<b>5,360</b>
<b>572 - TITLE I</b>	<b>2,335,000</b>
<b>584 - DRUG FREE GRANT</b>	<b>357,000</b>
<b>587 - EARLY CHILDHOOD SPECIAL EDUCATION - IDEA</b>	<b>17,150</b>
<b>590 - IMPROVING TEACHER QUALITY TITLE II-A</b>	<b>386,940</b>
<b>TOTAL ALL FUNDS</b>	<b>\$75,390,695</b>

FY2010 AMENDED APPROPRIATION

The Board of Education of the Lancaster City School District, Fairfield County, Ohio, met in regular session on the 21st Day of June, 2010 at the Stanbery Campus Cafeteria with the following members present:

Mr. Bill Bickham - Absent  
 Ms. Amy Eyman  
 Ms. Hollie Saunders  
 Ms. Kathy Kittredge  
 Mr. Gary Mauller

Ms. Kittredge moved the adoption of the following Resolution:

BE IT RESOLVED by the Board of Education of the Lancaster City School District, Fairfield County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2010 the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows, viz:

<b>Fund</b>	<b>Appropriation</b>	
<b>007 - SPECIAL TRUST</b>	<b>7,440</b>	<b>(+\$40)</b>
<b>018 - PUBLIC SCHOOL SUPPORT</b>	<b>142,765</b>	<b>(+\$6,965)</b>
<b>019 - OTHER GRANT FUNDS</b>	<b>76,530</b>	<b>(+\$7,235)</b>
<b>024 - EMPLOYEE BENEFITS SELF INSURANCE</b>	<b>7,306,000</b>	<b>(+\$250,000)</b>
<b>200 - STUDENT MANAGED STUDENT ACTIVITY</b>	<b>255,779</b>	<b>(+\$4,929)</b>
<b>300 - DISTRICT MANAGED STUDENT ACTIVITY</b>	<b>426,374</b>	<b>(+\$47,666)</b>
<b>432 - MANAGEMENT INFORMATION SYSTEM</b>	<b>11,471</b>	<b>(-\$109)</b>
<b>451 - DATA COMMUNICATION</b>	<b>25,150</b>	<b>(+\$3,150)</b>
<b>452 - SCHOOLNET PROFESSIONAL DEVELOPMENT</b>	<b>-</b>	<b>(-\$260)</b>
<b>516 - PART B - IDEA</b>	<b>2,654,241</b>	<b>(-\$41,239)</b>
<b>532 - FISCAL STABILIZATION</b>	<b>1,240,729</b>	<b>(+\$80,975)</b>
<b>533 - TITLE II-D</b>	<b>17,015</b>	<b>(-\$182)</b>
<b>572 - TITLE I</b>	<b>2,892,817</b>	<b>(-\$20,361)</b>
<b>590 - TITLE II-A</b>	<b>554,855</b>	<b>(-\$986)</b>

AUTHORIZATION OF TREASURER TO ADVANCE FUNDS

Resolution to approve the authorization for Treasurer to reserve the right to add/change appropriation amendment/advances/transfers for the fiscal year end to be in compliance.

AGREEMENT WITH FAIRFIELD NATIONAL BANK FOR DEPOSIT OF PUBLIC FUNDS

Be it resolved that the Lancaster Board of Education enter into an agreement with Fairfield National Bank for Deposit of Public Funds for the period of July 1, 2010 – June 30, 2015.

FIVE- YEAR FORECAST FOR LANCASTER DIGITAL ACADEMY

Be it resolved the Board of Education for Lancaster City Schools approve the five-year forecast for the Lancaster Digital Academy. (On file in Treasurer’s Office)

FIVE-YEAR FORECAST FOR LANCASTER-FAIRFIELD COMMUNITY SCHOOL

Be it resolved the Board of Education for Lancaster City Schools approve the five-year forecast for the Lancaster Fairfield Community School. (On file in Treasurer’s Office)

PURCHASE OF K TO 8<sup>TH</sup> POWER INSTRUCTIONAL SOFTWARE AND SUBSCRIPTION FOR ONE YEAR

It is recommended the Lancaster City Schools' Board of Education approve the purchase of K to 8<sup>th</sup> Power Instructional software, including 1 year subscription for all elementary buildings. Cost not to exceed \$28,000.00

RENEWAL OF LEASE AGREEMENT (NEW HORIZONS)

It is hereby recommended that the Board of Education renew the lease agreement with New Horizons Youth & Family Center for approximately 747 square feet of space (Suite 101) in the Board owned building at 111 South Broad Street. The lease will be effective July 1, 2010 through June 30, 2011.

ACCEPT ALL BIDS AND AWARD THE LOWEST BEST BID (PROPERTY, CASUALTY AND AUTOMOBILE INSURANCE)

Resolution to accept the following bids for property, casualty and automobile insurance submitted on May 20, 2010 in meeting the requirements of public bid.

Company	Bid Amount
Ohio School Plan	<b>\$95,544.00</b>
Wells Fargo	\$107,080.00

Be it resolved that the Lancaster City Schools’ Board of Education enter into a contract with **Ohio School Plan**, for the lowest best bid of **\$95,544.00** for property, casualty and automobile insurance.



**ACCEPT ALL QUOTES AND AWARD THE LOWEST BEST QUOTE  
(ASPHALT) – HAND CARRIED**

Resolution to accept the following competitive quotes for asphalt ADA improvements at Lancaster City Schools submitted on June 17, 2010, in meeting the requirements of public bid.

<b>CONTRACTOR</b>	<b>BID BOND</b>	<b>ADD. #1</b>	<b>ITEM 1: BASE BID Est: \$50,000</b>	<b>ALTERNATE NO. 1 BAND STAGING AREA</b>
Wolf Creek Contracting	X	X	\$ 54,888.00	\$ 12,263.00
TJ's Cement Work				
M&D Blacktop				
D&B Paving	X	X	\$ 49,350.00	\$ 21,485.00
Heiberger Paving	X	X	\$ 82,991.00	\$ 34,661.00

Be it resolved that the Lancaster City Schools' Board of Education enter into a contract with **D&B Paving**, for the lowest best competitive quote of **\$49,350.00** for asphalt ADA improvements at Lancaster City Schools.

**ACCEPT ALL QUOTES AND AWARD THE LOWEST BEST QUOTE  
(CONCRETE) – HAND CARRIED**

Resolution to accept the following competitive quotes for concrete repair at Lancaster City Schools submitted on June 17, 2010, in meeting the requirements of public bid.

<b>CONTRACTOR</b>	<b>BID BOND</b>	<b>AD D. #1</b>	<b>ADD. #2</b>	<b>ITEM 1: BASE BID Est: \$60,000</b>	<b>ALTERNATE NO. 1 THOMAS EWING JR. HIGH</b>	<b>ALTERNATE NO. 2 FULTON FIELD STADIUM</b>	<b>ALTERNATE NO. 3 ARBOR VALLEY DRIVE</b>
Roger Conrad Concrete	Check \$4120	X	X	\$ 41,200.00	\$ 9,650.00	\$ 3,300.00	\$ 5,700.00
Straits Concrete							
TJ's Cement Work	X	X	X	\$ 58,500.00	\$ 18,850.00	\$ 3,500.00	\$ 8,500.00
Wolf Creek Contracting	X	X		\$ 65,988.00	\$ 18,500.00	\$ 6,950.00	\$ 11,200.00
Shaw & Holter, Inc							

Be it resolved that the Lancaster City Schools' Board of Education enter into a contract with **Roger Conrad Concrete**, for the lowest best competitive quote of **\$59,850.00** for concrete repair at Lancaster City Schools.

Ms. Saunders seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman    Yea                                      Mr. Mauller    Yea  
Ms. Kittredge    Yea    Ms. Saunders    Yea  
Mr. Bickham - Absent

Thereupon the Vice President declared such motion duly adopted.

10-51 CURRICULUM/INSTRUCTION

Ms. Saunders moved to approve the following:

STUDENT FEES FOR THE 2010-2011 SCHOOL YEAR (REVISED)

Be it resolved the Lancaster Board of Education adopt the Student Fees Schedule for the 2010-2011 school year.

ELEMENTARY (grades K-5)

There will be no fees for the elementary grades for this school year.

JUNIOR HIGH (grades 6, 7, 8)

Grade 6

- Art: \$10.00
- Science: 4.00
- Calculator: 14.00

Grade 7

- Art: \$10.00
- Science: 4.00

Grade 8

- Science: \$ 4.00
- Honors Art: 10.00 (only art course offered - for selected students)
- An optional Success Planner is available for students in grades 7 and 8 at a cost of \$5.00

HIGH SCHOOL (grades 9, 10, 11, 12)

**LANCASTER HIGH SCHOOL RECOMMENDED STUDENT FEES 2010-2011  
(Revision from May 24 Board Meeting – fee was inadvertently omitted for  
Current Events)**

COURSE	2010-2011 Fees	2010-2011 Dues
<b><u>ART</u></b>		
751 Art I	\$25/yr	
752 Art II	\$25/yr.	
753 Art III	\$55/yr.	
754 Art IV	See breakdown of class below:	
766 Printmaking	\$30/semester	
760 Painting	\$30/semester	
770 Portfolio Development	\$30/semester	
775 Advanced Exploration in Art	\$30/semester	
<b><u>FOREIGN LANGUAGE</u></b>		
211 French I	no fee	
212 French II	no fee	
213 French III	no fee	
214 French IV (H)	no fee	
221,222,223,224 Latin I – IV	no fee	
231 Spanish I	\$19/yr.	

232 Spanish II	\$19/yr.	
233 Spanish III	no fee	
234 Spanish IV	\$7/yr.	
<b><u>INDUSTRIAL ARTS</u></b>		
711 Construction I	\$25/semester	
712 Construction II	\$25/semester	
721 Manufacturing I	\$25/semester	
722 Manufacturing II	\$25/semester	
<b><u>MATH</u></b>		
355 Calculus (AP)	*\$95 AP Test (This is estimated cost. Actual cost available in Sept.) *Half of the total cost will be paid by BOE (\$47.50.)	
345 Statistics (AP)	*\$95 AP Test (This is estimated cost. Actual cost available in Sept.) *Half of the total cost will be paid by BOE (\$47.50.)	
321,322,323 041L, 016E,071M All levels of Geometry	\$5/calculator	
<b><u>MUSIC</u></b>		
	** Student only pays once if in more than one choir	
811 Men's Ensemble	\$25/yr.	
812 Women's Ensemble	\$25/yr.	
813 Cantari Choir	\$25/yr.	
815 Chamber Choir	\$25/yr.	
806 Music Appreciation	\$11/yr.	
<b><u>PHYSICAL EDUCATION</u></b>		
870 P. E. Weight Training	no fee	
<b><u>SCIENCE</u></b>		
433, 437 Integrated Science III Mod. Science II, III, IV	\$6/yr. no fee	
421 Biology (H)	\$6/yr.	
422 Biology	\$6/yr.	
423 Biology Tech	\$6/yr.	
COURSE	2010-2011 Fees	2010-2011 Dues
425 Biology (AP)	\$22/chem. lab fee *\$95 AP Test (This is estimated cost. Actual cost available in Sept.) *Half of the total cost will be paid by BOE (\$47.50.)	
432Chemistry (CP), 431 Chemistry (H)	\$15/yr.	
435 Chemistry (AP)	\$16/chem. lab fee *\$95 AP Test (This is estimated cost. Actual cost available in Sept.) *Half of the total cost will be paid by BOE (\$47.50.)	
424 Astronomy	\$5/yr.	
442 Physics (CP), 441 Physics (H)	\$6/yr.	
448 Med Tech Chemistry	\$15/yr.	
444Anatomy & Physiology	\$25/yr.	
445 Forensic Science	no fee	
465 Science Seminar	no fee	
457 Cosmetology Science	\$15/yr.	
482 Principals of Technology (Auto)	\$6/yr.	
<b><u>SOCIAL STUDIES</u></b>		

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512 World History, 511 World History (H)	no fee	
<b>523 Current Events</b>	<b>\$10</b>	
535 Government (AP)	*\$95 AP Test (This is estimated cost. Actual cost available in Sept.) *Half of the total cost will be paid by BOE (\$47.50.)	
555 European History (AP)	*\$95 AP Test (This is estimated cost. Actual cost available in Sept.) *Half of the total cost will be paid by BOE (\$47.50.)	
545 Economics (AP)	*\$95 AP Test (This is estimated cost. Actual cost available in Sept.) *Half of the total cost will be paid by BOE (\$47.50.)	
<b><u>ENGLISH</u></b>		
145 English 12 (AP)	*\$95 AP Test (This is estimated cost. Actual cost available in Sept.) *Half of the total cost will be paid by BOE (\$47.50.)	
135 English 11 (AP)	*\$95 AP Test (This is estimated cost. Actual cost available in Sept.) *Half of the total cost will be paid by BOE (\$47.50.)	
<b><u>BUSINESS</u></b>		
601 Introduction to Business	\$35/yr.	
620 Personal Finance	no fee	
631 Accounting Basics	no fee	
634 Computer Concepts	no fee	
637 PowerPoint & Publisher	no fee	
638 Intro to Web Design	no fee	
COURSE	2010-2011 Fees	2010-2011 Dues
Visual Basic	no fee	
699 Computer Science	no fee	
639 Word Process	no fee	
601 Introduction to Business	no fee	
620 Personal Finance	no fee	
Business Law	no fee	
647 Entrepreneurship	no fee	
<b><u>FAMILY &amp; CONSUMER SCIENCE</u></b>		
894 Family Focus	no fee	
895 Children: Guidance and Care	no fee	
897,899 Foods I & II	*\$25	
898 Global Gourmet	no fee	
<b><u>CAREER-TECHNICAL EDUCATION</u></b>		
901 Agriculture Science I	*\$45	\$25/yr.
902 Agriculture Science II	*\$45	\$25/yr.
903 Agriculture Business I	*\$45	\$25/yr.
904 Agriculture Business II	*\$45	\$25/yr.
976 Automotive Technology I	*\$45	\$19/yr.
977 Automotive Technology II	*\$45	\$19/yr.
610 Broadcasting I	*\$45	\$19/yr.
611 Broadcasting II	*\$45	\$19/yr.
612 Broadcasting Internship	no fee	no fee
095,096 Building and Property Trades I	*\$45	\$19/yr.

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& II\$2no fee		
624 Business Tech Prep I	\$45/yr.	\$25/yr.
625 Business Tech Prep II	\$45/yr.	\$25/yr.
936 Career Based Intervention (OWE)		
731, 741 Carpentry I	*\$45	\$19/yr.
741 Carpentry II	*\$45	\$19/yr.
732 Systems Tech & Ind. Engineering I	*\$45	\$19/yr.
742 systems Tech & Ind. Engineering II	*\$45	\$19/yr.
734 Criminal Science & Public Safety I	\$45	\$19/yr.
735 Criminal Science & Public Safety II	\$45	\$19/yr.
981 Cosmetology I	**\$45	\$19/yr.
982 Cosmetology II	**\$45	\$19/yr.
992 Culinary Arts I	*\$45	\$19/yr.
993 Culinary Arts II	*\$45	\$19/yr.
963 Diversified Cooperative Training	**\$25	
958 Marketing Essentials	**\$25	\$17.50/semester
443 Health Tech Prep I	*\$45	\$19/yr.
446Health Tech Prep II	*\$45	\$19/yr.
Student Planer	\$5/each	

\*General Program fee for Career Tech Program (not part of fee waiver).

\*\*General Senior Program fee for Career Tech Program (not part of fee waiver)

(Fees do not include the cost of tools that students purchase separately for program.

Fees do not include the cost of required uniforms or shoes, scrubs, shot series, optional books, or lab coats to be purchased by students in programs requiring these items.)

#### FOREIGN EXCHANGE STUDENT FOR 2010-2011 SCHOOL YEAR

Be it resolved that the Lancaster Board of Education consider the approval of a high school foreign exchange student to attend Lancaster High School for the 2010-2011 school year. The student will be sponsored by the Rotary Club of Lancaster through its Rotary Club Youth Exchange Program. The student's name is Lisa Katharina Gebhardt from Waltrip, Germany. The host family is Jay and Kimberly Nauman.

#### REVISED "SCHEDULE CHANGE PROCEDURE" SECTION OF THE PROGRAM OF STUDIES BOOKLET FOR LANCASTER HIGH SCHOOL

Schedules are the result of careful planning on the part of the student, parent, and counselor. Students are expected to keep the courses they select at registration. Staffing is dictated by student decisions and textbooks are purchased based on those decisions. Please carefully consider your course decisions before making choices. Consult with the teacher who will be instructing the course or students who have taken the course before deciding what class is right for you.

Changes will only be made if a student's situation meets one of the following:

1. Student did not meet prerequisites for the course or has been inappropriately placed.
2. Student wishes to add a course to replace a study hall.
3. Student wishes to drop an elective for a study hall if they do not have any study halls scheduled.
4. Senior student needs to add a class in order to meet graduation requirements.
5. Special consideration and exceptions may be made in the case of an extended illness or unforeseen circumstance.
6. A student may withdraw from any course at any time if the student is suffering emotional trauma related to that particular course provided the following conditions are both met:

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- a) Parent or guardian presents a letter from a state-licensed certified psychologist or psychiatrist, and
- b) The principal approves, after a parent conference. W (withdraw) will be entered on the transcript for that particular course.

All schedule change requests must be submitted using the schedule change request form and must be submitted within the first week of the semester for a yearlong or first semester course and within the first week of second semester for a second semester course. Level change requests must be submitted using the level change request form and must be submitted by the end of the first report period.

\*\* Remember that schedule request changes for the 2010-2011 school year must be submitted to the guidance department by June 11, 2010.

**SEEKING A WAIVER REQUEST FOR THE DELAY OF FULL IMPLEMENTATION OF A CREDIT FLEXIBILITY PLAN**

The Lancaster City Schools Board of Education recognizes that full implementation of a Credit Flexibility Plan may be difficult to achieve during the 2010-2011 school year and is seeking a waiver of a specific component of that plan; WHEREAS the Lancaster City Schools Board of Education has adopted a Credit Flexibility Policy and is committed to the right of all students to receive the full range of Credit Flexibility options; and WHEREAS the Lancaster City Schools Board of Education recognizes that full implementation of the Credit Flexibility Policy may be difficult to achieve during the 2010-2011 school year; and WHEREAS the Lancaster City Schools Board of Education acknowledges that the Superintendent may seek a one-year waiver with full board approval by submitting the board-adopted resolution for delay, due to the need for further study surrounding new coursework. This would include the supervision of students in new courses; payment of fees; identifying teacher of record; union/association issues; student safety issues and liability issues; and WHEREAS the Lancaster City Schools Board of Education instructs the administrators, guidance and staff to create a Review Panel through the Lancaster High School Leadership Team to discuss and evaluate implementation of new coursework; and WHEREAS the Lancaster City Schools Board of Education will adopt a complete Credit Flexibility Plan for school year 2011-2012; and WHEREAS the Lancaster City Schools Board of Education recommends and grants authority for the Superintendent to seek a waiver. Therefore, be it RESOLVED that the Lancaster City Schools Board of Education/Governing Authority hereby recommends that the Superintendent seek a waiver for the delay of full implementation of a Credit Flexibility Plan for the 2010-2011 school year.

\_\_\_\_\_  
School Board President

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

**SEEKING WAIVER REQUEST FOR LATE STARTS**

Be it resolved, the Lancaster Board of Education approves a request for waiver days in the form of late starts for Lancaster City Schools, pending Ohio Department of Education approval of the waiver request. There will be six late starts for two hours each day for a total of 12 hours (equivalent to two days). The purpose of the late starts is to provide High Quality Professional Development based on a coaching model. *Late Starts Waiver* is for all buildings in Lancaster City Schools. Staff will report at their regular times with students coming to school two hours later. Staff members will be trained in Marzano’s High Yield Strategies. LCS will utilize a train-the-trainer model to provide professional development for staff. Initially, two teachers from each building will attend two full days of professional development on August 16 and 17, 2010, with a trained presenter from the ESC of Central

Ohio. The trained teachers will provide professional development to their buildings through the late starts. The ESC trainer will continue to coach our trainers throughout the school year. There will be six (6) late starts, which is a total of 12 hours of student instruction to be waived. We will concentrate on only three of Marzano's High Yield Strategies so that teachers will be introduced to the concepts at a session, go back to their classrooms to try out the strategies and then come back to the next late start for discussion, reinforcement, and coaching. The design of the professional development will enable teachers to participate in High Quality Professional Development, which is required by the No Child Left Behind Act of 2001 (NCLB).

NEW PROGRAM FOR 8<sup>TH</sup> GRADE STUDENTS – “NO KIDDING OHIO: STRAIGHT TALK FROM TEEN PARENTS”

Be it resolved the Lancaster Board of Education approves a new program for 8<sup>th</sup> grade students, entitled “No Kidding Ohio: Straight Talk from Teen Parents.” The program would consist of three sessions conducted during health classes and would cover cross-curricular subject areas and Ohio Academic Content Standards in health, family and consumer science, social studies, English/language arts, and math. Sessions will focus on the stories and life changes of young parents; fatherhood and paternity; and child support and financial matters. The curriculum will be presented by trained peer educators and is designed to be interactive with information about the legal, financial, and emotional realities of young parenthood. It is sponsored through the Workforce Development Department of Fairfield County Job and Family Services, and is funded by the Workforce Investment Act. There is no cost to the district.

OTHER

FUND RAISING ACTIVITIES

Lady Gales Tennis – Annual car wash at BW3's on Memorial Drive. To be held on July 24, 2010. Proceeds to be used for uniforms, banquet meals and awards.

Lancaster High School Volleyball – Donut sales at home football games. To held during fall 2010 Football Games. Proceeds to be used for volleyball program.

Lancaster High School Volleyball – Selling Smoothies King smoothies at Gus Macker Tournament. To be held on June 19 & 20, 2010. Proceeds to benefit volleyball program.

South Elementary School – Selling of scented pencils. To allow 5<sup>th</sup> grade students to earn money so they can attend R.O.E., the P.T.O. has agreed to work with them to sell scented pencils. The organization will work with Kastle Kreations from South Amboy, New Jersey.

Selling items for brochure catalogues. Teamwork Associated will be the organization with which our PTO will deal. To be held from August – September, 2010. The proceeds will permit the PTO to provide assemblies and materials for the students and staff.

Selling Cookie Dough - Teamwork Associated will be the organization with which our PTO will deal. To be held from November – December, 2010. The proceeds will permit the PTO to provide assemblies and materials for the students and staff.

Selling Items for Christmas – Kids Korner - Teamwork Associated will be the organization with which our PTO will deal. To be held December, 2010. The proceeds will permit the PTO to provide assemblies and materials for the students and staff.

Frozen Food Brochure Sale - Teamwork Associated will be the organization with which our PTO will deal. To be held March – April, 2011. The proceeds will permit the PTO to provide assemblies and materials for the students and staff.

#### OUT OF STATE STUDENT TRAVEL

##### BOYS VARSITY BASEBALL TEAM TO TRAVEL TO TOLEDO, OHIO

The Lancaster Athletic Department respectfully requests permission to allow the Boys Varsity Baseball team to travel to Toledo, Oh. during their regular schedule (Spring Break). Please see the attached overnight trip form and itinerary. (On file in June agenda in Treasurer’s Office) The Baseball Parent group will be paying all expenses including transportation, lodging and food.

##### BOYS CROSS COUNTRY TO CINCINNATI ELDER INVITATIONAL

The Lancaster Athletic Department respectfully requests permission to allow the Boys Varsity and JV Cross County teams to travel to Cincinnati Elder for the “Friar Rudy” Invitational. Please see the attached overnight trip form and itinerary. (On file in June agenda in Treasurer’s Office) The Track and Cross County parent organization will be paying for transportation and a portion of the lodging, meals and park admissions. The cost to the athlete will be \$30 to \$40.

##### BOYS CROSS COUNTRY TO OLD MAN’S CAVE

The Lancaster Athletic Department respectfully requests permission to allow the boys Varsity and JV Cross Country teams to travel to Old Man’s Cave for training and team development. Please see attached overnight trip form and itinerary. (On file in June agenda in the Treasurer’s Office)

##### GIRLS CROSS COUNTRY TO OLD MAN’S CAVE

The Lancaster Athletic Department respectfully requests permission to allow the Girls Varsity and JF Cross Country teams to travel to old Man’s Cave for training and team development. Please the attached overnight trip form and itinerary. (On file in June agenda in the Treasurer’s Office) The Track & Cross Country parent

##### FIELD HOCKEY OVERNIGHT TRIP TO TOLEDO, OHIO

The Lancaster Athletic Department respectfully requests permission to allow the varsity and JV Field Hockey teams to travel to the following location during their regular schedule:

Date	Destination	Transportation	# of Athletic	Overnight?
Aug. 27 & 28, 2010	Ottawa Hills HS, Toledo	School bus or charter	25	YES

Head Field Hockey coach, Normie Malone, will be chaperoning the team along with JV Coach, Kaity Malone. A tentative itinerary is attached. (On file in June agenda in the Treasurer’s Office) A finalized itinerary from the head coach will be give to the Athletic Director. Principal and parents at least 5 days before proposed trip. Names



of athletes will be listed at that time. All expenses will be paid by the Field Hockey boosters.

**SOCCER SUMMER SCHEDULE**

The Lancaster Athletic Department respectfully requests permission to allow the varsity and JV soccer teams to travel to the following location during their summer schedule.

Date	Destination	Transportation	# of Athletic	Overnight?
July 23-25, 2010	Muskingum College	School Bus	40	Yes

Head Soccer Coach, Kent Conklin, will be chaperoning the team along with JV Coach, Pete Vail. A finalized itinerary from the head coach will be give to the Athletic Director. Principal and parents at least 5 days before proposed trip. Names of athletes will be listed at that time. All expenses will be paid by the Field Hockey boosters.

**GIRLS VARSITY AND JV VOLLEYBALL TEAM TO MASON, OH.**

The Lancaster Athletic Department respects respectfully requests permission to allow the Girls Varsity & JV Volleyball team to travel to Mason, Ohio during their summer schedule. Please see the attached overnight trip form and itinerary. (On file in June agenda, Treasurer’s Office) School transportation will be utilized and paid for by the Volleyball boosters. Each athlete will be paying for their own trip.

**DONATIONS**

Be it resolved that the Lancaster Board of Education accepts the following donations made to:

**Lancaster High School – Career Technical Education (Automotive Technology)**

Acceptance of: 1998 Chrysler Sebring LX Coupe 2 Door  
Identification Number – 4C3AU52N9WE109974  
Title Number – 2300832600  
Donation was made by: Ronald N. Ramey  
1728 Baltimore Road  
Lancaster, OH 43130  
Estimated Value: \$1,235.00

**Lancaster High School – Career Technical Education (Building and Property Trades)**

Acceptance of: 300 Board Feet of Cherry Wood for Class Projects  
Donation was made by: Jeffrey Bates  
395 Rainbow Drive, NE  
Lancaster, OH 43130  
Estimated Value: \$894.00

**Lancaster High School – Career Technical Education (Industrial Systems Technology)**

Acceptance of: Sony Grand Wega Big Screen Television 50’  
Donation was made by: Eric & Penny Hubbard  
2925 Valley View Rd NE  
Lancaster, OH 43130  
Estimated Value: \$2,000.00

**Lancaster City Schools**

Acceptance of various software (see complete list attached on file in June agenda, Treasurer Office).

Donation was made by: Tracey Miller – LCS Staff Member  
2447 Sheridan Dr.  
Lancaster, OH 43130  
Estimated Value: \$ 2,435.82

**BIG BROTHER’S BIG SISTERS OF FAIRFIELD COUNTY (SCHOOL BASED MENTORING PROGRAM)**

This agreement is entered into the fiscal year 2010-2011 between Big Brothers Big Sisters of Fairfield County, Inc., the service provider, and Lancaster City Schools ARRA Title I grant.

Big Brothers Big Sisters of Fairfield County, Inc. agrees to provide for the following program services to Lancaster City Schools.

- A. Recruit, screen, and train all volunteers for the Big Brothers Big Sisters mentoring program who will be mentoring in the School Based Mentoring Program within Title I schools. For all volunteers over 18 years of age, an FBI and BCI fingerprint check will be conducted through the Lancaster City Schools.
- B. Provide monthly on-site supervision of the match relationship through BBBS staff member.
- C. Coordinate mentor training prior to the matching of mentors and youth in the School Mentoring Program.
- D. Provide on-going training and support to volunteer mentors with relationship concerns.
- E. Supply transportation to mentors to and from mentoring using the Lancaster Public Transit system.
- F. BBBS will provide a quarterly report on match supervision.
- G. BBBS will provide an invoice for service by the 15<sup>th</sup> of each month.

Lancaster City Schools ARRA-Title I grant agrees to pay for these services \$690.00 for mentor matches that do not require transportation and \$820.00 for those mentor matches that do require transportation. Payments for Lancaster City Schools will be made by the 30<sup>th</sup> of the month for the previous month’s matches. The fee for services is the entire obligation for Lancaster City Schools with any additional obligation to meet legal requirements accruing to the provider.

By: \_\_\_\_\_  
Lancaster City Schools Administrator Date

By: \_\_\_\_\_  
Program Coordinator, ARRA-Title I Date

By: \_\_\_\_\_  
Big Brothers Big Sisters of Fairfield County, Administrator Date  
Service Provider

AZZINI COMMUNICATIONS LLC (EMERGENCY NOTIFICATION ALERT SERVICES)

It is hereby resolved to approve the contractual agreement with Azzini Communications, LLC to provide emergency notification alert services (PENN Alert) for Lancaster City Schools for the 2010-2011 school year.

Cost not to exceed \$8,000.

LANCASTER FAIRFIELD COUNTY INTERAGENCY AGREEMENT (SERVICES TO LOCAL PROGRAMS)

Be it resolved to enter into an Agreement between Lancaster City Schools and Lancaster-Fairfield County Community Action, MRDD, and other Fairfield County Local School Districts to provide services for Help Me Grow, Early Head Start and Head Start for the 2010-2011 school year. The intent of the agreement is to ensure that the families of children with disabilities and/or developmental delays as well as those at risk of developing delays will be provided seamless transitions between service providers in their early years.

LANCASTER FAIRFIELD COUNTY COMMUNITY ACTION (SERVICING PRESCHOOL AGE CHILDREN)

Be it resolved to accept the Memorandum of Understanding between Lancaster city Schools and Lancaster Fairfield County Community Action (Head Start) to strengthen coordination efforts with Head Start and our District in serving preschool age children.

JOB DESCRIPTION (FAMILY AND CIVIC ENGAGEMENT CORR DINATOR)

Be it resolved the Lancaster City Schools Board of Education hereby approves the Job Description for the Family and Civic Engagement Coordinator. A requirement HB1. (Job Description on file in June agenda)

RENEWAL OF ANNUAL MEMBERSHIPS (CORAS, Ohio Coalition for Equity and Adequacy of School Funding)

Resolution to approve continued membership in Coalition of Rural and Appalachian Schools for the 2010-2011 school year.

WHEREAS the Lancaster Board of Education recognizes the value of continuing our long standing relationship with the public school systems of southeast Ohio.

THEREFORE, be it resolved the Lancaster Board of Education join the Coalition effective for the 2010-2011 school year and authorize the expenditure of \$325.00.

Resolution to approve continued membership in Ohio Coalition for Equity and Adequacy of School Funding

WHEREAS it is the desire of the Lancaster Board of Education to approve the continued membership of the school district with the Ohio Coalition for Equity and Adequacy of School Funding.

THEREFORE, be it resolved the Lancaster Board of Education approve the membership for the 2010-2011 school year and authorize the expenditure of \$2,801.50(5,603 students x \$.50).

TRANSITION PLAN FOR THE 2010-2011 SCHOOL YEAR

Be it resolved the Lancaster City School Board of Education hereby approves the Transition Plan for 2010-2011 school year.

CO-TEACHING HANDBOOK FOR THE 2010-2011 SCHOOL YEAR

Be it resolved the Lancaster City School Board of Education hereby approves the Co-teaching Handbook for 2010-2011 school year

LANCASTER CITY SCHOOLS 504 PLAN (REVISIONS)

Be it resolved the Lancaster City School Board of Education hereby approves the revisions to the LANCASTER CITY SCHOOLS 504 Plan. *Procedures in Meeting the Requirements of Section 5014 Rehabilitation Act 1973.*

APPROVE FIRST READING ON THE FOLLOWING NEW/REVISED POLICIES

- EF/EFB Food Services Management/Fee and Reduced-Price Food Services- Accepted as presented.
- EFF Food Sale Standards – Accepted as presented.
- IKA Grading Systems – Accepted as presented.
- JECBC Admission of Students from Non-Chartered, Community or Home Schooling – Accepted as written.
- JFCF Hazing and Bullying – Accepted changes as discussed
- JFCF-R
- JHCB Immunizations – Accepted as presented.
- JHF Student Safety – Accepted as presented.

Mr. Mauller seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
		Mr. Bickham	-Absent

Thereupon the Vice President declared such motion duly adopted.

10-52 EXECUTIVE SESSION

Ms. Kittredge moved at 8:05 p.m. to enter into Executive Session for the Purpose of Negotiations.

Ms. Saunders seconded the motion, and the roll call on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
		Mr. Bickham	- Absent

The Vice President declared at 9:22 p.m. to return to Regular Session.

10-53 ADJOURN – JUNE 21, 2010

Ms. Kittredge moved at 9:23 p.m. to adjourn. The next meeting is a Regular Board Meeting in the Cafeteria of the Stanbery Campus on Monday, July 19, 2010 at 7:00 p.m.

Mr. Mauller seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
Mr. Bickham - Absent			

Thereupon the Vice President declared the meeting adjourned.

\_\_\_\_\_  
Amy Eyman                      Vice President

ATTEST:

\_\_\_\_\_  
Julie L. Taylor                      Treasurer