

Large Meeting Room  
111 South Broad Street  
Lancaster, Ohio  
August 16, 2011

The Board of Education of the Lancaster City School District, Fairfield County, Ohio met in a Regular Board Meeting on August 16, 2011 in the Large Meeting Room located at 111 South Broad Street. The meeting was called to order at 7:03 p.m. by Mr. William Bickham, President and the roll being called, the following members were present:

Ms. Amy Eyman	Mr. Gary Mauller Absent – arrived 7:08pm
Ms. Kathy Kittredge	Ms. Hollie Saunders
Mr. William Bickham	

#### PLEDGE OF ALLEGIANCE

#### 11-69 APPROVAL OF MINUTES

Ms. Kittredge moved to approve the minutes of the Regular Board Meeting held on July 19, 2011 and Special Board Meeting/Board Work Session on August 2, 2011 as presented:

Ms. Saunders seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Absent
Ms. Kittredge	Yea	Ms. Saunders	Yea
Mr. Bickham Yea			

Thereupon the President declared such motion duly adopted.

#### 11-70 ADOPTION OF AGENDA

Ms. Eyman moved to approve the Agenda with the following correction/additions:

Page 3	+Executive Session for the purpose to discuss a student issue.
Page 4	Should read: Adjourn to Regular Board Meeting on September 27, 2011
Page 26 A:	+General and <b>LSN Funds, effective date 8/22/2011</b>
Page 27.3:	+Rachel Thomas as Substitute Teacher
Page 30:	Replacement Page
Page 32.B.1:	- Strike resignation of Georgann Smith, Bus Aide for Transportation effective 7/13/2011.
Page 33.D:	+Barbie Lumbard, Tallmadge Elementary, Amy Roberts, East Elementary and Faith Shinn, Sanderson Elementary to be added as Technology Mentors.
Page 75.8.a:	-Strike contract with Bloom Carroll Local Schools (Transportation Services)
Page 115A:	+o. Fairfield DD Educational Aides.

Ms. Kittredge seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
	Mr. Bickham	Yea	

Thereupon the President declared such motion duly adopted.

#### QUESTIONS FROM THE AUDIENCE – PUBLIC PARTICIPATION

#### LEGISLATIVE UPDATE

Ms. Eyman reported on HB153 and the change in a Board of Education's ability to dispose of real estate property.

#### UNFINISHED BUSINESS

#### COMMUNICATIONS

Mr. Mauller moved to approve the following:

Special Board Meeting to be held on August 22, 2011 at 9:00 a.m. in the library located at Lancaster High School for the purpose of awarding the bid for the Thomas Ewing Modular Bid, Personnel Matters and any other business that may come before the board.

Ms. Saunders seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
	Mr. Bickham	Yea	

Thereupon the President declared such motion duly adopted.

## BOARD STANDING COMMITTEES

### **1. Communications – August 2, 2011**

Emergency Notification System - Recommendation to contract with Safe Schools Helpline, Security Voice, for One Call Now service. . Information Items: LSN Update - The position of LSN Station Manager is currently vacant due to the resignation of the previous manager. Scott Burke is filling in and interviews for a replacement are under way. A recommendation for hire is expected to be ready for the August 16 board meeting. Discussion Items: Chalkmarks - The next publication will be distributed the weekend of August 20, 2011. Article recommendations were reviewed. Articles need to be submitted to Kevin Snyder by August 10. Dave Bickham will edit and format the articles this weekend to prepare for submission to the Lancaster Eagle Gazette. Other: Rosemary Hajost suggested that every building should communicate building needs to parents in one of their opening newsletters. Adjournment until our next Communications Committee Meeting on Tuesday, September 6, 2011 @ 4:00 p.m. in the Conference Room at Stanbery.

### **2. Finance – August 11, 2011**

\*Income tax collections for the period of April-June 2011 were \$2,998,508, up \$11,598 compared to the same period in 2010. We received two real estate tax advances for a total of \$7,900,000. \*On the expenditure side, we had three payrolls in the month of July as well as health insurance premiums increased 6.5%. Delegate for OSBA Conference: Amy will serve as our delegate and Kathy will serve as the alternate for the 2011 Annual Business Meeting of the Ohio School Boards Association (OSBA) at the Capital Conference in November. Enrollment in OSBA Workers' Compensation Group: This reenrollment is to help the District gain eligibility for the OSBA group rating program, as well as reduce worker's compensation expenses. As our third party administrator, they provide aggressive claims management, Industrial Commission hearing attendance, safety program assistance, and unemployment compensation services. Ms Taylor also discussed the preliminary Expenditure Per Pupil figures for FY11 and will provide a brief powerpoint at the Board meeting. Overall we are \$530 less in total expenditures per pupil over FY10. Final figures will not be available until later in the Fall.

### **3. Personnel – August 15, 2011**

PSW Compliance Training: The committee reviewed the on line compliance training schedule which is now open to all employees. New HR Procedures: Updates were provided to the committee on new procedures for salary adjustment requests, certified staff personal business day requests, and volunteer fingerprinting. Teacher Evaluation Committee Meeting Dates: It was announced that the teacher evaluation development committee will meet the first Tuesday of every month, with the first meeting scheduled for September 6<sup>th</sup> at 4:15 pm at the LEA/LSSA office. Certified Staffing for 2011 – 2012: The results of teacher changes were reviewed with the committee. The district reduced 4 classroom teachers from last year. New Business: New Teacher Information: Demographics of our newly hired teachers were shared with the committee. New Teacher Orientation -The agenda for the new teacher orientation on August 18<sup>th</sup> and 19<sup>th</sup> was provided to the committee. Displaced Forest Rose Educational Assistants. A list of educational assistants that were transferred due to the elimination of the Forest Rose positions was shared with the committee. New Staff Cost Analysis: The committee reviewed a salary comparison of general funded teachers who left the district and their newly hired replacements. Included in the comparison are teaching positions that were paid with grant funds last year, but due to the new state budget, are paid with general funds this year. The total amount of savings in salary for the district between last year and this year is \$456, 680.

### **4. Policy – No Report**

## **5. Program – August 8, 2011**

Recommendation for Approval: Resolution to approve Pre-K – 12 Health Course of Study – Jenny O’Hare, Director of Instructional Services: A discussion was held on the components of the course of study. Recommendation for Approval: Resolution to approve Revised Elementary Literacy Plan. Grades K-5 – Jenny O’Hare: Jenny distributed the Revised Elementary Literacy Plan and noted the highlights indicating changes made from the literacy plan adopted May 2009, New elementary teachers will receive the new notebooks and be trained by Beth Wigton on August 17th. Recommendation for Approval: Resolution to approve Professional Development Plan for 2011-2012 – Jenny O’Hare Points of Interest: Copies of the Professional Development Plan were distributed and discussed. It was noted that the dates are subject to change. The color- codes used to differentiate the meetings were explained. Alternate Grads – Jenny O’Hare Points of Interest: Dillon Hossfeld, Kyle Ruckman, and Brittany Shaeffer completed requirements for graduation and will be presented to the Board in August. It was noted by Anthony Knickerbocker that Kyle Ruckman is our first graduate using the Credit Flex. Contracts – Jenny O’Hare: VHS Teacher Contract: Sara Hedges will again be teaching VHS. Big Brothers/Big Sisters: Title I funds are scheduled to be increased, so we will continue with this contract, in which high school students mentor elementary students. Tarhe is the only elementary school not involved. New Horizons-Child and Family Counselors: Title I funds will cover the cost of this service to parents and students, which was paid for by stimulus money last year. All evaluations and summaries from last year indicate the program was a success. Amy Payn - Teacher-Based Teams: Amy will provide ongoing professional development on the Teacher-Based Teams, which she piloted last year. A protocol was developed and every building will implement TBT this year. Amy will provide the support.

## **6. Support Services – August 10, 2011**

Medill Freezer/Cooler – The committee was informed that the Freezer/Cooler has been energized and the project will be completed within the timeframe. The maintenance personnel have done a great job on this project. Soccer Field – The committee was informed that the district has withheld payments to the contractor until an agreement and some additional work has been completed on the field. The district will be working on a water issue with the Soil and Conservation Department as well as with an engineer from Lockwood, Lanier, Mathias and Noland, Inc., to come up with a fix for the water/spring issue that has just occurred in the past month on the southwest side of the field. Summer Projects – We discussed several projects that the maintenance staff has been working on throughout the district. One of the projects discussed was the updating of trough urinals in two buildings with individual units. There are many more projects that are going on this summer and a list of these will be provided at the next committee meeting. Modular classroom for Thomas Ewing - It was discussed that Thomas Ewing is in need of an additional modular classroom unit that contains two classrooms. It will be very similar to the one that is currently on site but the location will be at the end of the wing that extends to the northwest. The bid opening will occur on August 18<sup>th</sup> at noon. The anticipated date of completion will be November. Transportation Update – Bloom Carroll Contract – This contract is with Bloom Carroll to transport two students to Columbus along with the students that travel to the same locations from our district. This helps to offset the cost of providing these trips to our students. Bus Purchase option with MEC – the committee was informed that a resolution was passed at the July Board of Education meeting that allows us to take part in the bus purchasing program with the Metropolitan Educational Council. This program takes care of bidding buses out for the participating districts and can get a better price due to the volume of buses being purchased. We are anticipating approx \$1000 to \$1800 per bus savings. Cost of busing – Greg Kelley the Transportation Supervisor for Lancaster City Schools presented cost information for the past few years and showed a downward trend in the cost of transportation. The mechanics are doing a great job in repairing the buses in an economical and expedient manner. They are doing all types of repairs, from rebuilding engines to repairing and sewing up seat cover holes in order to reduce the amount of money being spent on these items. Other- Mr. Walker then provided an update to the committee on the bond issue. He spoke about the OSFC approving the districts master plan in July and the fact that this is a chance of a lifetime for this district. The committee was also informed that the gym floor has water intrusion problems from the July rain storm. We are working with a company to get all the repairs done as soon as possible. We are also working with the insurance company to have an engineer take a look at the area to see if any possible solutions exist to stop this water issue.

TREASURER’S REPORT

Preliminary Expenditure Per Pupil Update

SUPERINTENDENT’S REPORT

Alternate Graduates

Community Engagement/Bond Issue Update

Ohio Achievement Assessment/District Report Card – Jenny O’Hare

11-61 STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

Ms. Saunders moved to approve the following:

ADMINISTRATIVE/EXEMPT EMPLOYMENT

Employ the following person as Lancaster School Network Station Manager pending receipt of appropriate licensure, official transcripts and background checks.

Name: Lewis, Kyle  
Position: Lancaster School Network Station Manager  
Location: Central Office  
Salary: Step 3 (ADM Assistant)  
Status: New Position  
Fund: General and LSN Funds  
Effective: 8/22/2011

CERTIFIED STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

CERTIFIED EMPLOYMENTS

Employ the following person as a regular teacher for the 2011-2012 school year pending receipt of appropriate licensure, official transcripts and background checks.

Name: Naypauer, Scott	Name: Herrel, Brian
Position: Lang Arts/Social Studies Teacher	Position: Math/Science Teacher
School: Thomas Ewing/General Sherman	School: Thomas Ewing
Salary: BA, Step 0	Salary: BA, Step 1
Status: New Position	Status: New Position
Fund: General	Fund: General

### LONG-TERM SUBSTITUTES

Employ the following persons as long term substitutes for the 2011-2012 school year pending receipt of appropriate licensure, official transcripts and background checks:

Name: Evick, Jessica  
Position: Math/Science  
School: Thomas Ewing/General Sherman  
Salary: MA, Step 0  
Status: Teacher on Special Assignment  
Fund: General

Name: Branch, Robert  
Position: 0.6 ESL Teacher  
School: District  
Salary: MA+45, Step 1  
Status: Long-term Substitute License  
Fund: Ed Jobs

Name: Ishida, Rod  
Position: 0.5 Math Teacher  
School: Lancaster High School  
Salary: MA+30, Step 0  
Status: Replacement  
Fund: General

Name: Springer, Ashley  
Position: 3<sup>rd</sup> Grade – 1<sup>st</sup> Semester Only  
School: Medill  
Salary: BA, Step 0  
Status: Leave of Absences  
Fund: General

### SUBSTITUTE TEACHERS FOR 2011-2012 SCHOOL YEAR

Employ the following people as substitute teachers for the 2011-2012 school year pending receipt of appropriate licensure, official transcripts and background checks at the board approved rate:

#### Name

Adamson, Daniel	Barker, Christopher	Barnhart, Carla
Bechtel, Steve	Bensonhaver, Robert	Blankenship, Ashley
Blust, Amanda	Bolin, Kari	Bradford, Judith
Browning, Diane	Buck, Judith	Buck, Roger
Gerken, Janet	Buskirk, Linda	Butler, Dwight
Carver, Debra	Chapman, Clarence	Christian, Suzanne
Clark, Richard	Clarke, Carrie	Copen, Shirley
Crowell, Matthew	Culp, Gary	Davis, Rachel
Dawson, Jayna	Dayton, Jacqueline	Debolt, Barbara
Dilcher, Jennifer	Enmen-Potts, Laurel	Estel, Cassie
Estell, Shirlee	Farmer, Amber	Fast, Jenny
Fast, Julie	Fast, Stephanie	Florence, Kristine
Funk, Kacie	Gagni, Temple	Garbrandt, Wendy
Geyer, Richard	Goss, Julie	Goss, Richard
Gray, Charles	Grove, Betsy	Hammond, David
Hancher, Peggy	Hanna, Claudia	Happeney, Lauren
Hayman, Cynthia	Hayward, Cheryl	Hedges, Tami
Henderson, Ashley	Hoch, Beth	Holbrook, Jennifer
Hood, Henry	Hull, Ashley	Hutcheson, Phyllis
Johns, Joanna	Johnson, Michael	Johnston, Mark
Jones, Victor	Kalis, Donna	Kennedy, Mark
Kerns, Sue	Knight, Daniel	Krauss, Holli
Larabee, John	Lawrence, Gladys	Layne, John
Leach, Kathryn	Leach, Tesha	Legg, Connie
Lietnaker, Brant	Lowery, Lauren	Lucas, Donna
Luppold, Dorothy	Luppold, Glen	Luse, Lisa
Manausa, Clifford	Martin, Amy	McBroom Danielle

McNeal, Marcy	Mead, Diana	Medved, Jennifer
Merton, James	Messerly, Joshua	Miller, Deborah
Miller, Dusty	Miller, Kristen	Murray, Susan
Parker, Melissa	Paumier, Joseph	Perry, Aubrie
Powell, Nicholas	Primmer, Stephanie	Raddatz, Angela
Reid, Heather	Ricketts, Christina	Romine, Charles
Sanders, Susan	Sands, Angela	Schrader, Carolyn
Schroer, Sandra	Selan, Mary	Self, Annette
Shriner, Julie	Simmons, Sue	Sims, Amy
Smith, Jane	Smith, Kristin	Sniderman, Tawny
Snoke, Sheila	Stai, Candice	Staten, Jonah
Stebelton, Sarah	Stockum, David	Stone, Amy
Stuck, Catherine	Svoboda, Sharon	Swindells, Toni
Thatcher, Michele	Thornton, Marcia	Van Dyke, Jodi
Violand, Jane	Voight, Debra	Wagner, Anna
Thomas, Rachel		

SUPPLEMENTAL CONTRACTS – CERTIFIED STAFF: 2011-2012 SCHOOL YEAR

CO-CURRICULAR - LANCASTER HIGH SCHOOL

<u>Name</u>	<u>Position</u>	<u>Exp</u>	<u>Ratio</u>	<u>Amount</u>
Dwyer, Elyse	Marching Band Specialist	0	.06	\$2054.34

ATHLETIC

<u>Name</u>	<u>Position</u>	<u>Exp.</u>	<u>Ratio</u>	<u>Amount</u>
Pezo, Mark	H.S. Boys Asst. Football Coach	8	.16	\$5478.24
Pezo, Mark	Summer – Weight Room Supv.	8	.10	\$3423.90
Henderson, Allie	Freshman Girls Volleyball Coach	3	.10	\$3423.90
Grove, Betsy	H.S. Girls Asst. Cross Country Coach	2	.12	\$4108.68
Phillips, Andy	T.E. Girls 8 <sup>th</sup> Grade Volleyball Coach	6	.11	\$3766.29
Albanese, Beth	T.E. Girls 7 <sup>th</sup> Grade Volleyball Coach	24	.11	\$3766.29
Sinnott, Chad	H.S. Boys Asst. Football Coach	1		<b>Volunteer</b>

COMMUNITY MEMBERS

<u>Name</u>	<u>Position</u>	<u>Exp.</u>	<u>Ratio</u>	<u>Amount</u>
Conrad, Steve	JV Boys Soccer Coach	8	.14	\$4793.46
Aksterowicz, John	T.E. Boys 7 <sup>th</sup> & 8 <sup>th</sup> Grade Football Coach	8		<b>Volunteer</b>
Scott, Katie	G.S. Girls 8 <sup>th</sup> Grade Volleyball Coach	1	.07	\$2396.73
Koksal, Jeff	H.S. Boys Head Cross Country Coach	2	.15	\$5135.85
Holbrook, Julie	G.S. Girls Football Cheerleading Coach	3	.08	\$2739.12
Koegler, Michelle	H.S. Girls Asst. Soccer Coach	1		<b>Volunteer</b>
Solt, Andy	G.S. Boys 8 <sup>th</sup> Grade Football Coach	3	.09	\$1540.75
	(split contract – ½ of \$3081.51)			
Canfield, Jerry	G.S. Boys 7 <sup>th</sup> Grade Football Coach	0	.07	\$2396.73
Graley, Bill	G.S. Boys 7 <sup>th</sup> Grade Football Coach	0		<b>Volunteer</b>

EXTENDED DAY CONTRACTS – Certified Staff: Effective 2011-2012 School Year:

<u>Name</u>	<u>Program</u>	<u>Extended Days</u>
Reef, Cindy	Guidance Counselor	15

CERTIFIED SALARY ADJUSTMENTS

<u>Name</u>	<u>Location</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Walker, Amy	Cedar Heights	MA+15, Step 9	MA+30, Step 9	08/22/2011
McKinney, Jeremy	Lancaster High	BA (5Y), Step 3	MA, Step 3	08/22/2011
Smith, Laura	Sanderson	MA, Step 13	MA+15, Step 13	08/22/2011
Bryant, Kelly	Thomas Ewing	MA+15, Step 17	MA+30, Step 17	08/22/2011
Smith, Sunday	West	MA, Step 13	MA+15, Step 13	08/22/2011
Shaffer, Vernia	Medill	MA+15, Step 17	MA+30, Step 17	08/22/2011
Gallagher, Robert	General Sherman	BA (5Y), Step 2	MA, Step 2	08/22/2011
Streetman, Ashlin	Lancaster High	BA, Step 3	BA (5Y), Step 3	08/22/2011
Hodson, Courtney	Cedar Heights	BA, Step 1	BA (5Y), Step 1	08/22/2011
Bibbey, Lyndsey	General Sherman	BA (5Y), Step 6	MA, Step 6	08/22/2011
Hutchison-Bates, Kelli	South	BA (5Y), Step 12	MA, Step 12	08/22/2011
Hughes, Jodi	Medill	BA, Step 4	MA, Step 4	08/22/2011
Rogers, Katherine	Cedar Heights	BA, Step 2	BA+15, Step 2	08/22/2011
Jubach, Jill	Tarhe	MA, Step 11	MA+15, Step 11	08/22/2011
Houska, Raymond	Medill	BA, Step 4	BA+15, Step 4	08/22/2011
Ball, Trent	Lancaster High	BA (5Y), Step 7	MA, Step 7	08/22/2011

CLASSIFIED STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

REGULAR – BUS AIDE

Employ the following person as a bus aide pending appropriate licensure, return of employment packets, and satisfactory background checks as noted:

**Name:** Smith, Georgann  
**Position:** Bus aide  
**Hours:** 4.5  
**Step:** 0  
**Effective Date:** 8/22/2011  
**Status:** Replacement  
**Funding:** General

REGULAR – CUSTODIAL/MAINTENANCE

Employ the following person as a journeyman maintenance III groundskeeper pending appropriate licensure, return of employment packets, and satisfactory background checks as noted:

**Name:** Roush, Myles  
**Position:** Journeyman Groundskeeper  
**Hours:** 8  
**Step:** 7  
**Effective Date:** 8/22/2011  
**Status:** Replacement  
**Funding:** General

LONG-TERM SUBSTITUTE AIDE

Employ the following people as Long-Term substitute bus aides pending return of employment packets, satisfactory background checks as noted:

**Name:** ~~\_\_\_\_\_~~ **Dickson, Caroline**  
**Location:** ~~\_\_\_\_\_~~ Transportation  
**Hours:** ~~\_\_\_\_\_~~ **4.25**  
**Step:** ~~\_\_\_\_\_~~ **0**  
**Effective Date:** ~~08/22/2011~~  
**Status:** ~~\_\_\_\_\_~~ Replacement  
**Funding:** ~~\_\_\_\_\_~~ General

**Name:** **Shaffer, Jenny**  
**Location:** Transportation  
**Hours:** **4**  
**Step:** **0**  
**Effective Date:** 08/22/2011  
**Status:** Replacement  
**Funding:** General

**Name:** **Priddy, Alma**  
**Location:** Transportation  
**Hours:** **3.75**  
**Step:** **0**  
**Effective Date:** 08/22/2011  
**Status:** Replacement  
**Funding:** General

SUBSTITUTE – TRANSPORTATION

Employ the following person as substitute bus drivers pending return of employment packets, satisfactory background checks as noted:

<u>Name</u>	<u>Effective Date</u>
Van Dyke, Ronald	8/22/2011

CERTIFIED

RESIGNATIONS

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Thompson, Debra	Freshman Class Advisor	Lancaster High School	8/22/2011
Parkman, Heather	Head Swim Coach	Lancaster High School	8/22/2011

LEAVE OF ABSENCE

Jessica Dorion has been approved for a FMLA maternity leave of absence effective August 22, 2011. FMLA unpaid leave will begin on August 22, 2011 with a return date of November 28, 2011.

Sandra Hendrickson is requesting a paid medical leave of absence for the first semester of 2011-2012 school year.

CLASSIFIED

RESIGNATIONS

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
<del>Smith, Georgann</del>	<del>Bus Aide</del>	<del>Transportation</del>	<del>7/13/2011</del>
Meadows, Kathie	Educational Assistant	Forest Rose	8/19/2011
Queen, Jamie	Educational Assistant	Forest Rose	8/19/2011
Rhea, Dayna	Educational Assistant	Forest Rose	8/19/2011

LEAVE OF ABSENCE

David Labus is requesting an unpaid leave of absence effective September 27, 2011 (5 hours). Daily rate and benefits will be deducted from employee's salary during that time for a total of \$74.18.

OTHER PERSONNEL MATTERS

MARZANO TRAINER

Resolution to employ Vernia Shaffer as a Marzano Trainer during 2011-2012 school year to be paid up to \$300.00.

RESIDENT EDUCATION MENTOR TRAINERS

Name

Seibert, Holly  
Madland, Laura  
Koksal, Carol  
Kolbe, Amanda  
Johnson, Leigh  
Duvall, Paul

Barath, Anthony  
Fish, Shannon  
Jarrett, Shauna  
Kobella, Sara  
Dorion, Jessica

HOME INSTRUCTOR TUTORS

Resolution to enter into an Agreement between Lancaster City Schools and the tutors listed below to provide Home Instruction for students on medical leave from school for the 2011-2012 school year. Said services are contingent upon current grant funding for Students with Disabilities and through General Funding for regular education students paid through the 2011-2012 school year.

Name

Bagby, Leigh A  
Cavanuagh, Elizabeth  
Hensley, Linda  
Rogers, Kathryn  
Violand, Jane

Butcher, Kathryn  
Pressler, Gina  
Reef, Cindy  
Taylor, Kathy

TECHNOLOGY MENTORS

<u>Name</u>	<u>Location</u>
Michelson, Dain	Lancaster High School
Meyer, Megan	General Sherman
Herrel, Brian	Thomas Ewing
Mauck, Denise	Cedar Heights Elementary
Hughes, Jodi	Medill Elementary
Wlodarski, Kelly	South Elementary
Jubach, Jill	Tarhe Elementary
Plummer, Julie	West Elementary
<b>Lumbard, Barbie</b>	<b>Tallmadge Elementary</b>
<b>Roberts-Wilson, Amy</b>	<b>East Elementary</b>
<b>Shinn, Faith</b>	<b>Sanderson Elementary</b>

Ms. Kittridge seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
		Mr. Bickham	Yea

Thereupon the President declared such motion duly adopted.

11-62 BUSINESS AND FINANCE

Ms. Eyman moved to approve the following:

MONTHLY FINANCIAL REPORT FOR JULY 2011

Be it resolved that the Board of Education approve the financial report for July 2011.

DELEGATE AND ALTERNATE FOR OSBA CAPITAL CONFERENCE

Resolution to appoint delegate *Amy Eyman* and alternate *Kathy Kittredge* to the Annual Business Meeting of the Ohio School Boards Association’s Capital Conference, to be held November 14, 2011 in Columbus, Ohio.

ENROLLMENT 2012 OSBA WORKER’S COMPENSATION

Resolution to approve enrollment into the 2012 OSBA Worker’s Compensation group Retrospective Rating Program for 2012. Enrollment fee \$16,180.00.

CHANGE FUNDS FOR VOCATIONAL PROGRAM

Resolution to establish additional change funds in the amount of \$400 for the 2011-2012 school year as indicated below:

Culinary Arts	\$200.00
Cosmetology	<u>\$200.00</u>
	\$400.00

PROPOSAL FROM BAIRD PUBLIC INVESTMENT ADVISORS

Whereas, the Treasurer has issued a 30 day cancellation notice with Productive Capital Management, Inc. Be it resolved the Board of Education accepts the following proposal from Baird Public Investment Advisors, to act as Investment Advisor to the Lancaster City School District effective September 1, 2011.

LEASE AGREEMENT WITH LANCASTER DIGITAL ACADEMY

It is hereby recommended that the Board of Education renew the lease agreement with Lancaster Digital Academy for a 2004.75 sq. ft. office space (Suite 201) located on the second floor of the building situated at 111 S. Broad Street. The lease will be effective October 1, 2011 through September 30, 2012.

LEASE AMENDMENTS FOR ADAMH BOARD

The undersigned hereby modify the Lease Agreement entered into on the 21st day of June, 2011, this 16th day of August, 2011 as follows: 7.01 ADD: LESSOR or LESSEE may elect to end this lease agreement with 3 months written notice.

The undersigned hereby modify the Lease Agreement entered into on the 22nd day of November, 2011, this 16th day of August, 2011 as follows: MODIFICATION: Cost for each parking space will be reduced to \$5.00 per month. This modification will take effect September 1, 2011.

~~RENEW SERVICE AGREEMENT WITH BLOOM CARROL LOCAL SCHOOLS FOR TRANSPORTATION SERVICES~~

~~Be it resolved that the Lancaster Board of Education does hereby agree to renew the service agreement with Bloom Carroll Local Schools for transportation services to the Ohio State School for the Blind.~~

SYSTEMAX (WARRANTY SERVICES ON COMPUTERS)

Be it resolved that the Lancaster Board of Education authorizes the Treasurer to renew a one year contract with Systemax for warranty services on their computers. Term of Contract: 7/20/11 – 7/19/12

AMY PAYN (DATA ANALYSIS, PROFESSIONAL DEVELOPMENT, AND OIP)

Be it resolved that Lancaster City Schools provides reimbursement for Amy Payn to provide data analysis, professional development and support for the Ohio Improvement Process for the 2011-2012 school year. Lancaster City Schools will agree to pay \$40 per hour for said services. Total Compensation is not to exceed \$10,000.00, funded through Title I, pending Title I – FY12 approval.

CONTRACT WITH SUSAN NOLAN

Be it resolved the Lancaster Board of Education approves the contract with consultant Susan Nolan to provide professional development for the 2011-2012 school year on the National Reading Panel's Research and Recommendations.

NEW HORIZONS YOUTH AND FAMILY CENTER (TEENSCREEN COUNSELORS)

Be it resolved the Lancaster Board of Education approves the agreement with New Horizons Youth and Family Center to provide TeenScreen Counselor for the 2011-2012 school year. Cost to Lancaster City Schools will be \$2,000, paid through General Fund.

NEW HORIZONS YOUTH AND FAMILY CENTER (CHILD AND FAMILY COUNSELING SERVICE)

Be it resolved that the Lancaster Board of Education enters into a contractual agreement with New Horizons to provide Child and Family Counselors to serve as consultants to students, parent, school faculty and staff. New Horizons will deploy one full-time specialist in each of seven designated Lancaster City School Lancaster City School elementary building at a cost not to exceed \$400,400.00, paid in equal installments. The duration of the contract shall be for the 2011-2012 school year pending Title I – FY12 approval.

NEW HORIZONS YOUTH AND FAMILY CENTER (SPECIAL EDUCATION COUNSELING SERVICES)

Be it resolved to enter into an Agreement between Lancaster City School and New Horizons to provide special education counseling services for the 2011-2012 school year. Said services are paid through 6B funding.

NEW HORIZONS YOUTH AND FAMILY CENTER (PRESCHOOL COUNSELING & FAMILY SUPPORT SVCS)

Be it resolved to enter into an Agreement between Lancaster City Schools and New Horizons to provide preschool counseling and family support services for the 2011-2012 school year. Said services are paid for through Early Childhood DEA Funding.

BIG BROTHERS/BIG SISTERS OF FAIRFIELD COUNTY (MENTORING PROGRAM)

Be it resolved Lancaster City Schools and Big Brothers/Big Sisters of Fairfield County enter into a contractual agreement to provide mentoring services for the 2011-2012 school year, not to exceed \$20,000.00, pending Title I – FY12 approval.

FAIRFIELD COUNTY EDUCATION SERVICE CENTER (VIRTUAL HIGH SCHOOL TEACHER)

Be it resolved that the Lancaster Board of Education enters into a contractual agreement with Fairfield County Education Service Center to employ a Virtual High School to be assigned to a Lancaster City Schools for the period August 17, 2011, through June 30, 2012.

CREATIVE CURRICULUM (PRESCHOOL ASESMENTS AND REPORTS)

Be it resolved to enter into an Agreement between Lancaster City Schools and Creative Curriculum to provide preschool assessments and report for the school year. Said services are to be paid for Preschool Funds.

MULTI COUNTY JUNENILE DETENTION CENTER (EDUCATION OF STUDENTS)

Be it resolved to enter into an Agreement between Lancaster City School and Multi County Detention Center for the cost of education for Lancaster City Schools students placed at that facility. Service will paid through the 2011-2012 school year with General Funds.

HEALTH CARE BILLING (COLLECTION OF MEDICAL BILLING)

Be it resolved to enter into an Agreement between Lancaster City Schools approves to renew the contract with Health Care Billing (HBS) to provide services for the collection of Medicaid billing for the 2011-2012 school year. Funds will be deposited to the General Fund. This contract was originally approved April 27, 2009. Resolution #09-43.

THE OHIO STATE UNIVERSITY (SOCIAL WORKER CONTRACT – INTERNS)

Be it resolved the Lancaster City Schools’ Board of Education approves to renew the long-standing social worker contract with The Ohio State University for the 2011-2012 school year. Future social workers are placed in a practicum in Lancaster City Schools to work with students and families on a yearly basis under the direction of Mrs. Debbie Rockwood. These interns comply with all regulations and policies of Lancaster City Schools. This agreement was previously approved on September 22, 2008 (Resolution #08-114) PER SECTION #13 automatically will be renewed for an additional year.

FAIRFIELD DD EDUCATIONAL AIDES

**Be it resolved to enter into an Agreement between Lancaster City Schools and Fairfield County Board of Developmental Disabilities to provide Educational Aides for a special needs student(s) at the Forest Rose School. Said services are to be paid for through General Funds.**

Mr. Mauller seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
	Mr. Bickham	Yea	

Thereupon the President declared such motion duly adopted.

11-63 CURRICULUM/INSTRUCTION

Ms. Saunders moved to approve the following:

REVISED ELEMENTARY LITERACY PLAN

Be it resolved the Lancaster Board of Education approve the revised Elementary Literacy Plan, with implementation to begin in the 2011-2012 school year.

ALTERNATE GRADUATES

Be it resolved the Lancaster Board of Education approves the following students for alternate graduation for the 2010-2011 school year.

MEMORANDUM OF UNDERSTANDING WITH OHIO UNIVERSITY – LANCASTER

Be it resolved the Lancaster Board of Education approve the Memorandum of Understanding between Lancaster City Schools and Ohio University Lancaster for the purpose of Seniors to Sophomores for the 2011-2012 school year. The agreement was approved at the May 24, 2011 board meeting and signed by Bill Bickham, President of Lancaster City Schools Board of Education and signed June 7, 2011 by Dr. James Smith, Dean of Ohio University Lancaster.

HEALTH COURSE OF STUDY

Be it resolved the Lancaster Board of Education approves the Health Course of Study dated August 2011, for the grades Pre-K through 12.

## PROFESSIONAL DEVELOPMENT PLAN FOR THE 2011-2012 SCHOOL YEAR

Be it resolved the Lancaster Board of Education approve the Professional Development Plan for the 2011-2012 school year.

### OTHER

#### FUND RAISING ACTIVITIES

##### SOUTH ELEMENTARY SCHOOL

Fall Festival Family Event will include carnival-like games. Families will be charged a modest sum to participate. Food will also be available. To be held in October, 2011. Proceeds to be earmarked to pay for 5<sup>th</sup> Grade R.O.E. expenses.

OTIS Spunkmeyer Cookie Dough Sale: Teamwork Associates of 4698 Trabue Road, Columbus OH 43228 will be organization with our PTO will deal with. To be held from November – December 2011. Proceeds to be used for assemblies and materials for students and staff.

Brochure Sale through Frankenmuth Fundraising of Fankenmuth, Mi., in conjunction with Teamwork Associates of 4698 Trabue Road Columbus, Oh 43228 will be the organizer with which our PTO will deal. Proceeds to be used for assemblies and materials for students and staff.

##### LANCASTER HIGH SCHOOL CHOIR

Candy Bar Sale – Students will sell candy bars. Students will sell candy bars off school site. To be held from January 2012 – April 2012. Proceeds to be used purchasing for choir materials, equipment, repairs, activities, and guest clinicians.

Carnival Foods Coupon Books – Students to sell Carnival Foods coupon books. Purchasing the coupon books for \$1.00 and will sell for \$5.00. To be held from January 2011 – April 2012. Proceeds to be used for purchasing choir materials, equipment, repairs, activities and guest clinicians.

Discount Cards – Through Great American Fundraising student will sell cards with 12 – 15 discounts from local businesses. Choir purchasing cards for \$5.00 and will sell for \$10.00. To be held from September 1, 2011 – January 31, 2012. Proceeds to be used to purchase choir materials, equipment, repairs, activities and guest clinicians.

##### DRAMA CLUB

Drama Club will sell DVD's of Fall Play and Spring Musical copied by LHS Broadcasting class. Sold to public for \$5.00 a DVD. Money to be deposited into Drama Account 200-9229. Fall Play to be held from November 21 – December 15, 2011, Spring Musical to be held from March 29 – April 15, 2012. Proceeds to be used for Drama Club activities costs.

Kiddie Show – Drama Club performs for students of Fairfield County. Tickets will be on sale. Date of performance will be May 19, 2012. Proceeds to be used for Drama Club activities costs.

Major Productions – Ad sales. Ad sales for the Fall Play and the Spring Musical to area businesses to be displayed in a PowerPoint format during the Fall Play or Spring Musical., Vendor charged \$40. Money to be deposited to student activity, Major Productions (300-9309).

Selling Frozen Cookie Dough – Great American Fundraising Cookie Dough Sale. Three (3) lb tub for \$15.00, cost for to club \$9.00 a tub. To be held November 1 – 15, 2011. Proceeds to be used for Fall and Spring productions set and costume cots.

Fall Play ticket sales. Proceeds to help with Spring Musical and other performances.

#### LHS VOCAL MUSIC BOOSTERS

Parents and students will take orders. Students will sing a medley of Mother's Day Songs. Customers will receive a flower, a card and three songs. Telegrams to be done May 11 & 12, 2012. Proceeds to be used for choir materials equipment, repairs, activities and guest clinicians.

#### LHS FFA

Dutch Mill Bulk Sale – students will sell bulbs for 3 weeks from September 9 – 23, 2011. Proceeds to be used to support students in attending the FFA Competitions, going on field trips and purchasing materials for activities. These sales will really help students to attend National Convention 2011.

Fred Walker Select Marketing – Selling picked Strawberries by the flat or ½ flat. To be held from February 1 – April 1, 2011. Proceeds to support students to attend FFA competitions go on field trips, purchasing materials for activities, and anything the chapter needs to be successful.

Variety Fruit Sale – variety of fruits, nuts, BBQ sauce and other products for the brochure. To be held from October 1, 2011 – December 31, 2011. Proceeds to support students to attend FFA competitions, go on field trips, purchasing materials for activities, and anything the chapter needs to be successful.

#### LHS JUNIOR CLASS (CLASS OF 2013)

Students will sell items from Century Resources Catalogs. Orders are pre-paid only. To be held from October 18 – 31, 2011. Proceeds to be used for the class of 2013 Prom and Graduation costs.

#### SPECIAL ED STORE

Selling products to our school community. Will sell juice purchased from Esber and supplies and clothing purchased from Sam's Club and Promotions by Design. In compliance with the wellness committee of Lancaster City Schools. Will be sold from August, 2011 – May 2012. Proceeds to be used for classroom and community activities for those units servicing the store.

#### GIRLS BASKETBALL

Selling potted Mums from Keller farms. We are selling the pots for \$10 each presale. Profit depends on number of pre-sales. We will make \$5.00 on each potted mum. Delivery will be September 21, 2011. To be held from August 29, 2011 – September 21, 2011. Proceeds to be used for varsity trip to Disney.

#### LANCASTER TRACK AND CROSS COUNTRY PARENTS BOOSTER

Athletes will be selling bags and purses from the company Thirty – One. To be held from August 1 – June 1, 2012. Proceeds to be used to cover the cost of activities, uniforms, equipment, transportation, awards, etc for the Jr. High and High School levels.

ATHLETIC TICKET PRICING FOR THE 2011-2012 SCHOOL YEAR

RESOLUTION TO APPROVE THE ATHLETIC TICKET PRICING FOR THE 2011-2012 SCHOOL YEAR

These prices are in line with the current O.C.C. pricing of events

Reserve seat fb season tickets (bought in book form in advance)	\$8.00
Reserve seat fb ticket (single ticket bought at booth)	\$8.00
Varsity fb general admission (adult)	\$6.00
Varsity fb general admission (student K-12)	\$4.00
Reserve, 9 <sup>th</sup> & Jr. High fb general admission (adult)	\$4.00
Reserve, 9 <sup>th</sup> & Jr. High fb general admission (student K-12)	\$2.00
Varsity Boys Basketball (adult)	\$6.00
Varsity Boys Basketball (student K-12)	\$4.00
9 <sup>th</sup> grade & Jr. High boys & girls basketball (adult)	\$4.00
9 <sup>th</sup> grade & Jr. High boys & girls basketball (student K-12)	\$2.00
Varsity Girls Basketball (adult)	\$6.00
Varsity Girls Basketball (student K-12)	\$4.00
Varsity Wrestling (adult)	\$6.00
Varsity Wrestling (student)	\$4.00
Reserve, 9 <sup>th</sup> grade & Jr. High. wrestling (adult)	\$4.00
Reserve, 9 <sup>th</sup> grade.& Jr. High wrestling (student K-12)	\$2.00
Varsity Track (adult)	\$6.00
Varsity Track (student K-12)	\$4.00
Reserve, 9 <sup>th</sup> & Jr. High Track (adult)	\$4.00
Reserve, 9 <sup>th</sup> & Jr. High Track (student K-12)	\$2.00
Varsity Soccer boys/girls (adult)	\$6.00
Varsity Soccer boys/girls (student K-12)	\$4.00
Reserve Soccer boys/girls (adult)	\$4.00
Reserve Soccer boys/girls (student K-12)	\$2.00
Varsity Volleyball (adult)	\$6.00
Varsity Volleyball (student K-12)	\$4.00
Reserve, 9 <sup>th</sup> & Jr. High volleyball (adult)	\$4.00
Reserve, 9 <sup>th</sup> & Jr. High volleyball (student K-12)	\$2.00
Varsity Cross Country (adult)	\$6.00
Varsity Cross Country (student K-12)	\$4.00
Varsity Field Hockey (adult)	\$6.00
Varsity Field Hockey (student K-12)	\$4.00
Reserve Field Hockey (adult)	\$4.00
Reserve Field Hockey (student K-12)	\$2.00
Varsity Swimming (adult)	\$6.00
Varsity Swimming (student K-12)	\$4.00
Varsity Baseball (adult)	\$6.00
Varsity Baseball (student K-12)	\$4.00
Reserve Baseball (adult)	\$4.00
Reserve Baseball (student K-12)	\$2.00
Varsity Softball (adult)	\$6.00
Varsity Softball (student K-12)	\$4.00
Reserve Softball (adult)	\$4.00
Reserve Softball (student K-12)	\$2.00
Lancaster Golden Gale Card (Lancaster residents 65 yrs or better)	Free

Student Season Pass	\$40.00
general admission for all 2011-12 home sporting events in grades 7-12 (excluding school tournaments, league tournaments & OHSAA tournaments)	

Varsity "L" Pass	\$20.00
for all athletes who have earned their varsity letter - general admission to all 2011-12 home sporting events in grades 9-12 (excluding school tournaments, league tournaments & OHSAA tournaments)	
Adult Basketball Season Pass	\$60.00
general admission pass, will admit one to both boys and girls, varsity and reserve home basketball games (excluding school tournaments, league tournaments & OHSAA tournaments)	
Varsity Football Season Pass	\$40.00 (5 games)
reserve seat for all home varsity games (a Thomas Ewing parking pass comes with the purchase of this pass)	
Varsity Football Parking Charge in our reserved parking lots.	\$2.00 per vehicle
Adult Gold Pass	\$100 (\$150)
Reserve seat for home varsity football games, admission to all home athletic events in grades 7 thru 12. Spouse can be added to the pass for an additional \$50. (excluding school tournaments, league tournaments & OHSAA tournaments)	
Family "Gales" Pass	\$225.00
general admission for all 2011-12 home sporting events in grades 7-12 for 2 adults & 2 students (excluding school tournaments, league tournaments & OHSAA tournaments)	
Employee Athletic Pass	\$10.00
Passes are good for all Thomas Ewing, General Sherman and LHS <u>home</u> athletic contests <b>EXCEPT:</b>	
<ul style="list-style-type: none"> <li>• school tournaments, league tournaments or OHSAA tournaments</li> <li>• Passes must be purchased at the LHS athletic office</li> <li>• Passes are not transferable to any other person</li> <li>• ID may be requested when the pass is used</li> <li>• Pass holders may be required to sign in at the "Pass Gate" at athletic contests</li> </ul>	

"Golden Buckeye" Passes will be accepted. Senior tickets will be charged a student price.

#### STUDENT TRAVEL – ATHLETICS

The Lancaster Athletic Department respectfully requests permission to allow the Boys Varsity and JV Cross Country teams to travel to Cincinnati Elder for the "Friar Rudy" Invitational. (Itinerary on file in August 16, 2011 agenda or Athletic Office)

#### RENEWAL OF ANNUAL MEMBERSHIP (OHIO COALITION FOR EQUITY AND ADEQUACY OF SCHOOL FUNDING)

Resolution to approve continued membership in Ohio Coalition for Equity and Adequacy of School Funding. WHEREAS it is the desire of the Lancaster Board of Education to approve the continued membership of the school district with the Ohio Coalition for Equity and Adequacy of School Funding. THEREFORE, be it resolved the Lancaster Board of Education approve the membership for the 2011-2012 school year and authorize the expenditure of \$2,832.00(5664 students x \$.50).

APPOINT TITLE IX OFFICER

Be it resolved that Mr. Steve Wigton will serve as the district Title IX officer and will follow and implement Title IX of the Education Amendments of 1972, which prohibits sex discrimination as outlined in board policy, ACA.

APPOINT SEXUAL HARASSMENT OFFICER

Be it resolved that Mr. Steve Wigton will to serve as the district sexual harassment officer. Mr. Wigton will implement procedures for the reporting and investigating of sexual harassment complaints according to board policy, ACAA.

AGREEMENT WITH SURROGATE PARENTS

Be it resolved to enter into Agreement between Lancaster City Schools and the Surrogate Parents listed below. In the event that a biological parent is unable to attend special education meetings the district will require to provide a Surrogate Parent for special education students. There is no cost associated with this role, and the parents on the list have provided certificates of completed training through the Center Ohio Regional Resource Center.

Kim Adkins Steve Hargus Christy Moore Barb Nichols Cathy Seymour

APPROVE ATTENDANCE AT PROFESSIONAL MEETINGS

Be it resolved the Lancaster Board of Education authorizes the attendance of the following board members at the following professional meetings in accordance with board policy BHBA.

August 17, 2011 OSBA Budget Analysis and Discussion Seminar  
Bill Bickham

September 28, 2011 OSBA Central Region Fall Conference  
Bill Bickham  
Amy Eyman  
Kathy Kittredge  
Gary Mauller  
Hollie Saunders

Ms. Kittredge seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman Yea Mr. Mauller Yea  
Ms. Kittredge Yea Ms. Saunders Yea  
Mr. Bickham Yea

Thereupon the President declared such motion duly adopted.

11-64 EXECUTIVE SESSION

Ms. Eyman moved at 8:29 p.m. to enter into Executive Session for the Purpose of Student Issue.

Ms. Kittredge seconded the motion, and the roll call on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
	Mr. Bickham	Yea	

The President declared at 8:30 p.m. to return to Regular Session.

11-65 ADJOURN – AUGUST 16, 2011

Ms. Eyman moved at 8:31 p.m. to adjourn. The next meeting is a Special Board Meeting in the Lancaster High School Library located at 1312 Granville Pike on Monday, August 22, 2011 at 9:00 a.m.

Ms. Kittredge seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Mauller	Yea
Ms. Kittredge	Yea	Ms. Saunders	Yea
	Mr. Bickham	Yea	

Thereupon the President declared the meeting adjourned.

\_\_\_\_\_  
William Bickham                      President

ATTEST:

\_\_\_\_\_  
Julie L. Taylor                      Treasurer