

Large Meeting Room
111 South Broad Street
Lancaster, Ohio
September 25, 2012

The Board of Education of the Lancaster City School District, Fairfield County, Ohio met in a Regular Board Meeting on September 25, 2012 in the Large Meeting Room located at 111 South Broad Street. The meeting was called to order at 4:02 p.m. by Ms. Amy Eyman, President and the roll being called, the following members were present:

Ms. Kathy Kittredge Mr. Gary Mauller
Ms. A. Lise Ricketts Mr. Thomas Shaffer
Ms. Amy Eyman

PRESENTATION

Building Planning Team – Kickoff

PLEDGE OF ALLEGIANCE – Led by students of Tarhe Elementary School

12-127 APPROVAL OF MINUTES

Ms. Kittredge moved to approve the minutes as presented:

Regular Board Meeting held on August 21, 2012
Special Board Meeting held on September 4, 2012
Special Board Meeting held on September 17, 2012

Ms. Ricketts seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Kittredge Yea Mr. Mauller Yea
Ms. Ricketts Yea Mr. Shaffer Yea
Ms. Eyman Yea

Thereupon the President declared such motion duly adopted.

12-128 ADOPTION OF AGENDA

Mr. Shaffer moved to approve the Agenda with the following correction/additions:

Page 86 -delete Resolution to Enter into an Agreement with Dominion Homes, Inc.
for the Purchase of Real Property.
Page 87 -delete Resolution to Approve the Program of Requirements.
Addition +Executive Session: To consider the compensation of a public employee
or official.

Ms. Kittredge seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Kittredge Yea
Ms. Ricketts Yea

Mr. Mauller Yea
Mr. Shaffer Yea

Ms. Eyman Yea

Thereupon the President declared such motion duly adopted.

QUESTIONS FROM THE AUDIENCE – PUBLIC PARTICIPATION

LEGISLATIVE UPDATE

Ms. Ricketts reported on cut scores for the 3rd grade reading assessment and the release of partial report card data. The FY14-15 State budget was approved.

UNFINISHED BUSINESS

COMMUNICATIONS

Building Planning Process – Tony Schorr, Schorr Architects, Inc.

All 5 (five) program of requirements should be available to be approved at the October 8, 2012 Special Board Meeting.

Ms. Eyman read a letter regarding Terry Oehrtman dedication of Cross-Country naming.

BOARD STANDING COMMITTEES

1. Communications – September 4, 2012

Information Items: LSN Committee Review and LSN Update –Kyle Lewis. Kyle Lewis updated the committee on the most recent LSN meeting and LSN shows. Rosemary Hajost asked if paid sponsor slides could be shown more frequently than free slides. Amy Eyman recommended that paid sponsor slides be given priority in the schedule. Kyle Lewis will make the change. Discussion Items: The committee previewed a draft video for reporting issues and how to submit items to the board of education. Kyle Lewis is making some changes based on feedback and awaiting updates on the public participation policy before it is finished. The committee discussed and reviewed the August 2012 version of Chalkmarks. The committee reviewed a sample electronic newsletter created by Meltwater News. The committee decided that the service would not be worth the price at this time.

2. Finance – September 20, 2012

Ms. Taylor reviewed the financial items on the September board meeting agenda including the August financial reports, Creation of Fund 034 & the FY13 Permanent Appropriation Measure, and a Transfer of Funds of an Inactive Fund. -Highlights on the August financials were: -We received \$201,052 in Rocky Pipeline arrears in our August tax settlement. -Several new funds have been created related to the OSFC Project: Debt Service Fund to pay principal/interest payments, Facility Maintenance Fund to hold the .5 mil permanent improvement funds, Building Fund to account for our locally funded initiatives, and Classroom Facilities where the co-funded funds will be handled. The Permanent Appropriation Measure was discussed at length. Total appropriations for FY13 are \$162,042,841. The Finance Committee went through the 3rd Annual Budget Document and the powerpoint presentation for the board meeting. The Budget Document will be available on our website after it is approved by the Board. FY12 Audit: Ms. Taylor provided the committee with the minutes of the Financial Oversight Committee who met with the State Auditors on September 13, 2012. The auditors began fieldwork on August 27, 2012. The audit cost is going up due to the Auditor's Office now charging a flat rate of \$41. Hours have been reduced to help buffer the increase. The Treasurer's Office is assisting with the GAAP sections to help offset the increase as well. Collection of Bond Levy on Tax Bills: Ms. Taylor updated the finance committee on a meeting the District had with the County Auditor's Office. At the previous meeting it was noted that taxes would be assessed at approximately 3.1 mills and the voted millage of 3.6 mills would not be required or collected (not including the .5 mil permanent improvement requirement). However, based on our meeting, the original 3.6 mills will be assessed and collected. Essentially the debt will be paid off early. Any questions should be directed to the County Auditor's Office.

3. Personnel – No Report

Minutes of the Regular Board Meeting held on September 25, 2012.

4. Policy – September 17, 2012

Discussion: The following policies were discussed and will be presented for the first reading at the September Board of Education meeting. Policy marked with an (*) will be presented before the Board to waive the first and second readings and approve the third and final readings.

Policy EFH – Food Allergies – Approved as presented.

Policy EHA, EHA-R, EHA-R-1, and EHA-R-2 – Data and Records Retention – Approved as presented.

Policy JGD – Student Suspension – Approved as presented.

Policy EBCD – Emergency Closings – Approved as presented.

Policy EDEB and EDEB-R – Bring Your Own Technology (BYOT) Program – Approved as presented.

Policy EDE – Computer/Online Services – Approved as presented.

Policy DJF – Purchasing Procedures – Approved as presented.

Policy DN – School Properties Disposal – Approved as presented.

Policy IF – Curriculum Development – Approved as presented.

*Policy IGBEA and IGBEA-R – Reading Skills Assessments and Intervention (Third Grade Reading Guarantee) – Approved as presented.

Policy IKE – Promotion and Retention of Students – Approved as presented.

Policy JEB – Entrance Age – Approved as presented.

Policy JEBA – Early Entrance to Kindergarten – Approved as presented.

*Policy KD (BDDH) – Public Participation at Board Meetings

*Policy BDDH (KD) – Public Participation at Board Meetings

The committee voted to make revisions to the Public Participation at Board Meetings policy based on feedback from the community. The revised policy allows the public to address items not on the agenda. The public can have an item approved for discussion by contacting the Superintendent a day in advance of the meeting. This policy also gives the Board the flexibility of waiving the prior notification requirement for speaking on non-agenda items. The committee also decided to strike the language that prohibited speakers from making comments, criticisms, or complaints relating to the job performance or behavior of district employees. The board policy does allow the board to terminate any presentation which is deemed to be vulgar, profane, disruptive, frivolous, repetitive, or harassing in nature. Since our present policy has been discussed publicly, the policy committee agreed that we should waive the second and third reading of this policy and approve the third and final reading on September 25, 2012.

5. Program – September 10, 2012

Welcome to Dave Agosta, Dean of Students at Lancaster High School, and Landen Lama, student representative from Lancaster High School. Recommendation for Approval: K-8 Music Textbooks/Resources – Jenny O’Hare, Director of Instructional Services - Points of Interest: McGraw-Hill provided a quote for “Spotlight on Music” ©2011 for grades K-8 textbook and resource material, McGraw-Hill will also provide professional development for the series. Informational Items – Contracts: Amy Payn will provide professional development on the core curriculum at Medill. Tanny will provide two days of professional development on reading comprehension. Kathy Duffy and Sue Lockwood presented Numbers and Number Sense last year at Sanderson, which was well-received by the teachers. This contract will extend Numbers and Number Sense and sessions will be broken down by grades K-2 and 3-5. Title I, Part D–Delinquent Funds 2012-2013 Program Overview - These funds are used to help pay three teachers’ salaries at the Multi-Juvenile Detention Center, and also for classroom supplies. Third Grade Guarantee - Testing began (September 10) for students in grades K-3 to determine which students are at risk of not passing the OAA in reading in the third grade, so that intervention may take place. A policy is being developed for third grade retention, with guidance from the ODE. D.A.R.E. Curriculum - Handouts of D.A.R.E.’s keepin it REAL Elementary Curriculum Design were distributed. Officer Chris Caton provided this summary to Jenny. The curriculum was rewritten by D.A.R.E. officers at a national level to include standards. The D.A.R.E. program is taught to all 5th grade students. Core Curriculum - There are a few plans on Core Curriculum in place for teachers, one being the Core Academy to start on October 1 for grades K-5. Amy Payn will lead language arts and Susie Huston and Sandy Walker will facilitate the math piece, which will focus on how the district will move into Core Curriculum. Cheryl Todd is working with the secondary teachers. Much material is already posted on the shared link on Core Curriculum. Teachers will also attend workshops throughout the year.

6. Support Services – September 18, 2012

Downtown Lancaster Special Improvement District Renewal (SID) – The committee discussed this item again this meeting and after hearing input from several committee members the issue was put to a vote among the members. The committee voted unanimously to recommend to the full Board of Education approval of the Special Improvement District Renewal. House Bill 264 – the committee heard a presentation from Vista Consulting Group about the current status of the project. All the potential items of the project were reviewed and updated. The OFCC, formerly known as the OSFC, should be reviewing the project for approval in October. These energy efficient upgrades will only take place at the secondary buildings and the savings from the upgrades will pay for the project. Yearly audits will be done to ensure that the project is working properly and is saving the energy that is anticipated. FEMA – the wind event that happened on June 29th of 2012 was deemed an emergency by the federal government. This has allowed us to apply for funds for 75% of the cost of items that were not covered under the district's insurance. This application should be completed by the end of September. GovDeals – the total of items sold on the auction website is currently \$125,148.93. Enhanced Lockdown Training – The Prae Group will be providing enhanced lockdown training at the principals meeting on Friday, September 21st. Representatives from the Lancaster Police Dept., Fairfield County Sheriff's Office, Lancaster Fire Department, OU-L, Fisher Catholic, St. Mary's, and Fairfield Christian Academy have all been invited to attend the training as well. The afternoon session will discuss in detail how the plans will work within each group. Our next meeting date has been changed from Thursday, October 4, 2012 to Wednesday, October 17, 2012 at 4:30 PM in the 2nd Floor Conference Room at Stanbery.

TREASURER'S REPORT

FY13 Permanent Appropriations

SUPERINTENDENT'S REPORT

Building Report (Lancaster High School) – Jack Greathouse, Principal

Third Grade Guarantee – Donna McCance

Ohio Achievement Assessment/District Report Card - Jenny O'Hare

STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

CONFIRMATION OF STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

12-129 EMPLOYMENTS

Ms. Kittredge moved to approve the following:

CERTIFIED STAFF EMPLOYMENT AND SALARY ADJUSTMENTS

CERTIFIED EMPLOYMENTS

LONG-TERM SUBSTITUTE TEACHERS

Employ the following people as long term substitute teachers for the 2012-2013 school year pending receipt of appropriate licensure, official transcripts and background checks.

Name:	Binder, Kristina	Name:	Vazquez, Rebecca
Position:	.5 Pre-School Teacher	Position:	.5 Title I Reading/Math Teacher
School:	Tallmadge Elementary	School:	West Elementary
Salary:	MA, Step 2	Salary:	MA+15, Step 5
Effective Date:	08/31/2012	Effective Date:	09/11/2012
Status:	New	Status:	New
Fund:	General	Fund:	Title I

SUBSTITUTE TEACHERS

Employ the following people as substitute teachers for the 2012-2013 school year pending receipt of appropriate licensure, official transcripts and background checks at the board approved rate:

Name

Thompson, Debbie	Bloom, Nancy	Buck, Judith
Christian, Sue	Clark, Amanda	Cochran, David
Dawson, Jayna	Ebert, Julie	Funk, Kacie
Garbrandt, Wendy	Gerken, Janet	Hemsworth, Patrice
Kennedy, Mark	Lawrence, Gladys	Romine, Charles
Layne, John	Legg, Connie	McFarland, Donna
McNeal, Marcy	Buck, Roger	VanDyke, Jodi
Wells, Victor	Sniderman, Tawny	Davis, Rachael
Welch, Sandra		

SUPPLEMENTAL CONTRACTS – CERTIFIED STAFF: EFFECTIVE 2012-2013
SCHOOL YEAR

CURRICULUM

<u>Name</u>	<u>Position</u>	<u>Exp</u>	<u>Ratio</u>	<u>Amount</u>
DiDomenico, Joe	Science Olympiad – LHS	2	.05	\$1,711.95
Monks, Molly	Power of the Pen – Thomas Ewing	1	.05	\$1,711.95
Hoy, Angela	Science Olympiad-General Sherman	8	.09	\$3,081.51
Wise, Sarah	Power of the Pen – General Sherman (50%)	9	.09	\$1,540.76
Sinewe, Kim	Power of the Pen – General Sherman (50%)	6	.09	\$1,540.76
Bumgardner, Michelle	Science Olympiad- TE (50%)	4	.07	\$1198.37
Hesterman, Kyle	Science Olympiad – TE (50%)	1	.05	\$855.98

ATHLETIC

<u>Name</u>	<u>Position</u>	<u>Exp</u>	<u>Ratio</u>	<u>Amount</u>
Fast, Stefanie	T.E. Boys/Girls Cross Country Coach	1	.07	\$1198.36
				(Split contract – ½ of \$2396.73)
Rittmeyer, Doug	G.S. Boys 7 th Grade Football Coach	2	.07	\$2396.73

COMMUNITY MEMBER

<u>Name</u>	<u>Position</u>	<u>Exp</u>	<u>Ratio</u>	<u>Amount</u>
Stewart, Rod	H.S. Boys Asst. Football Coach	3		Volunteer
Stewart, Rod	Fall-Weight Room Supervisor	3	.08	\$2739.12
Schooley, Colton	Freshman Boys Football Coach	0	.08	\$2739.12
Kunke, Kacie	Freshman Girls Volleyball Coach	0	.08	\$2739.12
Holton, Gerald	7 th /8 th Grade Club Soccer Coach			Volunteer
Wolosiansky, Jill	LHS Assistant Volleyball Coach			Volunteer

CERTIFIED SALARY ADJUSTMENTS

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Houska, Raymond	BA+15, Step 5	MA, Step 5	8/20/2012
Spires, Jonathan	BA (5Y), Step 6	MA, Step 6	8/20/2012
Spires, Faith	BA (5Y), Step 6	MA, Step 6	8/20/2012
Eversole, Alex	BA, Step 3	BA (5Y), Step 3	8/20/2012
Geil, Jaclyn	MA, Step 7	MA+15, Step 7	8/20/2012
Elick, Gary	MA, Step 21	MA+15, Step 21	8/20/2012
Rysz, Justin	BA, Step 4	BA+15, Step 4	8/20/2012
Bradley, Jenna	BA, Step 3	BA+15, Step 3	8/20/2012
Hodson, Courtney	BA (5Y), Step 2	MA, Step 2	8/20/2012
O'Hare, Kevin	BA, Step 4	MA, Step 4	8/20/2012
Fisher, Michele	MA, Step 19	MA+15, Step 19	8/20/2012

CLASSIFIED STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

CLASSIFIED EMPLOYMENTS

REGULAR – TRANSPORTATION

Employ the following person as a bus driver pending appropriate licensure, return of employment packets, satisfactory background checks as noted:

Name: Schneider, Joe
Location: Transportation
Hours: 3.5
Step: 03
Effective Date: 9/26/2012
Status: Replacement
Funding: General

REGULAR COOK/CASHIER

Employ the following person as cook/cashier pending return of employment packet, satisfactory background check as noted:

Name: Wilson, Jennifer
Location: LHS
Hours: 2
Step: 0
Effective Date: 9/26/2012
New/Replacement: Replacement
Funding: General

LONG-TERM SUBSTITUTE EDUCATIONAL ASSISTANTS

Employ the following people as long-term substitute educational assistants pending return of employment packets, satisfactory background checks as noted.

Name: Blosser, Joyce
Location: West
Hours: 7
Step: 1
Effective Date: 9/26/2012
Status: New
Funding: Title VIB

Name: Williams, Mary
Location: Cedar Heights
Hours: 7
Step: 0
Effective Date: 9/26/2012
Status: New
Funding: Title VIB

Name: Swinehart, Drew
Location: Tallmadge
Hours: 3.5
Step: 0
Effective Date: 9/26/2012
Status: New
Funding: Title VIB

SUBSTITUTE EDUCATIONAL ASSISTANTS

Employ the following people as substitute educational assistants for the 2012-2013 school year pending return of employment packets, satisfactory background checks and appropriate licensure as noted:

Name

Boerger, Kristina	Leohner, Lori	Legg, Connie
Canter, Sherrie	Lothes, Jodelle	
Clark, Amanda	McBroom, Robin	
Darfus, Thomas	McNeal, Marcy	
Ebert, Julie	Nameth, Donna	
Foster, Sandra	Wharton, Lori	
Gerken, Janet	Williams, Mary	
Haislett, Desiree	Tanksley, Caleb	
Jones, Wendy	Tolley, Tamara	
Karcher, Emily	Mason, Jami	
Lawrence, Gladys	Leach, Kathryn	

LONG-TERM SUBSTITUTES TRANSPORTATION

Employ the following people as substitute bus drivers pending appropriate licensure, return of employment packet, satisfactory background check as noted:

Name:	Shaffer, Jenny
Location:	Transportation
Hours:	3.75
Steps:	1
Effective Date:	9/26/2012
Status:	Replacement
Funding:	General

Name:	Priddy, Alma
Location:	Transportation
Hours:	4.75
Step:	1
Effective Date:	09/26/2012
Status:	Replacement
Funding:	General

SUBSTITUTE TRANSPORTATION

Employ the following person as a substitute bus driver pending return of employment packet, satisfactory background check as noted:

Name

Brumbaugh, Cheryl

SUBSTITUTE CUSTODIAN

Employ the following person as a substitute custodian pending return of employment packet, satisfactory background check as noted:

Name

Swyers, Brenda

SUBSTITUTE COOK/CASHIER

Name

White, Kristi

CHANGE IN ASSIGNMENTS/HOURS

<u>Name</u>	<u>Position</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Ferris, Valerie	LHS Cook/Cashier	2 hours	4 Hours	9/26/2012
Benson, Sean	Managing Custodian	8 hours	Central Office/Stan	11/5/2012

STAFF SEPARATIONS

CLASSIFIED

RESIGNATION

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Brumbaugh, Cheryl	Bus Driver	Transportation	9/6/2012

OTHER MATTERS

EMPLOY CULINARY ARTS AIDES

Resolution to employ Judy Kness and Ann Purcell for specific culinary events (banquets, dinners, luncheons, etc.) Payment is to be paid at an hourly rate that coincides with the district curriculum rate (\$24.00). The total amount for school year FY 12/13 is not to exceed a maximum amount of \$2500.00. The source of payment is to be drawn from the Culinary Art 018 account.

THOMAS EWING JUNIOR HIGH SCHOOL TUESDAY NIGHT SCHOOL

Resolution to approve the following teachers to split and share Tuesday Night School coverage at Thomas Ewing Junior High during the 2012-2013 school year.

Names: Rick Bates, Marlene Clark and Makiah Maxson.

GENERAL SHERMAN JUNIOR HIGH TUESDAY NIGHT SCHOOL

Resolution to approve the following teachers to split and share Tuesday Night School coverage at General Sherman Junior High during the 2012-2013 school year.

Names: Angela Hoy, Kelly Byrne, Megan Meyer.

TEACHERS TO SERVE ON THE TECHNOLOGY INNOVATION GRANT COMMITTEE

Resolution to approve the following teachers to serve on the Innovative Technology Committee for the 2012-2013 school year for a maximum of 40 hours at curriculum rate.

Names: Angela Hoy, Kelli Marvin, Jill Jubach.

TEACHERS FOR WEDNESDAY NIGHT SCHOOL COVERAGE AT LANCASTER HIGH SCHOOL

Resolution to approve the following teachers to split and share Wednesday Night School coverage at Lancaster High School during the 2012-2013 school year.

Names: Kathryn Butcher and Kim Cumbo

EMPLOY WALKING PROGRAM COORDINATOR FOR CEDAR HEIGHTS ELEMENTARY

Resolution to approve employment of Misty Bates (Parent) at Cedar Heights Elementary School for the walking program for the 2012-2013 school year. Monies for this program will be taken out of the building CIP funds. The pay will be \$1,300.00.

EMPLOY READING AND MATH TUTOR FOR EAST ELEMENTARY

Resolution to employ Robin McBroom as a reading and math tutor using East Continuous Improvement Plan (CIP) funds. Mrs. McBroom would be providing reading and math tutoring for two (2) hours daily on a schedule to be determined. She will be paid the minimum wage rate for the State of Ohio at \$7.70 per hour. Mrs. McBroom will be provided 250-275 hours of assistance during the 2012-2013 school year. The amount paid to Robin will not exceed the building CIP allocation of \$2,164.00.

Ms. Ricketts seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Kittredge	Yea	Mr. Mauller	Yea
Ms. Ricketts	Yea	Mr. Shaffer	Yea
Ms. Eyman			
Yea			

Thereupon the President declared such motion duly adopted.

12-130 BUSINESS AND FINANCE

Ms. Ricketts moved to approve the following:

MONTHLY FINANCIAL REPORT FOR AUGUST 2012

Be it resolved that the Board of Education approve the financial report for AUGUST 2012.

PERMANENT APPROPRIATIONS FY13

Be it resolved that the Lancaster Board of Education approve establishment of Fund 034 and approve resolution to provide for the current year and other expenditures of said Board of Education, during the fiscal year ending June 30, 2013, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made during said fiscal year. Said appropriations approved at fund level.

**FUND CREATION & FY2013 AMENDED TEMPORARY APPROPRIATION
RESOLUTION
CITY, EXEMPTED VILLAGE, JOINT VOCATIONAL OR LOCAL BOARD OF EDUCATION**

The Board of Education of the Lancaster City School District, Fairfield County, Ohio, met in regular session on the 25th Day of September, 2012 at 111 South Broad Street - Large Meeting Room with the following members present:

Ms. Amy Eyman
 Ms. Lise Ricketts
 Ms. Kathy Kittredge
 Mr. Gary Mauller
 Mr. Tom Shaffer

_____ moved the adoption of the following Resolution:

WHEREAS, the Auditor of State has authorized use of the Facilities Maintenance Fund (034) to account for the proceeds of a levy for the maintenance of facilities, and WHEREAS, it is necessary to establish the Facilities Maintenance Fund (034) to account for the collection and disbursement of these funds by the Lancaster City School District, NOW, THEREFORE, BE IT RESOLVED that the fund known as the Facilities Maintenance Fund (034) be hereby established and created to be used for the purpose stated above, separate and distinct from all other funds of such district.

ALSO BE IT RESOLVED by the Board of Education of the Lancaster City School District, Fairfield County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2013 the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows, viz:

Fund	Appropriation
001 - GENERAL FUND	\$ 57,872,589
002 - DEBT SERVICE FUND	3,567,951
003 - PERMANENT IMPROVEMENT	1,000,000
004 - BUILDING FUND	61,550,000
006 - FOOD SERVICE	2,684,526
007 - SPECIAL TRUST	4,476
008 - ENDOWMENT	2,500

010 - CLASSROOM FACILITIES	20,000,000
018 - PUBLIC SCHOOL SUPPORT	160,087
019 - OTHER GRANT	86,699
020 - PRESCHOOL TUITION	44,000
024 - EMPLOYEE BENEFITS SELF-INSURANCE FUND	7,800,000
034 - FACILITY MAINTENANCE FUND	15,000
200 - STUDENT MANAGED STUDENT ACTIVITY	208,280
300 - DISTRICT MANAGED STUDENT ACTIVITY	381,481
401 - AUXILIARY SERVICES	1,206,484
439 - PUBLIC PRESCHOOL	129,288
451 - ONEnet CONNECTIVITY	20,800
504 - ED JOBS	88,419
506 - RESIDENT EDUCATOR FUND	4,200
516 - PART B - IDEA	2,123,631
524 - PERKINS GRANT	125,371
533 - TITLE II-D	7,011
572 - TITLE I	2,478,901
587 - EARLY CHILDHOOD SPECIAL EDUCATION - IDEA	20,040
590 - IMPROVING TEACHER QUALITY TITLE II-A	461,107

**TOTAL ALL
FUNDS**

\$162,042,841

TRANSFER TO LIQUIDATE FUNDS

Be it resolved that the Lancaster Board of Education approve transfer to liquidate funds of inactive Fund 018-9368 to Fund 018-9345.

~~AGREEMENT WITH DOMINION HOMES, INC. FOR THE DONATION OF REAL PROPERTY — HAND CARRIED~~

~~Be it resolved that Lancaster Board of Education authorizes Lancaster City Schools to enter into an agreement with Dominion Homes, Inc. for the purchase of real property consisting of approximately 14,819 acres of land, being Auditor's Parcel No. 053 22748 00.~~

~~APPROVE PROGRAM OF REQUIREMENTS — HAND CARRIED~~

~~It is hereby recommended that the Board of Education approve a resolution for the Program of Requirements for Segment 1 Phase 1 and 2 of the building planning process.~~

APPROVE BID PACKAGE FOR DEMOLITION OF NORTH ELEMENTARY BUILDING AND AUTHORIZING SOLICITATION OF BIDS

It is hereby recommended that the Board of Education approve a resolution for the bid package for demolition of the North Elementary School Building and authorizing solicitation of bids for the work.

APPROVE REVISED BOARD RESOLUTION FOR OHIO HOUSE BILL 264 MOTION

Resolution was previously approved on May 22, 2012, #12-68.

WHEREAS the Lancaster City Schools is interested in energy conservation, green energy technology implementation, facility improvements, and energy grant programs and

WHEREAS House Bill 264, of 1985, was made law to encourage and assist schools in instituting energy conservation measures, and

WHEREAS monetary gains from conservation projects will be sufficient to cover all cost of any building modification to reduce energy consumption, it is therefore

RESOLVED that the Lancaster City School District consents to enter into an agreement with the Vista Consulting Group for an amount not to exceed Three Million Five Hundred Sixty-Three Thousand and Nineteen Dollars and Zero Cents (3,563,019.00) including financing costs, for Building Modifications and Energy Management, be it further

RESOLVED that the Lancaster City School District be exempt from the bidding process, as stated in House Bill 264, when contracting to make modification to our buildings for the purpose of making them more energy efficient, be it further

RESOLVED that the Board of Education of the Lancaster City School District hereby authorizes its Director of Business, Mr. Jerry Rainey, to execute a Vista Consulting energy Services agreement for said building improvements and energy conservation measures: to be forwarded to the Ohio School Facilities Commission (OSFC) Energy Conservation and Funding Authority Office, in Columbus, Ohio for final approval; whereby and upon OSFC approval the agreement shall be duly executed into contract by said executor.

Approved by the Lancaster City School District, Board of Education on this _____ day of _____, 2012.

Amy Eyman, Board President

Julie L. Taylor, Treasurer

CONTRACTUAL AGREEMENTS

DEIDRE WEBB/DAVID STITH (ATHLETIC ADVERTISING)

Agreement:

- a. deidrewebb.com will have the exclusive right to take action sports photos of all Lancaster High School Athletic contests and events sponsored by the Lancaster High School Athletic Department.
- b. deidrewebb.com has the exclusive right to post the action photos on deidrewebb.com for purchase of by student-athletes, parents and the public.
- c. 10% of the commission generated by web site sales, after advertising expenses, of all Lancaster High School Athletic contests and events sponsored by the Lancaster H.S. Athletic Department will be provided to the Lancaster H.S. Athletic department. Primary purpose will be to support student-athletes in need of assistance with participation fees.

Advertising:

- a. A banner (4'x8') will be placed in a visible location at Fulton Field.
- b. If desired by deidrewebb.com, a banner (4' x 8') will be placed in on the fence at Arbor Valley Drive.
- c. If desired by deidrewebb.com a banner (4' x 8') will be placed in on the fence at the soccer field and baseball field.
- d. A banner may be displayed in the gymnasium during the winter season.
- e. All banners will be provided by deidrewebb.com
- f. A half page ad in the fall and winter sports program will be allotted for deidrewebb.com.
- g. Flyers may be distributed at ticketed events, fliers to be provided by deidrewebb.com.
- h. Promotional announcements will be made over the P.A. system at varsity athletic contests.
- i. Promotional spot will be allotted on the lancastergoldengales.com web page.

Contract Length:

- a. Agreement begins August 01, 2102
- b. Agreement ends June 30th, 2013
- c. Contract automatically renews unless 30 days' notice is given by either party in writing.

A BUSLOAD OF MATH, LLC (PROFESSIONAL DEVELOPMENT)

Be it resolved that Lancaster City Schools approves the contract with Sue A. Lockwood and Kathleen Duffy, DBA A Busload of Math, LLC. to provide professional development from September 26, 2012 through March 28, 2013, on Numbers and Number Sense.

Services will be provided to Sanderson Elementary at a cost of \$1,000. Funding will be through Sanderson elementary Professional Development Funds.

TANNY MCGREGOR (PROFESSIONAL DEVELOPMENT)

Be it resolved that the Lancaster Board of Education enters into a contractual agreement with Tanny McGregor to conduct two days of professional development on reading comprehension for Lancaster City Schools. The contract shall be October 2, 2012 through June 30, 2013. Total compensation for Ms. McGregor’s services is not to exceed \$5,500.00, which includes expenses. The amount will be paid for out of the Title II Purchased Services.

AMY PAYNE (PROFESSIONAL DEVELOPMENT)

Be it resolved that Lancaster City Schools provides reimbursement for Amy Payne to provide professional development and support for nine days at Medill Elementary for the 2012-2013 school year. Lancaster City Schools will agree to pay \$1,800.00 for said services, funded through Title I. Total compensation is not to exceed \$1,800.00

Mr. Shaffer seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Kittredge	Yea	Mr. Mauller	Yea
Ms. Ricketts	Yea	Mr. Shaffer	Yea
Ms. Eyman			
Yea			

Thereupon the President declared such motion duly adopted.

12-131 CURRICULUM/INSTRUCTION

Ms. Kittredge moved to approve the following:

APPROVE MUSIC TEXTBOOKS FOR GRADES K – 8

Be it resolved that the Lancaster Board of Education approves the “Spotlight on Music”©2011 textbook adoption form McGraw-Hill education for grades K-8, to begin implementation the present school year. Estimated cost for product total is \$84,784.98. Total cost, which includes shipping and handling, not to exceed \$93,300.00.

ACCEPT DELINQUENT FUNDS PROGRAM

Be it resolved the Lancaster City Schools Board of Education accept the following as presented by the Multi-County Juvenile Detention Center:

Title I, Part D – Delinquent Funds 2012-2013 Program Overview

Mr. Mauller seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Kittredge	Yea	Mr. Mauller	Yea
Ms. Ricketts	Yea	Mr. Shaffer	Yea
Ms. Eyman			
Yea			

Thereupon the President declared such motion duly adopted.

CONSENT AGENDA

12-132 OTHER

Ms. Ricketts moved to approve the following:

FUNDRAISING ACTIVITIES

SANDERSON ELEMENTARY SCHOOL PTO

Family Fun Night – Sanderson PTO holds/sponsors an annual “Family Fun Night” which includes carnival type games such as raffles, action, food inflatables, cake walk, Guitar Hero, etc., To be held on May 17, 2013. Proceeds to benefit Title I efforts. This is a long-time favorite of our students, families and neighborhood.

Walk-A-Thon – Sanderson PTO will sponsor a one-hour Walk-A-Thon on Thursday, September 27, 2012. Students may participate for a donation of \$5.00 or more. Funds raised will be used to directly support Sanderson students, families and staff. To be held from September 27, 2012 – October 31, 2012. Proceeds to support curriculum and school community as needed and approved by PTO.

Scholastic Book Fair – Sanderson PTO will sponsor a Scholastic Book Fair for 2 weeks during the Parent/Teacher Conferences. To be held from November 5 – 16, 2012. There will also be another Scholastic Book Fair held in May, 2013. Students may purchase books during the school day and parents may also purchase during conference evening. Proceeds go to students (B.O.G.O ½ off) or classroom book collections.

THOMAS EWING PARENT TEACHER ORGANIZATION (TEPTO)

Walk-A-Thon Fundraiser – Thomas Ewing students will have the opportunity to participate in the Walk-A-Thon by receiving donations of any amount from family and friends. Students who collect donations at certain levels will be eligible for the different rewards. The walk will take place behind Thomas Ewing on the bike path at the end of the school day. Parents and teachers will be along the walking course. At the end of the walk, walkers will receive a snack and drink. Proceeds from the Walk –A-Thon will go towards purchasing items for the students and staff of Thomas Ewing. The Walk-A-Thon will take place on September 28, 2012.

THOMAS EWING JUNIOR HIGH SCHOOL

Candy Sale – Students will sell boxed chocolates from World’s Finest Chocolate Company for \$6.00 per box for the purpose of providing funds for the purchase of a variety of equipment, materials, services supplies, and programs that benefit the school buildings, students and staff. To be held from February – March 2013.

GENERAL SHERMAN JUNIOR HIGH SCHOOL PARENT ORGANIZATION – GSPO

Magazine and Cookie Dough Sale – Magazine sales ranging from \$15.00 - \$39.00 and Cookie Dough sale prices all for \$15.00. The money raised will supplement the GSPO account. Products are through Great American. To be held from September 27 through October 9, 2012.

GENERAL SHERMAN MD CLASS

Capretta's Café – MD class cooks lunch for the Sherman Staff once a month. We also make brownies, cookies & other bake good to sell. To be held from September 26, 2012 – May 12, 2013. The proceeds to help pay for community trips. Students learn to practice functional living skills while in the community.

Pumpkin Rolls – The class bakes pumpkin rolls for Thanksgiving. \$9.00 per roll. The money help pay for community trips. Students learn and practice functional living skills while in the community.

Max and Erma's – The MD Class receives 15% of the total sales from Max & Erma's on that specified evening.

Carnival Foods Coupon Books – The class sells Carnival Coupon Books. The coupon books cost \$1.00 FROM Carnival and are sold for \$5.00. Will be sold from January – April 2013. Proceeds to help pay for community trips with students. Students learn and practice functional living skills while in the community.

LANCASTER HIGH SCHOOL NATIONAL ART HONOR SOCIETY

NAHS FACEPAINTING – NAHS members will paint faces for \$.50 - \$1.00/image at various events throughout the school year To be held from October 2012 – school year 2012-2013. Proceeds to benefit the HAHS are enrichment projects and after school.

NAHS YANKEE CANDLE SALE – NAHS members will sell Yankee Candle products from a catalog. Proceeds benefit the NAHS art enrichment projects and after school.

DECORATIVE ORNAMENTS – NAHS members will create decorative ornaments and sell for \$3 – \$10 each. Proceeds benefit the NAHS art enrichment projects and after school.

NAHS CUSTOM NOTECARDS (FEATURING NAHS MEMBERS' ARTWORK)

NAHS members will sell to the public packages of 10 notecards with envelopes. The notecards will feature NAHS members' artwork. To be sold from November 2012 – January 11, 2013. Proceeds to benefit the HAHS art enrichment projects and after school.

NAHS ART T-SHIRT SALE – NAHS students will sell to the public "LHS ART" t-shirts for \$9 - \$12 (cost \$7 – \$10). To be held from February – April 2013. Proceeds to benefit the NAHS art enrichment projects and after school.

STUDENT TRAVEL

FFA CONVENTION – OUT OF STATE

The FFA class respectfully requests permission to allow six students to attend the 2012 National FFA Convention held in Indianapolis, Indiana on October 24 -26, 2012. (Schedule on file in September Agenda or in LHS Office)

LADY GALES GIRLS BASKETBALL

Lady Gales Girls Basketball would like to travel to Van Wert, Ohio on December 26, 2012 to return on December 27th, 2012. (Itinerary and schedule on file in September Agenda or in the Athletic Office)

AUTHORIZE AGENT FOR FEMA

Be it resolved that the Lancaster Board of Education authorizes Jerry Rainey, Director of Business, to sign all documents and in all ways act as the Authorized Agent relative to the Public Assistance Grant Program for FEMA-DR-03-227-5588-OH.

APPOINT A PRESIDENT TO THE LANCASTER FAIRFIELD COMMUNITY SCHOOL BOARD

It is recommended the Lancaster City Schools' Board of Education appoint Kevin Snyder as President of the Lancaster Fairfield Community School Board for the 2012-2013 school year.

AUTHORIZE SUBMISSION OF THE SPECIAL EDUCATION PLAN FOR THE LANCASTER DIGITAL ACADEMY

Be it resolved that the Lancaster Board of Education authorizes the Superintendent or another designee to review, make changes if necessary, and submit the Special Education Plan to the Ohio Department of Education for the Lancaster Digital Academy. A copy of the Special Education Plan for the Lancaster Digital Academy is on file in the Board Office and in the EITS Office)

DESIGNATE EMPLOYEES THAT COMPLETED DISTRICT'S MEDICATION TRAINING COURSE

Be it resolved the Lancaster City Schools' Board of Education hereby designates the following employees who have successfully completed the district's medication training course for Lancaster City Schools, or who have a medical professional license to administer medication to students at school and school sponsored events.

Borchers, Jodie*	Limbert, Jen	Welch, Katie
Fiore, Ashley	Nelson, Emily	
Flowers, Elizabeth	Pettit, Kim	
Hayman, Cindy	Rittmeyer, Dough	
Kunke, Kacie	Thomas, Rachel	
Lewis, Tracey	VanBuskirk, Corenne	

**Will be covered by their medical license and liability insurance. Cannot be covered by our district insurance because medication administration is within their medical licensing and scope of work.

AMENDMENT TO TREASURER'S CONTRACT

Be it resolved that the Lancaster City Schools Board of Education approve the Amendment to the Treasurer's Contract. (Contract on file in September Board Agenda in Treasurer's Office).

APPROVE ATTENDANCE AT PROFESSIONAL MEETINGS

Be it resolved the Lancaster Board of Education authorizes the attendance of the following board member at the following professional meeting in accordance with board policy BHBA.

September 26, 2012 OSBA Central Region Fall Conference
Lise Ricketts
Kathy Kittredge
Tom Shaffer

October 8, 2012 OSBA Regional Legislative Breakfast
Lise Ricketts

November 11- 14, 2012 OSBA 2012 Capital Conference
Amy Eyman
Lise Ricketts
Kathy Kittredge

WAIVE FIRST AND SECOND READING AND APPROVE THE THIRD AND FINAL READINGS OF POLICIES:

BDDH PUBLIC PARTICIPATION AT BOARD MEETINGS
IGBEA READING SKILLS ASSESSMENTS AND INTERVENTION
IGBEA-R READING SKILLS AND INTERVENTION
KD PUBLIC PARTICIPATION AT BOARD MEETINGS

APPROVE FIRST READING OF THE FOLLOWING REVISED POLICES:

DJF PURCHASING PROCEDURES
DN SCHOOL PROPERTIES DISPOSAL
EBCD EMERGENCY CLOSINGS
EDE COMPUTER/ONLINE SERVICES
EDEB BRING YOUR OWN TECHNOLOGY (BYOT) PROGRAM
EDEB-R BRING YOUR OWN TECHNOLOGY (BYOT) PROGRAM
EFH FOOD ALLERGIES
EHA DATA AND RECORDS RETENTION
EHA-R DATA AND RECORDS RETENTION (ELECTRONIC MAIL)
EHA-R-1 DATA AND RECORDS RETENTION
EHE-R-2 DATA AND RECORDS RETENTION (DISPOSAL POLICY)
IF CURRICULUM DEVELOPMENT
IKE PROMOTION AND RETENTION OF STUDENTS
JEB ENTRANCE AGE (MANDATORY KINDERGARTEN)
JEBA EARLY ENTRANCE TO KINDERGARTEN
JGD STUDENT SUSPENSION

Mr. Shaffer seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Kittredge	Yea	Mr. Mauller	Yea
Ms. Ricketts	Yea	Mr. Shaffer	Yea
Ms. Eyman Yea			

Thereupon the President declared such motion duly adopted.

12-133 EXECUTIVE SESSION

Ms. Kittredge moved at 6:31 p.m. to enter into Executive Session:

For the purpose to consider the compensation of a public employee or official.

Ms. Ricketts seconded the motion, and the roll being called on its adoption, the vote resulted as follows:

Ms. Kittredge	Yea	Mr. Mauller	Yea
Ms. Ricketts	Yea	Mr. Shaffer	Yea
Ms. Eyman Yea			

The President declared at 6:55 p.m. to return to Regular Session.

12-134 ADJOURN – SEPTEMBER 25, 2012

Ms. Kittredge moved at 6:56 p.m. to adjourn to a Special Board Meeting in the 2nd Floor conference Room of the Administrative Offices at 345 E. Mulberry Street on Monday, October 8, 2012 at 4:00 p.m.

Ms. Ricketts seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Kittredge	Yea	Mr. Mauller	Yea
Ms. Ricketts	Yea	Mr. Shaffer	Yea
Ms. Eyman Yea			

Thereupon the President declared the meeting adjourned.

Amy Eyman President

ATTEST:

Julie L. Taylor Treasurer