

Administrative Offices  
Large Meeting Room  
111 South Broad Street  
Lancaster, Ohio  
January 3, 2012

The Board of Education of the Lancaster City School District, Fairfield County, Ohio met in a Reorganizational Meeting on January 3, 2012 in the Large Meeting Room located at 111 South Broad Street. The meeting was called to order at 5:30 p.m. by Ms. Amy Eyman, President Pro-Tem, and the roll being called, the following members were present:

Ms. Kathy Kittredge                      Mr. Gary Mauller  
Ms. A. Lise Ricketts                      Mr. Thomas Shaffer  
Ms. Amy Eyman

The Board/Audience recited the Pledge of Allegiance

Administering Oath of Office – Newly and Re-Elected Board Members

12-01 ADOPTION OF AGENDA

Mr. Mauller moved to approve the agenda with following additions/changes:

- V.        Change 2012 Board Meeting time to 5:30 p.m.

Mr. Shaffer seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Kittredge    Yea                                      Mr. Mauller    Yea  
Ms. Ricketts    Yea                                      Mr. Shaffer    Yea  
Ms. Eyman       Yea

Thereupon the President Pro-Tem declared such motion duly adopted.

QUESTIONS FROM THE AUDIENCE – PUBLIC PARTICIPATION

UNFINISHED BUSINESS

COMMUNICATIONS

STRUCTURE AND OPERATION OF BOARD

Mr. Mauller withdrew his name for nominations of Board President or Vice President.

12-02 NOMINATION FOR PRESIDENT

Ms. Kittredge moved to nominate Ms. Amy Eyman to serve as President of the Lancaster City Schools Board of Education for Calendar year 2012.

Mr. Mauller seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Kittredge	Yea	Mr. Mauller	Yea
Ms. Ricketts	Yea	Mr. Shaffer	Yea
	Ms. Eyman	Yea	

Thereupon the President Pro-Tem declared such motion duly adopted.

11-03 NOMINATION FOR VICE-PRESIDENT

The President Pro-Tem opened the Floor for nominations for the position of Vice-President of the Lancaster City Schools Board of Education for Calendar year 2012.

Mr. Mauller moved to nominate Ms. Lise Ricketts to serve as Vice-President of the Lancaster City Schools Board of Education for Calendar year 2012.

Ms. Kittredge	Abstain	Mr. Mauller	Yea
Ms. Ricketts	Yea	Mr. Shaffer	Yea
	Ms. Eyman	Yea	

Thereupon the President Pro-Tem declared such motion duly adopted.

The President and Vice-President were administered the oath of office by Julie L. Taylor, Treasurer.

Ms. Eyman assumed the chair.

12-04 REORGANIZATION

Ms. Kittredge moved to approve the following:

BOARD MEMBER COMPENSATION

Be it resolved to compensate returning Board members at \$50.00 for each meeting attended, in accordance with Section 3313.12 of the Ohio Revised Code.

Be it resolved to compensate each newly elected Board members at \$75.00 for each meeting attended, in accordance with Section 3313.12 of the Ohio Revised Code as passed by Resolution 11-102.

Said compensation is effective January 2, 2012 and shall continue until changed by Board Resolution.

Board members may also receive compensation for attending board approved training per Board Policy BHBA.

#### GENERAL OPERATION OF THE DISTRICT

Resolution to grant authority to the Treasurer and the Superintendent to proceed with the general daily operation of the Lancaster City School District, in the following areas:

A. Pursuant to provisions of ORC 3313.31, authorize the Treasurer to proceed with the following duties:

- (1) Borrow or secure an advance draft of money, pending receipt of funds from the county auditor or from the State Treasurer;
- (2) Invest the inactive/interim funds of this school district in Bankers' Acceptances, Commercial Paper, United States Government obligations, Repurchase Agreements and/or Certificates of Deposit/CDARS in recognized depositories as provided by law, and to sell such investments when funds are required to meet the operating requirements of this school district. The interest derived shall be posted into the General Fund of the District, with the exception of principal invested from funds 007 and 008, and of Auxiliary Funds and Project Construction Funds, which shall receive interest earned proportionate to the principal invested;
- (3) Provide payments to employees for salaries and expenses, and to suppliers for goods and/or services, within the appropriations established by the Board of Education;
- (4) Provide payments to contractors in the amount approved by the District and Superintendent of Schools or his/her designated representative.
- (5) Re-appropriate as necessary within the currently established appropriations. This is necessary because of the large number of codes in these expenditure categories. They will be re-appropriated within the same fund. Total appropriations for the district are not to be increased in these areas without specific approval of the Board of Education.
- (6) Perform such duties as are required and/or authorized by law.

**B.** Authorize the purchase of the following items from the General Fund:

- (1) Routine office and printing supplies;
- (2) Routine replacement of textbooks; not to include adoptions of new textbooks or basic series;
- (3) The allocation of the library budget to the various school buildings according to appropriations established by Board of Education;
- (4) The securing of price quotations, bids, and ordering of educational supplies, for the year to include classroom, recreational and routine supplies;
- (5) The securing of price quotations, bids, and the ordering of custodial supplies;
- (6) The securing of price quotations and the purchase of supplies for the operation and maintenance of equipment, buildings, and vehicles;
- (7) The securing of price quotations, bids, and the purchase of equipment, and the disposal of obsolete equipment according to law;
- (8) The securing of price quotations and the contracting for the necessary routine repairs to equipment, and capital improvements to facilities and grounds;
- (9) The securing of services for heat, water, electricity, telephone, and hauling charges;
- (10) The renewal and securing of general routine service contracts and insurance which are maintained from year-to-year;
- (11) The purchasing of supplies and equipment within the appropriations approved by the Board for other funds during the 2012 calendar year;

**C.** Waive the reading of the record of any proceedings provided that such record has been distributed to the members of the Board of Education at least two (2) days prior to the date of the next succeeding meeting and that copies of such record are made available to the public and news media and such regulation shall be in full force and effect until such time as amended or rescinded by the Board of Education.

**Further**, the Board authorizes the Superintendent, or his designee, to approve the attendance and reimbursement of expenses for professional meetings for school employees during 2012 as long as such approval is within the appropriations and guidelines established by the Board.

**BOARD SERVICE FUND**

**WHEREAS**, RC 3315.15 provides for the setting aside from the general fund a sum not to exceed two dollars for each child enrolled, or twenty thousand dollars, whichever is greater, such sum of money to be known as the "Service Fund" to be used only in paying the expenses of members of the board actually incurred in the performance of their duties, or of their official representatives, or of members - elect of the Board actually incurred in the training and orientation to the performance of their duties from the date of their election to the date of administration of the oath of office.

**NOW THEREFORE** be it resolved that the Board of Education of the Lancaster School District does hereby establish a Service Fund, such fund to be set aside as an account within the General Fund, and there is hereby appropriated for the purpose of said Service Fund the sum of \$20,000 which amount shall be incorporated into the appropriation of this school district for the calendar year 2012.

**12-05 2012 CALENDAR OF BOARD OF EDUCATION MEETINGS**

Resolution to approve the 2012 Calendar of Board of Education Meetings with change of meeting time to 5:30 p.m.

<b><u>DATE</u></b>	<b><u>LOCATION</u></b>	<b><u>TIME</u></b>
January 3, 2012	Reorganizational Meeting/111 South Broad	<b>5:30 P.M.</b>
January 24, 2012	111 South Broad Street	<b>5:30 P.M.</b>
February 28, 2012	111 South Broad Street	<b>5:30 P.M.</b>
March 27, 2012	111 South Broad Street	<b>5:30 P.M.</b>
April 24, 2012	111 South Broad Street	<b>5:30 P.M.</b>
May 22, 2012	111 South Broad Street	<b>5:30 P.M.</b>
June 19, 2012	111 South Broad Street	<b>5:30 P.M.</b>
July 17, 2012	111 South Broad Street	<b>5:30 P.M.</b>
August 21, 2012	111 South Broad Street	<b>5:30 P.M.</b>
September 25, 2012	111 South Broad Street	<b>5:30 P.M.</b>
October 23, 2012	111 South Broad Street	<b>5:30 P.M.</b>
November 27, 2012	111 South Broad Street	<b>5:30 P.M.</b>
December 18, 2012	111 South Broad Street	<b>5:30 P.M.</b>
January 8, 2013	Reorganizational Meeting/111 South Broad	<b>5:30 P.M.</b>

ATTENDANCE AT PROFESSIONAL MEETING

Be it resolved the Lancaster board of Education authorizes the attendance of the following board members at the following professional meeting in accordance with board policy BHBA.

January 7 – 8, 2012 OSBA New Board Member Academy

Lise Ricketts  
Tom Shaffer

Mr. Shaffer seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Kittredge	Yea	Mr. Mauller	Yea
Ms. Ricketts	Yea	Mr. Shaffer	Yea
Ms. Eyman		Yea	

Thereupon the President declared such motion duly adopted.

12-06 APPOINTMENT OF OSBA LEGISLATIVE REPRESENTATIVE

Ms. Lise Ricketts has been appointed as the OSBA Legislative Representative for 2012.

12-07 APPOINTMENT REPRESENTATIVES FOR BOARD STANDING COMMITTEE

**COMMUNICATIONS** Kathy Kittredge  
Amy Eyman

**FINANCE** Amy Eyman  
Lise Ricketts

**PERSONNEL** Gary Mauller  
Tom Shaffer

**POLICY** Gary Mauller  
Amy Eyman

**PROGRAM** Kathy Kittredge  
Lise Ricketts

**SUPPORT SERVICES** Gary Mauller  
Tom Shaffer

12-08 ADJOURN – JANUARY 3, 2012

Mr. Mauller moved at 5:35 p.m. to adjourn to a Regular Board Meeting in the Meeting Room at 111 South Broad Street on Tuesday, January 24, 2012 at 5:30 p.m.

Ms. Kittredge seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Kittredge	Yea	Mr. Mauller	Yea
Ms. Ricketts	Yea	Mr. Shaffer	Yea
	Ms. Eyman	Yea	

Thereupon the President declared the meeting adjourned.

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Amy Eyman                                  President

ATTEST:

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Julie L. Taylor                                  Treasurer