

Administrative Offices
Stanbery Freshman Campus
Lancaster, Ohio
October 26, 2009

The Board of Education of the Lancaster City School District, Fairfield County, Ohio met in a Regular Board Meeting on October 26, 2009 in the Cafeteria in the Stanbery Campus. The meeting was called to order at 7:05 p.m. by Mr. William Bickham, President and the roll being called, the following members were present:

Ms. Amy Eyman Mr. Thomas Pearce
Ms. Patti Moore Ms. Hollie Saunders
Mr. William Bickham

PLEDGE OF ALLEGIANCE – South Elementary School

09-97 APPROVAL OF MINUTES

Ms. Moore moved to approve the minutes of the Regular Board Meeting held on September 28, 2009 as presented.

Ms. Saunders seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman Yea Mr. Pearce Yea
Ms. Moore Yea Ms. Saunders Yea
Mr. Bickham Yea

Thereupon the President declared such motion duly adopted.

09-98 ADOPTION OF AGENDA

Ms. Moore moved to approve the Agenda with the following correction/additions:

Superintendent's Report: Change in order of presentation
Page 18: + Lacey Steffy
Page 20: - Donald Heinzman
Page 22: + Resignation of Aaron Henwood as Girls Head Track Coach
Page 68:+ Mr. Thomas Pearce as Treasurer, Pro-Tem for the October 31, 2009 Special Board Meeting.
Page 181: Replacement page of Hazing and Bullying Policy

Ms. Eyman seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea	
Ms. Moore	Yea	Ms. Saunders	Yea	
Mr. Bickham				Yea

Thereupon the President declared such motion duly adopted.

QUESTIONS FROM THE AUDIENCE – PUBLIC PARTICIPATION

LEGISLATIVE UPDATE

Mr. Pearce gave an update on Preschool budget cuts in HB1, HB318 and various other bills.

UNFINISHED BUSINESS

None

BOARD STANDING COMMITTEES

1. Communications – October 6, 2009

Chalkmarks update: Next Publication date: Nov. 22, 2009. Article Ideas: Introduction to new administrative staff members, Mental Health Counseling Grant – Debby Rockwood, Fact Sheet for H1N1 – Sarah McGraw , Textbook adoption procedure – Bradd Molk, “Feeling Good” walking club, exercise, healthy habits – Dustin Knight, News Release for PAFR Award, financial update – Julie Taylor, Filmfest Award – Mike McNeese, CW Star – Kerri Means LSN update: Programming – Mike McNeese, Filmfest Award, April screening in Las Vegas, Marietta next Friday, New feel for Chalkmarks, Key for JT Burcham to 111 S. Broad St to air Fairfield Christian Football games on Sundays – Jerry Rainey, What is the goal/mission of the LSN and the school? Rob Walker - Meaningful learning experience for students, Debby Rockwood - Good service to the community and let the community be knowledgeable of what is going on in the schools. Amy Eyman - Kevin, Mike, Scott, and Rob should discuss changes to station and then bring back to committee. Amy Eyman – could HS be marketing class partner with LSN to sell sponsorships? Dave Bickham – what opportunities do you have to raise money? Mike and Scott – instead of sponsor’s students could go to various activities around the district to sell for profit. Rosemary Hajost– highlight the good things going on in the school and promoting the schools. Amy Eyman– Programming guide had a problem; Mike stated it was a technical difficulty. Amy Eyman– Where is the link for LSN Media Net? Mike – it is under Forms & Links, Debby Rockwood– can Kevin change the link be moved to be more prominent on the website? Amy Eyman– LSN media net link to board meeting came up reading notebook and Gale sports update link was wrong. How much money is needed for the LSN to be budget neutral? Rob Walker- Funds would not come from the general fund, Rob Walker – no expectation that the LSN generate more money than it takes to operate and

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be budget neutral. Other: Debby Rockwood – Maybe Kevin can help make the district website more user-friendly and easier to navigate. Lou Varga Program Proposal for 2009 United Way Campaign – approved, Dave Bickham – could we do a meet the candidate program on LSN? There will probably not be an adequate opportunity to do so.

2. Finance – October 22, 2009

Julie Taylor reviewed the items on the October board agenda which included the September financials, invoices needing board approval, FY10 Appropriation Amendments, an amended LCS/LDA contract for Administrative/Technical Services, and the October five year forecast. Comments from the September financials: On Form SM-2 the negative monthly actual amount on Line 1.01 (Real Estate Collections) is due to reconciling the advances from July to the actual collections. Line 1.045 is new this month. It will track the fiscal stabilization funds. We are using these funds to pay for monthly utilities (electric, gas, water/sewer) and MEC bills. On the FINSUM page 7-10 the cash balances in a deficit are ok as these grant/auxiliary funds have funds that have not been received but are available. As of today, we are still waiting on ODE to make the final approval on the Consolidated CCIP Application for all Title funds. Until they sign off we will not receive the first 10% allocation nor be able to request any money to offset expenditures made so far this year. Invoices to be Board Approved: There are three invoices that need board approval as there is not a current purchase order open to these vendors and the services/invoices are from last fiscal year and prior. Because the invoices are in excess of \$3,000, they need board approval in order to process payment. FY10 Permanent Appropriation Measure: Nine funds were adjusted due to items that were not in the original budget request or to match up the budget to mirror grant fund balances. There was a total increase of \$90,035. Revised Agreement between Lancaster City Schools and Lancaster Digital Academy for Technical and Administrative Services: This revision is necessary because Steve Scott retired from Lancaster City Schools and will be hired by TRECA as LDA's administrator and paid directly by Lancaster Digital Academy effective November 1, 2009. LCS will no longer be required to offer LDA administrative services (\$25,000 in previous agreement) and will only provide \$10,000 (versus \$25,000) in technical services. Thus, this will reduce the amount of funding we receive from LDA. Five Year Forecast: Ms. Taylor presented a power point that will be given at the Board meeting. The power point provided a % breakdown of operating revenue and expenditures, basic assumptions for revenues and expenditures, a historical look at revenues versus expenditures and cash balances. Future potential issues were discussed. In summary, pending no changes/cuts to funding, the District will end FY14 with a cash balance of \$1.4M. With the income tax expiring December 2016 (FY17) measures must be taken now to make sure we do not run out of cash prior to its renewal. The Finance Committee was provided with cash reserve options to be discussed at the next meeting. A resolution to maintain an operating cash balance would ensure the District would stay solvent until the income tax can be renewed.

3. Personnel – October 12, 2009

The Board of Education will be voting on the creation of 12 long-term substitute educational aide/instructional assistant positions at the October 26, 2009 meeting. These positions are funded by the American Recovery and Reinvestment Act, commonly known as federal stimulus funds. These educational aides will implement small group math and reading lessons and administer formative assessments under the direction of certified teachers. The twelve positions will be distributed among the 7 elementary schools which receive Title I funding. House Bill One updates concerning school personnel were discussed. The Ohio Department of Education is changing the mentoring program for first year teachers in preparation for the new resident licensure system beginning in the 2011-2012 school year. The new program will be based on formative assessments consisting of a collaborative log, reflection and goal setting. Teacher mentors for this year are required to attend either a one or two day training to prepare first year teachers in the new process. Secondary teachers will be required to complete training in child abuse prevention, school safety and violence prevention. This training matches the requirement set forth by ODE last year for elementary teachers. The law requires four hours of in-service training which must be completed in the next two years. The Ohio Department of Education is charged with developing model evaluation instruments to assess teacher performance. It is anticipated that Ohio's Performance Assessment and Professional Development System will include three stages: Resident Educator, Early Teaching Years, and Career Advancement. Recommendation for the expansion of peer assistance and review programs will also be part of the model evaluation instrument. The pilot program agreed upon by the District and the Lancaster Education Association was discussed. The pilot program will consist of the use of a standardized pre -observation form and walk through feedback form to be used between building administrators and teachers. The purpose of these forms is to promote administrator and teacher collaboration on best practices centered on planning, engagement, higher order thinking, effective teaching strategies, literacy, technology and learning targets. The program will be evaluated by a committee of teachers and administrators in the spring of 2010.

4. Policy – No Report

5. Program – October 5, 2009

Recommendation for Approval: Ohio Educational Tools Contract- Bradd Molk, Director of Instructional Services. Points of Interest: A few years ago, teachers received a booklet entitled, "Critical Thinking Guide for Ohio Diagnostic and Achievement Tests." These teacher reference guides are distributed by Ohio Educational Tools. These guides are no longer available in printed form, Instead of receiving individual books, teachers will be going online for the Critical Thinking Guides. This service is now offered by Ohio Education Tools online for an annual contract fee. Evaluation of the success of the program should be observed in increased student performance on state mandated tests. Among the numerous resources that this program will bring are questioning prompts that teachers may use in their classrooms centered on Bloom's Taxonomies. Teachers

can view the indicators at each grade level as well as the levels before and after the level that they teach. Prompts are available through this program for math, social studies, science, and language arts for all grade levels. Recommendation for Approval: New K-12 Required and Recommended Reading List-Bradd A. Molk, Director of Instructional Services. Points of Interest: After a year-long study, research, and review process by teachers and teacher leadership, our district now has a comprehensive list of required and recommended reading selections. These selections have passed the review process of our language arts and reading department heads for creating a challenging and developmentally appropriate reading program for grades K-12. This document is composed of titles of classic and modern literature and various genres such as short story, poem, novel and novelette. It is important to note that this is a fluid document with on-going additions and deletions as approved by the Program Committee. Motion: Marilyn Steiner moved that the district-wide K-12 Required and Recommended Reading List be approved as presented. Seconded by: Amy Payn Request for a Book Review: Bradd A. Molk, Director of Instructional Services, Points of Interest: Mr. Molk requested assistance in conducting a book review. Results will be shared with the Program Committee at a future date.

6. Support Services – October 21, 2009

North School - Letter from Neighbor - a letter that had been received from a neighbor of the North School property was reviewed by the committee. The issues that were listed in the letter were discussed and commented on by several committee members. A conversation that was held with the same neighbor a couple of months ago was also reiterated to the committee to help lend some additional understanding to her concerns. LPD Chief Bailey – the Lancaster City Police Chief David Bailey talked to the committee about the North School building and how the building and property is classified as an attractive nuisance. Chief Bailey shared with us a copy of approx. a year’s worth of police calls to the property which are plentiful and disturbing. He also stated that North School is the largest vacant building in a residential area in Lancaster. He also mentioned that there is a company that can secure the building so that access could be limited to one entrance and exit to help reduce the potential liability it poses to the district. The district will contact this company to find out more details about how this works and the associated cost. Review of Policies – the committee then reviewed the Board of Education policies on “Retirement of Facilities” and “Community Involvement in Decision Making”. A committee will be assembled to ensure that the policies will be followed and that a study be done to determine the best recommendation to the Board of Education. It was mentioned that a study had been done a few years ago by Dr. Todd Young and that this study should be reviewed. Summer 2010 Projects List - Science Labs - the committee was informed that Science lab remodeling at LHS would be on the list for next summer. The science teachers at LHS have provided information as to how best to remodel these classrooms to increase the effectiveness of teaching and performing lab work with the students. Medill Roof – the section on the south end of the building is in need of replacement. LHS Roofing sections – the section on the north end of the building has many leaks that have been repaired

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several times. This section was last replaced in 1985. There is also a concern about the deterioration of the metal roofing structure over the stage area in the auditorium. This will need to be addressed by engineer's to determine the cause and the best corrective action to repair this issue. Concrete Work – Whole District – There is several sidewalks and curbs that need to be repaired and replaced. A few of these areas are in highly used areas and could cause people to trip. South Elementary Parking Lot - this lot has areas that need ground down and patched then seal coated. Energy Study the committee will be reviewing this study more at the November meeting. Other The bus de-oxidation catalyst that were installed on each bus through a grant with the EPA several years ago are now beginning to need replacement. To replace these DOC units it will cost approx. \$700 for each bus as opposed to \$150 to put on the original equipment. We will check for available funds to help offset this expense but if the funds are unavailable we will proceed to replace the DOC's with original equipment.

SUPERINTENDENT'S REPORT

1. Annual Reports (Community School, Digital Academy) – Jeff Graf, Marla Lieber
2. Lancaster City Schools Report Card Results – Bradd Molk
3. ACT Results for Lancaster City Schools – Bradd Molk
4. OGT Testing – October 26 – 30, 2009 – Bradd Molk
5. Building Reports (Cedar Heights, Tallmadge) – Jeromey Sheets, Brian Lawson
6. OSBA Capital Conference – November 9 – 11, 2009
7. Parent Teacher Conferences
8. Trick or Treat Night – Thursday, October 29, 2009 (6:00 p.m. – 7:30 p.m.)
9. H1N1 Update
10. Fall Sports Update

TREASURER'S REPORT

Ms. Taylor presented the Five Year Forecast Power Point.

STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

CONFIRMATION OF STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

09-99 EMPLOYMENTS

Ms. Eyman moved to approve the following:

ADMINISTRATIVE/EXEMPT

SALARY ADJUSTMENT – 2009-2010

Pam Bosser

From: MA+15, Step 1

To: MA+45, Step 1

CERTIFIED EMPLOYMENTS

CORRECTION

Correction to part of resolution #09-92, board meeting dated September 28, 2009: Employ Brooke Taylor on a one year contract as a long-term substitute preschool teacher at Tallmadge Elementary School for the 2009-2010 school year, effective **September 8, 2009**, @BA, Step 0, Preschool, ARRA monies.

SUBSTITUTE TEACHERS

Employ the following people as substitute teachers for the 2009-2010 school year at the board approved rate:

Shari Andrews	Melisa Daugherty	Jennifer Bischof
Ann Bushby	Barbara Carder	Claudia Hanna
Lauren Lowery	Lacee Steffy	Elizabeth Wills
Hannah Belek	Deborah Allen	

HOME INSTRUCTION TUTOR

Employ Cindy Reef as a Home Instruction Tutor on an “as needed” basis for students on medical leave for the 2009-2010 school year. Said services are contingent upon current grant funding for students with disabilities and through General Funding for regular education students paid through the 2009-2010 school year.

LONG-TERM SUBSTITUTE INTERVENTION SPECIALIST (.5)

Employ Lacee Steffy on a one year contract as a long-term substitute .5 intervention specialist (p.m.) at East Elementary School for the 2009-2010 school year, effective October 27, 2009, BA at Step 0.

SUPPLEMENTAL CONTRACTS

<u>Name</u>	<u>Position</u>	<u>Exp./Ratio</u>		<u>Base</u>
Albertini, Tony	Wtr.-Weight Room Supvr.	14	.10	\$3390.00
Ball, Trent	T.E./G.S. Wrestling Coach	9	.11	\$3729.00
Byas, Amanda	H.S. Head Basketball Chrl.	4	.14	\$4746.00
Conn, Cory	G.S. Boys' 8 th Gr. BB Coach	0	.07	\$1186.50 (50%)
Davis, Dave	H.S. Asst. Boys' Basketball	21	.16	\$5424.00
Eversole, Alex	H.S. JV Boys' Basketball	0	.11	\$1864.50 (50%)
Gallagher, Rob	JV Boys' Wrestling	1	.11	\$3729.00
Greathouse, Sandy	Math Coord. G.S.	2	.07	\$1186.50 (50%)
Grove, Betsy	G.S. Girls' 8 th Gr. BB Coach	1	.07	\$2373.00
Helman, Cassidy	Student Council – G.S.	2	.03	\$ 508.50 (50%)
Hoy, Angela	Science Olympiad	0	.05	\$1695.00
Jones, Sherry	Math Coord. G.S.	2	.07	\$1186.50 (50%)
Kobella, Sara	Science Coord. G.S.	2	.07	\$2373.00
Kobella, Sara	Student Council-G.S.	2	.03	\$ 508.50 (50%)
McMurray, Lindsay	H.S. Asst. Basketball Chrl.	2	.11	\$3729.00
Miller, Jamie	T.E. Girls' BB Chrl.	3	.08	\$2712.00
Morgan, Leah	Career/Tech/Bus. Coord.	0	.07	\$2373.00

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O'Hare, Kevin	T.E. Boys' 8 th Gr. BB Coach	3	.09	\$3051.00
Park, Mike	T.E. Boys' 7 th Gr. BB Coach	1	.07	\$2373.00
Post, Amanda	Fresh. Basketball Chrltd.	0	.08	\$2712.00
Simons, Allyson	H.S. Boys'/Girls' Asst. Swim.	1	.12	\$4068.00
Spires, Jon	Head Boys' Wrestling	4	.18	\$6102.00
Swartz, Kory	Fresh. Boys' Basketball	2	.08	\$2712.00
Truex, Luke	H.S. JV Boys' Basketball	4	.13	\$2203.50 (50%)
Wise, Sara	Lang. Arts Coord. G.S.	2	.07	\$2373.00

Supplemental Contracts: 2009-2010 School Year – Community

<u>Name</u>	<u>Position</u>	<u>Exp./Ratio</u>		<u>Base</u>
Barker, Joel	JV Girls' Basketball	1	.11	\$3729.00
Behrens, Bill	G.S. Boys' 7 th Gr. BB Coach	14	.11	\$3729.00
Freidenberg, Bart	Fresh. Boys' Wrestling	15	.12	\$4068.00
Holbrook, Julie	g.S. Girls' BB Chrltdg. Coach	1	.06	\$2034.00
Huffman, Adam	H.S. Boys'/Girls' Asst. Swimming		volunteer	
Hughes, Trumaine	H.S. Asst. Boys' Basketball	0	volunteer	
Miller, Megan	H.S. Girls' Asst. Basketball	0	.12	\$4068.00
Russell, Wendy	H.S. Boys'/Girls' Head Bowling	2	.12	\$4068.00
Sarensen, Cody	G.S. Boys' 8 th Gr. BB Coach	0	.07	\$1186.50 (50%)
Smolewski, Katie	H.S. Boys'/Girls' Head Swimming	1	.15	\$5085.00
Strope, Dan	H.S. Asst. Boys' Wrestling	1	.12	\$4068.00
Valesko, Kendal	Fresh. Girls' Basketball	1	.08	\$2712.00

SALARY ADJUSTMENTS

Salary Adjustments: Effective 2009-2010 School Year

Laura Dennewitz	Penny Kotas
From: MA+30, Step 24	From: BA (5Y), Step 2
To: MA+45, Step 24	To: MA, Step 2

CLASSIFIED

EMPLOYMENTS

SUBSTITUTE EDUCATIONAL ASSSISTANTS

Employ the following people as substitute educational assistants effective October 27, 2009 pending return of employment packets and fingerprint results:

Lori Leohner	Jami McClure	Thomas Darfus
Tonya Leasure	Alison Woodside	Robert Bensonhaver
Joyce Blosser	Cody Sarensen	Lisa Luse

SUBSTITUTE EDUCATIONAL ASSISTANT

Employ Elizabeth Wills as a substitute educational assistant effective October 7, 2009.

LONG- TERM SUBSTITUTE EDUCATIONAL ASSISTANT – CEDAR HEIGHT ELEMENTARY

Employ Elizabeth Wills as a long-term substitute educational assistant for school year 2009-2010 only at Cedar Heights Elementary School effective October 27, 2009 at Step 0.

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SUBSTITUTE ENVIRONMENTAL TECHNICIANS

Employ the following people as substitute environmental technicians effective October 27, 2009 pending return of employment packets and fingerprint results:

William Barber	Gregory Bitler	Donald Heinzman
Robert Kagey	Timothy Venrick	

ENVIRONMENTAL TECHNICIAN

Employ Steven Smith as an environmental technician at Sanderson Elementary School from 2:00-10:00 p.m. at Step 0, effective September 28, 2009.

SUBSTITUTE BUS DRIVER

Employ Timothy Venrick as a substitute bus driver effective October 27, 2009.

BUS DRIVER

Employ Kye Ross as a bus driver for 2.25 hours/daily at Step 0, effective October 27, 2009.

BUS AIDE

Employ Jessica Walter as a bus aide for 4.25/hrs. daily, effective October 27, 2009.

STUDENT ACTIVITY ADVISOR

Employ Dee Wright as a student activity advisor at Tallmadge Elementary School effective October 27, 2009 (pending appropriate licensure). She will be paid a salary of \$2,236.00 with benefits of \$364.00. This will be paid from the Tallmadge CIP funds.

STATE AND FEDERAL

EMPLOYMENTS

WILLIAM V. FISHER CATHOLIC HIGH SCHOOL AND MS. JAY BAHNSEN
(EVALUATION SERVICES)

Resolution to approve the contract between William V. Fisher Catholic High School and Ms. Jay Bahnsen. Ms. Bahnsen will be under contract to provide evaluation services, as the need arises. The contract will in effect from October 1, 2009 through June 1, 2010. Her fee will be \$175.00 per evaluation and will be funded through Auxiliary Services.

WILLIAM V. FISHER CATHOLIC HIGH SCHOOL AND NEW HORIZONS
(EVALUATION SERVICES)

Resolution to approve the contract between New Horizons and William V. Fisher Catholic High School. New Horizons will be under contract to provide evaluation services for students, as the need arises. The contract will be in effect from October 1, 2009 through June 1, 2010 for the sum of \$3,869.00 and will be paid through Auxiliary Services.

STAFF SEPARATIONS

CLASSIFIED

RESIGNATIONS

Catherine Dunaway is resigning effective end of work day October 6, 2009.

Sharon Giles is resigning as educational assistant at Cedar Heights effective end of school year 2008-2009.

Aaron Henwood is resigning his supplemental position as Lancaster High Schools Head Girls' Track Coach

OTHER PERSONNEL MATTERS:

TEACHER MONITORS FOR WEDNESDAY NIGHT SCHOOL AT LANCASTER HIGH SCHOOL

Resolution to approve the following teachers to split and share the Wednesday Night School coverage for Lancaster High School during the 2009-2010 school year:

Kathryn Butcher

Holly Seibert

AUTHORIZATION OF PAYMENT

Resolution to approve Chuck Miller to receive \$1,559.15 for the balance of the 5th Quarter Grant (FY09).

ABOLISH 6 HOUR COOK/CASHIER POSITION

Resolution to abolish a 6 hour cook/cashier position at Lancaster High School which was paid from the 006 Food Service Fund.

CREATE 4 HOUR COOK/CASHIER POSITION AND 2 HOUR COOK/CASHIER POSITION

Resolution to create a 4 hr. cook/cashier position and a 2 hr. cook/cashier position at Lancaster High School to be paid from the 006 Food Service Fund.

CREATE LONG-TERM SUBSTITUTE INTERVENTION SPECIALIST .5 POSITION AT TALLMADGE ELEMENTARY

Resolution to create a long-term .5 substitute intervention specialist position at Tallmadge Elementary School for the remainder of the 2009/2010 school year to be paid from IDEA ARRA Funds.

CREATE LONG-TERM SUBSTITUTE MD/CD POSITION AT WEST ELEMENTARY

Resolution to create a long-term substitute MD/CD position for West Elementary School for the remainder of the 2009/2010 school year to be paid from IDEA ARRA Funds.

CREATE TWELVE LONG-TERM SUBSTITUTE POSITION CLASSIFIED EDUCATIONAL AID/INSTRUCTIONAL ASSISTANT POSITIONS

Resolution to create twelve (12) long-term substitute classified educational aide/instructional assistants positions for the remainder of the 2009/2010 school year to be paid from Title I ARRA Funds.

Ms. Saunders seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea	
Ms. Moore	Yea	Ms. Saunders	Yea	
Mr. Bickham				Yea

Thereupon the President declared such motion duly adopted.

09-100 BUSINESS AND FINANCE

Ms. Moore moved to approve the following:

MONTHLY FINANCIAL REPORT FOR SEPTEMBER 2009

Be it resolved that the Board of Education approve the financial report for September 2009.

AMENDED FY10 APPROPRIATION

BE IT RESOLVED by the Board of Education of the Lancaster City School District, Fairfield County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2010 the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows, viz:

Fund	Appropriation	
001 - GENERAL FUND	\$54,571,846	(+\$41,703)
006 - FOOD SERVICE	\$2,676,689	(-\$75)
011 - ROTARY FUND	\$19,007	(-\$152)
018 - PUBLIC SCHOOL SUPPORT	\$124,995	(+\$7,950)
300 - DISTRICT MANAGED STUDENT ACTIVITY FUND	\$345,810	(+\$16,704)
439 - PUBLIC PRESCHOOL	\$131,116	(+\$146)
451 - DATA COMMUNICATIONS	\$22,000	(+\$22,000)
461 - VOCATIONAL EDUCATION ENHANCEMENT	\$1,800	(+\$1,800)
572 - TITLE I	\$3,170,908	(-\$41)

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FIVE-YEAR FORECAST

Be it resolved that the Lancaster Board of Education approve the Five-Year Forecast for the Lancaster City School District.

INVOICES FOR PAYMENT

Be it resolved that the Board of Lancaster City Schools approves the following invoices for payment.

Multi-County Juvenile Detention Center FY08, FY08, FY09 \$13,081.90

APPOINT TREASURER PRO-TEMPORARE

Resolution to appoint Mr. Thomas Pearce as Treasurer, Pro-Tem for the October 31, 2009 Special Meeting in the absence of Julie Taylor, Treasurer

Ms. Eyman seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
	Mr. Bickham	Yea	

Thereupon the President declared such motion duly adopted.

09-101 CURRICULUM/INSTRUCTION

Ms. Saunders moved to approve the following:

NEW PROFESSIONAL DEVELOPMENT PLAN

Be it resolved the Lancaster Board of Education approve the new Professional Development Plan for the 2009-2010 school year. (On file in October 26, 2009 agenda located in Treasurer’s Office)

NEW READING LIST FOR GRADES K – 12

Be it resolved the Lancaster Board of Education approve a contract with Ohio Educational Tools, Inc. to provide online critical thinking reference guides. This online guide replaces the booklet “Critical Thinking Guide for Ohio Diagnostic and Achievement Test.” The cost for 100 subscriptions (each level) for grades K-2, 3-5, 6-8, and 9-12 is \$4,580.00 for a year. Subscription would begin November 2, 2009. Funding for this program would come out of Title 1A and Title IIA as appropriate. (On file with October 26, 2009 agenda in Treasurer’s Office)

OTHER

DONATION

Be it resolved that the Lancaster Board of Education accepts the following donation made to:

Lancaster City Schools (Cedar Heights Elementary):

Acceptance of a one year renewal of Study Island.

Donation was made by:

West After School Center
620 Garfield Avenue
Lancaster, OH 43130

Estimated Value: \$1,463.70

FUND RAISING ACTIVITIES

Junior High Cheerleaders – Selling River Valley Mall Magical Night of Giving Passes. To be held the month November, 2009. The Cheerleaders keep 100% of the profit of the \$5.00 passes. Proceeds to benefit competition entrance fees.

Lancaster High School Vocal Music Boosters – Thunder Alley at Tiki Bowling Lanes. Lancaster High School Choir members will recruit people to go bowling. The choir receives a portion of the profit. To be held from November 1, 2009 – May 21, 2010. Proceeds to benefit purchase and maintenance of choral materials, uniforms and equipment.

Mother's Day Singing Telegrams – Members of the Singing Gales will deliver singing telegrams, along with a card and a flower to mother and grandmothers ,etc. Cost of telegram is \$20.00. Sales of telegrams will be from November 1 – May 21, 2010. Proceeds to benefit purchase and maintenance of choral materials, uniforms and equipment.

Valentine's Day Singing Telegrams – Lancaster High School vocal music students will deliver singing telegrams, card and flow for the cost of \$20.00. Proceeds to benefit purchase and maintenance of choral materials, uniforms and equipment. Event will run from November 1 – May 21, 2010.

Max and Erma's Fundraiser Night – Lancaster High School vocal music students will hand out tickets to friends and family. On a designated night, anyone who has a ticket and eats at Max and Erma's, Lancaster Choir Boosters will receive a percentage of the evenings profits. Proceeds to benefit purchase and maintenance of choral materials, uniforms and equipment. Event will run from November 1 – May 21, 2010.

Texas Roadhouse Fundraiser Night – Lancaster High School Choir members will hand out invitations for fundraiser night. On the designated night, anyone with an invitation who purchases products will automatically donate a percentage of their purchase to Lancaster City Schools Choir. Proceeds to benefit purchase and maintenance of choral materials, uniforms and equipment. Event will run from November 1 – May 21, 2010.

Spaghetti Shop Fundraiser Night – Lancaster High School Choir members will receive a percentage of the profits from dinners on a designated evening. Proceeds to benefit purchase and maintenance of choral materials, uniforms and equipment. Event will run from November 1 – May 21, 2010.

STUDENT TRAVEL

WRESTLING TO TIFFIN COLUMBIA HIGH SCHOOL

The Lancaster Athletic Department respectfully requests permission to allow the Boys Varsity and JV Wrestling team to travel to Tiffin Columbian High School during their regular schedule. The Wrestling parents will be paying lodging costs. Itinerary on file in October 26, 2009 board agenda on file in Treasurer's Office.

WRESTLING TO AUSTINTOWN FITCH HIGH SCHOOL

The Lancaster Athletic Department respectfully requests permission to allow the Boys Varsity and JV Wrestling team to travel to Austintown Fitch High School during their regular schedule. The Wrestling parents will be paying lodging costs. Itinerary on file in October 26, 2009 board agenda on file in Treasurer's Office.

BOWLING AS VARSITY SPORT

Be it resolved the Lancaster Board of Education approves the move of bowling from a club sport to a varsity sport effective the 2009-2010 school year. Upon approval, bowling will be included in the pay to participate plan effective in the 2009-2010 school year.

CONTRACTUAL AGREEMENTS

WILLIAM O'CALLAGHAN (PUBLIC ENGAGEMENT SUPPORT SERVICES)

Be it resolved, the Lancaster City Schools' Board of Education approve to continue the contracted services of William AG. O'Callaghan & Associates for the purpose of providing public engagement support services to the Lancaster City Schools.

This agreement is effective for eight months November 2009 through June 2010 at an estimated expense of \$850.00 per month plus reimbursement for mileage and to be paid out of purchased services general account funds.

AMENDED LANCASTER DIGITAL ACADEMY (TECHNICAL SERVICES)

Be it resolved that the Lancaster Board of Education authorizes the superintendent to enter into a revised contract that was Board approved on July 27, 2009, to provide administrative and technical services for the Lancaster Digital Academy for the 2009-2010 school year.

OHIO EDUCATION TOOLS, INC. (CRITICAL THINKING REFERENCE GUIDES)

Be it resolved the Lancaster Board of Education approve a contract with Ohio Educational Tools, Inc. to provide online critical thinking reference guides. This online guide replaces the booklet "Critical Thinking Guide for Ohio Diagnostic and Achievement Test." The cost for 100 subscriptions (each level) for grades K-2, 3-5, 6-8, and 9-12 is \$4,580.00 for a year. Subscription would begin November 2, 2009. Funding for this program would come out of Title 1A and Title IIA as appropriate.

HEALTH CARE BILLING (HIPAA REQUIREMENTS)

Be it resolved to enter into an Agreement between Lancaster City Schools and Health Care Billing (HBS) to comply with requirements of the Health Insurance Portability and Accountability Act of 1996. (HIPAA)

ABOLISH JOB DESCRIPTION

Be it resolved the Lancaster City Schools' Board of Education abolish the job description for Administrator for Information Services as approved on 9/28/09 Res# 09-94.

APPROVE JOB DESCRIPTIONS

Be it resolved, the Lancaster City Schools' Board of Education approves the following new job descriptions

- a) Database and Network Manager
- b) Educational Aide/Instructional Assistant

On file in October 26, 2009 board agenda located in Treasurer's Office.

OHIO DEPARTMENT OF EDUCATION WAIVERS

Resolution to approve the Ohio Department of Education waivers for the MD units at Thomas Ewing and West Elementary. Currently the MD populations in these units have increased and according to Rule 3301-51-09 of the Operating Standards for Ohio Educating Agencies Serving Students with Disabilities, waivers must be obtained when exceeding classroom ratios.

ANNUAL REPORT FOR THE LANCASTER DIGITAL ACADEMY

Be it resolved that the Lancaster Board of Education authorizes the Superintendent or another designee to have authorization to review, make changes if necessary, and approve the Annual Report for the Lancaster Digital Academy.

SPONSOR'S ANNUAL REPORT FOR THE LANCASTER DIGITAL ACADEMY

Be it resolved that the Lancaster Board of Education authorizes the Superintendent or another designee to have authorization to review, make changes if necessary, and approve the Sponsor's Annual Report for the Lancaster Digital Academy.

ANNUAL REPORT FOR THE LANCASTER FAIRFIELD COMMUNITY SCHOOL

Be it resolved that the Lancaster Board of Education authorizes the Superintendent or another designee to have authorization to review, make changes if necessary, and approve the Annual Report for the Lancaster Fairfield Community School.

SPONSOR'S ANNUAL REPORT FOR THE LANCASTER FAIRFIELD COMMUNITY SCHOOL

Be it resolved that the Lancaster Board of Education authorizes the Superintendent or another designee to have authorization to review, make changes if necessary, and approve the Sponsor's Annual Report for the Lancaster Fairfield Community School.

SECOND READING ON THE FOLLOWING NEW/REVISED POLICIES

DFA/DFAA – REVENUES FROM INVESTMENT/USE OF SURPLUS FUNDS

EEACC (ALSO JFCC) – STUDENT CONDUCT ON SCHOOL BUSES

IGBI – LIMITED ENGLISH PROFICIENCY

IGBM – CREDIT FLEXIBILITY

IGBM-R – CREDIT FLEXIBILITY

JFCC (ALSO EEACC) – STUDENT CONDUCT ON SCHOOL BUSES

JK – EMPLOYMENT OF STUDENTS

KK- VISITORS TO THE SCHOOLS

Mr. Pearce seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
	Mr. Bickham	Yea	

Thereupon the President declared such motion duly adopted.

09-102 ADJOURN – OCTOBER 26, 2009

Mr. Pearce moved at 9:10 p.m. to adjourn. The next Regular Board Meeting will be held on Monday, November 23, 2009 at 5:30 p.m.

Ms. Eyman seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
		Mr. Bickham	Yea

Thereupon the President declared the meeting adjourned.

William Bickham President

ATTEST:

Julie L. Taylor Treasurer