

Administrative Offices
Stanbery Freshman Campus
Lancaster, Ohio
February 23, 2009

The Board of Education of the Lancaster City School District, Fairfield County, Ohio met in a Regular Board Meeting on February 23, 2009 in the Cafeteria in the Stanbery Campus. The meeting was called to order at 7:00 p.m. by Mr. Bill Bickham, President and the roll being called, the following members were present:

Ms. Amy Eyman	Mr. Thomas Pearce
Ms. Patti Moore	Ms. Hollie Saunders
Mr. Bill Bickham	

Staff members present were: Dr. Denise D. Callihan, Superintendent, Ms. Julie L. Taylor, Treasurer, Mr. Rob Walker, Assistant Superintendent, Mr. Steve Scott, Director of EITS, Mr. Jerry Rainey, Director of Business, Mr. Bradd Molk, Director of Instructional Services and Mrs. Donna McCance, Director of Student Services and Seven guests attended the meeting. A total of 20 people were present.

The Pledge of Allegiance was recited by students Tarhe Elementary School
(Morgan Ebbrecht, Megan Ebbrecht, Abbi Ebbrecht)

09-21 APPROVAL OF MINUTES

Ms. Saunders moved to approve the Minutes of the Regular Board Meeting held on January 26, 2009.

Ms. Moore seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
Mr. Bickham Yea			

Thereupon the President declared such motion duly adopted.

09-22 ADOPTION OF AGENDA

Mr. Pearce moved to approve the Agenda with the following correction/additions:

1. Business and Finance – B2: Remove Productive Portfolios to be placed on March meeting
2. Curriculum/Instruction – A1: should read – not to exceed \$1 million dollars, \$500K reserved to purchase novels for our forthcoming required and recommended K-12 reading list. Also, replace Heinle and Heinle (Pearson) with Cengage.
3. Other – B3: pulled for separate vote
4. Other – B5: should read, Vietnam War Veteran

Minutes of the Regular Board Meeting held on February 23, 2009.

Ms. Moore seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea	
Ms. Moore	Yea	Ms. Saunders	Yea	
Mr. Bickham				Yea

Thereupon the President declared such motion duly adopted.

QUESTIONS FROM THE AUDIENCE – PUBLIC PARTICIPATION

Mr. Dean A. Cochenour, MBA, CPA gave a review of the Financial Oversight Committee meeting that was held on February 6, 2009.

LEGISLATIVE UPDATE

Mr. Pearce reported on the stimulus package.

UNFINISHED BUSINESS

None

COMMUNICATIONS

Dr. Callihan reported Gov. Strickland will be visiting at Noon on Wednesday, February 25, 2009 the all day kindergarten program at East Elementary. She also mentioned that she and the Board of Education will be attending OSBA Central Region Meeting.

BOARD STANDING COMMITTEE REPORTS

1. Communications – February 3, 2009

Chalkmarks – The committee discussed the upcoming edition of the Chalkmarks, to be published on February 15th. Some picture changes were recommended and a few wording changes were modified. Copies were to be sent to the buildings and to local businesses for distribution. Penn Alert – Mr. Scott explained the PENN Alert system and the way numbers were added and removed from the system. He explained that originally numbers were downloaded from a Staff Database and The Student Information System. A form was also created for parents and guardians, and staff members to update or change their information. LSN Programming -The committee reviewed the airing of the Millersport Community Theater production of “Heritage of American Music.” Mr. Scott approved the airing of the production as per the regulations of the LSN. Mr. Scott reported on the starting of the LSN show “Lancaster Evening News.” This show will air at 6:00 PM daily on the LSN. The show is a joint venture between the journalism class at Lancaster High School and the LSN video broadcasting classes. LSN shows are aired on the website www.lsn-media.net. LSN Sponsorship Packaging – The group reviewed sponsorship packages for the LSN. This pricing and packaging will be reviewed at the next communications committee. The committee will also be reviewing standard contracts for filming shows outside our schools, and also a sponsorship contract. Other- A discussion was held on the printing of the Popular Annual Financial Report. Amy Sampson, a committee member, suggested that Fairfield Medical Center might be able to help with printing costs. It was suggested we send out a link to the listserv about the report. Mr. Scott said he would do this.

2. Finance – February 19, 2009

Ms. Taylor gave a few brief comments about the January financial reports. Three of the monthly financial reports (actual revenue, expenditure and cash flow schedules) were eliminated and replaced by a computer generated report that includes all the information from the three eliminated reports but in a condensed format. Property Tax Collections to date are less due to the expiration of the Districts 3.9 mill emergency levy that ended December 31, 2007. Income tax collections for the first three quarters are up from last year as expected as it takes 18 months to

Minutes of the Regular Board Meeting held on February 23, 2009.

receive full revenue collections (the committee received a detailed spreadsheet of income tax collections by quarter and fiscal year); Funded ADM is up from the December#2 foundation payment; Restricted grants through January 2009 were greater than the same period last year due to increased Poverty Based Assistance Funding which pays for all day every day kindergarten; Salary and benefits for this fiscal year are up from this same period last year due to January 2009 having three pay periods during the month. Ms. Taylor presented the 2008 Popular Annual Financial Report to the committee. Eighteen applicants were received for the Assistant Treasurer Position. Of those, three candidates were interviewed. Vicki Oyer was extended an offer (contingent on the Board's approval). Vicki is from ODE and has worked with Lancaster City Schools in that capacity. She also was the Treasurer of Licking Heights School District and has worked in the Treasurer's office at Pickerington Schools. Her first day is scheduled to be March 9, 2009. Two invoices were discussed that must go to the Board for approval because a purchase order was not created at the time of expenditure. Ms. Taylor signed the District up for an American Express Card last week. The benefit of using the card is that the District receives .5% cash back. One example of what will be charged is our Workers Comp premium which will generate an approx \$1,200 cash back redemption. Only large purchases will be considered. Ms. Taylor also provided the committee with a look at our Community School Deduct. In FY02, we had 5 students attending ECOT for a total deduct of \$32K. In FY09, we have 228.35 students attending 12 community schools for a total deduct of \$1.4 million, up only 8 students from FY08. At our next finance meeting we will discuss a resolution for maintenance of general fund cash balance, Ms. Taylor will present a powerpoint on the five year forecast by line item (10 year historical plus projections), and Productive Portfolios will present how their investment advisory company can maximize our cash balance potential.

3. Personnel – February 17, 2007

Master Teacher Overview – Rob provided an overview/update on the district's Master Teacher Program for the 2008/09 school year. There were a total of 26 portfolios submitted in December for approval. Eight (8) passed at least four (4) out of the five (5) criterion with exemplary scores, qualifying them for the master Teacher distinction. Those eight joined the district's eleven (11) teachers who had passed the National Board Certification standard which also qualified them for the Master teacher distinction. Therefore, the Lancaster City Schools reported nineteen (19) Master Teachers to the Ohio Department of Education for the 2008/09 school year. Finally, the Master Teacher committee also decided to allow teachers the opportunity to "bank" those criterion with exemplary scores for a period of one year, so that a teacher need only to submit the criterion that did not receive the exemplary score for submission next year. Certified & Classified Seniority Lists – Rob reviewed the "Seniority List" procedure and then gave the committee an opportunity to view both lists on the Lancaster City School's *Staff Intranet* site where all faculty and staff have access via the new district website under *Staff Intranet*. These Seniority Lists will remain in place until next November 2009 for the 2009/10 school year. New Business: District website/Human Resources – Rob gave the committee a tour of the district's new website and what was available through the Human Resources/Personnel area(s). The committee viewed the link for Professional Development/Licensure that contains the forms/information necessary for licensure renewal and completing their Individual Professional Development Plan that is required for licensure renewal. They also viewed the links for the new Family Medical Leave Act (F.M.L.A.) that contains employee rights, responsibilities, and forms that must be completed by employees prior to F.M.L.A. being awarded. In addition, the committee viewed the sites for *Subfinder* (the district's on-line automated substitute caller system) and the links for applying for any job in the Lancaster City Schools. SAFE Account – Rob gave everyone an overview of the information available on the state's *SAFE* account that lists all information for any licensed employee of any school district. This was followed by a demonstration of how anyone can sign-up for a *SAFE* account on the Ohio Department of Education's website to check anyone's credentials.

4. Policy – No Report

5. Program – February 9, 2009

Recommendation of PS-12 Language Arts Series - Bradd Molk

Upon reviewing samples of some of the proposed textbooks and after thorough discussion, the committee approved the recommendation with a couple of modifications. See attachment for final recommendation to the BOE on Monday, February 23, 2009. (on file in treasurer's office)

6. Support Services – February 12, 2009

Bus bid review – The committee was informed that three (3) companies had requested bid packets but only one company actually bid on the buses. Mr. Kelley the Transportation Supervisor reviewed the specifications of the bids and pointed out changes that will be made by the EPA in emissions next year which will add approximately \$20,000 to the price of a bus. The committee asked questions about our current fleet and about the buses being bid. Mr. Kelley answered these questions from the committee to their satisfaction. Next the committee voted unanimously to recommend to the full board that they accept the bid from Edwin H. Davis & Son, Inc in the amount of \$82,635 (with camera) per bus. This is a total of \$247,905 for three (3) buses as specified. The motion was made by Charlie Smith and seconded by Craig Shaw. It was noted that the price per bus had increased only \$410 over the bid price from last year's quote. Handicapped Accessible Van bid review – Next the committee was informed about the bidding for the handicapped accessible van. Three (3) companies requested bid packets and all three (3) companies' submitted bids. One bid was extraordinarily low so I contacted the bidder and they told me that the bid was incomplete. The treasurer and I agreed that this disqualified the bidder (MC Mobility Systems, Inc.) from the bidding process. Since the vendor did tell me the amount the bid should have been the vendor would not have been the low bidder. The bids are as follows:

Company	Base Bid	Option 1	Option 2	Option 3	Total Bid
MC Mobility	Incomplete Bid				Incomplete Bid
TESCO	\$ 42,373.00	\$ 178	\$ 235	Included	\$ 42,786.00
American Bus	\$ 31,520.00	Included	Included	\$ 750	\$ 32,270.00

** Note: **Option 1**- Dept. of Trans. Package (Fire Extinguisher, 10 Unit F.A.K., triangle flare kit, body fluid clean-up kit) **Option 2** - Additional wheelchair occupant securement belts
Option 3 - Braun 225 or equivalent Fold-A-Way seat for middle seat position
(increases ambulatory capacity to five (5) passengers plus driver.)

The committee unanimously voted to recommend to the full board to approve the bid from American Bus in the total amount of \$32,270. The motion was made by Dennis Neff and seconded by Charlie Smith. It was noted that last year's cost for the handicapped accessible van was \$38,838. This year's low bid shows a savings of \$6,568. Band Equipment and Uniform Bid review – The committee was informed that one bid packet had been given out but no bids were received for these items. Mowing RFP – The RFP for mowing will be ready to be advertised in March. The RFP has included maps of all areas that mowing is to take place as well as a pre-bid walk through of the property. The committee also recommended that we include a performance clause in the RFP. Stanbery Assessment – The assessment of the Stanbery building by the Ohio School Facilities Commission was reviewed with the committee. The renovate/replace ratio was 73% which is over the two thirds (67%) rule used as a guide for replacement or renovation by the OSFC. Questions and Comments – A question about how will the federal dollars affect the potential building process for the district was asked and the answer is that we really don't know exactly how or if this process will be affected.

TREASURER'S REPORT

Popular Annual Financial Report (PAFR)

Ms. Taylor presented a powerpoint presentation on the 1st Annual Popular Annual Financial Report (PAFR).

Minutes of the Regular Board Meeting held on February 23, 2009.

SUPERINTENDENT'S REPORT

Language Arts Textbook Adoption – Mr. Bradd Molk
Building Report – Lancaster High School – Mr. Steve Wigton
Special Board Meeting – Saturday, March 14, 2009

STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

CONFIRMATION OF STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

09-21 EXEMPT EMPLOYMENTS:

Mr. Pearce moved to approve the following:

ASSISTANT TREASURER

Employ Vicki L. Oyer as Assistant Treasurer effective March 9, 2009.
Salary and benefits commensurate with experience.

CERTIFIED EMPLOYMENTS:

LONG-TERM SUBSTITUTE TEACHER – LANCASTER HIGH SCHOOL

Employ Jacquelyn Janey as a long-term substitute teacher at Lancaster High School at MA, Step 0, effective February 2, 2009. (Replacement)

LONG-TERM SUBSTITUTE TEACHER – WEST ELEMENTARY SCHOOL

Employ Katherine Rogers as a long-term substitute teacher at West Elementary School At BA, Step 0, effective February 9, 2009. (New position)

SUBSTITUE TEACHERS

Employ the following substitute teachers at the board approved rate for school year 2008-2009:

Christina Fay	Jennifer Holbrook	Victor Wells
Kari Bolin	Kristen Beswick	

LONG-TERM SUBSTITUTE – THOMAS EWING JUNIOR HIGH SCHOOL

Employ Brian Barr as a long-term substitute teacher at Thomas Ewing Junior High School at BA, Step 0, effective February 17, 2009. (Replacement)

SALARY ADJUSTMENTS

Jessica Dorion (Effective January 5, 2009)

From: BA (5Y), Step 3

To: MA, Step 3

Connie Hand (Effective January 5, 2009)

From: BA (5Y), Step 12

To: MA, Step 12

Jacqueline Bergeron (Effective January 5, 2009)

From: BA (5Y), Step 4

To: MA, Step 4

SUPPLEMENTAL CONTRACTS

Supplemental Contract: 2008-2009 School Year

<u>Name</u>	<u>Position</u>	<u>Exp. /Ratio</u>		<u>Base</u>
Schafer, Allison	H.S. Boys' Asst. (JV) Tennis	0	.07	\$2326.45
Bumgardner, Michelle	Science Olympiad	0	.04	\$1329.40
Diehl, Doug	H.S. Assistant Boys Track Coach	27	.12	\$1994.10

Split contract – ½ of \$3,988.20

Supplemental Contracts - Effective 2008-2009 School Year - Community

<u>Name</u>	<u>Position</u>	<u>Exp./Ratio</u>		<u>Base</u>
Taley, Tony	Fresh. Girls' (JV) Softball Coach	1	.07	\$2326.45

CLASSIFIED EMPLOYMENTS:

COOKS/CASHIERS

Employ the following people as cook/cashiers effective February 24, 2009 at Step 0:
(New positions)

Jane Westenhouser	Sanderson	2.5 hrs.
Barb Bycofski	Medill	2.5 hrs.
Sally Cyrus	West	2.0 hrs.
Sandy Spires	Tarhe	2.0 hrs.

SUBSTITUTE EDUCATIONAL ASSISTANT

Employ Carmen Lopez as a substitute educational assistant effective February 24, 2009.

STUDENT ACTIVITY ADVISOR

Employ Dee Wright as a student activity advisor at Tallmadge Elementary School for 1 hr. 20 minutes/daily at \$7.30/hr., not to exceed \$1,000.00, effective February 24, 2009. This position will be paid from the CIP account. (New position)

SUBSTITUTE SECRETARY

Employ Tina Ellis as a substitute secretary effective February 24, 2009.

SUBSTITUTE LIBRARY ASSOCIATES

Employ the following people as substitute library associates effective February 24, 2009:

Kristen Beswick	Heather Jernigan
-----------------	------------------

EDUCATIONAL ASSISTANT – WEST ELEMENTARY SCHOOL

Employ Mary Moore as an educational assistant (MH) at West Elementary effective February 24, 2009 @Step 0 to be paid through the 2008-2009 Title VIB Funds. (New position)

SUBSTITUTE BUS DRIVER

Employ Tom Darfus as a substitute bus driver effective February 24, 2009.

Ms. Eyman seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea

Minutes of the Regular Board Meeting held on February 23, 2009.

Mr. Bickham Yea

Thereupon the President declared such motion duly adopted.

09-22 STAFF SEPARATIONS

Ms. Saunders moved to approve the following:

CERTIFIED

RETIREMENT

Margie Montag is retiring with her last day of service on June 17, 2009.

LEAVE OF ABSENCE

Andy Smeltzer is requesting an unpaid leave of absence for the 2009-2010 school year.

Ms. Moore seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
Mr. Bickham Yea			

Thereupon the President declared such motion duly adopted.

09-23 OTHER PERSONNEL MATTERS

Mr. Pearce moved to approve the following:

STUDENT ADVISOR – WEST ELEMENTARY

Resolution to employ Gina Pressler as a student advisor from 11:30 a.m. to 12:10 p.m. and 2:45 p.m. to 3:30 p.m. every Monday, Tuesday, Wednesday, and Thursday. The first day would be Tuesday, February 17th, and the last day would be Thursday, April 23, 2009. This schedule includes 40 school days so the amount should not exceed the \$438.00 stipend. This position will be paid from the West CIP account #001-1100-410-0000-000000-015-00-070. (New position)

STUDENT ADVISOR – WEST ELEMENTARY

Resolution to employ Mary (Luann) Ellis as a student advisor from Tuesday, February 17th to Thursday, April 23 2009. This schedule of 40 school days should not exceed the \$800.00 stipend. This position will be paid from the West CIP account #001-1100-410-0000-000000-015-00-070. (New position)

MASTER TEACHER STIPEND

Resolution to approve the \$1,000.00 stipend to be paid to Jennifer Capretta as a Master Teacher.

STUDENT ADVISOR – SANDERSON ELEMENTARY

Resolution to employ Linda Brown, as a student advisor at Sanderson Elementary School to serve grades 3-5. This position will be paid from the Sanderson CIP account #001-1100-410-0000-000000-010-00-070. (New position)

CHANGE IN MENTOR STIPEND

Resolution to approve changing Cheryl Todd’s previously approved mentor stipend from 1.0 to 0.5 for the 2008-09 school year.

MENTOR STIPEND

Resolution to approve Kathie Gallagher as a 0.5 mentor for the 2008-09 school year.

CREATE EDUCATIONAL ASSISTANT POSITION

Resolution to create a part time long-term educational assistant position for the remainder of the 2008-2009 school year. The educational assistant will work 3.5 hours per day and will not exceed \$25,000 for salaries and benefits. This position will be paid through the 2008-2009 Individuals With Disabilities Education Improvement Act (VIB) and /or General Funds.

Ms. Moore seconded the resolutions, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
		Mr. Bickham	Yea

Thereupon the President declared such motion duly adopted.

09-24 BUSINESS AND FINANCE

Ms. Moore moved to approve the following:

MONTHLY FINANCIAL REPORT FOR JANUARY 2009

Be it resolved that the Board of Education approve the financial report for January 2009.

OHIO DEPARTMENT OF JOB AND FAMILY SERVICES INVOICE

Be it resolved that the Board of Lancaster City Schools approves the Ohio Department of Job and Family Services invoice in the amount of \$93,219.62 for services rendered to pay unemployment compensation from March 2001 to December 2007.

CITY OF LANCASTER INVOICE

Be it resolved that the Board of Lancaster City Schools approves the City of Lancaster invoice in the amount of \$3,387.36 for services rendered to Maintenance Department.

AGREEMENT FOR SPECIAL EDUCATION CLASSROOMS AND SERVICES
(FAIRFIELD COUNTY BOARD OF EDUCATION)

Be it resolved to enter into an Agreement between Lancaster City Schools and Fairfield County Board of Education to provide hearing impaired classroom, multi-handicapped classroom and all related services for special education students for the 2008 – 2009 school year. Services will be paid through the 2008-2009 school year with Title VIB Fund, not to exceed \$77,000.

AGREEMENT FOR FINANCIAL CONSULTANT – JOANNE LITTLE

Resolution to approve agreement for Financial Consultant, Joanne Little, to serve as financial consultant effective March 1, 2009 and ending March 31, 2009.

ADVERTISE FOR BIDS FOR LAWN CARE SERVICES

Resolution to authorize the Treasurer to advertise for lawn care service bids for Lancaster City Schools for the 2009-2010 school year.

Advertisements to run: February 26, 2009 and March 5, 2009

Bid Opening: March 12, 2009

COMPLETE BID PROCESS (USED BAND UNIFORMS/INSTRUMENTS)

It is hereby resolved that the Lancaster City Schools' Board of Education completed the bid process for sale of various band uniforms, two (2) mellophones, one (1) king sousaphone with no bidders.

ACCEPT ALL BIDS (HANDICAPPED ACCESSIBLE MINI-VAN)

Resolution to accept the following bids for one (1) handicapped accessible minivan submitted on February 12, 2009 in meeting the requirements of public bid.

Company	Item	Bid Bond	Bid Amount	Option 1	Option 2	Option 3	Total
MC Mobility	2008 Uplander Conv.	X	Incomplete bid				
TESCO	2009 Braun Uplander Entervan	X	\$42,373.00	\$178.00	\$235.00	Incl.	\$42,786.00
American Bus	2009 Braun Uplander III	X	\$31,520.00	Incl.	Incl.	\$750.00	\$32,270.00

AWARD LOWEST RESPONSIBLE BID (HANDICAPPED ACCESSIBLE MINI-VAN)

According to ORC 3313.46 it is hereby resolved that the Board of Education enters into a purchase agreement for the lowest/responsible and competent bid of **\$32,270.00** for one (1) handicapped accessible minivan. The purchase agreement will be awarded to American Bus & Accessories, Inc., 123 Citycentre Dr, Cincinnati, OH 45216, in the total amount of **\$32,270.00**.

ACCEPT ALL BIDS (THREE 80-PASSENGER BUSES)

Resolution to accept the following bids for three (3) 80 passenger buses or more submitted on February 12, 2009 in meeting the requirements of public bid.

Company	Item	Bus Bid	Body	Bus Chassis Bid	Total Bid Amt	Bid Bond
Edwin H. Davis & Son, Inc.	80 Passenger Bus	Combined		Combined	\$82,635.00 per bus	X

AWARD LOWEST RESPONSIBLE BID (THREE 80-PASSENGER BUSES)

According to ORC 3313.46 it is hereby resolved that the Board of Education enter into a purchase agreement for the lowest/responsible and competent bid of **\$ 82,635.00** for one (1) eighty (80) passenger school bus bodies and chassis. The purchase agreement will be awarded to Edwin H. Davis & Son, Inc., 13077 St. Rt. 138, Clarksburg, OH 43115 in the total amount of **\$247,905.00** for three (3) 80 passenger buses.

LEASE RENEWAL (AMBASSADOR HOME HEALTH SERVICES, LLC)

It is hereby recommended that the Board of Education renew the lease agreement with Ambassador Home Health Services, LLC. for approximately 238 square feet of space (Suite 109) in the Board owned building at 111 South Broad Street.

The lease will be effective March 1, 2009 through February 28, 2010.

Ms. Saunders seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
Mr. Bickham Yea			

Thereupon the President declared such motion duly adopted.

09-25 CURRICULUM/INSTRUCTION/OTHER

Ms. Eyman moved to approve the following:

Be it resolved that the Lancaster Board of Education adopt the following Language Arts Textbooks/Series for the 2009-2010 School Year not to exceed one million dollars. \$500,000 will be reserved to purchase novels for our forthcoming “required and recommended” K-12 reading list.

Grade Level

Pre-School
K-5

6-8
Seniors: CT/CP
Seniors: AP

Vendor

Literature/Reading:

Creative Curriculum
McMillan/McGraw Hill-*Treasures / Triumphs*
Holt- *Elements of Literature*
Pearson-*Intro to Fiction*
Pearson-*Literature: An Intro to Fiction,*

Minutes of the Regular Board Meeting held on February 23, 2009.

Senior: Special Ed.	<i>Poetry, Drama, and Writing, 5th AP Ed.</i>
Juniors: CT/CP	Not Adopting New
Juniors: AP	Holt- <i>Elements of Literature: British Lit.</i>
Junior: Special Ed.	Not Adopting New
Sophomores: CT/CP	Holt- <i>Elements of Literature-American Lit.</i>
Sophomores: Honors	Holt- <i>Elements of Literature-American Lit.</i>
Sophomores: Spec. Ed.	Holt- <i>Elements of Literature-American Lit.</i>
Freshmen: CT/CP	Holt- <i>Elements of Literature</i>
Freshmen: Honors	Holt- <i>Elements of Literature</i>
Special Ed.	Holt- <i>Elements of Literature</i>
Special Ed. Reading	Glencoe- <i>Jamestown Reader</i>
CBI	Glencoe- <i>Glencoe Literature Level 4/5</i>

Electives:

Gothic	Penguin (Pearson) - <i>American Gothic Tales</i>
Mythology	Holt- <i>Nextext Classical and World Mythology</i>

Grade Level

Vendor

Poetry	Cengage Learning - <i>Sound and Sense</i>
Speech	Not Adopting New

Writing:

Grades 4-8	Holt/Houghton Mifflin Co.- <i>Write Source</i>
Grades 9-10 All Levels	Holt- <i>Elements of Language</i>
Grades 11-12 CT, CP, AP	Holt- <i>Elements of Language</i>
Mass Media	Pearson- <i>Writing for the Mass Media</i>
Journalism	Pearson- <i>Writing for the Mass Media</i>
Junior and Senior Special Ed.	Holt/Houghton Mifflin Co/Great Source.- <i>Writer's Inc.</i>

[Please see hand-carried document for details on file in Treasurer's Office and Curriculum.]

Mr. Pearce seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
Mr. Bickham Yea			

Thereupon the President declared such motion duly adopted.

09-26 OTHER

Ms. Saunders moved to approve the following:

DONATIONS

Minutes of the Regular Board Meeting held on February 23, 2009.

Be it resolved that the Lancaster Board of Education accepts the following donation made to **Lancaster City Schools:**

Acceptance of: Eight GXV530 European Engines
VIN/SERIAL NUMBERS:
GJARM-1039915
GJARM-1039916
GJARM-1039923
GJARM-1039942
GJARM-1039943
GJARM-1039944
GJARM-1039945
GJARM-1039946

Donation was made by: AMERICAN HONDA MOTOR COMPANY, INC.
1919 Torrance Boulevard
Torrance, CA 90501-2748

Estimated Value: \$25.00 (For each engine)
\$200.00 (Total)

CALAMITY DAYS

Resolution to approve the cancellation of school on January 27, 28, and 29, 2009 due to inclement weather conditions.

Resolution to approve the cancellation of school for South Elementary School on February 12, 2009 due to power outage.

FUND RAISING ACTIVITIES

West Elementary PTO – Movie and Popcorn. To be held on March 13, 2009. Proceeds to benefit the PTO general fund.

Lancaster High School/Medical Tech Prep Program – Mini Relay for Live and Activities to be held from March 2 – April 9, 2009. Including: T-Shirt sale, paper tree, bake sale, raffle and mini relay for life. All activities to be donated to the American Red Cross.

DIPLOMA TO VIETNAM WAR VETERAN

Resolution to authorize a high school diploma to a Vietnam War Veteran, in compliance with H.B. 77, which was signed into law. Clarence H. Myers

ATTENDANCE AT PROFESSIONAL MEETINGS

Be it resolved the Lancaster Board of Education authorizes the attendance of the following board members at the following professional meeting in accordance with board policy BHBA.

February 24-25, 2009 2009 Ohio Economic Education Leadership Summit
Bill Bickham
Hollie Saunders

Minutes of the Regular Board Meeting held on February 23, 2009.

March 11, 2009

OSBA Central Region Spring Conference

Bill Bickham
Thom Pearce
Amy Eyman
Patti Moore
Hollie Saunders

MEMORANDUM OF UNDERSTANDING (LEA)

It is hereby agreed between the Lancaster Education Association (LEA) and the Lancaster City Board of Education that the language in the master agreement between the parties shall be amended in Article X,B. 3.b – Parent/Teacher Conferences.

THIRD AND FINAL READING – REVISED POLICIES

ACB	NONDISCRIMINATION OF THE BASIS OF DISABILITY
BDDB	AGENDA FORMAT
GBL	PERSONNEL RECORDS
GBQ	CRIMINAL RECORD CHECK
GCBB	PROFESSIONAL STAFF SUPPLEMENTAL CONTRACTS
GDBB	SUPPORT STAFF PUPIL ACTIVITY CONTRACTS
IGBA	PROGRAMS FOR STUDENTS WITH DISABILITIES
IGBB	PROGRAMS FOR GIFTED AND TALENTED STUDENTS
IGD-R	COCURRICULAR AND EXTRACURRICULAR ACTIVITIES
IGDA	STUDENT ORGANIZATIONS
IICC	SCHOOL VOLUNTEERS
JB	EQUAL EDUCATIONAL OPPORTUNITIES
JHCD-R	ADMINISTERING MEDICINES TO STUDENTS
JHCD-1-E	ADMINISTERING MEDICINES TO STUDENTS
JHCD-2-E	ADMINISTERING MEDICINES TO STUDENTS
JHCE-3-E	ADMINISTERING MEDICINES TO STUDENTS
JHCD-4-E	ADMINISTERING MEDICINES TO STUDENTS

Ms. Eyman seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
		Mr. Bickham	Yea

Thereupon the President declared such motion duly adopted.

09-27 OTHER

Ms. Eyman moved to approve the following:

STUDENT TRAVEL

BOYS TRACK & FIELD TO UNIVERSITY OF AKRON – RUBBER CITY INDOOR INVITATIONAL

The Lancaster Athletic Department respectfully requests permission to allow the Boys Varsity Track team to travel and overnight stay to University of Akron during their indoor season. All expenses to be paid by Track parents. (Itinerary on file in treasurer’s office)

LANCASTER HIGH SCHOOL DRAMA – 2009 STATE CONFERENCE AT BEAVERCREEK HIGH SCHOOL

Be it resolved that the Board of Education approve travel and overnight stay of the drama students to attend the 2009 State Conference at Beavercreek High School on March 27 – 29, 2009. Expenses to be paid by students. (Itinerary on file in treasurer’s office)

LANCASTER HIGH SCHOOL LATIN CLUB – OHIO JUNIOR CLASSICAL LEAGUE CONVENTION

Be it resolved that the Board of Education approve the travel and overnight stay of the Latin Club students to attend the Ohio Junior Classical League Convention in Columbus, OH on February 27 – March 1, 2009. (Itinerary on file in treasurer’s office)

Ms. Saunders seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Abstain
Ms. Moore	Abstain	Ms. Saunders	Yea
	Mr. Bickham	Yea	

Thereupon the President declared such motion duly adopted.

BOARD MEMBER COMMENTS

09-28 ADJOURN – FEBRUARY 23, 2009

Mr. Pearce moved at 8:45 p.m. to adjourn to the Special Board Meeting in the cafeteria of the Stanbery Freshman Campus on Saturday, March 14, 2009 at 8:00 a.m.

Ms. Moore seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
	Mr. Bickham	Yea	

Thereupon the President declared the meeting adjourned.

Minutes of the Regular Board Meeting held on February 23, 2009.

William Bickham President

ATTEST:

Julie L. Taylor Treasurer