

Administrative Offices  
Stanbery Freshman Campus  
Lancaster, Ohio  
March 23, 2009

The Board of Education of the Lancaster City School District, Fairfield County, Ohio met in a Regular Board Meeting on March 23, 2009 in the Cafeteria in the Stanbery Campus. The meeting was called to order at 7:00 p.m. by Mr. William Bickham, President and the roll being called, the following members were present:

Ms. Amy Eyman	Mr. Thomas Pearce
Ms. Patti Moore	Ms. Hollie Saunders
Mr. William Bickham	

Staff members present were: Dr. Denise D. Callihan, Superintendent, Ms. Julie L. Taylor, Treasurer, Mr. Rob Walker, Assistant Superintendent, Mr. Steve Scott, Director of EITS, Mr. Jerry Rainey, Director of Business, Mr. Bradd Molk, Director of Instructional Services and Mrs. Donna McCance, Director of Student Services and six (6) guests attended the meeting. A total of twenty (20) people were present.

The Pledge of Allegiance was recited by Students from Cedar Heights Elementary School – Safety Patrol Students

#### 09-31 APPROVAL OF MINUTES

Ms. Saunders moved to approve the Minutes of the Special Board Meeting held on February 21, 2009 and the Regular Board Meeting held on February 23, 2009.

Mr. Pearce seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
Mr. Bickham Yea			

Thereupon the President declared such motion duly adopted.

#### 09-32 ADOPTION OF AGENDA

Ms. Eyman moved to approve the Agenda with the following correction/additions:

Treasurer's Report: remove and place on April Board Agenda –  
Mr. Rob Pike, State Auditor's Office

Ex. A B.1 – add hours:	Kathleen Nihiser	3.5 hrs./daily
	Amanda Wright	3.5 hrs./daily
	Victoria Shook	1.0 hrs./daily

Ex. B. 2 - change to General Sherman not Thomas Ewing for John Zishka  
B.5 - change date from April 9, 2009 to April 13, 2009  
Ex. E.1 - should read "Preschool Screening Attendance Days"

*Minutes of the Regular Board Meeting held on March 23, 2009.*

- Ex. E.3 - delete Kindergarten Camp Proposal
- E.4 - delete Kindergarten Carnival/Screening
- E.5 – should read “to be held at South Elementary School”
- Ex. F.3 - remove for separate vote Out-of-State Student Travel (Percussion Ensemble)
- F.10 - remove for separate vote Contractual Agreement for  
Dave Bickham – Chalkmarks

Ms. Moore seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
Mr. Bickham Yea			

Thereupon the President declared such motion duly adopted.

### QUESTIONS FROM THE AUDIENCE – PUBLIC PARTICIPATION

#### LEGISLATIVE UPDATE

Mr. Pearce updated the Board on HB 1 and several bills that are currently in legislation.

#### UNFINISHED BUSINESS

None

### COMMUNICATIONS

### BOARD STANDING COMMITTEE REPORTS

#### **1. Communications – March 3, 2009**

**LSN Update** - Mr. Scott showed the committee a recent Lancaster School News broadcast. This is a joint effort between the journalism class at Lancaster High School and the Video Broadcasting class at the Stanbery campus. The LSN recently acquired a used box truck to house video equipment. The truck was used in February to film Lancaster High School basketball and the Board of Education meeting on February 23. Current shows can be viewed on LSN-media.net. **Contracts and Sponsorships** -Mr. Scott presented contracts for LSN filming and sponsorships. An approved vendors list was reviewed by the committee. A minor change was made in the Code of Regulations for the LSN to allow the LSN Administrator, Mr. Scott, to air programs without committee discussion, in extenuating circumstances. These changes and editions will be taken to the board at the March meeting. **Other**-JT Burcham and Fairfield Christian Academy recently won an award from Time Warner for the creation of a public service announcement. The committee congratulated Mr. Burcham. He is a member of the communications committee. A discussion was held about the Chalkmarks publication. The committee suggested the use of Dave Bickham for the page layout and editing of the publication, pending his interest and board approval. Suggested topics were: Summer School, Lancaster Parks and Recreation, PTO projects, Athletics-Band Camps and activities, scholarships, Master Teacher, 2009-2010 calendar, summer lunch programs, financial information, and a focus on retirees.

#### **2. Finance – March 19, 2009**

Eileen Stanic, Managing Director, from Productive Portfolios Investment Advisors (PPI), gave a presentation regarding their services. They serve 125 Ohio public entities including 76 school districts and Fairfield County. Jon Slater, Fairfield County Treasurer, gave comments regarding why he selected their services at the County and described his working relationship with PPI.

*Minutes of the Regular Board Meeting held on March 23, 2009.*

Ms. Taylor has also worked with them for the past eight years. Joe Smith moved and Donna McCance seconded that the committee would recommend contracting with PPI to the board of education. All voted in favor of the motion with the exception of Jon Slater, Judy Williams, Vernia Shaffer, Stephanie Pentiuik, Brian Lawson, and Rick Baker who abstained. The Finance Committee meetings through this December were pinned down with no meetings to be held in June and July. Ms. Taylor pointed out the following regarding the February financials: In February we received the majority of our real estate advances with the final advance being received March 6<sup>th</sup> for a total of \$9.01M. The settlement will “true up” in mid-April. The Operating Transfers In/Out consists of the transfer of \$20K into the Board Service Fund as approved at the Organizational Meeting. Monthly salary amounts are less than January because of the three pay periods in January. The ending cash balance for operating funds were \$19.9M. Ms. Taylor discussed the Tax Levy Amounts & Rates. This is an annual resolution the board approves no later than April 1 in accordance to ORC 5705.34. LSD’s rates were not reduced and will remain as presented in the tax budget and consistent with the prior year. Ms. Taylor also went over the funds involved in the amended appropriation measure. The historical look at the five year forecast was tabled until the next meeting as we ran out of time.

### **3. Personnel – No Report**

### **4. Policy – March 9, 2009**

Sections of the Board Policy Manual were distributed. The committee reviewed both current and new policies.

Family and Medical Leave File: GBR and GBR-R -- Changed to meet Family Medical Leave Act revised provisions. Reduction in Professional Staff Work Force

File: GCPA and GCPA-2-R -- Accept as written. Procedure for Early Entrance to Kindergarten  
File: IKEB-E -- Accept changes as written. Graduation Requirement

File: IKF -- Added Personal Finance as graduation requirement beginning with class of 2013.  
Student Records

File: JO, JO-E and JO-R. Accept changes as written.

It was determined all policies completed by this committee will go to the full Board of Education in March, 2009 for first reading.

### **5. Program – March 2, 2009**

Overview and Discussion of Technology Plan Process- Mr. Steve Scott

Mr. Scott presented an overview of the forthcoming Lancaster City Schools Technology Plan. This plan must follow certain guidelines established such as the *5 Requirements of E-Rate* in order to get the Pre K through 20 E-Tech Ohio Funding. Additionally, this technology plan must incorporate CCIP standards, plus both library guidelines and technology standards as well as how we plan to utilize these guidelines and standards. Mr. Scott will forward all Program Committee members a draft technology plan for editing and input prior to our next meeting.

### **6. Support Services – March 12, 2009**

Mr. Anthony Barath presented a secondary succession study for Arbor Valley Drive. This plan would allow the currently mowed areas along Arbor Valley to go back to its natural condition. This plan would allow more cover for the small animals and allow native trees and grasses to grow again. We discussed the issue and concluded that the individuals living in the neighborhood should be informed before any plan is approved. The plan was tabled and discussion will continue at future meetings. Mowing RFP was then reviewed and discussed. The committee looked at the possibility of splitting the contract up between two or more vendors. The committee voted to recommend to the full Board of Education to award the mowing contract to the lowest bidder which is Fairfield Lawn Care. The motion was made by Charlie Smith and seconded by Tim Dufner. The lowest proposal pricing is \$1228 per mowing. Next, the committee reviewed proposed roofing and asphalt summer projects as well as estimated costs associated with these projects. See sheet below for details. The committee voted unanimously to continue to advertise for the projects and review all bids. The motion was made by Dennis Neff and seconded by Diana Gugel.

## Mowing Proposals 2009 - Tab

School Name	The Yard Sharks	Commercial Cut	Warner Lawn	Evergreen Lawn	Fairfield Lawn Care	Wilsons Landscaping	Slaters Lawn Care	Peabody Landscape
Cedar Heights	91	100	80	65	59	80	77	125
East	91	80	55	65	64	50	66	114
Medill	121.5	125	105	150	109	95	114	170
Sanderson	121.5	125	108	100	49	95	109	190
South	64	45	40	60	49	30	30	40
Tallmadge	121	145	108	85	59	110	83	195
Tarhe	105	125	100	100	59	95	77	125
West	35	40	30	35	44	25	30	40
General Sherman	121	120	115	150	99	95	97	120
Thomas Ewing	121	95	110	200	89	70	120	100
Lancaster High School	551	595	545	1000	399	540	434	560
Stanbery Campus	55	40	32	35	39	35	32	50
North	91	85	80	90	84	55	74	75
Eagle Ave	40	45	25	15	26	15	30	40
<b>Total per mowing</b>	1729	1765	1533	2150	1228	1390	1373	1944

Companies that picked up a proposal but did not bid are listed below: All Pro Lawn Care,  
Shonburger Mowing

One Source Lawncare: Arrived at 12:20 PM for proposal opening. Did not leave a proposal.

Always There Lawn Care

Low Proposal

= Fairfield Lawn Care

= \$1,228 per mowing

## Summer Projects 2009

### Asphalt and Roofing Projected Budget

Area	Priority (Asphalt)	Asphalt Est. Pricing	Priority (Roofing)	Roofing Est. Pricing	Notes
Lancaster High School	1	243,500	1	187,800	Student parking on north end, Roof over Gym
Stanbery	1	121,800		No roofing	Remove and Replace pavement at both ends
Thomas Ewing	2	33,600		No roofing	Cut and patch. Seal coat & crack fill area outside Maint.
Cedar Heights	2	67,300		No roofing	Over pave parking lot, seal coat playground, remove gravel
East	2	28,300		No roofing	Over pave playground and path
Medill	3	128,800	1	13,800	Asphalt gravel parking lot area, Roofing connector
Sanderson	3	46,000		No roofing	Asphalt gravel parking lot area
South	2	28,300		No roofing	Asphalt lane off of alley, cut and patch damaged areas

*Minutes of the Regular Board Meeting held on March 23, 2009.*

Tallmadge		No Asphalt	3	45,200	Tear off existing roof and re-roof gym
Tarhe	3	40,500		No roofing	Asphalt gravel parking lot area
West	2	67,200	2	59,200	Replace roof (Gym), asphalt parking, seal playground
Fulton Field	2	44,800		No roofing	Remove and Replace pavement at home side bleachers
<b>Totals</b>		<b>850,100</b>		<b>306,000</b>	

Other items:

Tennis court over pavement due to puddling  
Expansion at Tarhe and Thomas Ewing

TREASURER'S REPORT

Historical Financial Perspective Powerpoint Presentation

SUPERINTENDENT'S REPORT

Building Report – Tallmadge Elementary School – Mr. Brian Lawson  
PreSchool Handbook – Mr. Bradd Molk  
Summer School – Mr. Bradd Molk  
Criminal Science and Public Safety Course of Study – Mr. Bradd Molk  
Calamity Make-Up Days  
Safety Town Dates – June 15-26, 2009

STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

CONFIRMATION OF STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

09-33 ADMINISTRATIVE EMPLOYMENTS:

Mr. Pearce moved to approve the following:

Resolution to approve the following administrative contracts:

	<u>Position</u>	<u>Contract</u>	<u>Expires</u>
Robin Cathers	Elem. Principal	3 years	2012
Sheila Coleman-Gross	Psychologist	3 years	2012
Anthony Knickerbocker	Career Tech. Asst. Prin.	3 years	2012
Jackie McCurdy	Adm. Asst. Data Proc.	3 years	2012
Bradd Molk	Director	3 years	2012
Jerry Rainey	Director	3 years	2012
Steve Scott	Director	3 years	2012

CERTIFIED EMPLOYMENTS:

SUBSTITUE TEACHERS

Employ the following substitute teachers at the board approved rate for the 2008-2009 school year:

Elizabeth Flowers                      Kurt Lape                      Evan Thomas  
Nicholas Walker                      Sandra Schroer

SUPPLEMENTAL CONTRACTS

Supplemental Contracts: 2008-2009 School Year

<u>Name</u>	<u>Position</u>	<u>Exp./Ratio</u>	<u>Base</u>
Grove, Betsy	T.E. Boys' Track Coach	0 .06	\$1994.10
Wagner, Robert	T.E. Boys' Track Coach	0 .06	\$1994.10
Zishka, John	Soc. Studies Coord.-G.S.	1 .07	\$2326.45
Byrne, Kelly	Duty Alternative-Gen. Sherman	0 .03	\$ 332.35

(This is 1/3 of the 2008-2009 school year to replace Sara Kobella, who is resigning this position.)

**Correction:** Rescind a part of Resolution #09-12– board minutes dated 1/26/09 and change as follows:

Benson, Angela	G.S. Girls' Track Coach	<b><u>3</u></b>	<b><u>.08</u></b>	<b><u>\$2658.80</u></b>
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Supplemental Contracts: 2008-2009 School Year - Community

<u>Name</u>	<u>Position</u>	<u>Exp./Ratio</u>	<u>Base</u>
Schenk, Jill	G.S. Girls' Track Coach	0 .06	\$1994.10
Cruit, Daniel	H.S. Asst. Boys' Track Coach		volunteer

(The people listed below will be volunteers pending fingerprint results.)

England, Chris	7 <sup>th</sup> /8 <sup>th</sup> Gr. Club Baseball Coach		volunteer
Harmon, Tom	7 <sup>th</sup> /8 <sup>th</sup> Gr. Club Baseball Coach		volunteer
Nye, Roger	8 <sup>th</sup> Gr. Club Softball Coach		volunteer
Bush, Tasha	7 <sup>th</sup> Gr. Club Softball Coach		volunteer

SALARY ADJUSTMENTS

Certified:

Salary Adjustments:

Luann Ellis – Effective 12/15/08  
                     From: BA(5Y), Step 20  
                     To: MA, Step 20

Shane Hart – Effective 12/15/08  
                     From: BA, Step 0  
                     To: BA(5Y), Step 0

Julie Holdridge – Effective 12/15/08  
                     From: BA(5Y), Step 12  
                     To: MA, Step 12

CLASSIFIED EMPLOYMENTS:

SUBSTITUTE LIBRARY ASSOCIATES

Employ the following people as substitute library associates for the 2008-2009 school year:

Barb White                      Evan Thomas                      David Roth                      Carolyn Conrad  
Betsy Grove                      Christina Ricketts

*Minutes of the Regular Board Meeting held on March 23, 2009.*

SUBSTITUTE EDUCATIONAL ASSISTANT

Employ the following people as substitute educational assistants effective February 26, 2009:

Sandra Grandstaff                      Christina Ricketts

SUBSTITUTE EDUCATIONAL ASSISTANT

Employ the following people as substitute educational assistants effective March 5, 2009:

Rosalyn Craiglow                      Sherry Rennie                      Paula Tipple  
Jessica Walter                              Robin McBroom

EDUCATIONAL ASSISTANT (.5)

Resolution to employ Michelle Peck as a .5 educational assistant in the a.m. at General Sherman Junior High School effective March 24, 2009. This position is in addition to her .5 educational assistant position (p.m.) at Tallmadge Preschool. (new position)

SUBSTITUTE CUSTODIAL TECHNICIAN

Employ John Harmon as a substitute custodial technician @\$11.33/hr. effective March 10, 2009.

SUBSTITUTE CUSTODIAL TECHNICIANS

Employ the following people as substitute custodial technicians @\$11.33/hr., effective March 24, 2009 pending return of employment packets and fingerprint reports.

Jeff Northup                              Dave McCoy

BUS AIDES

Employ the following people as bus aides effective March 24, 2009:  
(new positions)

Kathleen Nihiser                              3.5 hrs./daily  
Lisa A. McCall                                      4.0 hrs./daily  
Amanda Wright                                      3.5 hrs./daily  
Victoria Shook                                      1.0 hrs./daily

Ms. Saunders seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman    Yea                              Mr. Pearce    Yea  
Ms. Moore    Yea    Ms. Saunders Yea  
Mr. Bickham Yea

Thereupon the President declared such motion duly adopted.

09-34 STAFF SEPARATIONS

Ms. Eyman moved to approve the following:

CERTIFIED

RETIREMENT

Dottie Ahern is retiring as a teacher at West Elementary School effective July 1, 2009.  
Karen Klein is retiring as a teacher at Thomas Ewing Junior High School effective May 29, 2009.

*Minutes of the Regular Board Meeting held on March 23, 2009.*

LEAVE OF ABSENCE

Terri Green is requesting an unpaid leave of absence effective for the 2009-2010 school year. Andy Phillips is requesting an unpaid leave of absence April 14, 2009. Both daily rate and healthcare premium will be deducted from employee's salary during that time for a total of \$430.98.

RESIGNATIONS

Kelli Marvin is resigning as English Department Coordinator effective at the end of the 2008-2009 school year. Sara Kobella is resigning her (one-third) Duty Alternative position effective February 25, 2009. John Cofman is resigning as head boys' basketball coach effective at the end of the 2008-2009 school year. Matthew Behrensmeyer is resigning from his position as Latin teacher at Lancaster High School effective at the end of the 2008-2009 school year.

CLASSIFIED

RETIREMENT

Rita Miller is retiring as an educational assistant at West Elementary School effective June 30, 2009.

LEAVE OF ABSENCES

Amy Noland is requesting an unpaid leave of absence effective March 24 (p.m. only), March 25 and March 26, 2009. Both daily rate and healthcare premium will be deducted from employee's salary during that time for a total of \$454.15.

Catherine Dunaway is requesting to extend her previously approved leave of absence from March 23, 2009 through June 3, 2009.

RESIGNATION

Becky Grubb is resigning as an educational assistant at East Elementary School effective end of day March 13, 2009.

Ms. Moore seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
		Mr. Bickham	Yea

Thereupon the President declared such motion duly adopted.



09-34 OTHER PERSONNEL MATTERS

Ms. Saunders moved to approve the following:

TUTORS (OAT PREPARATION)

Resolution to employ the following teachers for the purpose of tutoring students after school at Thomas Ewing Junior High School in math and language arts for OAT preparation beginning April 1 – 24, 2009. The teachers will be paid at the curriculum rate from the CIP fund not to exceed a total of \$2,500.00.

Sue Christian	Suzanne Culver	Marilyn Hough
Allison Kahrl	Karen Klein	Lindsay Poling
Sandra Walker	Barbara Williams	

POSTING AND EMPLOYEMENTS

Resolution to approve postings and employments for:

Med Tech Prep Summer Camp to be held June 9 and 10, 2009 from 8:00 a.m. – 1:00 p.m. at the Stanbery Campus. Fund: Columbus Medical Foundation

OGT Camp to be held June 17 through June 19, 2009 from 8:00 a.m. –11:30 a.m.

Fund: 2008 PBA

Elementary Summer School (personnel to be determined) to be held June 8 through June 19, 2009 from 8:30 a.m. to 12:00 p.m. Fund: 2008 PBA

Secondary Summer School (personnel to be determined) to be held June 15 through July 10, 2009 from 8:00 – 11:30 a.m. (session one)

and from 12:00 p.m. – 3:30 p.m. (session two) at the Lancaster High School Career Tech building. Fund: 2008 PBA

Transportation of Summer School students. Fund: 2008 PBA

KINDERGARTEN SCREENING EMPLOYMENTS

Resolution to approve the utilization of Barbara Summers and Amy Walker for

Early Entrance Screening for kindergarten students for the 2009-2110 school year.

Hours worked will be based on number of early entrance applicants and paid from the Testing fund.

Mr. Pearce seconded the resolutions, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
		Mr. Bickham	Yea

Thereupon the President declared such motion duly adopted.

09-35 BUSINESS AND FINANCE

Ms. Moore moved to approve the following:

MONTHLY FINANCIAL REPORT FOR FEBRUARY 2009

Be it resolved that the Board of Education approve the financial report for February 2009.

TAX LEVY AMOUNTS AND RATES

Resolution accepting the amounts and rates as determined by the Fairfield County Budget Commission and authorizing the necessary tax levy view and certifying them to the County Auditor.

AMENDED APPROPRIATIONS

BE IT RESOLVED, by the Board of Education of Lancaster City School District, Fairfield County, Ohio, that to provide for the current expenses and other expenditures of said board of education, during the fiscal year, ending June 30, 2009 the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made during said fiscal year.

<u>FUND</u>	<u>APPROPRIATION</u>
018 - PUBLIC SCHOOL SUPPORT	\$126,032 (+8,750)
300- DISTRICT MANAGED STUDENT ACTIVITY FUND	\$340,262 (+7,100)

INVESTMENT ADVISOR (PRODUCTIVE PORTFOLIOS)

Be it resolved the Board of Education accepts the following proposal from Productive Portfolio's Inc., to act as Investment Advisor to the Lancaster City School District.

ADVERTISE FOR BIDS

SECURITY OFFICER

Resolution to authorize the Treasurer to advertise for security officer service bids for Lancaster High School for the 2009-2010 school year.

Advertisement Dates: March 26, 2009 and April 2, 2009

Bid Opening: April 13, 2009

COMPETITIVE QUOTES

ASPHALT REPAIR

Resolution to authorize the Treasurer to advertise for competitive quotes for Lancaster City Schools for asphalt repair.

Advertisement Dates: April 19, 2009 and April 26, 2009

Quote Opening: May 6, 2009

ROOF REPAIR

Resolution to authorize the Treasurer to advertise for competitive quotes for Lancaster City Schools for roof repair.

Advertisement Dates: April 19, 2009 and April 26, 2009

Quote Opening: May 6, 2009

ACCEPT ALL PROPOSALS FOR LAWN CARE SERVICES

Resolution to accept the following proposals for the lawn mowing services submitted on March 12, 2009, in meeting the requirements of public bid.

Evergreen Lawn & Landscape	\$2,150.00 per mowing
Peabody Landscape Group	\$1,944.00 per mowing
Commercial Cut Lawn and Landscape, LLC	\$1,765.00 per mowing
The Yard Sharks	\$1,729.00 per mowing
Warner Lawn Service	\$1,533.00 per mowing
Wilson's Landscaping	\$1,390.00 per mowing
Slater's Lawn Care	\$1,373.00 per mowing
Fairfield Lawn Care	\$1,228.00 per mowing

AWARD LOWEST BEST PROPOSAL FOR LAWN CARE SERVICES

It is hereby resolved that the Lancaster City Schools' Board of Education enter into a contract with Fairfield Lawn Care, for the lowest best proposal of \$1,228 per mowing, not to exceed \$ 50,000.00 for the Lancaster City School District 2009.

LEASE RENEWAL NEW HORIZONS YOUTH AND FAMILY CENTER

It is hereby recommended that the Board of Education renew the lease agreement with New Horizons Youth & Family Center for approximately 747 square feet of space (Suite 101) in the Board owned building at 111 South Broad Street. The lease will be effective April 1, 2009 through June 30, 2009.

Ms. Eyman seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
	Mr. Bickham	Yea	

Thereupon the President declared such motion duly adopted.

09-35 CURRICULUM/INSTRUCTION

Ms. Saunders moved to approve the following:

APPROVE 2009-2010 PRESCHOOL CALENDAR

Be it resolved the Lancaster Board of Education adopt the Preschool Calendar as presented for the 2009-2010 school year. Preschool hours are 9:00 a.m. – 11:45 a.m. and 12:30 p.m. – 3:15 p.m.

APPROVE PRESCHOOL HANDBOOK

Be it resolved the Lancaster Board of Education adopt the Preschool Handbook as presented for the 2009-2010 school year.

ADOPT ELEMENTARY SUMMER SCHOOL DATES FOR 2009-2010

Be it resolved the Lancaster Board of Education adopt the dates of June 8 – June 19, 2009, time 8:30 a.m. to 12:00 p.m. for the Elementary Summer School to be held at South Elementary School (based on number of students participating in summer school program). Students in grades 1-5 (school year 2009-1020) will be invited by their home schools. Transportation will be provided by the District.

APPROVE SECONDARY SUMMER SCHOOL PROGRAM

Be it resolved that the Lancaster City Schools' Board of Education approve and adopt the following Summer School Programs for 2009.

SCHEDULE AND CURRICULUM FOR 2009 SUMMER SCHOOL

High School (9-12) Summer School (Held at LHS Career Tech)

Dates: **Monday, June 15 through Friday, July 10, 2009**

Times:                   **Session One: 8:00 – 11:30 a.m.**

**Session Two: 12:00 – 3:30 p.m.**

Location:               **Lancaster High School Career Tech Building**

Subject Offerings:   **(All are remedial courses) – 1/4, 1/2 or 1 Credit**

ENGLISH 9-12

General English:   **This course reviews grammar, usage, and writing skills. This course will also cover some of the OGT Indicators. (1 Credit)**

SOCIAL STUDIES

**Government:**       This course will study the Declaration of Independence, The U.S. Constitution and the Ohio Constitution along with the rights and responsibilities of citizens. This course will also contain OGT Indicators that pertain to Government. (1/2 Credit)

**Economics:**       This course will place emphasis on the institutions which contribute to the production, sales and distribution of goods and services. OGT Indicators will be covered as well. (1/2 Credit)

**U.S. History:**       This course examines the people, places, and events shaping the development of present day American culture. This course will also cover the U.S. History OGT Indicators. (1 Credit)

**World Studies:**    This course will focus on Foreign Studies of various countries and customs and their relationships with the United States and Democracy. This course will also focus on 9<sup>th</sup> grade Social Studies standards. (1 Credit)

MATHEMATICS

**Int. 1/Int. 2:**       This course will focus on studying number and word problems. Topics include statistics, geometry, equations and ratios. This course will also cover some 9<sup>th</sup> and 10<sup>th</sup> grade OGT Indicators. (1 Credit)

**SCIENCE**

**Int. 1/ Int. 2**

This course will include the basic concepts of Physical Science and Scientific Method to understand and solve problems. The class will review many important concepts of 9<sup>th</sup> and 10<sup>th</sup> grade OGT Standards. (1 Credit)

**HEALTH**

This course involves the teaching of the Health continuum. Some areas of study include Mental Health, Stress Management, Nutrition, Personal Appearance, Drug Abuse, First Aid and Safety. (1/2 Credit)

**PHYS. ED.**

Physical Education offers a combination of beginning lifetime sports as well as knowledge about yourself and lifetime activities. Written work and tests are part of the Physical Education curriculum. This course meets 20 days. (1/4 Credit)

**OTHER INFORMATION**

**OGT CAMP**

before students  
Summer School

OGT Camp will provide a minimum of ten hours of intervention will take the OGT Test. The camp will run at the same time as June 17-19<sup>th</sup> at 8:00 a.m. – 11:30 a.m.

Students may only miss two (2) days per session (regardless of reason) to receive credit.

Students may take two classes during the summer session. All classes will focus on Ohio Graduation Test Standards with the exception of Health and Physical Education. Summer School classes are remedial in nature. Each class meets the hourly requirement for a course that a student has attempted and failed.

Students who take a High School Summer School course will be able to take the Ohio Graduation Test during summer testing. Students may also enroll for the OGT Camp, which is a minimum of 10 hours June 17-19<sup>th</sup>. This service is only available to Lancaster City School's students and is free.

**FEES:**

**High School**

\$75.00 for one-fourth (1/4) and one-half (1/2) credit course  
\$100.00 for one (1) credit course  
\$200.00 for both sessions

**Note:** These charges are established to ensure that Summer School is supported by the above subject fees. Minimum class size of fifteen (15) pupils per class will be maintained.

**SALARIES:**

**Instructor's Pay:** By contract, the salary is \$      per hour.  
*Teachers will be paid based on the number of hours per week spent in class.*

<b>Duty Hours per Week</b>	<b>Hours per Week for Pay</b>
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## **SPECIAL NOTES:**

Secondary courses are remedial. Acceptance of students from other districts is allowed based on approval from their district on accepting Lancaster City Schools.

### APPROVE MED TECH PREP SUMMER CAMP

Be it resolved that the Lancaster Board of Education approve the Med tech Prep Summer Camp to be held June 9 -10, 8:00 a.m. – 1:00 p.m. at the Stanbery Campus. This will be paid for through a \$3,000 grant from Columbus Medical Foundation.

### APPROVE CRIMINAL SCIENCE AND PUBLIC SAFETY COURSE OF STUDY

Be it resolved that the Lancaster Board of Education adopt the course of study for Lancaster High School for Criminal Science, beginning in school year 2009-2010.

## OTHER

### DONATIONS

Be it resolved that the Lancaster Board of Education accepts the following donation made to:

#### Lancaster City Schools:

Acceptance of two (2) Manicure Tables

Donation was made by:        Nail Tek Salon  
   1021 N. Memorial Dr.  
   Lancaster, Ohio 43130

Estimated Value:                \$350.00

#### West Elementary School

Acceptance of four (4) mimio interactive whiteboards with a wireless component.

Donation was made by:        West P.T.O.

Estimated Value                \$750.00 each for a total \$3,000.00

### FUND RAISING ACTIVITIES

General Sherman PTO will be having students read 300 minutes over 2 weeks. Students will obtain sponsors and pledges. To be held from March 23 – April 9, 2009. Proceeds to be used for technology books for students.

Lancaster Band Boosters to hold Century Resources – sweet treat sale in conjunction with Thomas Ewing. To be held from April 20 – May 1, 2009. Proceeds to benefit band activities.

Lancaster Softball Team will be selling local business discount cards. To be held from April 1 – June 1, 2009. Proceeds to defray the cost of team equipment and to help pay for team meals.

*Minutes of the Regular Board Meeting held on March 23, 2009.*

Lancaster Volleyball to hold a 4 on 4 volleyball tournament. To be held from March 19 – April 10, 2009. Proceeds to go towards summer trip to Kings Island.

#### CONTRACTUAL AGREEMENTS

##### REVISED CODE OF REGULATIONS (LSN)

It is recommended the Lancaster City Schools' Board of Education approve the revised Code of Regulations for the Lancaster School Network.

##### SPONSORSHIP AGREEMENT FORM (LSN)

It is recommended the Lancaster City Schools' Board of Education approve the new Sponsorship Agreement Form for the Lancaster School Network .

##### REVISED PROGRAM PROPOSAL FORM (LSN)

It is recommended the Lancaster City Schools' Board of Education approve the revised Program Proposal Form for the Lancaster School Network.

##### VENDOR LIST (LSN)

It is recommended the Lancaster City Schools' Board of Education approve the vendor list for the Lancaster School Network.

##### NEW HORIZONS – PROFESSIONAL DEVELOPMENT

Be it resolved to enter into an Agreement between Lancaster City Schools and New Horizons to provide professional development services for the organization, cataloging, and utilization of mental health resource purchased with the Mental Health Grant for the 2008 – 2009 school year. Contract will be paid through the 2008-2009 with Mental Health Grant not to exceed \$300.00.

##### ADDENDUM TO CONTRACTUAL AGREEMENT WITH FAIRFIELD MEDICAL CENTER

Be it resolved to enter into an Agreement between Lancaster City Schools and Fairfield Medical Center to approve an addendum to their contract with a rate increase effective January 2009. Contract will continue to be paid through the 2008-2009 with Title VIB Funds.

##### OSBA –WEB CONVERSION UPDATE SERVICE

Be it resolved, the Lancaster City Schools' Board of Education approves the Ohio School Boards Association Web Based Conversion Service Contract as presented. Said expenses will be paid through by the Board's Service Fund.

##### OTHER

##### NEW LOGO FOR LANCASTER CITY SCHOOL

Be it resolved that the Lancaster Board of Education approve the new logo for the district.

CALAMITY MAKE- UP DAYS FOR THE 2008-2009 SCHOOL YEAR  
 Resolution to Approve Calamity Make-Up Days for the 2008-2009 School Year

Lancaster City Schools  
 Calamity Days

**District**

Number	Calamity Date	Mechanism
Day 1	September 15	No make up
Day 2	September 16	No make up
Day 3	September 17	No make up
Day 4	January 15	No make up
Day 5	January 16	No make up
Day 6	January 27	Make up – April 14
Day 7	January 28	Make up – April 15
Day 8	January 29	Make up – April 16
Day 9	January 30	Make up – April 17

**South**

Day 10	February 12	Make up – June 4
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LANCASTER CITY SCHOOLS' SCHOOL BOARD OPERATIONG PROTOCOL

Be it resolved that the Lancaster City Schools' Board of Education hereby approves the School Board Operating Protocol. The operating protocol will be part of the board policy manual.

FIRST READING –NEW/ REVISED POLICIES

- GBR FAMILY MEDICAL LEAVE
- GBR-R FAMILY MEDICAL LEAVE
- GCPA REDUCTION IN PROFESSIONAL STAFF WORK FORCE
- GCPA-2-R REDUCTION IN PROFESSIONAL STAFF WORK FORCE
- IKEB-E PROCDURE FOR EARLY ENTRANCE TO KINDERGARTEN
- IKF GRADUATION REQUIREMENTS
- JO STUDENT RECORDS
- JO-E DENIAL OF PERMISSION TO RELEASE DIRECTORY  
INFORMATON WITHOUT PRIOR WRITTEN CONSENT
- JO-R STUDENT RECORDS

Mr. Pearce seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
Mr. Bickham			
Yea			

Thereupon the President declared such motion duly adopted.

*Minutes of the Regular Board Meeting held on March 23, 2009.*



09-36 OTHER

Ms. Eyman moved to approve the following:

OUT OF STATE STUDENT TRAVEL

The Lancaster High School Percussion Ensemble has been selected to perform for the Finale of Piccolo Spoleto on Saturday, June 6 or for the Finale of Spoleto at the Middleton Plantation on Sunday, June 7. I would like to secure permission from you and the Lancaster City Schools Board of Education to perform for this event. The cost of the trip would be incurred by the Lancaster Band Booster and from funds in the Percussion Ensemble activity account. There should be no cost to the school system.

Ms. Moore seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Abstain
Ms. Moore	Yea	Ms. Saunders	Yea
		Mr. Bickham	Yea

Thereupon the President declared such motion duly adopted.

09-37 OTHER

Ms. Moore moved to approve the following:

CONTRACTUAL AGREEMENT (DAVE BICKHAM CHALKMARKS)

It is recommended the Lancaster City Schools' Board of Education employ Dave Bickham for editing, compiling, and producing articles for Chalkmarks publications. Not to exceed \$500 per issue.

Effective Date: March 4, 2009

Ms. Saunders seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
		Mr. Bickham	Abstain

Thereupon the President declared such motion duly adopted.

09-38 ADJOURN – MARCH 23, 2009

Mr. Pearce moved at 8:18 p.m. to adjourn to the Regular Board Meeting in the cafeteria of the Stanbery Freshman Campus on Monday, April 27, 2009 at 7:00 p.m.

Ms. Moore seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
		Mr. Bickham	Yea

Thereupon the President declared the meeting adjourned.

\_\_\_\_\_  
William Bickham                      President

ATTEST:

\_\_\_\_\_  
Julie L. Taylor                      Treasurer