

Administrative Offices  
Stanbery Freshman Campus  
Lancaster, Ohio  
August 31, 2009

The Board of Education of the Lancaster City School District, Fairfield County, Ohio met in a Regular Board Meeting on August 31, 2009 in the Cafeteria in the Stanbery Campus. The meeting was called to order at 7:05 p.m. by Mr. Thomas Pearce, Acting - President and the roll being called, the following members were present:

Ms. Amy Eyman	Mr. Thomas Pearce
Ms. Patti Moore	Ms. Hollie Saunders
Mr. William Bickham - Absent	

Staff members present were: Dr. Denise D. Callihan, Superintendent, Mr. Rob Walker, Assistant Superintendent, Ms. Donna McCance, Director of Student Services, Mr. Bradd Molk, Director of Instructional Services, Mr. Jerry Rainey, Director of Business and Mr. Steve Scott, Director of EITS.

#### PLEDGE OF ALLEGIANCE

#### 09-77 APPOINT PRESIDENT AND TREASURER PRO-TEMPORE

Ms. Eyman moved to approve the following:

Approve Mr. Pearce as President, Pro-Tempore and Ms. Moore as Treasurer, Pro-Tempore

Ms. Saunders seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
Mr. Bickham Absent			

Thereupon the President declared such motion duly adopted.

#### 09-78 APPROVAL OF MINUTES

Ms. Saunders moved to approve the minutes of the Regular Board Meeting held on July 27, 2009 as presented.

Ms. Eyman seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
Mr. Bickham Absent			

Thereupon the President declared such motion duly adopted.

*Minutes of the Regular Board Meeting held on August 31, 2009.*

## 09-79 ADOPTION OF AGENDA

Ms. Eyman moved to approve the Agenda with the following correction/additions:

Delete on page 1 of Agenda: Treasurer's Report  
Page 16 – A.1.g: Add start date of August 24, 2009  
Correction page 2 of Agenda: A.1.b.e: Journeyman Plumber

Ms. Moore seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
Mr. Bickham Absent			

Thereupon the President declared such motion duly adopted.

## QUESTIONS FROM THE AUDIENCE – PUBLIC PARTICIPATION

Mr. Trent Wolfinger of 432 E. 6<sup>th</sup> Avenue, Lancaster, Ohio addressed the Board of Education regarding his daughter Katherine Wolfinger, a graduate of the evening, complimented the leadership skill of the Culinary Arts program. Sending the message of how one person's effect in a student's life could make a difference. Here to Celebrate.

## LEGISLATIVE UPDATE

No report at this time.

## UNFINISHED BUSINESS

None

## COMMUNICATIONS

Mr. Pearce shared with the Board the special recognition by the Ohio State Senate for Exceptional Achievement by receiving "Ohio Green Fleet Award".

## BOARD STANDING COMMITTEE REPORTS

### **1. Communications – August 4, 2009**

**Chalkmarks Update:** Suggestions were made on the Chalkmarks for the publication on August 16th. These included an article about the transportation website address, financial information from Julie Taylor, an article on summer projects, and an article on the emergency calling system, PENN Alert. The Chalkmarks was published on August 16 in the Advertiser. It was sent to 36,000 Fairfield County homes. **LSN Update:** Scott Burke gave an update on the upcoming school year and projects the video broadcasting program is working on. This includes sporting events, a culinary arts show, and existing shows such as Chalkmarks, the Reading Notebook, Lancaster News, and Yours In Education. Two shows were approved for airing: Fairfield Christian Academy sporting events and the Baltimore Festival Parade. **PENN Alert:** The committee recommended that the Board of Education approve the use of PENN Alert for the 2009-2010 school year. The contract will appear on the August 31 school board meeting. This system was used for school closings and delays and for other announcements.

## 2. Finance Committee – August 20, 2009

Julie Taylor reviewed the items on the August board agenda which included the July financials, a change fund amendment for Athletics, naming delegates for the OSBA conference in November, and re-enrolling the District in the OSBA's Workers Compensation Group. One of the most significant items to note with the July financials was a drop of 18% in the July 31<sup>st</sup> income tax collections as compared to last year's same period. LCS received two real estate tax advances for a total of \$7,430,000. There were three payrolls in the month of July as well as health insurance premiums increased 5%. Ms. Taylor reviewed where our money was invested – currently we have 8 CD's earning between .75% and 1.5% with maturity dates of August 31, 2009 to June 2, 2010. Ms. Taylor presented the power point presentation that will be given at the August 31<sup>st</sup> board meeting regarding operating funds - how we ended FY09 with a look forward and discussed LCS' preliminary expenditure per pupil as compared to FY08 data. Ms. Taylor notified the committee that the FY09 audit began July 8<sup>th</sup>. Title I and the Counseling Grant will be audited this year. The Financial Oversight Committee is to meet on Friday, August 21<sup>st</sup> to go over the audit. Utility bills are now on auto pay. This requires no check stock, MICR ink or postage as well as staff time to ensure bills are paid timely as the payments are posted in one lump sum at the end of each month rather than several times during the month. The District received word this month that the Popular Annual Financial Report (PAFR) received an award for FY08. Four independent reviewers rate the PAFR on creativity, understandability, presentation, and reader appeal. The award is good for one year. Ms. Taylor notified the committee that the Board approved a CDARS agreement with Fairfield National Bank over the summer. CDARS are fully insured CD's which usually pay 15 basis points better than regular CD's. Three CDARS CD's were purchased in August and will be reviewed at the next meeting. The committee discussed a 30 day cash reserve resolution/policy. We are researching whether a resolution was passed in a previous year. This will be discussed at the next meeting. The September meeting was rescheduled due to a scheduling conflict as Ms. Taylor will be a Five Year Forecast Seminar in Marysville on the 24<sup>th</sup>.

## 2. Personnel – August 17, 2009

**Old Business: Retirements/Resignations/Internal Transfers** – Rob distributed an updated handout (attached) with the retirements and resignations as of August 17, 2009 along with a list of all Internal Transfers within the district. **Vacancy Postings for 2009/10 School Year** – A composite copy of all Vacancy Postings for the 2009/10 School Year (attached) was reviewed. The vacancy postings ran from April 2<sup>nd</sup> through August 17<sup>th</sup>. **New Hires 2009/10** – Rob distributed a handout (attached) with an updated list of the new teachers and their assignments as of August 17, 2009. The list also included the teachers hired on a Long Term Contract for the 2009/10 school year. **New Business: Staffing Cost Analysis** - Rob distributed a Staffing Cost Analysis handout that compared the difference in staffing costs between the 2008/09 school year and the 2009/10 school year by comparing salaries of the employees that retired/resigned/transferred with the new employees that were hired, including the new positions that were created this year. Denise pointed out there were additional positions to be shown as a savings to the district due to their grant funding. Rob indicated he would correct and update the chart. The chart demonstrated the district was able to employ fifteen (15) new/additional positions while still saving over \$290,000 in personnel costs from the 2008/09 school year. The chart was collected following the discussion due to the sensitive nature of everyone's salaries. **Ohio Resident Educator**

**Transition Program** – Rob reviewed the information that he received from the Ohio Department of Education’s conference that was held earlier in the day on August 17<sup>th</sup> concerning the impending change to teacher licensure. Currently, an educator begins their Licensure with a Two (2) Year Provisional License. Since the O.D.E. eliminated the Praxis III Observation/Evaluation, it has been replaced by a “Collaborative Log” written by the beginning teacher over the course of their first year. This “Collaborative Log” requires the beginning teacher and mentor to establish two or three workable goals during the course of the first year and record the work on the “Collaborative Log”. Successful completion of this process is required in order to apply to O.D.E. for a Five Year Professional License. This is a temporary plan to be in place until the fall of 2011 Program;

1. **Resident Educator License** – Four (4) year non-renewable license for beginning teachers
2. **Professional Educator License** – Five (5) year renewable license
3. **Senior Professional Educator License** – Five (5) year renewable license. Details are not available however O.D.E. did indicate that achieving the Master Teacher designation or the equivalent would be required.
4. **Lead Professional Educator License** – Five (5) year renewable license. Details were not available.

#### **4. Policy – No Report**

#### **5. Program – August 3, 2009**

Recommendation for Approval: First Grade Word Lists-Amy Payn, Elementary Coordinator Amy Payn presented the new First Grade Word List document which is based upon sight words for first graders from the new McGraw Hill Treasures series which was adopted in the spring of 2009. This was done in cooperation and with copyright permission from the McGraw Hill Company. This builds and extends the body of words that our first graders will have exposure to and be able to master; thus building and developing their word-recognition skills which will enhance reading.

Recommendation for Approval: The Newly Revised Kindergarten Standards-based Report Card-Bradd Molk, Director of Instructional Services: After considerable discussion, a motion was entertained to table the new Kindergarten report card until six members of the Program Committee can meet on August 19<sup>th</sup> and edit and revise the format which will exceed state standards. Once completed this final edited draft will go directly to the BOE as a hand carried document for approval at the regular BOE meeting on August 31, 2009.

Recommendation for Approval: Astronomy Textbook for Dual-Enrollment Course with LHS Astronomy and OU-L Physical Science 100- Bradd Molk: Mr. Molk presented the recommended astronomy textbook entitled, Universe, Eighth Edition by Roger A. Freedman and William J. Kaufman III. This textbook will be the course text for those students who are dual enrollment students in the Lancaster High School course of Astronomy and the OU-L course of Physical Science 100.

Recommendation for Approval: New State of Ohio Physical Education Standards-Bradd Molk: Mr. Molk presented new State of Ohio Physical Education Standards which was approved by the State Board of Education on June 8, 2009.

## **6. Support Services – August 12, 2009**

Summer Project Update: The committee was shown a video of most of the summer projects. The video showed the progress and completion of the summer projects. Asphalt: The group was updated on all asphaltting projects which have been completed. We are now working on crack fill and seal. Roofing: All roofing projects are finished. Gym Floor: The committee was informed of the process to figure out why the floor was damaged. It has been determined that the damage was caused by a break in the clay tile under the gym floor. This pipe has been repaired with PVC piping and the remainder of the pipe has been videoed and cleaned out. The rest of the piping looks to be in good shape currently. The hope is to have the floor finished by the first of the school year. Mechanical Survey: This item was tabled and will be added to the next agenda. Transportation: We updated the committee on summer projects which include vehicle lifts, the setup of the new bus routes and the access of bus routes. The special needs bus routes are the easiest they have ever been to setup thanks to Donna McCance providing updated information as it gets received. The committee was also informed that the Lancaster City Schools bus fleet was receiving a one star green certified fleet award. Food Service: Jan Duncan talked about a grant received from stimulus money for \$30,000 for a walk-in freezer and equipment at South Elementary. A smaller grant was received for a cooler at Cedar Heights Elementary for breakfast in the classroom program. Web Auction: Next the committee heard of an option to receive increased dollars for items that are no longer used or needed by the district. The use of a web site called govedeals.com will increase the amount of potential bidders for the items. We will be asking the Board of Education to approve a resolution to sell a school bus that is no longer needed and try the web site to see if the bids are higher than conventional type of advertising. Xerox Copiers: The committee was informed about the amendment to the Xerox copier agreement. The current agreement costs \$19,037.53 a month. The new agreement costs \$14,914.03 a month which will include a pool plan for copies per month. Any overages are charged at \$0.0051 per copy. All copiers come equipped with OMR test grading software, imaging software, copy, print, scan, and scan to email. The price is locked in for 5 years. The committee voted unanimously to recommend approval of this amended contract to the full Board of Education. The motion was made by Jack Greathouse and seconded by The committee will continue to search for new members. North School Usage – Local Police Department: After long discussion the committee decided not to approve the usage of North School for law enforcement training purposes at this time. Anthony Barath made a motion in favor of the training and no second was made. The motion died. Dennis Neff made a motion not to recommend the usage of North School which was seconded by Carol Spires. The motion passed to deny this training at this time.

## TREASURER'S REPORT

## SUPERINTENDENT'S REPORT

Introduction and Recognition of Alternate Graduates

09-80 ADJOURN TO EXECUTIVE SESSION

Ms. Eyman moved at 7:36 p.m. to enter into Executive Session for the purpose of Appointment/Employment/Dismissal/Promotion/Demotion/Compensation of Personnel.

Ms. Saunders seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
Mr. Bickham Absent			

Thereupon the President declared such motion adopted.

09-81 ADJOURN TO REGULAR SESSION

Ms. Eyman moved at 8:00 p.m. to return to regular session.

Ms. Saunders seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
Mr. Bickham Absent			

The President declared at 8:05 p.m. the meeting back to Regular Session.

STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

CONFIRMATION OF STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

09-82 EMPLOYMENTS

Ms. Saunders moved to approve the following:

CERTIFIED EMPLOYMENTS

LONG-TERM SUBSTITUTE TEACHER – WEST ELEMENTARY

Employ Lois Davis on a one year contract as a long-term substitute teacher at West Elementary School for Title I reading/math for the 2009-2010 school year at BA, Step 3.

LANGUAGE ARTS TEACHER – GENERAL SHERMAN JUNIOR HIGH SCHOOL

Employ Shauna Jarrett on a one year contract as a language arts teacher at General Sherman Junior High School for the 2009-2010 school year at BA, Step 0.

ELEMENTARY MUSIC TEACHER

Employ Tyler Young on a one year contract as an elementary music teacher for the 2009-2010 school year at BA, Step 0.

LONG-TERM SUBSTITUTE TEACHER –TARHE ELEMENTARY

Employ Damian Betz on a one year contract as a long-term substitute teacher at Tarhe Elementary School as a second grade teacher for the 2009-2010 school year at BA(5Y), Step 0.

LONG-TERM SUBSTITUTE TEACHER – TALLMADGE ELEMENTARY

Employ Jessica Root on a one year contract as a long-term substitute teacher at Tallmadge Elementary School as a third grade teacher for the 2009-2010 school year at BA, Step 0.

LONG-TERM SUBSTITUTE TEACHER – CEDAR HEIGHTS ELEMENTARY

Employ Courtney Bennett on a one year contract as a long-term substitute teacher at Cedar Heights Elementary School as a kindergarten teacher for the 2009-2010 school year at MA, Step 1 for 183 days. Her effective date is August 21, 2009.

LONG-TERM SUBSTITUTE ESL TEACHER

Employ Frederic Paddock on a one year contract as a long-term ESL substitute teacher for the 2009-2010 school year at BA+15, Step 3.

KINDERGARTER TEACHER – SOUTH ELEMENTARY

Employ Elizabeth McKee-Boyden on a one year contract as a kindergarten teacher at South Elementary School for the 2009-2010 school year at BA(5Y), Step 0.

SUBSTITUTE TEACHERS

Employ the following people as substitute teachers for the 2009-2010 school year at the board approved rate:

Barnhart, Carla	Bradford, Judith A.	Bolin, Kari
Buck, Judith	Buck, Roger	Burris, Janet
Buskirk, Linda	Carver, Debora	Clark, Kimberly
Clark, Richard	Corcoran, Kaylene	Culp, Gary
DeBolt, Barbara	Enmen-Potts, Laurel	Fast, Jenny
Flowers, Elizabeth	Geyer, Richard	Giapponi, Mary
Goss, Julie	Goss, Richard	Grandstaff, Sandra
Gray, Charles	Grove, Betsy	Hancher, Peggy
Harrison, Rebecca	Hines, Richard	Hoch, Beth
Holbrook, Jennifer	Hood, Henry	Hutcheson, Phyllis
Johnson, Michael	Jones, Victor	Kalis, Alan
Kerns, Sue	Knight, Daniel	Krauss, Holli
Lawrence, Gladys	Layne, John	Lucas, Donna
McCray, Terry	McNeal, Marcy	Merton, James
Miller, Deborah	Murray, Susan	Parker, Melissa
Paumier, Joseph	Ricketts, Christina	Roth, Charles
Saddler, Thomas	Schrader, Carolyn	Schroer, Sandra
Schroer, William	Short, Carol	Shriner, Julie
Simmons, Sue	Smith, Kristin	Sniderman, Tawny
Snoke, Sheila	Stai, Candice	Stone, Emily
Svoboda, Sharon	Wagner, Anna	Wampler, Christina
Weisenberger, Donna	Welch, Sandra	White, Barbara
Hayman, Cynthia	Barrows, Catherine	Clarke, Carrie
Dilcher, Jennifer	Hammond, David	Miller, Megan
Taylor, Brooke	Wells, Victor	Greg Wolfe
Tracey, Teresa	Fox, Brittany	Funk, Kacie

SUPPLEMENTAL CONTRACTS

<u>Name</u>	<u>Position</u>	<u>Exp./Ratio</u>		<u>Base</u>
Allen, Dan	Math Coord. – 2 <sup>nd</sup>	2	.07	\$2326.45
Allen, Petula	Reading Coord. – 3 <sup>rd</sup>	2	.07	\$2326.45
Barber, Robin	Student Council Adv.-TE	9	.05	\$1661.75
Barr, Brian	T.E. Boys' 78 <sup>th</sup> Gr. Football	0	.07	\$2326.45
Bumgardner, Michelle	Science Coord. – TE	1	.07	\$2326.45
Bumgardner, Michelle	Science Olympiad Adv. TE	1	.04	\$1329.40
Christian, Sue	Lang. Arts Coord. TE	5	.08	\$2658.80
Clark-Cupp, Tanya	Reading Coord. – 4 <sup>th</sup>	2	.07	\$2326.45
Dickson, Jeness	Reading Coord. – 2 <sup>nd</sup>	2	.07	\$2326.45
Didomenico, Jana	K-5 Spec. Ed. Coord.	1	.07	\$2326.45
Geil, Jackie	Math Coord. – K	2	.07	\$2326.45
Graham, Mike	Duty Alternative-TE		.03	\$ 997.05
Grove, Betsy	G.S. Boys'/Girls' Cross Country	0	.07	\$2326.45
Haney, Kim	Reading Coord. – 5 <sup>th</sup>	1	.07	\$2326.45
Ishida, Rod	H.S. Girls' Asst. Golf	32	.11	\$1827.93
	(split contract – ½ of \$3655.85)			
Malone, Normie	H.S. Girls' Head Field Hockey	8	.20	\$6647.00
Shaffer, Vernia	Math Coord. – 4 <sup>th</sup>	2	.07	\$2326.45
Shisler, Linda	Math Coord. – 1 <sup>st</sup>	2	.07	\$2326.45
Sines, Amy	Math Coord. – 5 <sup>th</sup>	0	.07	\$2326.45
Slater, Melodi	Title I Coord.	3	.08	\$2658.80
Smith, Sunday	Math Coord. – 3 <sup>rd</sup>	2	.07	\$2326.45
Stafford, Dalelene	Reading Coord. – 1 <sup>st</sup>	2	.07	\$2326.45
Swartz, Edith	Social Studies Coord.-TE	2	.07	\$2326.45
Swartz, Edith	Student Council Adv.-T.E.	6	.04	\$1329.40
Tripp, Theresa	T.E. Boys'/Girls' Cross Country	5	.09	\$2991.15
Wagner, Robert	T.E. Boys' 7 <sup>th</sup> Gr. Football	0	.07	\$2326.45
Walker, Amy	Reading Coord. – K	1	.07	\$2326.45
Walker, Sandra	Math Coord. – T.E.	2	.07	\$2326.45

Supplemental Contracts: Effective 2009-2010 School Year - **Community**

<u>Name</u>	<u>Position</u>	<u>Exp./Ratio</u>		<u>Amount</u>
Batz, Deborah	H.S. Girls' Cross Country-Chaperone			Volunteer
Goss, Dick	H.S. Girls' Asst. Golf	39	.11	\$1827.92
	(split contract – ½ of \$3655.85)			
McCall, Susie	H.S. Girls' Asst. Field Hockey			Volunteer
McClurg, Joe	T.E. Boys' 8 <sup>th</sup> Gr. Football	11	.11	\$3655.85
Malone, Kaity	JV Girls' Field Hockey	0	.11	\$3655.85
Miller, Megan	*H.S. Girls' JV Tennis	0	.11	\$3655.85
	* (Replacing Terry Smith who was approved as Girls' JV Coach 7/27/09)			
Scott, Wade	JV Girls' Volleyball	5	.13	\$4320.55
Thomas, Evan	H.S. Boys' Asst. Cross Country			Volunteer



SALARY ADJUSTMENTS

Salary Adjustments: Effective 2009-2010 School Year

Kimberly Agosta  
From: BA, Step 0  
To: BA(5Y), Step 0

Michael Ryan  
From: MA+45, Step 2  
To: MA+45, Step 3

Amy Bell  
From: BA, Step 1  
To: BA(5Y), Step 1

Michael Shupp  
From: BA, Step 9  
To: BA(5Y), Step 9

Lyndsey Bibbey  
From: BA, Step 4  
To: BA(5Y), Step 4

Cassandra Bull  
From: BA, Step 0  
To: BA(5Y), Step 0

Jamie Kirby  
From: MA, Step 0  
To: MA, Step 1

Ricky Bates  
From: MA, Step 23  
To: MA+30, Step 23

Penny McDowell  
From: MA+45, Step 1  
To: MA+30, Step 1

Erin Riggs  
From: BA(5Y), Step 4  
To: MA, Step 4

Jodi Miller-Wagner  
From: MA+15, Step 7  
To: MA+30, Step 7

Mary J. Wooten  
From: MA+15, Step 18  
To: MA+30, Step 18

CLASSIFIED

EMPLOYMENTS

The following people will be hired as substitute bus drivers for the 2009-2010 school year:

Sandra Black	Carolyn Clark	Julie Claybourn
Pamela Culp	Thomas Darfus	Michael Gavin
Jeffrey Hursey	David Labus	Maurice Lewis
Kye Ross	Robert Specht	Mark Wilson

BUS DRIVER

Employ James Christy as a bus driver for five (5) hours daily, effective August 20, 2009.

STUDENT ACTIVITY ADVISORY – WEST ELEMENTARY

Employ Gina Pressler as a student activity advisor from 11:40 a.m. to 1:10 p.m. during the 2009/2010 school year. Effective date is September 8, 2009 through May 21, 2010 @\$7.25/hr x 158 days and not to exceed \$2,000.00. Ms. Pressler will be paid through the West CIP Fund.

STUDENT ACTIVITY ADVISORY – EAST ELEMENTARY

Employ Robin McBroom as a student activity advisor for 1.5 hours/daily during the 2009-2010 school year. Effective date is September 8, 2009. Ms. McBroom will be paid \$7.25/hr. through the East CIP Fund.

JOURNEYMAN PLUMBER

Employ Ryan Thomas as a journeyman plumber at Step 7, effective September 8, 2009.

STAFF SEPARATIONS

CLASSIFIED

RESIGNATIONS

Lora Barrett is resigning as a full time sub custodial tech effective end of day August 14, 2009.

J. C. Woltz is resigning as a technology technician effective end of day August 22, 2009.

Amanda Wright is resigning as a bus aide effective August 14, 2009.

Debra West is resigning as a 5 hour bus driver effective with the end of the 2008-2009 school year.

OTHER PERSONNEL MATTERS:

TEACHER MENTORS FOR THE 2009-2010 SCHOOL YEAR

Resolution to employ the following teachers as mentors for the 2009-2010 school year:

Greg Krile	Amy Sines	Sunday Smith
Jane Root	Lee Ann Stockum	Sandy Walker
Kelli Marvin	Leah Johnson	Shannon Fish
Debbie Thompson	Mike Park	Kim Sinewe
Dawn Gerds	John Zishka	Amy Walker
Dan Allen	Angela Greiner	

LEAD MENTORS FOR THE 2009-2010 SCHOOL YEAR

Resolution to employ Mary Jo Wooten and Beth Wigton as "Lead Mentors" for the 2009-2010 school year and paid through the general fund, not to exceed \$1,262.93.

HOME INSTRUCTION TUTORS

Resolution to enter into an Agreement between Lancaster City Schools and the tutors listed below to provide Home Instruction for students on medical leave from school for the 2009-2010 school year. Said services are contingent upon current grant funding for Students with Disabilities and through General Funding for regular education students paid through the 2009-2010 school year.

Leigh Ann Bagby	Kathryn Butcher	Elizabeth Cavanaugh
Gina Pressler	Kathy Taylor	Jane Violand

LONG-TERM SUBSTITUTE INTERVENTION SPECIALIST –CEDAR HEIGHTS ELEMENTARY

Resolution to employ a long-term substitute intervention specialist at Cedar Heights for the 2009-2010 school year only. Reimbursement will be paid through the Title VIB ARRA Grant Funds.

Ms. Eyman seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

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Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
Mr. Bickham Absent			

Thereupon the President declared such motion duly adopted.

09-83 BUSINESS AND FINANCE

Ms. Moore moved to approve the following:

MONTHLY FINANCIAL REPORT FOR JULY 2009

Be it resolved that the Board of Education approve the financial report for July 2009.

CHANGE FUND AMENDMENT

Be it resolved that the Board of Education increase the change fund for Athletics in the amount of \$500 for the 2009-2010 school year as indicated below:

Athletics	\$3,000.00 *	(previously \$2,500)
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\*This reduces to \$1,000 after the fall sports season as more change is needed during that season.

ENROLLMENT IN OSBA WORKERS' COMPENSATION PROGRAM

Resolution to approve enrolling in the OSBA Worker's Compensation Group II Rating program for 2010. Enrollment fee \$14,562.00

DELEGATE AND ALTERNATE FOR OSBA'S CAPITAL CONFERENCE

Resolution to appoint delegate Thomas Pearce and alternate Hollie Saunders to the Annual Business Meeting of the Ohio School Boards Association's Capital Conference, to be held November 9, 2009 in Columbus, Ohio.

Ms. Eyman seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
Mr. Bickham Absent			

Thereupon the President declared such motion duly adopted.

09-84 CURRICULUM/INSTRUCTION

Ms. Saunders moved to approve the following:

ALTERNATE GRADUATES

Be it resolved the Lancaster Board of Education approves the following students for alternate graduation for the 2009-2010 school year contingent upon their fulfillment of all necessary requirements and in compliance with BOE Policy IKF and Ohio Revised Code Section 3313.61:

Justin T. Ammon	Matthew A. Pickett
Heather A. Burton	Brooke A. Richards
Eric J. Carlisle	Alexandira M. Shores
Michael D. Cordiano	Savana B. Taylor
Cory A. Deskins	Dakota E. Toth

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Brittini N. Francisco  
Sierra L. Hoff  
William A. Maxwell

Anthony J. Wisecup  
Katherine M. Wolfinger  
Marcus R. Woods

GLENCOE WORLD MYTHOLOGY BOOK

Be it resolved the Lancaster Board of Education adopt Glencoe World Mythology, ISBN 9780078729096, copyright 2009. In lieu of Holt McDougal Nexttext Anthologies: Classical and World Mythology, ISBN 978061800375-4. Copyright 2000. This textbook would be taught at Lancaster High School beginning with 2009-2010 school year. The quantity needed is 95, at a price of \$49.50 each.

NEWLY REVISED KINDERGARTEN STANDARD –BASED GRADE CARD FOR THE 2009-2010 SCHOOL YEAR

Be it resolved the Lancaster Board of Education approve the newly revised kindergarten standard-based grade card for the 2009-2010 school year. (on file in treasurer’s office – agenda)

STATE OF OHIO STANDARDS PHYSICAL EDUCATION COURSE OF STUDY FOR THE 2009-2010 SCHOOL YEAR

Be it resolved the Lancaster Board of Education approve the State of Ohio Standards Physical Education Course of Study for the 2009-2010 school year. (on file in treasurer and curriculum office)

FIRST GRADE WORD LIST FOR THE 2009-2010 SCHOOL YEAR

Be it resolved the Lancaster Board of Education approve the first grade word list for the 2009-2010 school year.

Ms. Moore seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
	Mr. Bickham	Absent	

Thereupon the President declared such motion duly adopted.

09-85 OTHER

Ms. Eyman moved to approve the following:

FUND RAISING ACTIVITIES

Sanderson PTO – Student ran brochure sale from September 15, 2009 through delivery of items on October 26, 2009. Proceeds support the curriculum and school community as needed and as approved by PTO.

Sanderson PTO – Scholastic Book Fair, November 2 – 13, 2009. Promote reading and to support curriculum and school community as needed and approved by PTO.

Sanderson PTO – Family Fun Night to be held on May 14, 2009. Includes carnival games, raffles, refreshments and inflatables. Proceeds to support school related activities the PTO organizes.

Thomas Ewing Junior High School – Walk A Thon to be held on Friday, Oct. 30, 2009. Proceeds to help with purchase of smart boards and CPS units.

Lancaster High School Cheerleading – Pancake Breakfast at Max and Erma’s Restaurant on December 5, 2009. Dine to Donate at Texas Roadhouse on August 31, 2009. Proceeds to help cheerleading fund.

Lancaster Cheer Parents – Gales Spirit Night to be held on September 11, 2009. Proceeds to help cheerleading fund.

Gale Force Hoops Club – Proceeds Night at Max & Erma’s, Thursday, September 3, 2009. Proceeds to help with supplies.

Gale Force Hoops Club – Pancake Breakfast at Max & Erma’s on Saturday August 29, 2009 from 8:00 am – 10:00 am. Proceeds to help with supplies.

Lancaster High School Volleyball – Selling Krispy Kreme donuts for \$5.00/dozen after all home football games. Proceeds to benefit Volleyball fund.

Lancaster High School Volleyball – Selling Cookie Dough. September 1 – 30, 2009. Proceeds to benefit upcoming expenses for trip and tournaments.

**RENEWAL OF ANNUAL MEMBERSHIP (OHIO COALITION FOR EQUITY AND ADEQUACY OF SCHOOL FUNDING)**

Resolution to Approve Continued Membership in **Ohio Coalition for Equity and Adequacy of School Funding** WHEREAS it is the desire of the Lancaster Board of Education to approve the continued membership of the school district with the Ohio Coalition for Equity and Adequacy of School Funding. THEREFORE, be it resolved the Lancaster Board of Education approve the membership for the 2009-2010 school year and authorize the expenditure of \$2,746.00 (5,492 students x \$.50).

**TITLE IX OFFICER**

Be it resolved that Mr. Rob Walker will serve as the district Title IX officer and will follow and implement Title IX of the Education Amendments of 1972, which prohibits sex discrimination as outlined in board policy, ACA.

**SEXUAL HARRASSMENT OFFICER**

Be it resolved that Mr. Rob Walker will continue to serve as the district sexual harassment officer. Mr. Walker will continue to implement procedures for the reporting and investigating of sexual harassment complaints according to board policy, ACAA.

**CONTRACTUAL AGREEMENTS**

**DEIDRE WEBB/DAVID STITH (ATHLETIC DEPARTMENT ADVERTISING)**

Be it resolved that the Lancaster Board of Education enter into an agreement with Diedre Webb/Davis Stith for the exclusive right to take action photos of all Lancaster High School Athletic contests and events sponsored by the Lancaster High School Athletic Department.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER (PERSONNEL SERVICE)

Resolution to approve contractual agreement with Fairfield County Educational Service Center for personnel services. The Fairfield County Educational Service Center will serve as fiscal agent for delivery of personnel services (two curriculum coordinators, one human resources, six student services, and one gifted coordinator) for programs operated by the Lancaster City School District. This agreement is for one year beginning August 1, 2009 through July 31, 2010. (contractual agreement in agenda, on file in treasurer's office.)

PENN ALERT AZZINI COMMUNICATIONS (EMERGENCY NOTIFICATION CALL SYSTEM)

Contractual agreement between the Lancaster Board of Education and the PENN Alert Azzini Communications LLC, 7235 Algonquin Drive, Cincinnati, Ohio 45243 for the following services: Emergency contacting of parents, students and employees in case of emergency via email, phone for the 2009-2010 school year. Details are outlined in attached proposal on file in agenda in Treasurer's Office. Cost not to exceed \$5,000.

WEST AFTER SCHOOL CENTER (BUSES AND DRIVERS)

The Lancaster Board of Education hereby agrees to provide The West After School Program with school buses and drivers for evening and/or weekend field trips as provided in the State Law 3301-83-16. The buses must be driven by drivers employed by the Lancaster City Schools. Payment for the cost of the drivers, as determined by time sheets, will be reimbursed to the Lancaster City Schools. The West After School Program also agrees to pay the mileage costs (currently \$3/mile) for operating the buses and to pay the driver's regular rate pay plus fringes (approximately \$25/hour) with a minimum charge of two (2) hours. Holidays will be charged at time and one-half plus the driver's regular rate of pay and fringes. Normal over-time is time and one-half.

EASTSIDE SCHOOL FOR SUCCESS (BUSES AND DRIVERS)

The Lancaster Board of Education hereby agrees to provide the Eastside Center For Success Program with school buses and drivers for evening and/or weekend field trips as provided in the State Law 3301-83-16. The buses must be driven by drivers employed by the Lancaster City Schools. Payment for the cost of the drivers, as determined by time sheets, will be reimbursed to the Lancaster City Schools. The Eastside Center For Success Program also agrees to pay the mileage costs (currently \$3/mile) for operating the buses and to pay the driver's regular rate pay plus fringes (approximately \$25/hour) with a minimum charge of two (2) hours. Holidays will be charged at time and one-half plus the driver's regular rate of pay and fringes. Normal over-time is time and one-half.

CEDAR COMMUNITY LEARNING CENTER (BUSES AND DRIVERS)

The Lancaster Board of Education hereby agrees to provide the Cedar Community Learning Center Program with school buses and drivers for evening and/or weekend field trips as provided in the State Law 3301-83-16. The buses must be driven by drivers employed by the Lancaster City Schools. Payment for the cost of the drivers, as determined by time sheets, will be reimbursed to the Lancaster City Schools. The Cedar Community Learning Center Program also agrees to pay the mileage costs (currently \$3/mile) for operating the buses and to pay the driver's regular rate pay plus fringes (approximately \$25/hour) with a minimum charge of two (2) hours. Holidays will be charged at time and one-half plus the driver's regular rate of pay and fringes. Normal over-time is time and one-half.

### XEROX CORPORATION (COPIERS)

Be it resolved that the Lancaster Board of Education does hereby approve to enter into a contract with XEROX Corporation for the lease and maintenance of copiers and the copy pool plan for Lancaster City Schools. (Copy of contract on file in treasurer and business office).

### DECLARING IMPRACTICALITY OF TRANSPORTATION

Be it resolved, after considering the safety of transporting, the Lancaster Board of Education determines it is impractical to transport Brett Seimer, Andrew Selhorst, and Anthony Selhorst, students of St. Mary Elementary School whom are eligible for transportation to and from a school under section 3327.01. Based on the consideration of the safety factors, 548 Orchard Hill, Lancaster, Ohio at said address, a factor established in division (A) of 3327.02, the board therefore, declares the impracticality of aforementioned transportation. The board further resolves to pay in lieu of transportation the amount of \$1,080.00 upon the conclusion of FY2010.

### MEMORANDUM OF UNDERSTANDING (FAIRFIELD COUNTY COMBINED GENERAL HEALTH DISTRICT)

Resolution to approve Memorandum Of Understanding with the Fairfield County Combined General Health District for use of Lancaster High School as a mass immunization site in case of a natural, biological, or radiologic disaster.

### ATTENDANCE AT PROFESSIONAL MEETINGS

Be it resolved the Lancaster Board of Education authorizes the attendance of the following board members at the following professional meetings in accordance with board policy BHBA.

August 10, 2009	OSBA Budget Analysis Discussion Seminar Bill Bickham
September 2, 2009	2009 Treasurers' Clinic Bill Bickham
November 8-11, 2009	OSBA 2009 Capital Conference Bill Bickham Thom Pearce Amy Eyman Patti Moore Hollie Saunders

### SUBMISSION OF THE SPECIAL EDUCATION PLAN FOR THE LANCASTER DIGITAL ACADEMY

Be it resolved that the Lancaster Board of Education authorizes the Superintendent or another designee to review, make changes necessary, and submit the Special Education Plan to the Ohio Department of Education for the Lancaster Digital Academy. A copy of the Special Education Plan for the Lancaster Digital Academy is on file in the Board Office.

### NEGOTIATED AGREEMENT WITH LANCASTER EDUCATION ASSOCIATION

Resolution to approve contract between the Lancaster Board of Education and the Lancaster Education Association, effective July 1, 2009, through June 30, 2010. (Note: Contract adjustments are on file with the Treasurer's office; contract documents are to be produced as soon as possible)

NEGOTIATED AGREEMENT WITH LANCASTER SCHOOL SUPPORT ASSOCIATION

Resolution to approve contract between the Lancaster Board of Education and the Lancaster School Support Association, effective July 1, 2009, through June 30, 2010. (Note: Contract adjustments are on file with the Treasurer's office; contract documents are to be produced as soon as possible)

REVISED BENEFITS PROGRAM HANDBOOKS

The Lancaster Board of Education approves the revised Certified Administrative Personnel Handbook of Benefits Program and the Classified Non-Union Personnel Handbook of Benefits Program along with the revised salary schedules and regulations for the 2009-2010 school year effective August 1, 2009, through July 31, 2010. This resolution also includes amendment to the Treasurer and Superintendent's existing and agreed upon contracts, respectively. (Note: Documents are on file with the Treasurer's office.)

DEPARTMENTAL HANDBOOKS FOR THE 2009-2010 SCHOOL YEAR

Resolution to approve the following handbooks for Lancaster City Schools for the 2009-2010 school year:

Custodial Handbook	Transportation Handbook	Secretarial Handbook
Maintenance Handbook	Food Service Handbook	

APPROVE THIRD AND FINAL READINGS –NEW/ REVISED POLICIES

CFA	SITE-BASED MANAGEMENT COUNCILS
CFA-R	SITE-BASED MANAGEMENT COUNCILS
EBCE	PROTECTION FOR REPORTING SAFETY VIOLATIONS (Whistleblowers)
EBCE-R	PROTECTION FOR REPORTING SAGETY VIOLATIONS

Ms. Saunders seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
	Mr. Bickham	Absent	

Thereupon the President declared such motion duly adopted.



09-86 DONATION

Ms. Saunders moved to approve the following:

DONATION

Be it resolved that the Lancaster Board of Education accepts the following donation made to:

**Chief Tarhe Elementary :**

Acceptance of: Walking Path for Tarhe Elementary

**Donation was made by:**

Chief Tarhe PTO  
425 Whittier Dr.  
Lancaster, OH 43130  
Donation: \$9,800.00

Fairfield Foundation  
162 E. Main St.  
Lancaster, OH 43130  
Donation: \$5,000.00

Estimated Value: **\$14,800**

Mr. Pearce seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Abstain	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
	Mr. Bickham	Absent	

Thereupon the President declared such motion duly adopted.

09-87 RETIREMENT RESIGNATIONS

Ms. Saunders moved to approve the following:

ADMINISTRATIVE

RETIREMENTS

STEVE SCOTT

Be it resolved that the Lancaster Board of Education accept the retirement of Steve Scott as Director of Educational Information and Technology Services as of August 31, 2009.

DR. DENISE CALLIHAN

Be it resolved that the Lancaster Board of Education accept the retirement of Dr. Denise Callihan as September 30, 2009.

Ms. Eyman seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
	Mr. Bickham	Absent	

Thereupon the President declared such motion duly adopted.

BOARD COMMENTS:

Mr. Pearce commented on the years of dedication that Mr. Scott has given to the district and extended remarks of appreciation for all of his hard work throughout the years.

Mr. Pearce extended remarks of appreciation of service for Dr. Callihan, who has shared her teachings with the district and for always putting kids first.

09-88 EXECUTIVE SESSION

Ms. Eyman moved at 8:23 p.m. to enter into Executive Session for the purpose of Appointment/Employment/Dismissal/Promotion/Demotion/Compensation of Personnel.

Ms. Saunders seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
	Mr. Bickham	Absent	

Thereupon the President declared such motion adopted.

09-89 ADJOURN TO REGULAR SESSION

Ms. Saunders moved at 10:06 p.m. to return to regular session.

Ms. Eyman seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
	Mr. Bickham	Absent	

The President declared at 10:10 p.m. the meeting back to Regular Session.

09-90 ADJOURN – AUGUST 31, 2009

Ms. Eyman moved at 10:11 p.m. to adjourn. The next Regular Board Meeting will be held on Monday, September 28, 2009 at 7:00 p.m.

Ms. Saunders seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
	Mr. Bickham	Absent	

Thereupon the President declared the meeting adjourned.

\_\_\_\_\_  
Thomas Pearce    President, Pro-Tem

ATTEST:

\_\_\_\_\_  
Patti Moore    Treasurer, Pro - Tem