

Administrative Offices
Stanbery Freshman Campus
Lancaster, Ohio
September 28, 2009

The Board of Education of the Lancaster City School District, Fairfield County, Ohio met in a Regular Board Meeting on September 28, 2009 in the Cafeteria in the Stanbery Campus. The meeting was called to order at 7:04 p.m. by Mr. William Bickham, President and the roll being called, the following members were present:

Ms. Amy Eyman Mr. Thomas Pearce
Ms. Patti Moore Ms. Hollie Saunders
Mr. William Bickham

PLEDGE OF ALLEGIANCE

09-90 APPROVAL OF MINUTES

Mr. Pearce moved to approve the minutes of the Regular Board Meeting held on August 31, 2009 with the following corrections:

Page 1: Mr. William Bickham was not present to call the meeting to order, Mr. Thomas Pearce was Acting President.

Page 13: 09-85 – Fairfield Foundation Donation removed for separate vote: Ms. Saunders, motioned, Mr. Pearce, seconded.

Ms. Eyman seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman Yea Mr. Pearce Yea
Ms. Moore Yea Ms. Saunders Yea
Mr. Bickham Yea

Thereupon the President declared such motion duly adopted.

09-91 ADOPTION OF AGENDA

Ms. Saunders moved to approve the Agenda with the following correction/additions:

Page 26: Add Kim Sinewe and Sara Wise to split Power of the Pen – General Sherman Strike: Supplement Contracts – Career – Tech/Bus. Coord.

Varsity Bowling Club Sport

Weight Room Supervisor

Page 27: Add Elizabeth Kelley as Library Associate, Step 5 effective September 29, 2009.

Page 28: Add Staff Separations Administrative Retirement of Bradd Molk as of January 1, 2010.

Page 29: Replace \$1,099.15 with \$1,300.00

Replace Allison Kahrl with Marlene Clark.

Ms. Moore seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
Mr. Bickham Absent			

Thereupon the President declared such motion duly adopted.

QUESTIONS FROM THE AUDIENCE – PUBLIC PARTICIPATION

Tony Toole, 120 E. Allen Street, Lancaster approached the board regarding the condition of North School. Mr. Bickham responded that they had received her letter and will addressing it at the next Support Services meeting.

LEGISLATIVE UPDATE

Mr. Pearce gave an update on the most recent Ohio Supreme Court decision.

UNFINISHED BUSINESS

None

COMMUNICATIONS

None

BOARD STANDING COMMITTEE REPORTS

1. Communications – September 1, 2009

Chalkmarks Update: The most recent issue of Chalkmarks, distributed Sunday, August 16th, was discussed. Dave Bickham mentioned that he was happy with the outcome, as did many committee members. There was discussion to produce another issue of Chalkmarks, to be distributed in November 2009. The committee will discuss story ideas and content at the October Communications Committee meeting. LSN Update: Mike McNeese presented the LSN Update. Mr. McNeese informed the committee that on August 14th a few students participated in the 48 Hour Film Festival. They were given a genre, a prop, a character and a line of dialogue, all to be used in a 4-7 minute film. They had 48 hours to write, produce, record, edit and then submit the film. Mr. McNeese said how proud he is of the film and that they did very well. The film is available to view at www.lsn-media.net. Summer projects included working on sponsorships for LSN. The current sponsors are Hickory Sod, OU-Lancaster, OU-Pickerington, Varga Communications and BW3's. The LSN staff and students are airing all Lancaster Gales football games this school year and the first one was on Friday, August 28th when Lancaster played Logan. Mr. McNeese also covered all of the shows that will air on LSN this school year. Retirement of Mr. Steve Scott: Mr. Scott retired on Monday, August 31st. The district is currently taking applications and the position will hopefully be filled quickly.

2. Finance Committee – September 22, 2009

Julie Taylor reviewed the items on the August board agenda which included the August financials, transfer of funds from fund 011 to fund 018, invoices needing board approval, and the FY10 Permanent Appropriation Measure. Comments from the August financials: Negative cash balance and negative unencumbered balance on FINSUM report are due to grant funds that have not been received as of the date of the report or because buildings/departments have entered purchase orders for the entire year. Purchase orders are expensive to process so we are encouraging buildings/departments to encumber their funds quarterly or annually. All funds must end with a positive balance at the end of the fiscal year so the funds are monitored monthly. The District purchased three CDARS in August, earning 15 basis points better than traditional CDs. On the Consolidated Investment Portfolio you will see that we have \$25 million invested in CD's/CDAR's (representing approx. 75% of our portfolio). The overnight sweep dropped from .75% to .60% in August. The CD's/CDAR's are earning anywhere from .75% - 1.75%. Looking at the SM2 Report by Month, a tangible personal property receipt was incorrectly posted to line item 1.06 (All Other Operating Revenue) for \$1,682,692. This receipt should have been posted in line 1.05 (Property Tax Allocation). Transfer of Cash Balance: Career Tech has a Rotary Fund (011) that is used for Cosmetology, Carpentry, and Automotive tips and services. This fund has accumulated a balance of \$19,000. Anthony would like to transfer this money into individual 018 accounts and add Culinary and Broadcasting to the mix. This will allow those programs more flexibility in how they would like to spend the money they have earned. Invoices to be Board Approved: There are three invoices that need board approval as there is not a current purchase order open to these vendors and the services/invoices are from last fiscal year and prior. Because the invoices are in excess of \$3,000, they need board approval in order to process payment. FY10 Permanent Appropriation Measure: Per ORC 5705.38(B) provides that a board of education shall pass its annual appropriation measure by the first day of October. The FY10 Budget is \$74,918,117 for all funds which includes \$3 million in ARRA stabilization and stimulus monies. The General Fund budget is \$54,530,143. There are several new funding

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sources however several funding sources have been eliminated. Ms. Taylor will give a power point presentation at the Board meeting. Information was distributed about maintaining a general cash balance reserve and third party safekeeping of securities to be discussed at a future meeting. The five year forecast will be presented at the next meeting.

3. Personnel – No Report

4 Policy – September 21, 2009

Discussion – Sections of the Board Policy Manual were distributed. The committee reviewed both current and new policies. Policies presented for the first reading at the September Board of Education meeting were distributed. These policies are as follows: Revenues from Investments/Use of Surplus Funds – File: DFA/DFAA, Treasurer Julie Taylor presented this policy from Productive Portfolios for its first reading. This replaces our current policy. Student Conduct on School Buses – File: EEACC (Also JFCC), ORC 3327.014 requires the board to identify in its policy a “period of time” for suspension of school bus riding privileges. The provision was added to current policy “not to exceed one school year” to the current policy. Limited English Proficiency – File: IGBI, Added legal references to policy. Credit Flexibility – File: IGBM, This is a new policy that impacts Lancaster High School, which shifts the focus from “seat time” for credits to performance. This policy requires a plan to be developed during the 2009-2010 school year by Lancaster City Schools. Credit Flexibility – File: IGBM-R, This is a new regulation that outlines the components of the required plan for credit. The law requires a plan to be developed during the 2009-2010 school year by Lancaster City Schools. Hazing and Bullying – File: JFCF-R, This regulation is a document that was produced and presented by a Lancaster High School student. As a regulation it outlines the steps for students who have bullying and hazing complaints. Employment of Student – File: JK, ORC 3331.04 has identified special conditions in which qualified students over 16 may be issued age and school certificates (work permits) after withdrawing from school. Visitors to The Schools – File: KK, Adds the sentence to current policy “and/or creating disturbances anywhere on District property.” Includes handbook language on Sexting. It was determined all policies completed by this committee will go to the full Board of Education in September, 2009. The following policies will be placed on the September Board agenda for first reading and waiving of second and third readings. Lancaster City Schools’ Organizational Chart – File: CCA, Updated to reflect current structure. Student Fees – File: JN, Updated to reflect no school fees for students receiving Free Lunches. Superintendent’s Contract – File: CBC, Updated to remove residency requirement for Superintendent. Programs For Students with Disabilities – File: IGBA-E, Updated to reflect current requirements of federal law. Staff-Student Relations – File: GBC, Current policy remains.

4. Program – September 14, 2009

Recommendation for Approval: General Sherman Reading Intervention and Thomas Ewing Math Intervention to Replace Social Studies Intervention at Each Building.- Scott Burre, General Sherman Asst. Principal and Steve Poston, Thomas Ewing Principal. Points of Interest: Mr. Burre of General Sherman and Mr. Poston of Thomas Ewing presented their plans to replace Social Studies Intervention (for OAT purposes) in each of their buildings with General Sherman electing to replace this service with OAT Reading Intervention and Thomas Ewing electing to replace this service with OAT Math Intervention. This change has been brought about due to the suspension of the 8th grade OAT Social Studies Test by the Ohio Department of Education for the next two school years (2009-2010 and 2010-2011) and a district-wide focus on improving AYP

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(Adequate Yearly Progress) among all student sub-groups; in general, and students with IEP's, specifically. Recommendation for Approval: New District-wide Professional Development Plan- Amy Payn, Elementary Curriculum Coordinator Points of Interest: Mrs. Payn presented a new district-wide professional development plan. This plan will help institute the professional development necessary to fulfill the goals and strategies presented in a district Ohio Improvement Process plan which was developed last spring by a representative leadership group of LCS teachers and administrators known as the District Leadership Team (DLT). The basic tenet of this plan is to create a system for presenting embedded and localized professional development to teachers. Additionally, training will help teachers with in the construction of professional learning communities known in Lancaster City Schools as building data teams. Funding for this plan will come from mostly federal dollars which would include entitlements ARRA, Title I, and Title II-A. Updated Information: The Newly Revised Kindergarten Standards-based Report Card-Bradd Molk, Director of Instructional Services Points of Interest: On August 19th the new Kindergarten report card was edited and revised by eight members of the Program Committee consisting of Amy Walker, Jackie Geil, Amy Payn, Debbie Uhl, Vernia Shaffer, Donna McCance, Bradd Molk and Dr. Callihan. Once it was completed, the final edited draft went directly to the BOE for approval at the regular BOE meeting on August 31, 2009, with the full recommendation and endorsement of the ad hoc committee of the Program Committee.

6. Support Services – September 9, 2009

Vehicle Lifts Demo: A demonstration of the vehicle lift system at the transportation garage was given to the committee members. This lift system allows the mechanics to do much more extensive work on the buses without incurring costs of sending them out for repairs. This lift system will also help reduce injury to the mechanics by being able to position the bus at a height that is best for the repair or maintenance that they are working on. Succession Plan – Mr. Barath informed the committee that the Ailanthus trees growing in two locations on the school property need to be removed. These trees are not indigenous to the area and grow so quickly that they take over and don't allow the other indigenous plants to grow. Mr. Barath's class will be working on removing the trees from the two locations. Mr. Barath was also interested in letting a portion of the LCS property revert to its natural state. This process will allow for the natural habitat of small animals and plants to replenish over time. Mr. Barath, Mr. Dufner, and Mr. Rainey will meet to discuss an area that would possibly benefit from this type of planning. Track Issue: The committee was informed that the track at Fulton Field has produced some problems from the re-coating that was done in 2008. The track contract had the vendor issue a warranty to cover their work in case of issues like this and the contractor has agreed to perform the resurfacing of the track at no charge to the district this fall. Gym Floor Update: The Gym floor has been completed and is being used. The business office is working with the insurance company to ensure that the district is getting the total benefit of the coverage. We have been able to repair the source of the broken pipe and water intrusion. The gym is being cleaned and the bleachers are being extended into place to ensure that they are working properly over the repaired areas. New Member Suggestions: The committee was encouraged to make suggestions of an additional member from the public for the committee. North School: The committee discussed the issue of North School. The building has been broken into numerous times and neighbors have complained about the issue. It was discussed that the property site should be retained by the district for a future school site. The committee is looking at different ways to get the thoughts of the community in order to determine what the next step should be in dealing with this building.

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TREASURER’S REPORT

PAFR Award Presentation – Mr. Dave Cannon, Representative from Governmental Finance Officers Association, presented the FY08 Popular Annual Financial Report Award to Julie Taylor.

Permanent Appropriations for FY10

STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

CONFIRMATION OF STAFF EMPLOYMENTS AND SALARY ADJUSTMENTS

09-92 EMPLOYMENTS

Ms. Eyman moved to approve the following:

CERTIFIED EMPLOYMENTS

LONG-TERM SUBSTITUTE PRE-SCHOOL TEACHER – TALLMADGE ELEMENTARY

Employ Brooke Taylor on a one year contract as a long-term substitute preschool teacher at Tallmadge Elementary School for the 2009-2010 school year, effective September 29, 2009, at BA, Step 0, Preschool, ARRA monies.

LONG-TERM SUBSTITUTE TITLE I TEACHER – WEST ELEMENTARY

Employ Lisa Johnson on a one year contract as a long-term substitute Title I (reading/math) teacher at West Elementary School for the 2009-2010 school year, effective September 3, 2009, at BA, Step 0, Title I grant monies.

LONG-TERM SUBSTITUTE INTERVENTION SPECIALIST – CEDAR HEIGHTS ELEMENTARY

Employ Kari Bolin on a one year contract as a long-term substitute intervention specialist at Cedar Heights Elementary School for the 2009-2010 school year, effective September 14, 2009, at BA, Step 0, ARRA Title VIB grant monies.

LONG-TERM SUBSTITUTE SOCIAL STUDIES TEACHER – LANCASTER HIGH SCHOOL

Employ James Crist on a one year contract as a long-term substitute social studies teacher at Lancaster High School for the 2009-2010 school year, effective September 18, 2009, at BA, Step 2.

SUBSTITUTE TEACHERS

Employ the following people as substitute teachers for the 2009-2010 school year at the board approved rate:

Sheets, Kevin	Hammer, Beth	Howell, Ardis
Lape, Kurt	Larabee, John	Miller, Megan
Raddatz, Angela	Sanders, Susan	Boice, Jessica
Thomas, Evan	Stickel, Jesse	Wells, Lisa
Webb, Barbara	Abdalla, Carol	Lawson, Lori
Waits, Jerry	Reid, Heather	Fay, Christina
Dayton, Jacqueline		

SUPPLEMENTAL CONTRACTS

<u>Name</u>	<u>Position</u>	<u>Exp./Ratio</u>	<u>Base</u>
Capretta, Jennifer	Special Olympics-Swim.	2 .07	\$ 712.85 (\$33,900 x .07 x .3004)
Capretta, Jennifer	Special Olympics-Bowling	3 .09	\$ 803.33 (\$33,900 x .09 x .2633)
Capretta, Jennifer	Special Olympics-Track&Field	3 .09	\$ 524.77 (\$33,900 x .09 x .1720)
Bull, Cassandra	Marching Band Specialist	1 .06	\$2034.00 (018 Funds)
Miller, Jamie	G.S. Girls' Football Cheerldg.	3 .08	\$2712.00
Correction: Reference July 27, 2009 board minutes, resolution #09-72			
Gerken, Bruce	Asst. H.S. Instrum. Music	28 .14	\$4746.00
Correction: Reference August 31, 2009 board minutes, resolution #09-82			
Barber, Robin	Student Council Adv. TE	9 .05 (50%)	\$ 830.88
Swartz, Edith	Student Council Adv. TE	6 .05 (50%)	\$ 830.88
Cordle, Denise	6-12 Spec. Ed. Coord.	1 .07	\$2373.00
Bentley, Janelle	Duty Alternative-South	0 .03	\$1017.00
Sara Wise	Power of the Pen- GS 50%	0 .05	\$847.50
Kim Sinewe	Power of the Pen-G.S. 50%	0 .05	\$847.50
Allison Kahrl	Power of the Pen-T.E.	0 .05	\$1695.00
Chad Sinnott	High School Journalism	0 .05	\$1695.00
Jason Parsons	Social Studies Dept. Coord-G.S.	0 .07	\$2373.00
Brad Nicewanger	Social Studies Dept. Coord.-LHS	0 .07	\$1999.00 (155 days)
	Career Tech/Bus. Coord.	0 .07	\$2373.00
Dawn Gerds	District Health/P.E. Coord.	0 .07	\$2373.00
Lise Ricketts	District Art Coord.	5 .08	\$2712.00
Bruce Gerken	District Music Coord.	13 .09	\$3051.00
Carolyn Bayat	Foreign Language Coord.	0 .07	\$2373.00
Chelsea Durdel	Latin Club	0 .03	\$1017.00
Carolyn Bayat	French Club	0 .03	\$1017.00
Sephora Escarpeta	Spanish Club	0 .03	\$1017.00
Jennifer Etherington	Family/Cons. Science Club	0 .03	\$1017.00
Ashlin Streetman	Book Club (50%)	0 .03	\$ 508.50
Matthew Gillispie	Book Club (50%)	0 .03	\$ 508.50
	Varsity Bowling Club Sport	0 .12	\$4068.00
	Weight Room Superv.	0 .06	\$2034.00

Supplemental Contracts: 2009-2010 School Year - Community

<u>Name</u>	<u>Position</u>	<u>Exp./Ratio</u>	<u>Base</u>
Capretta, Dominic	Special Olympics-Power Liftg.	3 .09	\$ 803.33 (\$33,900 x .09 x .2633)
Appel, Clint	G.S. Boys' 7 th Gr. Football	6 .11	\$3729.00
Diehl, Rebecca	Asst. H.S. Girls' Cross-Country	0 .12	\$4068.00

SALARY ADJUSTMENTS

Salary Adjustments: Effective 2009-2010 School Year

Georganne Carpenter
From: BA(5Y), Step 8
To: MA, Step 8

Shauna Jarrett
From: BA, Step 0
To: BA (5Y), Step 0

Carolyn Holt
From: MA+15, Step 21
To: MA+30, Step 21

Josh Kinnard
From: BA, Step 1
To: BA(5Y), Step 1

CLASSIFIED

EMPLOYMENTS

BUS AIDE

Employ Diane Craiglow as a bus aide at Step 0 for 4.25 hours/ daily, effective September 29, 2009, Title VIB grant monies.

SUBSTITUTE COOKS/CASHIERS

Employ the following people as substitute cooks/cashiers effective September 29, 2009 pending satisfactory background checks:

Nancy Bloom	Jerie Erwin	Annette Jones
Debbie Lefebure	Anna Lewis	Cheri Peterson
Kye Ross	Mary Tipple	Jennifer Wilson

TECH 1

Employ John Miller as Tech I at Step 3, effective September 29, 2009.

LIBRARY ASSOCIATE – WEST ELEMENTARY SCHOOL

Employ Elizabeth Kelley as a library associate at West Elementary school at Step 5, effective September 29, 2009.

STAFF SEPARATIONS

CERTIFIED

RESIGNATION

John Zishka is resigning from the social studies department chair position at General Sherman effective immediately upon board approval.

LEAVE OF ABSENCE

Marilynn Hough is requesting an unpaid leave of absence effective October 29 and October 30, 2009. Both daily rate and benefits will be deducted from employee’s salary during that time for a total of \$963.05

CLASSIFIED

RESIGNATIONS

Kathleen Nihiser is resigning her bus aide position effective end of day September 18, 2009.

LEAVE OF ABSENCE

Tracey Wright is requesting an unpaid leave of absence effective February 16, 2010. Both daily rate and benefits will be deducted from employee's salary during that time for a total of \$204.00.

RETIREMENT

Jerry M. Grizzell has been approved for disability retirement by SERS effective end of work day August 31, 2009.

ADMINISTRATIVE

Bradd Molk, Director of Instructional Services, will be retiring as January 1, 2009.

OTHER PERSONNEL MATTERS:

COORDINATOR FOR FEELIN' GOOD MILEAGE CLUB – CEDAR HEIGHTS ELEMENTARY

Resolution to approve Diane Warner as the Feelin' Good Mileage Club Coordinator at Cedar Heights Elementary School for the 2009-2010 school year using CIP funds and to be paid \$1,300.00 salary and \$200.85 in benefits. Monies for this program were voted on by staff.

TUTOR – MEDILL ELEMENTARY SCHOOL

Resolution to approve Rebecca Harrison as a Medill tutor using Medill CIP funds and to be paid \$1,992.00 salary and \$308.00 in benefits for the 2009-2010 school year.

TEACHERS FOR TUESDAY NIGHT SCHOOL AT THOMAS EWING JUNIOR HIGH

Resolution to approve the following teachers to split and share the Tuesday Night School coverage for Thomas Ewing during the 2009-2010 school year:

Jackie Bergeron	Theresa Tripp	Michelle Bumgardner
Sue Christian	Marlene Clark	Holly Tipple

TEACHERS FOR TUESDAY NIGHT SCHOOL AT GENERAL SHERMAN JUNIOR HIGH

Resolution to approve the following teachers to split and share the Tuesday Night School coverage for General Sherman during the 2009-2010 school year:

Angela Hoy	Misty McClaskey	Kelly Byrne
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LONG-TERM SUBSTITUTE SPEECH PATHOLOGIST – PART TIME

Resolution to employ Michelle Elaine Wright as a long-term substitute part time speech pathologist for the 2009-2010 school year only. This position will be paid from the 2009-2010 Title VIB funds. This is effective September 29, 2009.

CREATE LONG-TERM SUBSTITUTE PRE-SCHOOL INTERVENTION POSITION
– PART TIME

Resolution to create a long-term substitute part time preschool intervention specialist position for the 2009-2010 school year only. This position will be funded through the Title VIB funds.

CREATE LONG-TERM EDUCATIONAL ASSISTANT AT CEDAR HEIGHTS
ELEMENTARY

Resolution to create a long-term educational assistant position at Cedar Heights for the 2009-2010 school year only. This position will be paid through the VIB ARRA Grant Funds.

AMEND RATE OF PAY FOR SPECIAL DEPUTIES

Resolution to amend the rate of pay for Special Deputies on an “as needed” basis for security of buildings and grounds from \$30.00 per hour for general security to \$35.00 per hour for such service paid from the general funds. This amendment is required to reflect the new rate of pay charged by the Fairfield County Sheriff’s office as of August 1, 2009. Refer to board agenda dated December 22, 2008, page 30 for the list of Special Deputies employed.

SEVERANCE PAY

Resolution to approve payment of severance to the following employees who have indicated an intent to retire and for which the Board of Education has received application for processing from The State Teachers' Retirement System and School Employees' Retirement System for retirement benefits:

Denise Callihan Steve Scott James Sanders

Mr. Pearce seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
		Mr. Bickham	Yea

Thereupon the President declared such motion duly adopted.

09-93 BUSINESS AND FINANCE

Ms. Moore moved to approve the following:

MONTHLY FINANCIAL REPORT FOR AUGUST 2009

Be it resolved that the Board of Education approve the financial report for August 2009.

TRANSFER OF FUNDS

Be it resolved the Board of Education approve the transfer of funds of \$19,006.52 from the 011 fund (Vocational Rotary) to the 018 (Public School Support).

018	Cosmetology	\$4,500.00
018	Carpentry	\$1,500.00
018	Automotive	\$1,500.00
018	CT Administrative	\$8,506.52
018	Culinary	\$1,500.00
018	Broadcasting	\$1,500.00

APPROVE INVOICES FOR PAYMENT

Be it resolved that the Board of Lancaster City Schools approves the following invoices for payment.

Columbus City Schools FY08 Excess Cost	\$14,374.85
Multi-County Juvenile Detention CenterFY07, FY08, FY09 Invoices	\$10,857.60
Fairfield County Probate & Juvenile Courts FY09 Enrollment	\$ 6,630.00

PERMANENT APPROPRIATIONS FOR FY10

Resolution to provide for the current year and other expenditures of said Board of Education, during the fiscal year ending June 30, 2010, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made during said fiscal year. Said appropriations approved at fund level.

REQUEST CONSTRUCTION APPROVAL

Be it resolved the Lancaster City Schools’ Board of Education hereby approves the request for Construction Approval Application. The expenditures are outline in the Ohio Department of Education application document using ARRA Stimulus IDEA Funds. Federal law and regulations provide that the purpose of the construction and/or modification must be to improve the services the district is providing to students with disabilities.

LEASE AGREEMENT LANCASTER CITY SCHOOLS

It is hereby recommended that the Board of Education enter into a lease agreement with Lancaster Digital Academy for a 400 sq. ft. office space located on the first floor of the building situated at 111 S. Broad Street. The lease will be effective October 1, 2009 through September 30, 2010.

BIDS FOR SALE OF VEHICLES

An Internet Auction on www.govdeals.com will commence on October 12, 2009 until 12:00 PM, Eastern Time on Wednesday, October 23, 2009. The auction will be for the sale of vehicles located at 341 Eagle Ave, Lancaster, OH 43130. The Board of Education of the Lancaster City School District is the owner of certain personal property which is no longer needed for any school purpose, which does not exceed \$10,000 in value and which this board has determined to offer for sale through internet auction. The bids will be compiled through govdeals.com and reviewed by the district at the close of the auction.

Ms. Saunders seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
	Mr. Bickham	Yea	

Thereupon the President declared such motion duly adopted.

09-94 CURRICULUM/INSTRUCTION

Ms. Eyman moved to approve the following:

ALTERNATE GRADUATES

Be it resolved the Lancaster Board of Education approves the following student for alternate graduation for the 2009-2010 school year contingent upon their fulfillment of all necessary requirements and in compliance with BOE Policy IKF and Ohio Revised Code Section 3313.61:

Elias M. Smith

OTHER

DONATION

Be it resolved that the Lancaster Board of Education accepts the following donation made to:

Lancaster High School:

Acceptance of a monetary donation for the Books of Hope project coordinated by Lancaster High School art teacher, Mrs. Shannon Fish.

Donation was made by:

Lancaster Rotary Club
PO Box 863
Lancaster, OH 43130

Total Value: \$250.00

FUND RAISING ACTIVITIES

Medill PTO – The following 2009-2010 fund raising activities will benefit Book Fair – library and computer lab, other sales for enrichment activities, school supplies, school events and activities.

Book Fair – Scholastic will be held in the spring and fall.

Fall Fundraiser – products to be sold through catalog.

Walk-A-Thon – held in the spring, donations for students who walk the course.

Spirit Wear Sale – Spirit wear to be sold.

Usbourne – Read-A-Thon

Lancaster Field Hockey Parent Group – Candle Sales for Christmas to be sold the month of October, 2009. Proceeds to purchase field hockey equipment and items the Coaches may need for the team.

Lancaster Volleyball – T-Shirt Sales from September 15 – 30, 2009. No money will be raised.

PUBLIC RECORDS OFFICER

According to HB 9, all elected officials or their appropriate designees are required to attend public records training approved by the attorney general (R.C. 149.43) (E).

Elected officials include board of education members. The training must be for three hours every term of office for which the official was appointed to the public office (RC 109.43) (B). This means every board member must attend the training or designate a district employee on their behalf. The appointment must be made every two years.

Be it resolved to the Lancaster City Schools' Board of Education hereby; appoint the District Treasurer to serve as the Lancaster City Schools' Public Records Officer. In the absence of the Treasurer the following individuals will serve in that capacity, respectively: Director of Business, Director of Human Resources, and Superintendent.

For the purposes of training the following individuals will attend the attorney general training during the 2009-2010 school year: Director of Human Resources and the District Treasurer.

TITLE IX OFFICER

Be it resolved that Mr. Steve Wigton will to serve as the district sexual harassment officer. Mr. Wigton will implement procedures for the reporting and investigating of sexual harassment complaints according to board policy, ACAA.

SEXUAL HARRASSMENT OFFICER

Be it resolved that Mr. Steve Wigton will serve as the district Title IX officer and will follow and implement Title IX of the Education Amendments of 1972, which prohibits sex discrimination as outlined in board policy, ACA.

PRESIDENT OF THE LANCASTER FAIRFIELD COMMUNITY SCHOOL BOARD

It is recommended the Lancaster City Schools' Board of Education appoint Kevin Snyder as President to the Lancaster Fairfield Community School Board for the 2009-2010 school year.

PRESIDENT OF THE LANCASTER DIGITAL ACADEMY BOARD

It is recommended the Lancaster City Schools' Board of Education appoint Bradd Molk as President to the Lancaster Digital Academy for the 2009-2010 school year.

CONTRACTUAL AGREEMENTS

FARMERS INSURANCE (ATHLETIC DEPARTMENT ADVERTISING)

Resolution to approve Leslie Cox (Farmers Insurance) to subscribe to the "White Package" of advertising in support of Lancaster City Schools Athletic Department.

TANNY MCGREGOR (CONDUCTING DISTRICT WORKSHOPS)

Be it resolved that the Lancaster Board of Education enters into a contractual agreement with Tanny McGregor to conduct various workshops throughout the District. The duration of the contract shall be November 16, 2009 through March 30, 2010. Total compensation for Ms. McGregor's services is not to exceed \$10,000.00. The amount will be paid for out of Title I Purchased Services.

VIRTUAL HIGH SCHOOL CONSORTIUM (ONLINE DEVELOPMENT COURSES)

Be it resolved that the Lancaster City Schools' Board of Education continue to contract with Virtual High School Consortium, 2 Clock Tower Place, Suite 500, Maynard, MA 01754. This contract modification is to reflect the continuing contract from the 2008-2009 school year to include the 2009-2010 school year for an annual membership fee of \$6,500.00.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER (VHS TEACHER)

Be it resolved, the Lancaster City Schools' Board of Education approve the contracting of services with the Fairfield County Educational Service Center for a Virtual High School teacher for the 2009-2010 school year, at a cost not to exceed \$7,500.00 paid through general fund.

HEINEMANN (LEVELED LITERACY INTERVENTION SEMINAR)

Be it resolved that the Lancaster Board of Education enters into a contractual agreement with Heinemann to host a Leveled Literacy Intervention Seminar. The fee shall be 49,600.00 and would be paid for with Title 1 funds, pending approval of Title 1 funds. The duration of the contract shall be for two days, October 29 and 30, 2009 and a one-day follow up schedule for February 23, 2010.

LOCAL EDUCATION AGENCIES (TRANSITION INITIATIVE)

Be it resolved the Lancaster City Schools' Board of Education approves the inclusion of Lancaster City Schools in the Fairfield County Transition Initiative as outline in the Local Interagency Agreement. The purpose of said agreement is to improve the coordination of services for students with disabilities transitioning from education to adulthood. The agreement requires the Director of Student Services to participate in a task force by attending meetings every other month, share data, respond to partner agencies in a timely manner, participate in cross-training events, conduct needs assessment utilizing the Ohio Department of Education Bridges to Adulthood, and commit available resources (in-kind and/or monetary) towards the project.

Initiative agreement begins on signature date and continues for two years

THE OHIO STATE UNIVERSITY (PROF. DEVELOPMENT OF STUDENTS-COLLEGE OF SOCIAL WORK)

Be it resolved the Lancaster City Schools' Board of Education approves to renew the long-standing social worker contract with The Ohio State University. Future social workers are placed in a practicum in Lancaster City Schools to work with students and families on a yearly basis under the direction of Mrs. Debbie Rockwood. These interns comply with all regulations and policies of Lancaster City Schools. This agreement was previously approved on September 22, 2008, (Resolution #08-114) per section #13 to automatically be renewed for an additional one year.

SYSTEMAX (COMPUTER WARRANTY SERVICES)

Be it resolved that the Lancaster Board of Education authorizes the Treasurer to renew a one year contract with Systemax for warranty services on their computers. Term of Contract: 9/7/09 – 9/6/10

JOB DESCRIPTION – ADMINISTRATOR FOR INFORMATION SERVICES

Be it resolved that the Board of Education approve the job description for Administrator for Information Services.

ATTENDANCE AT PROFESSIONAL MEETINGS

Be it resolved the Lancaster Board of Education authorizes the attendance of the following board members at the following professional meeting in accordance with board policy BHBA.

September 30, 2009	OSBA Central Region Fall Conference
	Bill Bickham
	Amy Eyman
	Thom Pearce
	Hollie Saunders

FIRST AND WAIVE SECOND AND THIRD READINGS OF NEW/REVISED POLICIES (CBC,CCA, IGBA-E, JN)

CBC – SUPERINTENDENT’S CONTRACT

CCA – LANCASTER CITY SCHOOLS’ ORGANIZATIONAL CHART

IGBA-E – SPECIAL EDUCATION MODEL POLICIES AND PROCEDURES

JN – STUDENT FEES, FINES AND CHARGES

FIRST READING ON THE FOLLOWING NEW/REVISED POLICIES

DFA/DFAA – REVENUES FROM INVESTMENT/USE OF SURPLUS FUNDS

EEACC (ALSO JFCC) – STUDENT CONDUCT ON SCHOOL BUSES

IGBI – LIMITED ENGLISH PROFICIENCY

IGBM – CREDIT FLEXIBILITY

IGBM-R – CREDIT FLEXIBILITY

JFCC (ALSO EEACC) – STUDENT CONDUCT ON SCHOOL BUSES

JK – EMPLOYMENT OF STUDENTS

KK- VISITORS TO THE SCHOOLS

Mr. Pearce seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
	Mr. Bickham	Yea	

Thereupon the President declared such motion duly adopted.

BOARD COMMENTS:

Mr. Bickham turned the floor over the Ms. Moore to say final goodbye to Dr. Callihan at her last board meeting.

09-95 EXECUTIVE SESSION

Ms. Moore moved at 8:02 p.m. to enter into Executive Session for the purpose of Appointment/Employment/Dismissal/Promotion/Demotion/Compensation of Personnel.

Ms. Saunders seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
	Mr. Bickham	Yea	

The President declared at 9:39 p.m. the meeting back to regular board meeting.

09-96 ADJOURN – SEPTEMBER 28, 2009

Mr. Pearce moved at 9:42 p.m. to adjourn. The next Regular Board Meeting will be held on Monday, October 26, 2009 at 7:00 p.m.

Ms. Moore seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

Ms. Eyman	Yea	Mr. Pearce	Yea
Ms. Moore	Yea	Ms. Saunders	Yea
		Mr. Bickham	Yea

Thereupon the President declared the meeting adjourned.

William Bickham President

ATTEST:

Julie L. Taylor Treasurer