

Administrative Offices  
Large Meeting Room  
111 South Broad Street  
Lancaster, Ohio  
January 8, 2013

The Board of Education of the Lancaster City School District, Fairfield County, Ohio met in a Reorganizational Meeting on January 8, 2013 in the Large Meeting Room located at 111 South Broad Street. The meeting was called to order at 5:30 p.m. by Ms. Amy Eyman, President Pro-Tem, and the roll being called, the following members were present:

|                      |                    |
|----------------------|--------------------|
| Ms. Kathy Kittredge  | Mr. Gary Mauller   |
| Ms. A. Lise Ricketts | Mr. Thomas Shaffer |
| Ms. Amy Eyman        |                    |

Pledge of Allegiance – Led by the Board

13-01 ADOPTION OF AGENDA

Ms. Kittredge moved to approve the agenda as presented:

Ms. Ricketts seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

|               |     |             |     |
|---------------|-----|-------------|-----|
| Ms. Kittredge | Yea | Mr. Mauller | Yea |
| Ms. Ricketts  | Yea | Mr. Shaffer | Yea |
| Ms. Eyman     | Yea |             |     |

Thereupon the President Pro-Tem declared such motion duly adopted.

PUBLIC PARTICIPATION – Related to Agenda Items

UNFINISHED BUSINESS

COMMUNICATIONS

REORGANIZATION

13-02 NOMINATION FOR PRESIDENT

The President Pro-Tem opened the floor for nominations for the position of President of the Lancaster City Schools Board of Education for Calendar year 2013.

Ms. Kittredge moved to nominate Ms. Amy Eyman to serve as President of the Lancaster City Schools Board of Education for Calendar year 2013.

Ms. Ricketts seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

|               |     |             |     |
|---------------|-----|-------------|-----|
| Ms. Kittredge | Yea | Mr. Mauller | Nay |
| Ms. Ricketts  | Yea | Mr. Shaffer | Yea |
| Ms. Eyman     | Yea |             |     |

Thereupon the President Pro-Tem declared such motion duly adopted.

13-03 NOMINATION FOR VICE-PRESIDENT

The President Pro-Tem opened the Floor for nominations for the position of Vice-President of the Lancaster City Schools Board of Education for Calendar year 2013.

Mr. Mauller nominates Ms. Kittredge as President for Calendar year 2013. Ms. Kittredge graciously declined the nomination.

Ms. Kittredge moved to nominate A. Lise Ricketts to serve as Vice-President of the Lancaster City Schools Board of Education for Calendar year 2013.

Ms. Eyman seconded the resolution, and the roll being called on its adoption, the vote resulted as follows:

|               |     |             |     |
|---------------|-----|-------------|-----|
| Ms. Kittredge | Yea | Mr. Mauller | Nay |
| Ms. Ricketts  | Yea | Mr. Shaffer | Yea |
| Ms. Eyman     | Yea |             |     |

Thereupon the President Pro-Tem declared such motion duly adopted.

ADMINISTRATING OATH OF OFFICE

Ms. Amy Eyman, President and Ms. A. Lise Ricketts, Vice-President were administered the oath of office by Julie L. Taylor, Treasurer.

Ms. Eyman assumed the chair.

## 13-04 GENERAL OPERATION OF THE DISTRICT

Mr. Shaffer moved to approve the following:

### GENERAL OPERATION OF THE DISTRICT

Resolution to grant authority to the Treasurer and the Superintendent to proceed with the general daily operation of the Lancaster City School District, in the following areas:

A. Pursuant to provisions of ORC 3313.31, authorize the Treasurer to proceed with the following duties:

- (1) Borrow or secure an advance draft of money, pending receipt of funds from the county auditor or from the State Treasurer;
- (2) Invest the inactive/interim funds of this school district in Bankers' Acceptances, Commercial Paper, United States Government obligations, Repurchase Agreements and/or Certificates of Deposit/CDARS in recognized depositories as provided by law, and to sell such investments when funds are required to meet the operating requirements of this school district. The interest derived shall be posted into the General Fund of the District, with the exception of principal invested from funds 007 and 008, and of Auxiliary Funds and Project Construction Funds, which shall receive interest earned proportionate to the principal invested;
- (3) Provide payments to employees for salaries and expenses, and to suppliers for goods and/or services, within the appropriations established by the Board of Education;
- (4) Provide payments to contractors in the amount approved by the District and Superintendent of Schools or his/her designated representative.
- (5) Re-appropriate as necessary within the currently established appropriations. This is necessary because of the large number of codes in these expenditure categories. They will be re-appropriated within the same fund. Total appropriations for the district are not to be increased in these areas without specific approval of the Board of Education.
- (6) Perform such duties as are required and/or authorized by law.

**B. Authorize the purchase of the following items from the General Fund:**

- (1) Routine office and printing supplies;
- (2) Routine replacement of textbooks; not to include adoptions of new textbooks or basic series;
- (3) The allocation of the library budget to the various school buildings according to appropriations established by Board of Education;
- (4) The securing of price quotations, bids, and ordering of educational supplies, for the year to include classroom, recreational and routine supplies;
- (5) The securing of price quotations, bids, and the ordering of custodial supplies;
- (6) The securing of price quotations and the purchase of supplies for the operation and maintenance of equipment, buildings, and vehicles;
- (7) The securing of price quotations, bids, and the purchase of equipment, and the disposal of obsolete equipment according to law;
- (8) The securing of price quotations and the contracting for the necessary routine repairs to equipment, and capital improvements to facilities and grounds;
- (9) The securing of services for heat, water, electricity, telephone, and hauling charges;
- (10) The renewal and securing of general routine service contracts and insurance which are maintained from year-to-year;
- (11) The purchasing of supplies and equipment within the appropriations approved by the Board for other funds during the 2013 calendar year;